



**Town Board of Trustees  
Tuesday, October 25, 2016  
Public Meeting Room / Eagle Town Hall  
200 Broadway Eagle, CO**

*This agenda and the meetings can be viewed at [www.Townofeagle.org](http://www.Townofeagle.org).  
Meetings are also aired online at <https://vimeo.com/channels/Townofeagle/>.  
Times listed are approximate and are subject to change.*

**6:00 PM – REGULAR MEETING CALLED TO ORDER**

**PUBLIC COMMENT**

*Citizens are invited to comment on any item not on the Agenda subject to a public hearing. Please limit your comments to five (5) minutes per person per topic, unless arrangements have been made for a presentation with the Town Clerk.*

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**PRESENTATIONS**

1. Kathy Chandler Henry County Commissioner (5 minutes)
  2. Eagle County Gives Day Proclamation – Michelle Maloney, Executive Director (5 minutes)
  3. Eagle River Park and Committee Update - Caroline Bradford (10 minutes) (*Appointment of Committee by Motion*)
- 

**CONSENT AGENDA** *Consent agenda items are routine Town business, items which have received clear direction previously from the board, final land use file documents after the public hearing has been closed, or which do not require board deliberation.*

1. Minutes – October 11, 2016 (2 minutes)
- 

**LAND USE**

1. Project: Boyz Toyz Snowmobile/ATV Store (30 Minutes)  
File #: SU97 (Amended 2016)  
Applicant: Gary Ratkowski  
Location: 432 Grand Avenue  
Staff Contact: Tom Boni, Town Planner  
Request: Special Use Permit to allow continued operation of store/repair facility.

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2. Project: Wall Street Commons (45 minutes)  
File #: SU16-03  
Applicant: Bryan Desmond  
Location: 243 Wall Street  
Staff Contact: Tom Boni (Town Planner)  
Request: Special Use Permit to allow High Density Residential Building on a lot in the Central Business District.

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3. Project: ABDW Studio Apartment (15 minutes)  
File #: SU16-04  
Applicant: Brad Wright  
Location: 801 Chambers Avenue  
Staff Contact: Tom Boni (Town Planner)  
Request: Special Use Permit to allow addition of a studio apartment to accommodate employees of Alan-Bradley Windows & Doors, Inc.

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**DECISIONS, DISCUSSION OR DIRECTION REQUESTED**

1. 2017 Draft Budget Discussion (90 minutes)
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**STAFF UPDATES AND REQUESTS**

1. Town Manager Update (10 minutes)
  2. Upcoming Board Meetings and Work Sessions:
    - a. November 1<sup>st</sup> Work Session (Water Rates and Fees) at Brush Creek Pavilion 6-8 pm (SGM)
    - b. November 8<sup>th</sup> Work Session (2017 Town Budget) at Eagle Town Hall 6-8 pm
    - c. November 15<sup>th</sup> Regular Town Board Meeting (2017 Budget Public Hearing)
    - d. November 29<sup>th</sup> Work Session (2017 Town Budget) at Eagle Town Hall \*Tentative\*
    - e. December 13<sup>th</sup> Regular Town Board Meeting
- 

**BOARD DISCUSSION AND FUTURE AGENDA ITEMS**

1. Mayor's Update (10 minutes)
- 

**CORRESPONDENCE**

1. TAP Grant Applications
  2. LG Tri Thank You
  3. Rodeo Thank You
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**ADJOURN (9:50 p.m.)**

I hereby certify that the above Notice of Meeting was posted by me in the designated location at least 24 hours prior to said meeting.



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Jenny Rakow, CMC Town Clerk

**PROCLAMATION 2016-01**  
**TOWN OF EAGLE**  
**COLORADO GIVES DAY**

WHEREAS, charitable giving in Eagle, Colorado is critical to providing support that local nonprofit organizations need to make our community a desirable place to live; and

WHEREAS, research shows an increase in online giving both locally and nationally, and many believe it is the future of philanthropy; and

WHEREAS, Community First Foundation and First Bank have partnered in an effort to increase charitable giving in our community through the online giving initiative Colorado Gives Day; and

WHEREAS, Colorado Gives Day in 2015 raised \$28.5 million in a single 24-hour period via online donations, \$822,580.61 to Eagle County nonprofits, at coloradogives.org, a website allowing donors to direct their contributions to one or more of the forty-one (41) local, Eagle County, charities featured on the site, making it an ideal resource for facilitating charitable giving to our locally-based nonprofit organizations; this total does not include organizations who serve Eagle County and are headquartered elsewhere, therefore, bringing in even more dollars for local efforts.

WHEREAS, Colorado Gives Day is December 6th this year, and all citizens are encouraged to participate because all donations, large or small, can make a difference to nonprofits in need.

NOW, THEREFORE, BE IT PROCLAIMED BY Mayor Anne McKibbin and The Town Council of the Town of Eagle, Colorado THAT: Tuesday, December 6, 2016, will be known as Colorado Gives Day in our community.

Signed this 25<sup>th</sup> day of October 2016.

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Anne McKibbin, Mayor

**TO JOHN SCHNEIGER, TOWN MANAGER FROM CAROLINE BRADFORD**  
**cc Tom Boni**

**RE EAGLE RIVER PARK STATUS UPDATE REPORT DATE OCTOBER 17, 2016**

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The Town of Eagle and Eagle County were very excited to receive a great deal of interest in the Eagle River Park project from talented landscape architect and engineering firms with broad and diverse project experience. Sixteen teams from across Colorado and one team from California responded to the Town of Eagle's Request for Qualifications to be considered for the design of Eagle River Park.

The core selection committee included Anne McKibbin, Andy Jesson, Tom Boni, Dusty Walls, Kevin Sharkey, Cliff Simonton, and Caroline Bradford. Additional input was sought from S2o, the river engineering firm already on our team. The committee carefully reviewed each lead firm and subcontractor's qualifications with a special focus on demonstrated experience working together as a team with a history of successful park projects of a similar scope and budget. The job of narrowing the field is never an easy task with such a highly qualified group of applicants. These seven firms have been invited to respond to the Request for Proposals:

1. Alpine Engineering/Zehren, Edwards
2. Design Concepts, Lafayette
3. Design Workshop, Aspen
4. DHM Design, Carbondale
5. Matrix Design, Denver
6. Stream, Denver
7. Wenk, Denver

There is a site visit on October 24 for all teams to ask clarifying questions as a group. Final proposals are due November 14, 2016. After reviewing the proposals, it is anticipated that the field will be narrowed again. It is likely that fewer than seven teams will be invited to interview. The selection committee understands and appreciate the time and work involved in responding to the RFQ and understands the process of responding to the Request For Proposals will take a commitment of time and resources from these firms as well. The interviews are expected to take place after Thanksgiving with a contracting recommendation from the selection committee to the Town Council in mid December.

QUESTIONS: Please don't hesitate to contact Tom Boni or me if you have any questions.

**TO JOHN SCHNEIGER & TOWN OF EAGLE TRUSTEES FROM CAROLINE BRADFORD**  
**cc Tom Boni**

**RE EAGLE RIVER PARK CITIZEN'S COMMITTEE DATE OCTOBER 18, 2016**

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The Town of Eagle Board sought applications from interested members of the public to serve on a committee to support the implementation of Eagle River Park and the Eagle River Corridor Plan. The following enthusiastic members of the community submitted their letters of interest and applications. Each is fully qualified and committed and I recommend you make a motion to accept and appoint these individuals as members of the ad hoc River Park Citizen's Committee, to be chaired by volunteer, Markian Feduschak.

Eric Eves  
Jessica Foulis  
John Helmering  
Robb McGuffin  
Scott Schlosser  
Matt Solomon, Town of Eagle Trustee  
Steve Tarrant  
Jennifer Thornton

Per the direction of the Trustees at the October 11 meeting to get started as soon as possible, the group has scheduled an introductory meeting with John Schneiger and coordinator Caroline Bradford on Friday, October 21 from 6:00-7:00 PM at the Town Hall to get acquainted and go over the roles and responsibilities of the group.

### **RESPONSIBILITIES**

The River Park Citizen's Committee is an ad hoc committee whose members will be ambassadors of the Eagle River Park project throughout the community. In addition to being ambassadors and encouraging public participation throughout the process, the primary purpose of the committee will be to develop and solicit private financial support for the Eagle River Park. This financial support will leverage the significant financial contributions provided by the citizens and visitors to Eagle through the sales tax proceeds that began to be collected in July 2016. Other funding opportunities, such as GOCO grants that are being pursued by the Town will be closely coordinated with the activities of the committee.

The River Park Citizen's Committee will assist in funding the implementation of the entire Eagle River Corridor Plan, including the white water park, stream bank restoration, trails and parks, as prioritized by the Town of Eagle. The Committee recognizes that the implementation of the plan is a long term project and will require significant funds and years, perhaps more than a decade, to complete. The Committee is dedicated to the economic, social, and environmental benefits of the project and will work to advocate for all three of these important outcomes. The Committee recognizes that participation from diverse individuals, businesses and organizations at all giving levels is important to the success of the project. The Committee will strive to incorporate the full spectrum of the community into the support of the project.



**MINUTES**  
**Town Board of Trustees**  
**Tuesday, October 11, 2016**  
**6:00 P.M.**

**Public Meeting Room / Eagle Town Hall**  
**200 Broadway, Eagle, CO**

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*This meeting is recorded and a CD will become part of the permanent record of the minutes. The following is a condensed version of the proceedings as written by Jenny Rakow.*

**PRESENT**

Anne McKibbin, Mayor  
Andy Jessen  
Mikel "Pappy" Kerst  
Paul Witt  
Matt Solomon  
Scott Turnipseed  
Kevin Brubeck

**STAFF**

John Schneider, Town Manager  
Jenny Rakow, Town Clerk  
Ed Sands, Town Attorney  
Tom Boni, Town Planner  
John Staight, Open Space Coordinator  
Joey Staufer, Police Chief

**PUBLIC SIGN IN**

Chris Romer

**6:00 PM – REGULAR MEETING CALLED TO ORDER**

**PUBLIC COMMENT**

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Mick Daly thanked the Board for the Community Impact Award.

**PRESENTATIONS**

**Chris Romer, Vail Valley Partnership - Request for Affordable Housing Support, Proposed Resolution.** Mr. Romer outlined the ballot proposal appearing on the November Eagle County Ballot. All information was provided to the Town Board in their packets. Mr. Romer provided a review.

Some Town Board members did not feel it was appropriate for the Board to endorse or pass a Resolution and felt it was up to the voters. Other comments were that this was a regional concern and supporting it showed that the Town agreed and would benefit from ballot passing.

**MOTION: Trustee Witt motioned to approve Resolution No. 47, Series 2016 A Resolution of the Board of Trustees of the Town of Eagle, Colorado, in Support of Workforce Housing Ballot Issue 1 A. Motion was seconded and PASSED. Ayes: Jessen, Brubeck, Kerst, McKibbin, Witt. Nays: Solomon and Turnipseed.**

**EGE Air Alliance Funding Request** – Chris Romer outlined the funding strategy and updated the Board on their request for support in the amount of \$5,000. The Town Board agreed to consider this request during their budget review. John Schneiger was asked to put item on as a consideration for funding.

**Vail Valley Partnership and Vail Valley Economic Development Funding Request** – Chris Romer outlined the funding request of \$7,500 and described some of the programs offered that affect non-tourism based entities and attracting talent to the area with resources. The Town Board agreed to consider this request in their review of the Town of Eagle’s 2017 Budget.

**Kathy Chandler Henry County Commissioner** – moved to October 25, 2016 Agenda

**Mike Pisciotta, Mean Streets Boxing Update** – moved to future Agenda

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**CONSENT AGENDA** *Consent agenda items are routine Town business, items which have received clear direction previously from the board, final land use file documents after the public hearing has been closed, or which do not require board deliberation.*

Mayor McKibbin requested that Resolution 50 be removed from the Consent Agenda for further discussion. One minor correction was made to the Minutes.

**Minutes – September 27, 2016**

**September Bill Paying and Payroll**

**Resolution No. 51 Series Of 2016 A Resolution Of The Board Of Trustees Town Of Eagle, Colorado Approving A Development Plan For The Construction Of A Fourplex, A Triplex And One Single Family Home On Parcel B Of The Creekside Lofts Final Plat Within The Town Of Eagle; Approving A Development Improvements Agreement, Dated October 11, 2016 , Between The Town And ERLI Lot 2, LLC; Approving A Site Specific Development Plan Establishing A Vested Property Right Pursuant To Article 68 Of Title 24, C.R.S. And Section 4.17.030 Of The Eagle Municipal Code; And Authorizing the Issuance Of A Major Development Permit For Said Property**

**Resolution No. 52 Series Of 2016 - A Resolution Of The Board Of Trustees Of The Town Of Eagle, Colorado, Appointing Jamie Harrison, Charlie Perkins And Kyle Hoiland To The Town Of Eagle Planning And Zoning Commission**

**MOTION: Trustee Kerst Motioned to approve the Consent Agenda with the exception of Resolution 50. Motion was seconded and PASSED. Trustee Turnipseed abstained from voting on Resolution 51.**

Further Discussion:

**Resolution No. 50 Series 2016 - A Resolution of the Town of Eagle, Colorado, Amending the Town of Eagle 401(K) Retirement Plan and Trust.**

Mayor McKibbin and Board members requested more detailed information on purpose of this Resolution. John Schneiger stated it was a request of the plan provider and is a formality to add another trustee to our retirement plan. If something were to happen to the other trustee, our plan would be managed by the State. It is tying up loose ends.

**MOTION: Trustee Witt motioned to approve Resolution 50. Motion was seconded and PASSED. Trustee Brubeck abstained.**

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### **DECISIONS, DISCUSSION OR DIRECTION REQUESTED**

**Set 2017 Budget Hearing for November 15, 2016 and Discussion.** John Schneiger noted the budget will be sent out to Board Members by Friday, October 14<sup>th</sup>. We are also anticipating cancelling the November 22<sup>nd</sup> Town Board Meeting the week of Thanksgiving and holding it and the Budget Hearing on November 15<sup>th</sup>.

**Ordinance No. 28 Series of 2016 - An Ordinance of the Town of Eagle, Colorado, Approving A Subdivision Within the Town of Eagle to Be Known as Brush Creek Village Townhomes, Phase 10; And Approving a Site Specific Development Plan Establishing Vested Property Rights Pursuant to Article 68 Of Title 24, C.R.S., And Chapter 4.17 Of The Eagle Municipal Code.**

Tom Boni noted the Board has already approved this project, the Ordinance and signature on Final Plat is a formality.

**MOTION: Trustee Brubeck motioned to approve Ordinance No. 28, Series of 2016. Motion was seconded and PASSED unanimously.**

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### **STAFF UPDATES AND REQUESTS**

Town Manager Update – Department Head reports will be sent separately.

Liquor License Administrative Approvals – No Discussion.

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### **EXECUTIVE SESSION**

**MOTION: Mayor McKibbin motioned to enter into Executive Session to discuss Open Space and to hold a conference with the Town’s Attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b). Motion was seconded and PASSED unanimously. (7:27 p.m.)**

Attorney Ed Sands certified for the record that the session will not be recorded due to attorney client privilege.

**MOTION: Mayor McKibbin motioned to adjourn from Executive Session and resume the Regular Meeting Motion was seconded and PASSED unanimously. (7:48 p.m.)**

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### **BOARD DISCUSSION AND FUTURE AGENDA ITEMS**

Trustee Turnipseed requested the Board consider the Third Gulch Abrahams connector trail process begin to have constructed by June 2017. John Staight was presented and said the Board can direct that this trail be prioritized. John will bring proposed trail alignment to the Board this year for consideration and construction in Spring 2017. Ed Sands also noted we should also annex the property we acquired as a final step. Board agreed that making these connections is a priority.

Trustee Brubeck stated his desire to recognize Donna Spinelli for her service on the Planning Commission. Trustee Solomon also added that her concern was regarding historical building preservation and her role continuing in some fashion.

Trustee Witt requested further consideration of holding a board meeting on November 8<sup>th</sup>. After discussion, the Town Board agreed to cancel that meeting and instead meet on November 15<sup>th</sup> and hold the budget hearing at that meeting. Mayor McKibbin asked Board members to keep November 8<sup>th</sup> available in case a worksession is needed on the budget. Tom Boni will re-advertise public hearing scheduled for November 8<sup>th</sup>.

Trustee Jessen inquired about the selection committee for the Request for Qualifications for the landscape design work for the River Front Park. Also would like S2O to check in with the board as their design work should be at 90% and that was part of their contract agreement.

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Trustee Solomon thanked Town Manager for getting contact out to Committee applicants for the River Front. Would like to see a date set for that committee soon.

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**ADJOURN (8:07 p.m.)**

\_\_\_\_\_  
Date

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Anne McKibbin, Mayor

\_\_\_\_\_  
Jenny Rakow, CMC Town Clerk



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## CERTIFICATE OF RECOMMENDATION

**TO:** Board of Trustees

**FROM:** Department of Community Development

**DATE:** October 25, 2016

**PROJECT NAME:** Boyz Toyz Special Use Permit Amendment

**FILE NUMBER:** SU97 Amended 2016

**APPLICANT:** Gary Ratkowski

**LOCATION:** 432 Grand Avenue

**APPLICABLE SECTION(S) OF MUNICIPAL CODE:**  
Section 4.05.010 (Special Use Permit)  
Section 4.04 (Zoning)

**EXHIBIT(S):** A. Supplemental Information provided by the applicant including a survey and updated site plan  
B. Support Signatures

**PUBLIC COMMENT:** Derrick Wiemer email  
Bruce Hasbrouck letter  
Joe O'Malley letter  
Allana Smith letter

See previous significant public comment included in earlier staff reports. Additionally, the applicant has submitted signatures in support of his application attached as Exhibit B to this Staff Report

**STAFF CONTACT:** Tom Boni, Town Planner

**REQUEST:** Applicant is requesting an amendment to the existing Special Use Permit to remove or modify seven of the conditions of the existing Special Use Permit.

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## **DISCUSSION:**

This application was continued at the September 27, 2016 Board of Trustees meeting in order for the applicant to complete a required boundary survey. This boundary survey was needed in order for the architect to prepare the site plan and parking arrangement as previously directed by the Board.

There is a fairly long history related to the Boyz Toyz Special Use Permit. The original application was approved in May of 2002. In December of 2002, the property owner was cited for non-compliance with the conditions of approval. In August of 2003, the Trustees approved an amendment to the Boyz Toyz Special Use Permit with conditions.

In the summer of 2013, the Planning Department inspected the business and notified the owner that he was out of compliance with the conditions of the Special Use Permit. Based on a discussion with the Board of Trustees at that time we asked that he either come into compliance or apply for an amendment to the Permit. At that time, the owner was selling the business and a closing was imminent.

Over the last three years the Planning Department has met with the owner on several occasions to ask that improvements to the operation be made to lessen the impact on the neighborhood, ask about the status of the sale of the business, and requested that applicant apply for an amendment to the Special Use Permit. Through this period, I believe that the owner has made improvements to his operations although it remains out of compliance with the conditions attached to the original permit.

In 2016 the Town received a complaint about the business operation. We requested that the applicant meet with the Board to discuss his business operation and existing Special Use Permit. Unfortunately, the applicant had an emergency and was not able to attend. At this point we again informed the applicant that he was out of compliance with his Special Use Permit and that he needed to rectify the problems or request an amendment to the Permit if he believed that he could not operate his business and comply with the conditions. Based on this conversation, the business owner, Gary Ratkowski, has submitted this application.

In reviewing the use of this property it appears to staff that this right of way on the west side of McIntire Street is needed for the operations of the business. Deliveries, storage, inspection of snowmobiles and ATV's, storage of discarded crates and other materials have used this landscape area within the Right of Way. At the Planning and Zoning Commission hearing, there was discussion between the applicant and the Commission that a new fence could be constructed along this landscape boundary on McIntire and behind the building that would screen the storage of snowmobiles and crates from adjacent property owners. The owner believed that this landscape area was part of the leased premises at their hearing with the Planning and Zoning Commission.

In preparation for the Board Hearing on this application on June 28, 2016, staff reconciled the general location of the eastern boundary line of this property to be approximately 10 feet west of

the landscape improvements. Prior to this, the property line was believed to be coterminous with the easterly boundary of the landscape improvements. The Board instructed the applicant to obtain a boundary survey of the property and provide a site plan inclusive of display areas and parking and provide a response to three environmental questions: storm water quality, noise and air pollution. The application was continued at the July 26 and September 27, 2016 Board Hearings because the applicant had not yet obtained the boundary survey.

The boundary survey and additional information has been submitted by the applicant in advance of this Board Hearing and is attached as Exhibit A. The survey shows the property line to be generally at the location of the existing fence. For the level of business that occurs at this site, staff does not believe business operations can be adequately contained within the property boundaries as required by our Zoning Ordinance. In order to use a portion of the McIntire ROW for business operations, a license would be required. While allowing a business to use Road Right of Way is technically a possible avenue to use to accommodate this business, it would be, to my knowledge, the first time that a License Agreement has been used in this fashion in the Town of Eagle and raises many concerns that need to be thought through. If this is the direction that the applicant is considering, we should start this discussion now to ensure that it is a reasonable approach for the Town to consider.

In regards to the shed constructed in the rear of the property, if the shed is located within 7.5 feet of the side and rear lot line, setback variances would need to be approved and a building permit obtained in order to allow this shed to be on the property. The Town would also need to make a determination that noise associated with snowmobiles are not subject to Section 4.04.100.L of the Land Use and Development Code related volume of sound associated with a use of the property. In regards to the construction of a privacy fence along McIntire, a variance would be required.

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#### **STANDARDS FOR SPECIAL USE PERMIT (SECTION 4.05.010):**

Listed below are the findings required by Section 4.05.010 of the Land Use & Development Code for approval of a Special Use Permit:

1. The proposed use is consistent with the provisions of this Chapter and with the Town's goals, policies and plans, and
2. The proposed use is compatible with existing and allowed uses surrounding or affected by the proposed use, and
3. The proposed use is compatible with existing and allowed uses surrounding or affected by the proposed use, and
4. The special conditions for specific uses, as provided in this Section, are met.

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## FINDINGS FOR SPECIAL USE PERMIT:

### *Standard #1:*

1. The proposed use is consistent with the provisions of this Chapter and with the Town's goals, policies and plans,

Chapter 4.04 – Zoning of the property is Commercial Limited and allows vehicular sales and service through a Special Use Permit which is currently being requested.

However, the application includes several elements that would need variances to the provision of the Land Use and Development Code in order for the Special Use Permit to be granted including a variance to the setback requirements and a building permit for the maintenance shed constructed in the rear yard.

In reference to the Town's goals, policies and plans, please see discussion below:

The Eagle Area Community Plan (Plan) places emphasis both on Economic Development and Community Design and Appearance. Under Economic Development, the Plan encourages the Town to expand the number and diversity of businesses in Eagle and reduce leakage of shopping dollars to other areas. Under Community Design and Appearance, the Plan emphasizes the importance of maintaining and improving the appearance of the community and maintain "Sense of Community." Appropriate landscape treatment and visual quality is emphasized in the Plan. The appearance of this property has been in conflict with this goal of the Plan.

### *Standard #2:*

The proposed use is compatible with existing and allowed uses surrounding or affected by the proposed use, and

The area surrounding Boyz Toyz along Highway 6 is commercial. On the east side across McIntire Street there is a pizza store and yoga studio. Immediately west of the property is a liquor store. However, south of the property across Fifth Street is a residential neighborhood. There is also a residential use on the property located to the south east behind the pizza store on the other side of McIntire. Compatibility with the neighborhood is mixed.

### *Standard #3:*

#### Street Improvements, Parking & Access:

The property has a wide curb cut along Highway 6. This site was previously occupied by a gas station. Access to the building also occurs from McIntire. I have not found any records of the access permit referenced as a condition of approval. (If the Board concurs, this condition requiring an access permit from CDOT should be removed through this amendment.) Parking is provided in front of the store (5 spaces) and along the west side of McIntire (3 spaces).

However, parking also occurs at times on the portion of Highway 6 Right of Way not used as a travel way. There has been some parking of display vehicles that encroaches into Highway 6 Right of Way. When the Special Use Permit was originally granted the Town allowed the three spaces provided in the right of way of McIntire to be credited to the required parking. The sight line west at the intersection of McIntire and Highway 6 has occasionally been impacted by parked vehicles.

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## **PLANNING & ZONING COMMISSION:**

The Planning and Zoning Commission discussed this application during the presentation of the application and again during deliberations. The Commission asked about the duration that vehicles are parked along McIntire and if what was shown on the site plan was all within the parcel. They also inquired about how many display vehicles were necessary and how the display vehicles were purchased and whether there are any rental operations from the property. Other questions were related to where the vehicles were stored waiting for maintenance. The Commission asked about a Staff recommendation. Tom Boni responded that in this case where there is already an approval with the conditions by the Board of Trustees it is essentially a judgement call about whether to remove the requested conditions originally imposed by the Board of Trustees during their approval of this special use permit.

Questions by the Commission also addressed hours of operation and signage, the new metal building in the rear of the property and designated drop-off area along McIntire. Considerable attention was focused on the amount and length of time that storage occurs along McIntire Street. In discussions with the applicant and the Commission, the applicant agreed to construct a new privacy fence along the property line. This new fence would coincide with the property line and therefore any storage in the rear of the property would be screened by the fence. Concerns were also expressed about blocking sight distance at the intersection of Highway 6 and McIntire.

Planning Commission recommended approval with the following conditions:

1. Remove item #2, Allow temporary storage of vehicles on the east side of the building.
2. Remove item #5, Allow up to 30 vehicles for display on private property.
3. Remove item #6, the loading area will now be on McIntire.
4. Remove item #14, amend to allow shed with Town of Eagle compliance.
5. Add, Existing fence should be replaced to property line.

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## **STAFF CONCERNS**

Staff is concerned that the existing business does not fit within the boundaries of the private property.

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**BOARD OF TRUSTEES**

Public Comment:

Questions of Staff and Applicant:

Deliberations:

October 18, 2016

Town of Eagle

Board of Trustees

200 Broadway

Eagle, CO 81631

**RE: SU97 Amended 2016 Supplemental Information - Boyz Toyz Special Use Permit**

Planning Commissioners and Trustees,

In our original application we have requested the removal of 4 conditions. As a result of numerous discussions with the Planning and Zoning Commissioners and our initial meeting with the board of Trustees, June 7, 2016, we wish to amend our Special Use Permit to include the following:

Condition #1<sup>1</sup> *The property owner shall apply for and comply with CDOT Access Permit.*

We would like to omit this condition.

per the recommendation of the Department of Community Development Certificate of Recommendation, dated September 27, 2016, Findings for Special Use Permit, standard #3, Site improvements, Parking & Access.

Condition #2<sup>1</sup> *Storage for Vehicles for uses other than display shall be limited to the fenced storage area at the south end of the property.*

We would like to modify this condition and allow for temporary storage of vehicles on the east side of the building.

per the recommendation of the Planning & Zoning Commission Certificate of Recommendation, dated September 27, 2016. Planning & Zoning Commission conditions #1 “Remove item #2, Allow temporary storage of vehicles on the east side of the building.”

*Suggested wording: Storage for vehicles for uses other than display shall be limited to the fenced storage area at the south end of the property. Temporary storage associated with the loading and unloading of vehicles is allowed during normal business hours of 7am to 7pm within the area on the site plan designated “Temporary Loading Zone.”*

<sup>1</sup> numbering is based on Exhibit C Amended Special Use Permit dated August 26, 2003

Condition #5<sup>1</sup> *Vehicle display shall be limited to eight vehicles with not more than two in the area in front of the building. No display vehicles are to be parked in the five parking spaces located in front of the building.*

We would like to modify this requirement to allow for 30 display vehicles.

per the recommendation of the Planning & Zoning Commission Certificate of Recommendation, dated September 27, 2016, Planning & Zoning Commission Condition #2, “*Remove item #5, allow up to 30 vehicles for display on private property.*”

*Suggested wording: “Vehicle display shall be limited to 30 vehicles. No display vehicles are to be parked in the five parking spaces located in front of the building.”*

Condition #6<sup>1</sup> *A 14’ wide signed loading area shall be provided in the drive through area north of the building.*

We would like to modify this requirement to allow for deliveries on McIntire Street.

per the recommendation of the Planning & Zoning Commission. Certificate of Recommendation, dated September 27, 2016, Planning & Zoning Commission Condition #3, “*Remove item #6, the loading area shall now be on McIntire Street.*”

Boyz Toyz receives approximately 20 tractor-trailer deliveries per year (mostly in the spring and fall), and this activity only takes place during the normal business hours of 7AM to 7PM.

*Suggested wording: “The loading area shall be on McIntire Street and shall be limited to normal business hours of 7am to 7pm.”*

<sup>1</sup> numbering is based on Exhibit C Amended Special Use Permit dated August 26, 2003

Condition #14<sup>1</sup> *No additional structures shall be permitted by approval of this amended Special Use Permit*

We would like to remove this requirement to allow the shed with Town of Eagle Compliance per the recommendation of the Planning & Zoning Commission. Certificate of Recommendation, dated September 27, 2016, Planning & Zoning Commission Condition #4, “*Remove item #14, amend to allow shed with Town of Eagle compliance.*”

We believe the storage shed to be in compliance based on the following excerpts from the Land Use & Development Code:

Chapter 4.03.040 DEFINITIONS

Lot Line, Front: The property line of a lot dividing said lot from the adjoining street. On a corner lot the property owner may elect which street frontage shall be the designated front lot line for the purpose of determining the rear yard only.

Lot Line, Rear: The property line of a lot opposite the front lot line.

Lot Line, Side: Any lot property line other than a front or rear lot line

Chapter 4.04.7 ACCESSORY BUILDINGS

- a. An accessory building may be located in a required rear yard provided not more than 40 percent of the rear yard area is covered. Such building shall observe a 7-1/2 foot setback from the rear lot line and a 7-1/2 foot setback from the side lot lines.
- b. Provided, however, in the section of town that lies within the boundaries of Grand Avenue, McIntire Street, 7th Avenue, and Church Street, accessory buildings shall observe a 2 foot setback from the rear lot line and 2 1/2 foot setback from the side lot lines.

<sup>1</sup> numbering is based on Exhibit C Amended Special Use Permit dated August 26, 2003

Additionally we find that some of the initial Conditions, as approved in 2003, should be updated to reflect the standard practices of the normal business operations:

Condition #4<sup>1</sup> *A trash enclosures shall be constructed at the location indicated on the amended site plan.*

We would like to omit this requirement for a trash enclosure. It is the standard business practice of Boyz Toyz to not store any trash on the premises, rather to use the disposal service available at the Boyz Toyz off-site storage facility. The collection point (on-site) is designated on the amended site plan and is enclosed in the screened storage yard.

Condition #9 *A new sign is to be constructed for the business that complies with the Town Sign Code.*

We would like to modify this requirement to read:

*Suggested wording: All signage will be in compliance with the Town Sign Code.*

Further discussions:

Display Area: see attached

Survey: see attached

Site Plan: see attached

Storage Yard fence/screen: The existing fence is located at the approximate edge of the property and provides no opportunities for relocation per this Special Use Permit. The applicant shall maintain the existing fence in good condition.

Air quality: All of the vehicles have been manufactured and approved for use in the state of Colorado. The manufacture must comply with federal and state laws for air quality and emissions. (See attached U.S.EPA Emissions Control Statement.)

Noise:

The Town of Eagle allows for the operation of snowmobiles and ATV's on public Right Of Way, per the Eagle Municipal Code Chapter 11.08 SNOWMOBILES and Chapter 11.09 OFF-HIGHWAY VEHICLES.

## LAND USE REGULATIONS

### Article 4

#### Division 4-5 COMMERCIAL AND INDUSTRIAL PERFORMANCE STANDARDS

##### SECTION 4-520. NOISE AND VIBRATION STANDARDS

###### A. Maximum Permissible Noise Levels.

Every use shall be operated such that the noise level produced does not inherently and recurrently exceed sixty (60) decibels, during the hours of 7:00 A.M. to 7:00 P.M., or fifty-five (55) decibels from 7:00 P.M. to 7:00 A.M. During the hours of 7:00 A.M. to 7:00 P.M., the noise levels permitted may increase a maximum of five (5) decibels for a period not to exceed fifteen (15) minutes in any one (1) hour.

U. S. Environmental Protection Agency for the regulation of noise emissions from of road motorcycles. These sound level limits, promulgated at Title 40 CFR, part 205, subpart D, shall apply to ATV's as follows:

ATV's with an engine displacement of 170cc and lower: 80dB (A)

ATV's with an engine displacement greater than 170cc: 82dB (A)

International Snowmobiling Manufacture's Association, "Snowmobiling Facts: Sound"

<http://www.snowmobile.org/facts-sound.asp>

### **EFFECTS ON PEOPLE**

Operated in a normal, considerate manner, snowmobiles are barely audible from inside a home. From a distance of 50 feet, snowmobiles generate between 68 - 73 dB(A) at 15 mph. Since doors and windows are almost always closed in winter, snowmobiles operating outside at a distance of 50 feet only create an interior sound level between 41 and 47 dB(A). From a distance of 200 feet, snowmobiles produce an interior sound level between 29 and 35 dB(A), This is well below the average evening household sound level of 47 dB(A).

Dr. Andres Soom, (University of Wisconsin) concluded from his study that the newer, quieter machines can travel within 45 feet of a residence without adverse effect. Natural sound barriers, careful trail planning and reduced speed limits in residential areas further reduce snowmobile noise. Snowbanks or trees can cause a 20 dB drop in sound levels if they are between the machine and listener. U.S. Forest Service researcher Robin Harrison reported that under usual wildland conditions, snowmobile operation is undetectable to the human ear at distances of more than 750 feet. He reported that snowmobiles were barely detectable above normal campground sound levels at a distance of 400 feet.

[www.hchearing.org/noise/common-environmental-noise-levels/](http://www.hchearing.org/noise/common-environmental-noise-levels/)

<b>Home</b>	<b>Work</b>	<b>Recreation</b>
<ul style="list-style-type: none"><li>• 50 refrigerator</li><li>• 50 – 60 electric toothbrush</li><li>• 50 – 75 washing machine</li><li>• 50 – 75 air conditioner</li><li>• 50 – 80 electric shaver</li><li>• 55 coffee percolator</li><li>• 55 – 70 dishwasher</li><li>• 60 sewing machine</li><li>• 60 – 85 vacuum cleaner</li><li>• 60 – 95 hair dryer</li><li>• 65 – 80 alarm clock</li><li>• 70 TV audio</li><li>• 70 – 80 coffee grinder</li><li>• 70 – 95 garbage disposal</li><li>• 75 – 85 flush toilet</li><li>• 80 pop-up toaster</li><li>• 80 doorbell</li><li>• 80 ringing telephone</li><li>• 80 whistling kettle</li><li>• 80 – 90 food mixer or processor</li><li>• 80 – 90 blender</li><li>• 80 – 95 garbage disposal</li><li>• 110 baby crying</li><li>• 110 squeaky toy held close to the ear</li><li>• 135 noisy squeeze toys</li></ul>	<ul style="list-style-type: none"><li>• 40 quiet office, library</li><li>• 50 large office</li><li>• 65 – 95 power lawn mower</li><li>• 80 manual machine, tools</li><li>• 85 handsaw</li><li>• 90 tractor</li><li>• 90 – 115 subway</li><li>• 95 electric drill</li><li>• 100 factory machinery</li><li>• 100 woodworking class</li><li>• 105 snow blower</li><li>• 110 power saw</li><li>• 110 leafblower</li><li>• 120 chain saw, hammer on nail</li><li>• 120 pneumatic drills, heavy machine</li><li>• 120 jet plane (at ramp)</li><li>• 120 ambulance siren</li><li>• 125 chain saw</li><li>• 130 jackhammer, power drill</li><li>• 130 air raid</li><li>• 130 percussion section at symphony</li><li>• 140 airplane taking off</li><li>• 150 jet engine taking off</li><li>• 150 artillery fire at 500 feet</li><li>• 180 rocket launching from pad</li></ul>	<ul style="list-style-type: none"><li>• 40 quiet residential area</li><li>• 70 freeway traffic</li><li>• 85 heavy traffic, noisy restaurant</li><li>• 90 truck, shouted conversation</li><li>• 95 – 110 motorcycle</li><li>• 100 snowmobile</li><li>• 100 school dance, boom box</li><li>• 110 disco</li><li>• 110 busy video arcade</li><li>• 110 symphony concert</li><li>• 110 car horn</li><li>• 110 -120 rock concert</li><li>• 112 personal cassette player on high</li><li>• 117 football game (stadium)</li><li>• 120 band concert</li><li>• 125 auto stereo (factory installed)</li><li>• 130 stock car races</li><li>• 143 bicycle horn</li><li>• 150 firecracker</li><li>• 156 capgun</li><li>• 157 balloon pop</li><li>• 162 fireworks (at 3 feet)</li><li>• 163 rifle</li><li>• 166 handgun</li><li>• 170 shotgun</li></ul>

# Noise Level Chart

A noise level chart showing examples of sounds with dB levels ranging from 0 to 180 decibels.

dB	Example	Home & Yard Appliances	Workshop & Construction
0	healthy hearing threshold		
10	a pin dropping		
20	rustling leaves		
30	whisper		
40	babbling brook	computer	
50	light traffic	refrigerator	
60	conversational speech	air conditioner	
70	shower	dishwasher	
75	toilet flushing	vacuum cleaner	
80	alarm clock	garbage disposal	
85	passing diesel truck	snow blower	
90	squeeze toy	lawn mower	arc welder
95	inside subway car	food processor	belt sander
100	motorcycle (riding)		handheld drill
105	sporting event		table saw
110	rock band		jackhammer
115	emergency vehicle siren		riveter
120	thunderclap		oxygen torch
125	balloon popping		
130	peak stadium crowd noise		
135	air raid siren		
140	jet engine at takeoff		
145	firecracker		
150	fighter jet launch		
155	cap gun		
160	shotgun		
165	.357 magnum revolver		
170	safety airbag		
175	howitzer cannon		
180	rocket launch		
...			
194	sound waves become shock waves		

[www.noisehelp.com/noise-level-chart.html](http://www.noisehelp.com/noise-level-chart.html)

Storm water concern: It is the practice of Boyz Toyz to wash the display vehicles on a regular basis. These are new machines that have collected dust and dirt from the delivery, or from the dust that accumulates while on outside display. If a machine is in for repairs and the engine compartment or undercarriage needs power washing it is our practice to trailer them to the car wash and clean them in an approved area for vehicle washing.

Landscaping: At this time Boyz Toyz has completed their fall clean up, weed removal, and pruning of the trees and bushes.

Building Exterior Maintenance: Boyz Toyz has entered into discussions with the landlord, Evergreen Oil Company, and based on the successful modification of this Special Use Permit Application, the applicant is willing to repaint the building exterior within 90 Days of approval, weather permitting.

Public support: provided are (see attached) the signatures, names and addresses of 38 Town of Eagle residents, who support keeping Boyz Toyz in the Town of Eagle, by asking for your support of this application. provided are (see attached) the signatures, names and addresses of 254 residents who live outside of the Town of Eagle, who support keeping Boyz Toyz, utilize the products and services provide by Boyz Toyz, and pay sales tax to the Town of Eagle.

Provided is a personal letter of support (see attached) from Derrick Wiemer.

Provided is a personal letter of support (see attached) from Allana Smith

Boyz Toyz support of the public:

Generated approximately \$480,000 in sales tax since 2001.

Provided regional presence and drawn destination traffic by providing sales and services to the outdoor enthusiasts since 2001.

Developed alliances with community and non-profit organizations throughout the community, including WECMERD, Eagle County Fair and Rodeo, Rocky Mountain Elk Foundation, Vail-Eagle Hockey Association, Battle Mountain High School

Sincerely,

Gary Ratkowski

Boyz Toyz

# IMPROVEMENT SURVEY PLAT

## PORTION OF PARK D TOWN OF EAGLE, COUNTY OF EAGLE, STATE OF COLORADO

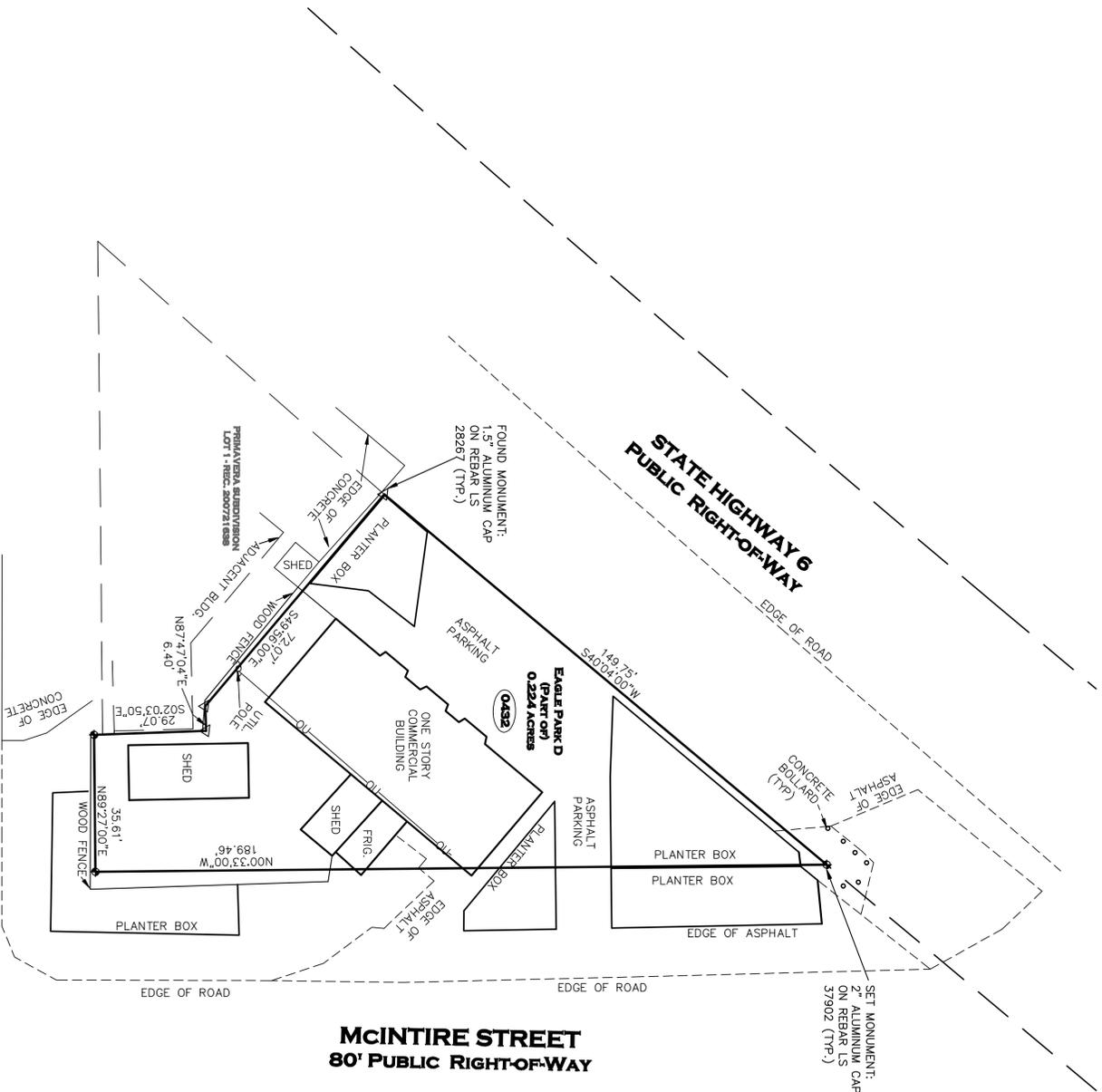
**SURVEYED LEGAL DESCRIPTION**

A parcel of land comprised of a portion of Park D in the town of Eagle, County of Eagle, State of Colorado, more particularly described as follows, to wit:

Beginning at the Southeast Corner of Said Park D; thence along the easterly line of said Park D, N 00°33'00" W, 189.46 feet to Highway 6 Right of Way; thence along said Highway 6 Right of Way S 40°04'00" W, 149.75 feet; thence departing said Highway 6 Right of Way along the Putmanville Subdivision (Rec. No. 2007721638) S 49°56'00" E, 72.07 feet; thence N 87°47'04" E, 6.40 feet; thence S 02°03'50" E, 29.07 feet to the southerly line of said Park D; thence N 89°27'00" E, 35.61 feet; to the Point of Beginning.  
Containing 9867 square feet or 0.227 acres more or less.

**SURVEYOR'S NOTES:**

- 1) Survey Date: September, 2016.
- 2) Basis of Bearing: S 49°56'00" E between found survey monuments marking the Westerly line, as shown and described hereon.
- 3) Record legal description shown hereon are based on the Vesting Deed Recorded at Rec. No. 200606265 and the Town of Eagle Plat.
- 4) Posted Address: 432 Grand Ave.
- 5) This Improvement Survey Plat was prepared for the exclusive use of EAGLE EYE PROPERTIES LLC and is valid only if printed with original seal and signature of surveyor.
- 6) Lineal Units of the U.S. Survey Foot were used herein.



NOTICE: According to Colorado law you must commence any legal action based upon any defect in this survey within three months from the date of certification shown hereon. Additionally, this document is prepared for the sole purpose of recording improvements and encroachments on real estate. Additional land containing (its own) and employed) will not be shown. The cost of this document and the survey is the responsibility of the client. The surveyor is not responsible for any errors or omissions in this document. The surveyor is not responsible for any errors or omissions in this document. The surveyor is not responsible for any errors or omissions in this document.

**Archibegue Land Consulting, Ltd**  
 ~ Professional Land Surveying & Mapping ~  
 115 Broadway - P.O. Box 3893 Eagle, Colorado 81631  
 970.328.6020 Office 970.328.6021 Fax  
 INFO@PROLANDSURVEY.COM

Theodore J. Archibegue P.L.S. 37902  
 Colorado Professional Land Surveyor



IMPROVEMENT SURVEY PLAT			
PORTION OF PARK D			
TOWN OF EAGLE, COUNTY OF EAGLE,			
STATE OF COLORADO			
OWNER:	CAP	20 NUMBER:	16217
DATE:	09-27-2016	DRAWING NAME:	16217_ISR.dwg
SHEET:	1 of 1	CREATED BY:	TJA

### SITE PLAN LEGEND

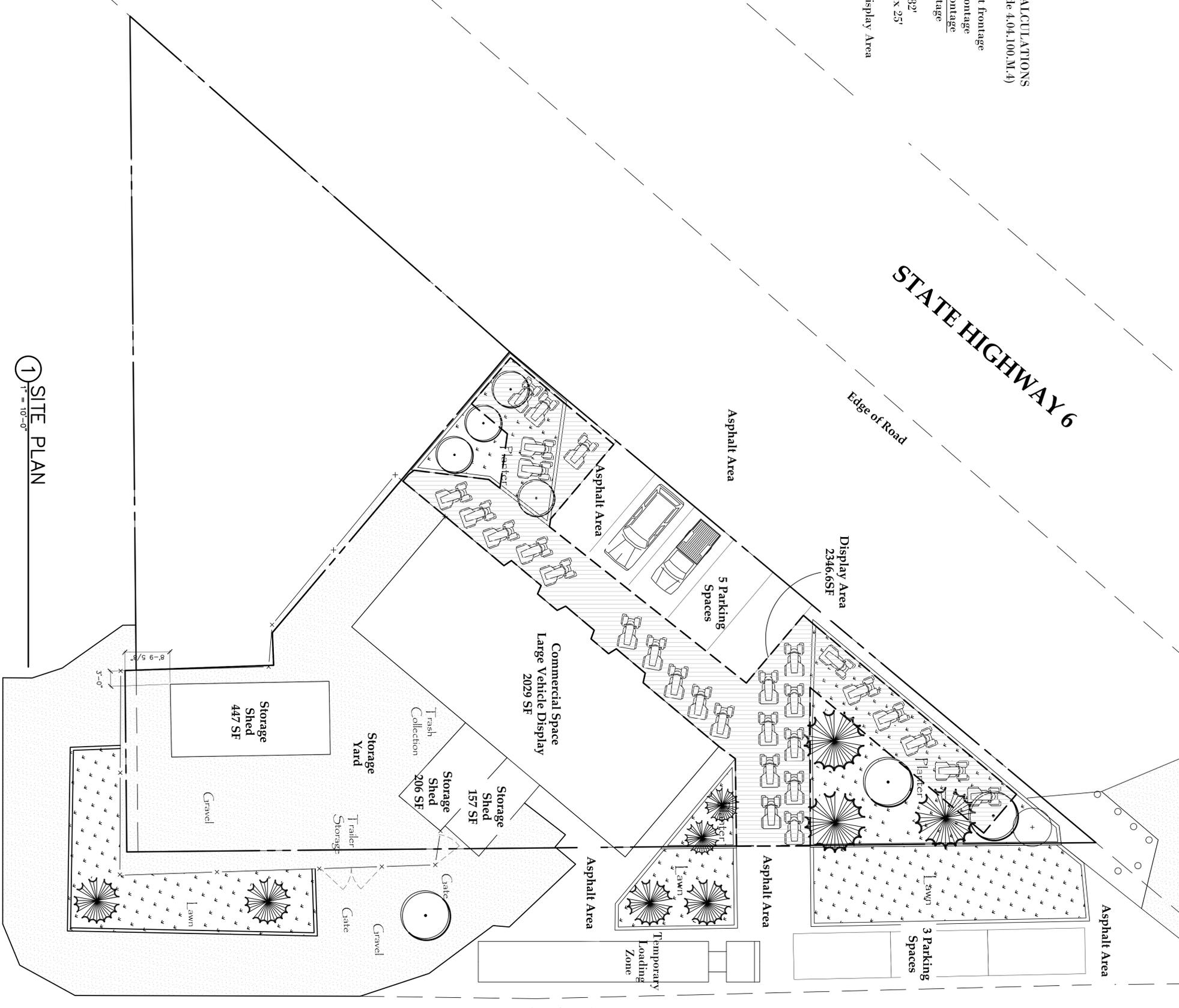
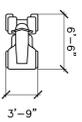
- PROPERTY BOUNDARY
- STRUCTURE
- SITE IMPROVEMENT
- FENCING
- R.O.W. (RIGHT OF WAY)
- LAWN AREA
- GRAVELED AREA
- BLACK TOP AREA
- EXISTING SHRUB
- EXISTING EVERGREEN TREE
- EXISTING DECIDUOUS TREE



**DISPLAY AREA CALCULATIONS**  
(Eagle Municipal Code 4.04.100.M.4)

149,75' = North West frontage  
 189,46' = Eastern Frontage  
 35,61' = Southern Frontage  
 374,82' = Total Frontage

93,71' = 25% of 374,82'  
 2346,63 SF = 93,71' x 25'  
 2346,6 SF = Total Display Area



**McINTIRE STREET**  
80' R.O.W.

1 SITE PLAN  
1" = 10'-0"

**RMPT**  
ARCHITECTURE INTERIORS PLANNING  
Architects, PC

PO Box 7630  
Avon, Colorado 81620  
Tel (970) 949-9916  
Fax (970) 949-1017  
www.RMPTArchitects.com

STAMP

**432 Grand Avenue**  
**Boyz Toyz**  
Eagle, Colorado

ISSUED FOR:

No.	Date	Remarks
A	9/27/2016	-
B	10/19/16	

PROJECT NO: 000001.00  
 PHASE: SD  
 DRAWN BY: RMT  
 CHECKED BY: RMT

Site Plan  
 SHEET NAME  
**A1.0**  
 SHEET NUMBER

## **U.S. EPA Emission Control Statement/Warranty Coverage (U.S. Only)**

### **STATEMENT/WARRANTY**

Arctic Cat warrants to the original retail purchaser, and each subsequent purchaser, that all U.S. EPA-certified Arctic Cat ATV's are designed, built, and equipped to conform to all U.S. EPA Emission Control Regulations. Please read the following information completely.

Your authorized Arctic Cat ATV dealer will repair or replace any defective emission-related component at no cost to you during the warranty period. You may have non-warranty service performed by any repair establishment that uses equivalent components. The regulations provide significant civil penalties for tampering that causes your ATV to no longer meet U.S. EPA emission standards.

Arctic Cat further warrants that the engine and its emission-related components are free from defects in materials or workmanship that could cause the engine to fail to comply with applicable regulations during the warranty period.

If you have any questions about this information, or the emission warranty coverage statement, contact your local authorized Arctic Cat ATV dealer.

### **WARRANTY PERIOD**

The emission warranty period for this ATV begins on the same date as the standard warranty coverage and continues for 30 months or 3100 miles, whichever comes first.

### **COMPONENTS COVERED**

The emissions warranty covers major emissions control components and emission-related components listed as follows:

#### **Engine Management and Sensors**

Barometric Pressure Sensor  
Camshaft Position Sensor  
Engine Control Module (ECM)  
Engine Coolant Temperature Sensor  
Intake Air Temperature Sensor  
Manifold Absolute Pressure Sensor  
Oxygen Sensor  
Throttle Position Sensor  
Crankshaft Position Sensor  
Exhaust Temperature Sensor

#### **Ignition System**

Ignition Coil  
Knock Sensor System  
Spark Plugs  
Capacitive Discharge Ignition (CDI) Module  
Magneto Pick-Up

#### **Fuel/Air System**

Fuel Injectors  
Fuel Pressure Regulator  
Fuel Pump  
Carburetor(s)  
Turbocharger Assembly  
Air Bypass Valve  
Turbo Waste Gate Control Valve  
Crankcase Ventilation System  
ISC Valve

#### **Miscellaneous Items Used in Aforementioned Systems**

Connectors  
Switches  
Grommets  
Clamps  
Hoses  
Ties  
Gaskets  
Wiring

### **OWNER'S RESPONSIBILITIES**

The owner of any ATV warranted under this Arctic Cat Emission Control Statement is responsible for the proper maintenance and use of the ATV as stated in the Operator's Manual. Proper maintenance generally includes replacement and service, at the owner's choosing, such items as air filter, oil and oil filter, or any other part, item, or device related to emissions control as specified in the Operator's Manual. It is the owner's responsibility to ensure that the ATV is used in a manner for which it was designed.

## Declaration of Conformity

Application of council directives: EMC Directive 97/24/EC  
Date of Issue: June, 1997  
EC Machinery Directive 2006/42/EC  
Date of Issue: May, 2006

Issued by European Commission.

Type of Equipment: All-Terrain Vehicles

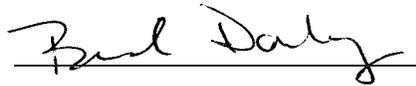
Brand Name: Arctic Cat

Model: 500 4x4 700 TBX 4x4  
700 Mud Pro 1000 4x4  
1000 Mud Pro

Standards to which conformity is declared: EN 61000-6-2:2005  
EN 55012:2007

Manufacturer (if not issuing agent): Arctic Cat Inc.  
601 Brooks Ave S.  
Thief River Falls, MN  
56701 USA

I, the undersigned, hereby declare that the equipment specified above conforms to the directive(s) and standard(s) as specified.



Brad Darling  
Vice President/General Manager

### LIVE IN EAGLE SIGN THIS ONE

WE THE CITIZENS OF THE TOWN OF EAGLE, COUNTY OF EAGLE COLORADO, ARE IN FAVOR OF HAVING BOYZ TOYZ & SONZ INC., AS A BUSINESS IN OUR TOWN. THEY PROVIDE A SERVICE TO OUR TOWN AND COUNTY THAT NO OTHER BUSINESS BRINGS.

LET'S WORK WITH THEM ON AMENDING THE SPECIAL USE PERMIT AND KEEP THEM IN TOWN

	PRINTED NAME	ADDRESS-CITY STATE	SIGNATURE	COMMENT
1	Krista Bretz	227 Fulford Dr	<i>[Signature]</i>	Great Business NO ISSUES
2	Erik Bokser	1026 Sylvan Lake RD	<i>[Signature]</i>	Been coming here for years
3	Brian Wodrich	138 Tanager	<i>[Signature]</i>	No issues
4	John Chiodi	2001 Bruce Creek	<i>[Signature]</i>	No issues
5	Neil Marken	26 Aster Ct	<i>[Signature]</i>	No issues
6	Blake Kerrigan	357 Founders Ave	<i>[Signature]</i>	No issues a true part of Eagle
7	Michael Martinez	357 Founders Ave	<i>[Signature]</i>	No issues at all
8	David Lugert	61 Sagebrush Court	<i>[Signature]</i>	excellent business no issues/problems
9	Alberto Chavez	126 Bluffs Dr.	<i>[Signature]</i>	
10	James Maule	4360 McTavira	<i>[Signature]</i>	
11	Steve Wood	252 Ritzneck	<i>[Signature]</i>	NO ISSUES GOOD BUSINESS
12	Bruce Hasbrouck	405 Main St.	<i>[Signature]</i>	great business NO ISSUES
13	Steven Quiring	319 Howard St	<i>[Signature]</i>	we need this business in town
14	LT Bredeson	317 Brush Creek Terr Eagle CO 81634	<i>[Signature]</i>	☺
15	DAVE SCHULTZ	14649 Old River Rd 6983um	<i>[Signature]</i>	NO ISSUES GREAT BUSINESS FOR AREA
16	Larry Ward	3896 PRM HWY EAGLE	<i>[Signature]</i>	NO PROBLEMS Every has great BUSINESS
17	MATTHEW SLAYLE	800 Castle Dr	<i>[Signature]</i>	No Problems
18	ROB WATERS	1358 Eddy Creek	<i>[Signature]</i>	GREAT BUSINESS
19	Michael Roe	118 Rinyneck	<i>[Signature]</i>	Really? Stop it.
20	ACUNTO GIEZ	577 HELSEN	<i>[Signature]</i>	
21	Lance Schobur	773 Castle Dr	<i>[Signature]</i>	
22	DAN LAMBERT	253 N. Remymanor Ln.	<i>[Signature]</i>	NO ISSUES
23	Chad Leeper	8 Rinyneck	<i>[Signature]</i>	



**IF YOU LIVE OUTSIDE OF EAGLE PLEASE SIGN THIS ONE**

WE LIVE OUTSIDE THE TOWN OF EAGLE, COLORADO, WE CHOOSE TO PATRONIZE BOYZ TOYZ & SONZ INC., BECAUSE THEY ARE A GOOD BUSINESS, THEY WORK HARD AND PROVIDE A GREAT SERVICE. IT WOULD BE A HUGE LOSS TO YOUR COMMUNITY IF YOU CHOSE NOT TO LET THE STAY IN EAGLE WE HOPE YOU WORK WITH THEM ON AMENDING THE SPECIAL USE PERMIT, THEY ARE A MUCH NEED BUSINESS



	PRINTED NAME	ADDRESS-CITY STATE	SIGNATURE	COMMENT
1	George Casar	311 Timberwood Dr Gypsum	[Signature]	
2	Mark Callison	9427 Frye Pkwy Red Bank	[Signature]	Great People!!
3	Chris Nester	612 Bertrach Ln Gypsum	[Signature]	
4	Ryan Baugh	10 Mawerick Ct Gypsum	[Signature]	Great Family
5	Joe Rivera	300 Strohm Circle	[Signature]	Great Business
6	Steve Ankerholz	331 Ranchside Edward	[Signature]	Good Business
7	Sersio Aultion	204 Pine Pine Gypsum	[Signature]	Great Business
8	Mark Blicherstar	906 Maynest Gypsum	[Signature]	great business
9	Allen BarKowski	132 catfish Cir Gypsum	[Signature]	great bus. ness
10	Jeff Wutz	POB 1660 Eagle 116 BRUCECK RD	JEFF WUTZ	Comm + live with out hang
11	Justin Flaker	PO Box 4961	[Signature]	Awesome!!
12	Jason Comacho	PO box 1700	[Signature]	Awsome people
13	Katlyn Denohue	PO Box 1478	[Signature]	Great people
14	Aracely Villalobos	PO Box 1478	[Signature]	awesome busness
15	Doree Denohue	PO Box 1826	[Signature]	Great Design
16	Dale Lyb...	P.O. Box 4	[Signature]	Friendly people
17	Austin Campbell	4675 Hwy 6 Space 0	[Signature]	Great Business! Amazing people
18	Steven Vigil	Box 1201 Gypsum	[Signature]	great people,
19	Mary Campbell	4675 Hwy 6 space 0	[Signature]	great people
20	Jerry Robinson	4675 Hwy 6 space 0	[Signature]	great place
21	Jessica Osterliss	PO Box 343 Gypsum	[Signature]	great shop
22	Dan B Barber	PO Box 642 Gyp	[Signature]	quit bothning these guys
23	Sheila M Barber	"	Sheila M. Barber	The only place around for 30 miles.
24	Daniel Guggenheim	43 Sunflower Loop Carbondale, CO 81623	[Signature]	Great Customer Service Worked w/ Boyz toyz for over 10 years. 1st class
25	Charlene Guggenheim	"	[Signature]	We chose to shop here over any place in Eagle or GWSOP operation We love Gerry!
26	Nick Lazzaro	72 Minnow Circle	[Signature]	







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HUGE LOSS TO YOUR COMMUNITY IF YOU CHOSE NOT TO LET THEM STAY IN EAGLE  
WE HOPE YOU WORK WITH THEM ON AMENDING THE SPECIAL USE PERMIT, THEY ARE A MUCH NEED BUSINESS

	PRINTED NAME	ADDRESS-CITY STATE	SIGNATURE	COMMENT
39	PATRICK CLARKE	13400 Co River Rd Gypsum, CO		
40	Andres Reyes	136 River View Dr Gypsum, CO		
41	Alfonso Morales	6537 E. Lindero Aurora, CO 80017		
42	Joan Dunn	1500 Sheep Creek Gypsum, CO 81637		
43	Sue Duncan	130 Vista Drive Gypsum, CO 81637		
44	Jessica Johnson	150 Vista Dr Gypsum, CO 81637		
45	JORGE HERNANDEZ	2306 CHATFIELD LN		
46	Rodney Morgan	675 East Lane Gypsum CO		
47	Mike Fochesato	1504 Daygett Ln. Gypsum CO		
48	STEPHEN GUNION	872 BOND RD BOND CO 80123		
49	JESSE MERYHEW	130 More Court Gypsum CO 81637		
50	Dillon Kujak	P.O. Box 66 Brams CO 80426		
51	Samantha Kyjak	P.O. Box 66 Brams CO 80426		
52	Vikky Hobbs	1760 Gypsum Creek Rd Gypsum CO 81637		
53	Cal Bates	908 Maple Gypsum CO		
54	Jim Kiser	481 Altheart Rd Gypsum, CO 81637		
55	Fred Espinoza	405 Mosher Lane Eagle CO 81631		
56	Lonic Echus	220 Cedar Drive Gypsum Co.		
57	Jesus Vega	405 North Rd Eagle CO		
58	Victor Romo	4923 Lake Creek Village		
59	Carl Horn	P.O. Box 270 Meadow CO 80557		
60	Rodrigo Grandos	211 Black bear Gypsum		
61	Vicki Murphy	58501 Rd 375 Tampa FL		
62	Jared Young	9157 W. Cross Dr. #5-204		
63	Gerardo Jarama	2244 Morning Star Silt CO 81652		
64	Paul Rose	P.O. Box 5726 Gypsum		

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WE HOPE YOU WORK WITH THEM ON AMENDING THE SPECIAL USE PERMIT, THEY ARE A MUCH NEED BUSINESS

	PRINTED NAME	ADDRESS-CITY STATE	SIGNATURE	COMMENT
65	Jerry Turado	2244 Morning Star Dr CO		great business No issues
66	James Bair	66586 US 6 GWS CO 81601		Thanks Boyz Toyz
67	Jose Villegas	4199 Hwy 6 #1581657		
68	Leland Reinier	52 Country Ln Craig, CO 81625		Excellent business Great people
69	RICHARD KESLER	2686 BAUSCHER RD. X 45 EAGLE CO		Eagle needs great business
70	Matt Bryan	81637 PO Box 1861, Gypsum, CO		Don't Move!
71	Debbie Hummer	81631 Box 3155 Eagle, CO		Totally support them here
72	ROBERT PAIGE	Lensville CO 1803 Gold Drive WST		GREAT BUSINESS
73	Rich Hofferan	430 Washington		Good
74	LARRY LAWRENCE	3900 Rm Elk Dr		AWESOME BUSINESS!
75	Bernard C Cooper	704 Bull Run Eagle		Don't move!
76	PATRICK JOHNSON	600 PRUCE LANE		AWESOME BUSINESS
77	STEFFA GREEN	PO Box 435 Gypsum		MY FAVORITE
78	Vyle Green	PO Box 435 Gypsum		Best Business in town
79	RIAN VERNON	70 WILSON ST		GRAND
80	Julie Cox	283N Meile Ln Edwards, CO 81639		
81	Anne M Gerard	3434 Gypsum Crk Rd Gypsum		
82	Cody Foyce	3437 Gypsum Crk Rd Gypsum		great people
83	Harry Bentzler	6025 Co Rd 233 Silt CO 81652		Best place around
84	John Todrie	Box 197 Gypsum Co.		
85	JD Knauster	Box 2219 Gypsum Co		Longest Long Time Business
86	MARK MEDINA	1531 EDY CRK RD		REPORT BUSINESS FOR 15 YEARS
87	RICH BLOOMFIELD	202 LITE LN GYPSUM CO		EXCELLENT RUN BUSINESS. CLEAN PLACE
88	Christopher Eward	3856 Hwy 6 Avon, CO		Thank you! Please stay local
89	Coale Gunion	72 Bond Road Bond, CO 80423		Can't loose this business - we need them here!
90	STEPHEN GUNION	72 Bond Rd Bond CO 80423		Good business

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	PRINTED NAME	ADDRESS-CITY STATE	SIGNATURE	COMMENT
91	Sierra Rivera	Cirand Junction COLORADO	[Signature]	Fun
92	Michael Carlin	Gypsum CO	[Signature]	needed
93	FABIAN ARANDA	Daksero CO	[Signature]	Need it
94	KARL Schicke	Gypsum, CO	[Signature]	Keep IT!
95	Ren Hagen	Gypsum, CO	[Signature]	Keep It
96	Pam Hagen	Gypsum, CO	[Signature]	Keep It
97	JP	Gypsum	[Signature]	Keep It
98	Sanna Allison	16 Apache Dr. BUSH CREEK TERR EAGLE, CO	[Signature]	Keep it
99	SKYLAR MITCHELL	EAGLE, CO	[Signature]	KEEP IT
100	Courtney Kure	Daksero	[Signature]	keep it
101	[Signature]			
102	Jamie macias	Gypsum CO	[Signature]	
103	Miriam Wello	Gypsum	[Signature]	
104	JOE BATEA	119 EAGLE ST GYPSUM CO.	[Signature]	Need IT.
105	Paul Darity	PO Box 172 Gypsum, CO	[Signature]	Need IT
106	Dane Hunt	PO Box 1901 Gypsum CO	[Signature]	Keep It
107	Sari Huff	PO Box 2031 EAGLE CO 81634	[Signature]	Keep it
108	Richie Bissau	35 Stearn CO 81637	[Signature]	Keep it
109	LOAN SATERFIELD	Gypsum	[Signature]	Fuck Those Comm. & Bcs/mal
110	[Signature]	PO Box 508 Gypsum CO 81637	[Signature]	Keep IT!
111	Celt Harech	Burns Co.	[Signature]	Need IT
112	WED. WE	Gypsum	[Signature]	Need it
113	Samuel Jara	Daksero	[Signature]	Need it
114	Ala Verms	Gypsum	[Signature]	Need it.
115	Eric Stearn	Rifle	[Signature]	Need it
116	Don Reid	Gypsum	[Signature]	

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WE HOPE YOU WORK WITH THEM ON AMENDING THE SPECIAL USE PERMIT, THEY ARE A MUCH NEED BUSINESS

	PRINTED NAME	ADDRESS-CITY STATE	SIGNATURE	COMMENT
117	Paul Cohen	LANDER WY	Paul Cohen	
118	Todd Schlegel	Sweetwater, CO	Todd Schlegel	Good Business
119	Jamie Charon	Jamie Charon	Jamie Charon	Nice Fella
120	Kimberly Clark	Gypsum, CO	Kimberly Clark	Great Guy
121	Shane Lawrence	Gypsum, CO	Shane Lawrence	great business
122	Joan H. Timm	Gypsum, CO	Joan H. Timm	great guy
123	Charlotte Nestor	Gypsum, CO	Charlotte Nestor	Great Business
124	Megan King	Gypsum, CO	Megan King	
25	Erin King	Broomfield, CO	Erin King	
26	Candrea Miller	Broomfield, CO	Candrea Miller	
27	Matthew Stagg	Gypsum, CO	Matthew Stagg	I love my toy's
28	Rayman Rivera	Gypsum, CO	Rayman Rivera	great place great people
29	Shane McGinnis	Gypsum, CO	Shane McGinnis	
30	Jessica Rivera	Gypsum, CO	Jessica Rivera	
31	JAVIER POZ M	Gypsum, CO	JAVIER POZ M	FUN
	En P...	Gypsum, CO	En P...	GREAT SHOP
	Steve Timm	Gypsum, CO	Steve Timm	Great place
	Albert Sismers	Gypsum, CO	Albert Sismers	we need it!
	Lane Wentland	Gypsum, CO	Lane Wentland	
	JP LOPEZ	Gypsum, CO	JP LOPEZ	Awesome people!
	Tom Couviff	Eagle	Tom Couviff	
	Michelle Faulk	Gypsum, CO	Michelle Faulk	
	Colter Harris	Gypsum	Colter Harris	Aweosmo!
	Lisa Vasquez	Gypsum, CO	Lisa Vasquez	
	Anthony Brovelli	Gypsum, CO	Anthony Brovelli	
	ANTHONY SINKBAUGH	DORSERO, CO	ANTHONY SINKBAUGH	

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	PRINTED NAME	ADDRESS-CITY STATE	SIGNATURE	COMMENT
143	SHANE L. ERICKSON	700 MENDOTA CT. <sup>Gypsum</sup>	<i>[Signature]</i>	
144	Stodd Perdue	Gypsum	<i>[Signature]</i>	Bull-shit
145	Tom Kohl	Gypsum	<i>[Signature]</i>	
146	Eric Combs	Acron	<i>[Signature]</i>	
147	Jeff Adams	Gypsum	<i>[Signature]</i>	
148	Paul Macous	Gypsum	<i>[Signature]</i>	RS
149	Jessica Kuszcz	Gypsum	<i>[Signature]</i>	GREAT BUSINESS!!!
150	Lucille Almazan	Gypsum	<i>[Signature]</i>	Anything to help.
151	Tyler Hilderness	Gypsum	<i>[Signature]</i>	Seniority stays
152	Jessica Sanchez	Gypsum	<i>[Signature]</i>	No way
153	Joe FORD	Gypsum	<i>[Signature]</i>	nope
154	Shaun Sharstett	Gypsum	<i>[Signature]</i>	nope
155	Kolena Carter	Gypsum	<i>[Signature]</i>	
156	Drew Patten	Gypsum	<i>[Signature]</i>	
157	Thomas Kralick	"	<i>[Signature]</i>	B.S.
158	Wang Dong	Gypsum	<i>[Signature]</i>	AS
159	James Brink	Secretwriter	<i>[Signature]</i>	B.S
160	Matt Bryan	Gypsum	<i>[Signature]</i>	Don't care
161	Munroe Ouel	Gypsum	<i>[Signature]</i>	This place is good
162	MIKE LOSEY	Gypsum	<i>[Signature]</i>	
163	Shanna	Gypsum	<i>[Signature]</i>	
164	Marisa Rene	Gypsum	<i>[Signature]</i>	
165	Maile Merbilly	Denver CO	<i>[Signature]</i>	
166	David Turmating	Denver	<i>[Signature]</i>	
167	Rene Gough	Clayton NM	<i>[Signature]</i>	
168	Tim ...	Gypsum	<i>[Signature]</i>	

!!!  
GREAT BUSINESS!!!  
Anything to help.  
Seniority stays  
No way  
nope  
nope  
This place is good  
for family value

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	PRINTED NAME	ADDRESS-CITY STATE	SIGNATURE	COMMENT
166	Raymond Conway	655 lost lane	Raymond Conway	
170	Ricardo Chacon	800 Hwy 6	[Signature]	
171	Tim Myers	Phinnsburg, Co	Tm	
172	Clint Nestor	2074 Ester LN	Clint Nestor	
173	Tom Kirby	4510 CR 320 Rifle Co	Tom Kirby	
174	Michelle Nestor	PoBox 814 Gypsum	[Signature]	
175	Marty Kirby	418 East 1st R. St	[Signature]	
176	Gabriel Nestor	Po. Box 814 Gypsum	[Signature]	
177	Marjorie Turgeon	90Box 4026 Gypsum Co	Marjorie Turgeon	
178	MARVIA PARKER	PO Box 2094 Gypsum	[Signature]	Bullshit!
179	Daniel Echevarria	25 Salmon Way	Daniel Echevarria	↑↑
180	Jason Wheeler	PO Box 5205	[Signature]	65
181	CHAPO	GYPSON	[Signature]	
182	KENN MERRIN	PO Box 4444	[Signature]	
183	Geo Invernizzi	PO Box 110 Gypsum	[Signature]	
184	Matt Smith	6032 lost lane	[Signature]	
185	Philip Rivera	Gypsum Co.	[Signature]	
186	al Green	Gypsum Co.	al Green	
187	Dale Hatten	Gypsum CO	Dale Hatten	(Really)
188	Albert Smith	Gypsum CO	[Signature]	
189	Tray Harris	Gypsum CO	[Signature]	
190	Rick Turgeon	Gypsum CO	Rick Turgeon	
191	Braul Valenzuela	Gypsum CO	[Signature]	
192	Doug Painter	Gypsum CO	Doug Painter	
193	Brittany Vanderhuden	Eagle, CO	[Signature]	

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	PRINTED NAME	ADDRESS-CITY STATE	SIGNATURE	COMMENT
194	LEWIS DA SILVA	605 BERTROCH LN GYPSUM CO 81637	[Signature]	
195	A. Lopez	604 W. 2nd St Leadville Co. 80461	[Signature]	
196	Adrian Alvaraz	605 Bertroch Ln. Gypsum Co. 81637	Adrian Alvaraz	
197	Guadalupe Soto	605 Bertroch Ln. Gypsum Co. 81637	Guadalupe Soto	
198	Dennis Costello	Dotsero Co	Dennis Costello	
199	SPINOS	605 Bertroch Ln. Gypsum Co. 81637	[Signature]	
200	FRIT LEMMA	3280 COLBY MESA	[Signature]	
201	WARREN LAWRENCE	2750 Colby Mesa	[Signature]	
202	[Signature]	411 Violet Ln	[Signature]	
203	Carey Lynn	503 second St Gypsum, CO 81637	Carey Lynn	
204	Heaton Franklin	835 Grandway Gypsum, CO 81637	[Signature]	
205	Mauro Romero	Gypsum Co. 81637	Mauro Romero	
206	William Weiss	600 Price Ln Gypsum	[Signature]	Leave hearts be!
207	Caleb Piater	274 Stephens Drive Gypsum	[Signature]	
208	ZACK HELMS	GYPSUM CO	[Signature]	
209	Jared Wood	Gypsum, CO	[Signature]	
210	Bridget Medina	Gypsum CO	B Medina	Great local business
211	Rubon Mantz	Gypsum Co	R Mantz	also that place awesome member
212	JEFF FRICKSON	GYPSUM CO	[Signature]	
213	[Signature]	GYPSUM	[Signature]	
214	[Signature]	6685 Grandway	[Signature]	
215	Tom McCord	51 SILVER SPUR	[Signature]	
216	Pat Glenn	BOY 151 Eagle CO	[Signature]	
217	MARSHALL	PO BOX 1234 GYPSUM	[Signature]	
218	Brian Bond	" "	[Signature]	
219	JEFF FRICKSON	GYPSUM, CO	[Signature]	NOT SURPRISING

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	PRINTED NAME	ADDRESS-CITY STATE	SIGNATURE	COMMENT
220	June Nestor	217 Cedar Dr. Gypsum Co	June Nestor	
221	Betty Bertrach	217 Cedar Dr. Gypsum Co	Betty Bertrach	
222	Amelia Hoffman	456 Yorkview Dr Gypsum	Amelia Hoffman	
223	Amelia Hoffman	Gypsum	Amelia Hoffman	
224	Bud M. Haick	Gypsum	Bud M. Haick	
225	Mary Eggert	Gypsum	MES	
226	Debbie Kline	Gypsum	Debbie Kline	
227	Betty Bertrach	4478 Sweetwater Rd Gypsum, CO 81637	Betty Bertrach	
228	Judy Bertrach	585 Second St. Gypsum, Colo	Judy Bertrach	
229	Brend Johnson	130 Vista Gypsum Co	Brend Johnson	
230	David Frazier	130 Vista Gypsum	David Frazier	
231	Krista Jaramillo	458 Vicksburg <sup>Empire</sup> Gypsum	Krista Jaramillo	
232	Nareik Baker	706 2nd St Gypsum, CO 81637	Nareik Baker	
233	Bill Baker	706 2nd St Gypsum, CO 81637	Bill Baker	
234	Brittany Thatcher	482 Sweetwater Rd Gypsum Co 81637	Brittany Thatcher	
235	Matt Wassenaar	Gypsum	Matt Wassenaar	LIBERALS
236	Curtis Elrick	Gypsum	Curtis Elrick	
237	Tom Thatcher	Gypsum	Tom Thatcher	Keep it
238	John	Gypsum	John	Keep it
239	DAVE RUECKEL	723 STEEL KING CIR NEW CASTLE 81647	Dave Rueckel	
240	Pam Harris	325 HARDICRASTLE RD GYPSUM CO 81637	Pam Harris	
241	Blake Martin	712 Schalside Cir G-Town	Blake Martin	keep them!
242	Adrian G	Red Hill	Adrian G	Keep it
243	JEFFE MYERS	720 Valley Rd Gypsum	Jeffe Myers	B.S.M.A.!!
244	Michael Smith	145 Bridwell Gypsum	Michael Smith	
245	Maria Salas	Gypsum	Maria Salas	



## Harvey Robertson

---

**From:** Stephanie Ratkowski <[sratkows@paiaccounting.com](mailto:sratkows@paiaccounting.com)>  
**Sent:** Friday, September 23, 2016 9:19 AM  
**To:** Harvey Robertson  
**Subject:** FW: Special Use Permit

Another letter from someone that lives in Eagle

Stephanie Ratkowski  
Phillips & Associates, Inc.  
970-476-1692 X5  
970-476-9219 - Fax  
[sratkows@paiaccounting.com](mailto:sratkows@paiaccounting.com)

IRS CIRCULAR 230 DISCLOSURE: To ensure compliance with requirements imposed by the IRS, unless expressly stated otherwise, any U.S. federal tax advice contained in this communication (including any attachments) is not intended or written to be used, and cannot be used, for the purpose of (1) avoiding penalties under the Internal Revenue Code or (2) promoting, marketing or recommending to another party any transaction or matter addressed herein.

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**From:** Derrick Wiemer [<mailto:derrickwiemer@gmail.com>]  
**Sent:** Tuesday, July 26, 2016 3:37 PM  
**To:** [alltrustees@townofeagle.org](mailto:alltrustees@townofeagle.org)  
**Subject:** Special Use Permit

TOE Council,

Hope you are all doing well. Sorry for sending this so late in the day of your meeting.

I wish that I could join you tonight, but I am actually attending the Town of Gypsum meeting for their discussions on eminent domain due to the impacts that this can have on a community..

I am writing to let you know that I fully support the special use expansion for Boyz Toyz in Eagle. I have been a client of Boyz Toyz for at least 9 years now and I know many others in our community and in surrounding communities that count on Boyz Toyz for equipment repair, equipment purchase and supply purchases.. Gary and his team are a common stopping point for many that visit our communities with Off-Highway Vehicle needs and the shop has also become a common stop for hunters to discuss hunt areas..

I know that Gary met with representatives of the TOE in the last couple of years to discuss the use of the property and he has always been willing to make some adjustments as long as it allows him to continue to operate in Eagle. The loss of a business like this in Eagle is not good---he is the only Off-Highway Vehicle place in the western side of the county and he serves a lot of people.

I understand that the town may have received some complaints about the business, specifically dealing with the delivery of products to the store. I certainly hope that the Town of Eagle will not frown upon businesses receiving deliveries via semi trucks--I can see if they are blocking traffic for extended periods or if they are posing some huge traffic risk, but my understanding is that someone complained that the delivery truck was polluting the air.. Seriously? Please tell me that our town will not be looking to shut down or make being in business difficult for folks that receive deliveries as it "pollutes" the air. I don't know who the complaint came

from, but I could nearly guarantee that something that they do, purchase, or own, has contributed to someone's definition of air pollution..

I'm asking that you continue to support Boyz Toyz as a great Eagle business and even offer up ways to help him further grown his business for the Town of Eagle..

Have a great day--thank you all for your service..

\*\*\*\*\*

Derrick Wiemer  
(970)343-2275  
[derrickwiemer@gmail.com](mailto:derrickwiemer@gmail.com)

Mayor and Trustees

Town Of Eagle

Eagle, Colorado 81631

August 1, 2016

Dear Mayor and Trustees,

I am writing to you to express my support for the Special Use Application before you for Boyz-Toyz. When they first applied to the town, I sat as a Trustee and we approved their application with a limited number of snowmobiles and atvs to be stored in front of the business. I believe the town has limited their business by not allowing more vehicles, and hope you can approve this amended Special Use. My wife and I have lived in Eagle for over 30 years just 2 blocks from Boyz-Toyz and feel they have been a good neighbor and also generated quite a sum of sales tax over the years.

Sincerely,



Bruce Hasbrouck

PO Box 186

405 Wall St.

Eagle, Colorado 81631

970-390-9102



To Whom it may concern:

My name is Joe O'Malley. In addition to being the President of the local off-road motorcycle club, the Rocky Mountain Sport Riders (RMSR), I am a homeowner in Eagle, and also sit on the Marketing and Events Committee (MEAC) for the Town of Eagle.

It has come to my attention that the Boyz Toyz & Sonz shop on Highway 6 in Eagle is up for a lease renewal. Please accept this letter in support of said renewal.

As a motorized enthusiast, I can tell you that there is not another shop in the valley that provides the products and services that they do. This is a growing user group with an ever-increasing need for local support. This shop adds to our recreation-based economy and helps keep those dollars here in our County and Town.

As a local homeowner, I have no complaints with the business. I drive by every single day to and from my home.

As a member of the MEAC committee, I feel that diversity in products and services is important to small communities. Hunting and recreation are a large part of the local economy and they are one of only a couple locally owned businesses that support this effort as their products cater to hunters as well as recreation enthusiasts.

I encourage you to renew the lease of the shop. Feel free to reach out with any questions you may have.

Sincerely,

Joe O'Malley

President, RMSR

970.231.4536

joeo@rmsrco.com

# FOODsmith

October, 12th, 2016

To whom it may concern,

I am writing today as an advocate for Boyz Toyz in Eagle, Colorado.

My husband and I have owned a successful business in Eagle since 2001, and I have operated yet another separate business here in Eagle since 2014. (Mountain Flour and FOODsmith, respectively, both located on Chambers Ave.) Additionally I have worked with Stephanie Ratkowski, one owner of Boyz Toyz, off and on since 1999. She is professional, respectful, intelligent, educated and extremely considerate of others. I have known her husband for over 3 years and find that, like his wife, he also holds himself to a high standard in regard to how he behaves within our community and how he treats others. Perhaps their personalities have factored in to the success of their business.

My business requires that I drive past Boyz Toyz approximately 8 times per week and I have never found the exterior appearance of their business to be offensive. I have never seen any neglectful use of water or parking, nor obstruction of traffic, nor obnoxious noise. What I HAVE SEEN is a successful and thriving business, which is much more pleasing to the travelers and homeowners that drive past than a vacant/barren/unoccupied space. I believe that empty spaces tend to lead to more empty spaces and mature, thriving businesses in our ever-transient county are hard to come by and should be cherished.

I highly recommend that Boyz Toyz not only be allowed to operate as they have been and remain in their existing space, but that they be encouraged to remain as long as possible so that they might continue to provide a needed service to the plethora of avid adventure enthusiasts in our valley as well as continued tax income to our Town. If you have any questions, please do not hesitate to contact me.

Sincerely,

Allana Smith

970.688.1925

“NO MATTER HOW MODEST THE MEAL, CREATE A SPECIAL PLACE TO SIT DOWN TOGETHER...MEALTIME IS A TIME FOR EMPATHY AND GENEROSITY, A TIME TO NOURISH AND COMMUNICATE.” • ALICE WATERS

**For more information about us, our experience and our services, please visit our website:** [www.foodsmithvail.com](http://www.foodsmithvail.com)  
**Or contact us directly:** Allana Smith • 970.688.1925 • [allana@foodsmithvail.com](mailto:allana@foodsmithvail.com)



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## CERTIFICATE OF RECOMMENDATION

**TO:** Board of Trustees

**FROM:** Department of Community Development

**DATE:** October 25, 2016

**PROJECT NAME:** Wall Street Commons

**FILE NUMBERS:** SU16-03, V16-08, V16-09

**APPLICANT:** Bryan Desmond

**LOCATION:** 243 Wall Street

**APPLICABLE SECTION(S) OF MUNICIPAL CODE:**  
Section 4.05 (Zoning Procedures)  
Section 4.04 (Zoning)

**EXHIBIT(S):** A. Application Packet  
B. Aerial Photographs  
C. Planning and Zoning Commission Minutes, October 4, 2016

**PUBLIC COMMENT:** Letter from Matt Farrar  
Oral Testimony from neighbors in opposition to this application at the Planning and Zoning Commission hearing (September 20, 2016)

**STAFF CONTACT:** Tom Boni, Town Planner

**REQUEST:** Applicant is requesting:

1. Special Use Permit to allow High Density Residential Building on a lot in the Central Business District.
2. Zoning Variance from the Rear Yard Setback
3. Zoning Variance to reduce the amount of open space required pursuant to 4.05.010 A.3.b (300 sf per unit or 5,400 sf)

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**DISCUSSION:**

The property is located at the north west corner of Third Street and Wall Street. Staff concurs with the applicant that there is a need for more residential density in the downtown Eagle neighborhood. This property is two blocks north of the Town Park and one block west of commercial uses on Broadway. In order to construct an all residential building in the CBD, a Special Use Permit is required. This application is for 18 units in a three story building with a common green space located in the north west corner of the property of approximately 1,200 square feet. The units have also been provided outside decks.

A finding of adequate public facilities is required for a Special Use Permit if the Special Use Permit is the final approval on an application. In this case, a Development Permit for the multi-family building would be required and would be the final approval. The two key public facilities required to be analyzed are traffic impacts to the surrounding street system and water usage impact to our water treatment plant. The threshold for this review as set forth in Chapter 4.14.020 is 10 units. The applicant has provided a draft Public Facilities Information Report although a finding of adequate public facilities may be deferred in this instance to the review of the Development Plan.

One of the obstacles to redevelopment that owners of downtown real estate have pointed out to staff are the parking standards. The Town has been studying the amount of on-street parking that can be constructed on our wide rights of ways to accommodate parking requirements of development on the adjacent land. Town Staff also recognizes that residential and commercial uses require parking generally at different times of day that should allow a significant sharing of parking. This has been a trend in many communities to introduce residential into downtowns to create a more active nightlife and the more efficient use of parking. Research is indicating that people attracted to downtown neighborhoods are less reliant on the automobile and generally require less parking than residents in other parts of Town.

The applicant's proposal requires 34 spaces and 14 on street spaces are shown adjacent to his lot. 15 spaces are shown across Wall Street in front of the CenturyTel property and on the south side of the CenturyTel property on Third Street for a total of 29 spaces.

The CBD has no front or side yard setback requirements; however, it has a 25-foot rear yard setback. Staff believes this rear yard setback requirement was provided to accommodate parking for employees accessible from the alley.

The Applicant is requesting that for yard purposes, the Wall Street Frontage be considered the front of the building. Therefore, the rear of the property abuts the Service Master Building. As mentioned earlier, there is courtyard provided on the north west corner of the building which accommodates the setback in this portion of the lot. On the southern side there is a stairway and trash enclosure that is located approximately 5 feet from the rear lot line.

The other zoning variance is related to the requirement to provide 300 square feet of useable space per unit. This would require 5,400 square feet. The applicant is providing a courtyard of

approximately 1,200 square feet and balconies to all of the units. The building is also setback from Wall Street which adds some open space. The applicant needs to provide a calculation of the open space provided in the building design. Staff believes it is approximately 2,600 square feet.

The Planning and Zoning Commission has continued their consideration of the Variance Applications. However, there was considerable discussion about the impacts of this building on the neighbor to the north and the implications of downtown development and parking requirements.

---

**STANDARDS FOR SPECIAL USE PERMIT (SECTION 4.05.010):**

Listed below are the findings required by Section 4.05.010 of the Land Use & Development Code for approval of a Special Use Permit:

1. The proposed use is consistent with the provisions of this Chapter and with the Town's goals, policies and plans, and
2. The proposed use is compatible with existing and allowed uses surrounding or affected by the proposed use, and
3. Street improvements adequate to accommodate traffic volumes generated by the proposed use and provision of safe, convenient access to the use and adequate parking are either in place or will be constructed in conjunction with the proposed use, as approved by the Town, and
4. The special conditions for specific uses, as provided in this Section, are met.

---

**FINDINGS FOR SPECIAL USE PERMIT:**

*Standard #1:*

Subject property is zoned Central Business District. Chapter 4.04.060 (Schedule of Uses Permitted in Residential Zone Districts) identifies a High Density Multi-Family Building as a Special Use in the CBD.

The Eagle Area Community Plan (Plan) generally provides the goals, policies and plans for the Town. This property is located within the Town Center (Historic Town) Future Land Use Designation. Two relevant Intent Statement listed for this area are:

1. Maintain residential uses in close proximity to shopping and business locations to enhance local retail and business success.
2. Encourage infill and redevelopment of underutilized lots.

Chapter 6 of the Plan includes a Policy to “maintain and improve the appearance of the community gateways and streetscapes to better establish and reinforce the Town’s identity and sense of place.” This Chapter also includes Policies to encourage development that builds upon and adds value to Eagle’s unique community character through adherence to high quality standards of design and construction and to support transit oriented development.

Staff believe that this application generally addresses these Intent Statement and Policies. However, it is important to note that this is not a review of the Development Plan for this building. Details of the architecture of the building are not key elements in the review of a Special Use Permit although general architectural considerations can be made.

*Standard #2:*

The surrounding land use to the west is commercial (ServiceMaster Store) and to the north is part of the CBD but used as a single family residence/small auto repair shop. To the east is the CenturyTel property with a small building housing a technical station and to the south is a single family development. While Staff believes that the proposed residential use is compatible with the mix of residential and commercial surrounding uses, the relationship of this three story building to the one story building to the north is not compatible in terms of scale. It may be necessary to re-orient the building to provide a setback from the northern property line and to set back the upper story to provide a better transition between these two structures.

*Standard #3:*

Street Improvements, Parking & Access:

This property is located in a neighborhood that is served by a grid street system. Access connection from this parcel include Third Street, Wall Street, Broadway, Capitol and Church Street. During peak hours, traffic in and out of this property can avoid congestion at local road intersections with Highway 6 by using Third to Church, which provides access to Highway 6/Eby Creek Roundabout. Staff believes that adequate access is provided by the surrounding street system.

Parking

As referenced earlier, the parking plan includes 14 spaces to be constructed within the right of way adjacent to the building and 15 spaces to be provided adjacent to the CenturyTel building, which is still five spaces short of the generated parking need based on the number of units proposed. This is a significant off-site accommodation of parking. In the past, the Town has had a planning practice of allowing a development to construct parking in the right of way adjacent to their building to accommodate the parking requirements of the development. In this case, significant parking is located in parking spaces on the street fronting the CenturyTel property. It is important to note that as discussed above much of the parking demand for residential parking is in the evening and commercial parking is during the day. From a technical point of view, there is not the provision of onsite parking as required by our Code. However, as previously

noted, this has been the impediment to redevelopment in the CBD and the Town has been pursuing a policy of using improvements to our right of way to accommodate parking demand.

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**PLANNING & ZONING COMMISSION:**

The Commission deliberated for quite some time regarding this application and its impact on the neighborhood and the adequacy of parking. Two motions were made to approve the Special Use Permit but neither was seconded and they did not move forward. These motions were made in response to the need for rental apartments in Town. The Commission voted to recommend denial of the Special Use Permit and forward the application for review by the Board of Trustees. The Commission continued the Variance applications to a future meeting. Considerable public testimony in opposition to this application from surrounding landowners was provided to the Commission.

Please see minutes of the Commission's hearing attached to this staff report.

Recommend Denial based on too much density for the area and lack of adequate parking.

---

**STAFF RECOMMENDATION:**

Recommend denial of the Special Use Permit conditional based upon a lack of adequate parking.

---

**BOARD OF TRUSTEES:**

1. Questions of Staff and/or Applicant
2. Public Comment
3. Deliberations

# WALL STREET CROSSING

DOWNTOWN EAGLE SIMPLE LIVING

9 September, 2016

Town of Eagle, Colorado

Reference: Wall Street Crossing, Proposed Multi-Family Residential Development, 243 Wall Street

In 2006, I purchased a residence at 243 Wall Street and had it re zoned to commercial business district, with the future hope of someday providing a needed amenity for the Town of Eagle. Since that time I have planned and built over 100 single and multi-family residential projects in Eagle alone, including my own current residence in Eagle Ranch. Since the purchase, while renting the single family residence, I created potential mixed use development ideas that included residential, office, retail, and restaurant components.

As I learned more about the current goals and needs of Eagle, it became clearer to me that Eagle has a unique opportunity to support growth of existing businesses and future smart growth by providing higher density living within the downtown central business district. I have always noticed a need for downtown core living as a prerequisite for a vibrant and economically successful downtown. Considering commercial vacancies and continued growth now is the time to provide a more affordable option for the mountain life style living. Thus, I am excited about the new concept for a total multi-family development for Wall Street Crossing without any commercial or retail components.

While this concept will help advance the vibrancy of the downtown central business district, it will also provide a more affordable housing option that our town and county are in great need of

Special Use Permit: Main floor residential (less need for commercial or retail use here)

Variance: On-site Parking requirement while providing Street Scape improvement

Variance: Open space (some provided, but site is too small for total requirement)

Variance: Rear setback

Wall Street Crossing will provide a more affordable housing opportunity for local living while generating a vibrant downtown atmosphere. Wall Street Crossing living will create a reverse flow of traffic and shift in available parking options at peak times during regular business hours parking will be available during the work day and density of residences while walking to local bars, dining and shopping in the evening hours. I will also provide improved the street scape for the project

Thank you for your consideration. I welcome the opportunity to discuss this.

Bryan Desmond

## Wall Street Commons

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### 1) Project Context

- a. Eagle County recognized as one of the most expensive places in the country.
- b. Eagle County Housing Assessment recognizes the need for more affordable rental housing.
- c. Eagle County pursuing an Affordable Housing Tax to help try to solve the affordable housing issue.
- d. White House recently released a “Housing Development Toolkit” in September, 2016 that highlights actions that states and local jurisdictions have taken to promote healthy, responsive, affordable, high-opportunity housing markets.

The Toolkit recognizes that local policies acting as barriers to housing supply include land use restrictions that make developable land much more costly than it is inherently, zoning restrictions, off-street parking requirements, arbitrary or antiquated preservation regulations, residential conversion restrictions, and unnecessarily slow permitting processes. The accumulation of these barriers has reduced the ability of many housing markets to respond to growing demand.

### 2) Project Overview

- a. Zoning on property is Central Business District (CBD)
  - i. Front yard setback (min) – 0’  
Side yard setback (min) – 0’  
Rear yard setback (min) – 25’  
  
Building Height (max) – 35’
  - ii. Special Use Permit required for “High Density, Multi-Family Dwellings” in CBD.
  - iii. Min of 300 sq ft of “useable open space” required for “High Density, Multi-Family Dwellings” in CBD.
- b. 10 one-bedroom units; square footage ranges from 537-628.  
8 two-bedroom units; 837 square feet.

3) Special Use Permit Criteria

**a. The proposed use is consistent with the provisions of this Chapter and with the Town's goals, policies and plans.**

- i. Community Plan emphasizes infill and redevelopment of properties that are served by existing infrastructure (\*Wall Street water line was recently upgraded).
- ii. Community Plan emphasizes development that is compact and pedestrian friendly and easily accessible by public transit.
- iii. One of the key ingredients to achieving a vibrant downtown is housing in the downtown area.
- iv. Need for affordable housing recognized at the federal, state, county and local level.

\*Believe that the project is consistent with the Town's land use regulations, goals, policies and plans.

**b. The proposed use is compatible with existing and allowed uses surrounding or affected by the proposed use.**

- i. Existing uses directly adjacent are commercial and mixed-use. Both adjacent properties are zoned Commercial Limited, which allows for a variety of commercial uses, "Dwelling Units – above street level" (Special Use Permit) and max building height of 35'.
- ii. Existing uses on the east side of Wall Street are a mix of commercial and residential. All properties are zoned Commercial Business District, which allows for the same types of uses and max building height of 35'.
- iii. Existing uses on the south side of 3<sup>rd</sup> Street are a mix commercial and residential. Properties are zoned Commercial Limited and Residential Multi-Family, which allow for a max building height of 35'.

\*Believe that the project is compatible with existing and allowed uses surrounding or affected by the proposed use.

**c. Street improvements adequate to accommodate traffic volumes generated by the proposed use and in provision of safe, convenient access to the use and adequate parking are either in place or will be constructed in conjunction with the proposed use, as approved by the Town.**

- i. Per Alpine Engineering's memo and the Staff Report, the downtown street grid is believed to have capacity to handle any additional traffic generated by the project.
- ii. Parking requirements are 1.5 parking spaces per 1-bedroom and 2 parking spaces per 2-bedroom. 31 spaces are needed for the project.
- iii. Request that required parking spaces be allowed on-street in conjunction with streetscape improvements to be made to Wall Street and 3<sup>rd</sup> Street.

\*Believe that streets are adequate to handle any additional traffic generated by the project. Adequate parking will be constructed in conjunction with the streetscape improvements that will be constructed with the project.

**d. The special conditions for specific uses, as provided in this Section, are met.**

- i. Min of 300 sq ft of useable open space for High Density, Multi-Family Dwellings in CBD.
- ii. Requesting a variance from this requirement.
- iii. Units will have patios and balconies and there will be a courtyard provided.

\*Given the proximity of the project to the Town Park and with the courtyard, private patios and balconies believe that adequate useable open space will be provided for future residents.

4) Zoning Variances

**a. Request for a variance from the CBD 25' (min) rear yard setback requirement.**

- i. No rear alley.
- ii. Only a portion of building encroaching into rear yard setback.
- iii. Courtyard will provide buffer between a portion of the project and adjacent properties.

\*Agree with Staff's findings for compliance with the zoning variance criteria.

**b. Request for a variance from the requirement for a min of 300 sq ft of useable open space for High Density, Multi-Family Dwellings in CBD.**

- i. Units will have patios and balconies and there will be a courtyard provided.
- ii. Project located 2-blocks from the Town Park.

\*Agree with Staff's findings for compliance with the zoning variance criteria.



WALL STREET COMMONS

*View from SE corner of West 3rd Street and Wall Street*





WALL STREET COMMONS

*View looking South along Wall Street*





WALL STREET COMMONS

*View looking NE along West 3rd Street*





WALL STREET COMMONS *Aerial view along West 3rd Street*





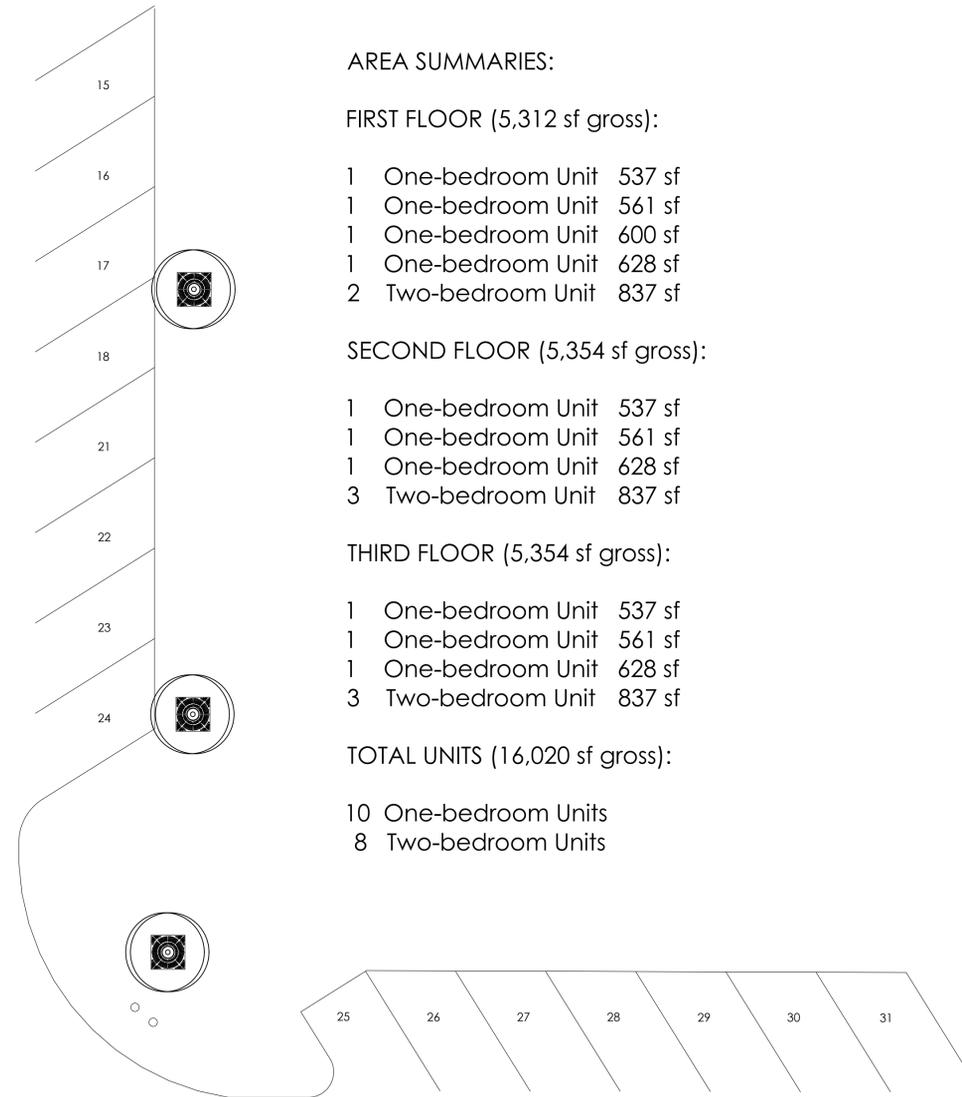
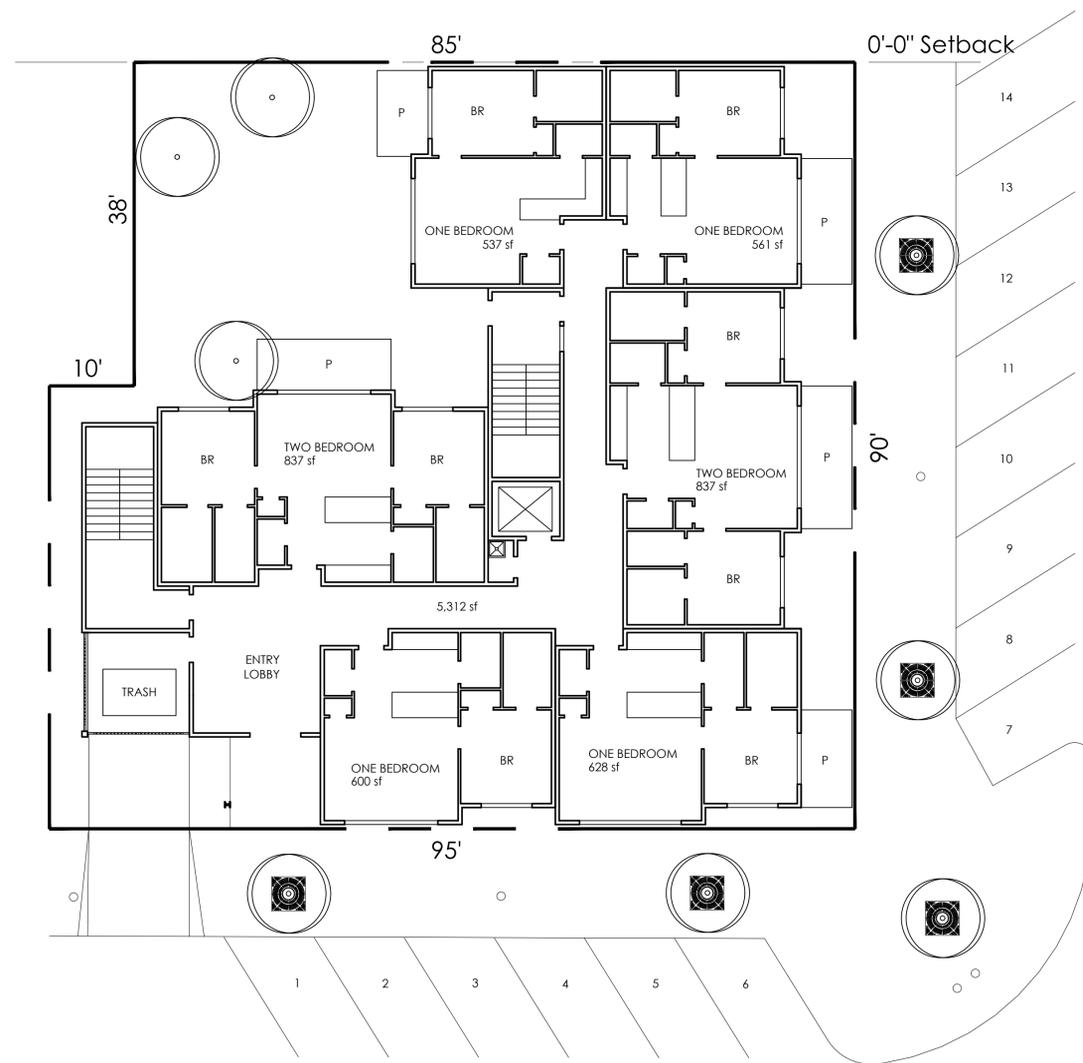
WALL STREET COMMONS *Aerial view along Wall Street*





WALL STREET COMMONS *Aerial view at rear yard*





AREA SUMMARIES:

FIRST FLOOR (5,312 sf gross):

- 1 One-bedroom Unit 537 sf
- 1 One-bedroom Unit 561 sf
- 1 One-bedroom Unit 600 sf
- 1 One-bedroom Unit 628 sf
- 2 Two-bedroom Unit 837 sf

SECOND FLOOR (5,354 sf gross):

- 1 One-bedroom Unit 537 sf
- 1 One-bedroom Unit 561 sf
- 1 One-bedroom Unit 628 sf
- 3 Two-bedroom Unit 837 sf

THIRD FLOOR (5,354 sf gross):

- 1 One-bedroom Unit 537 sf
- 1 One-bedroom Unit 561 sf
- 1 One-bedroom Unit 628 sf
- 3 Two-bedroom Unit 837 sf

TOTAL UNITS (16,020 sf gross):

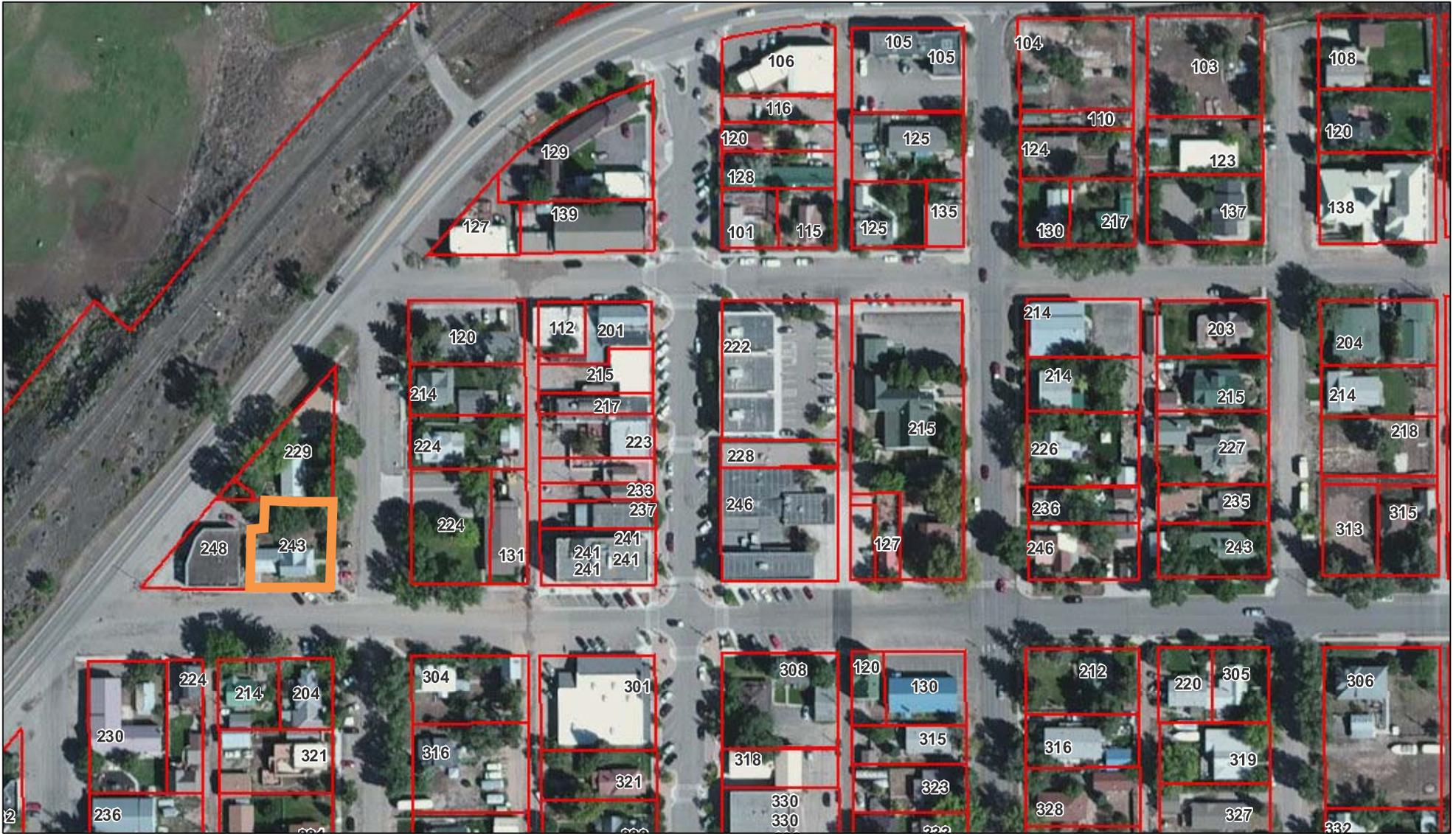
- 10 One-bedroom Units
- 8 Two-bedroom Units





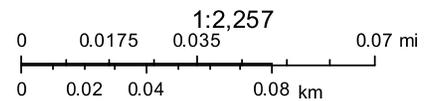


# Eagle County GIS Web Map



September 16, 2016

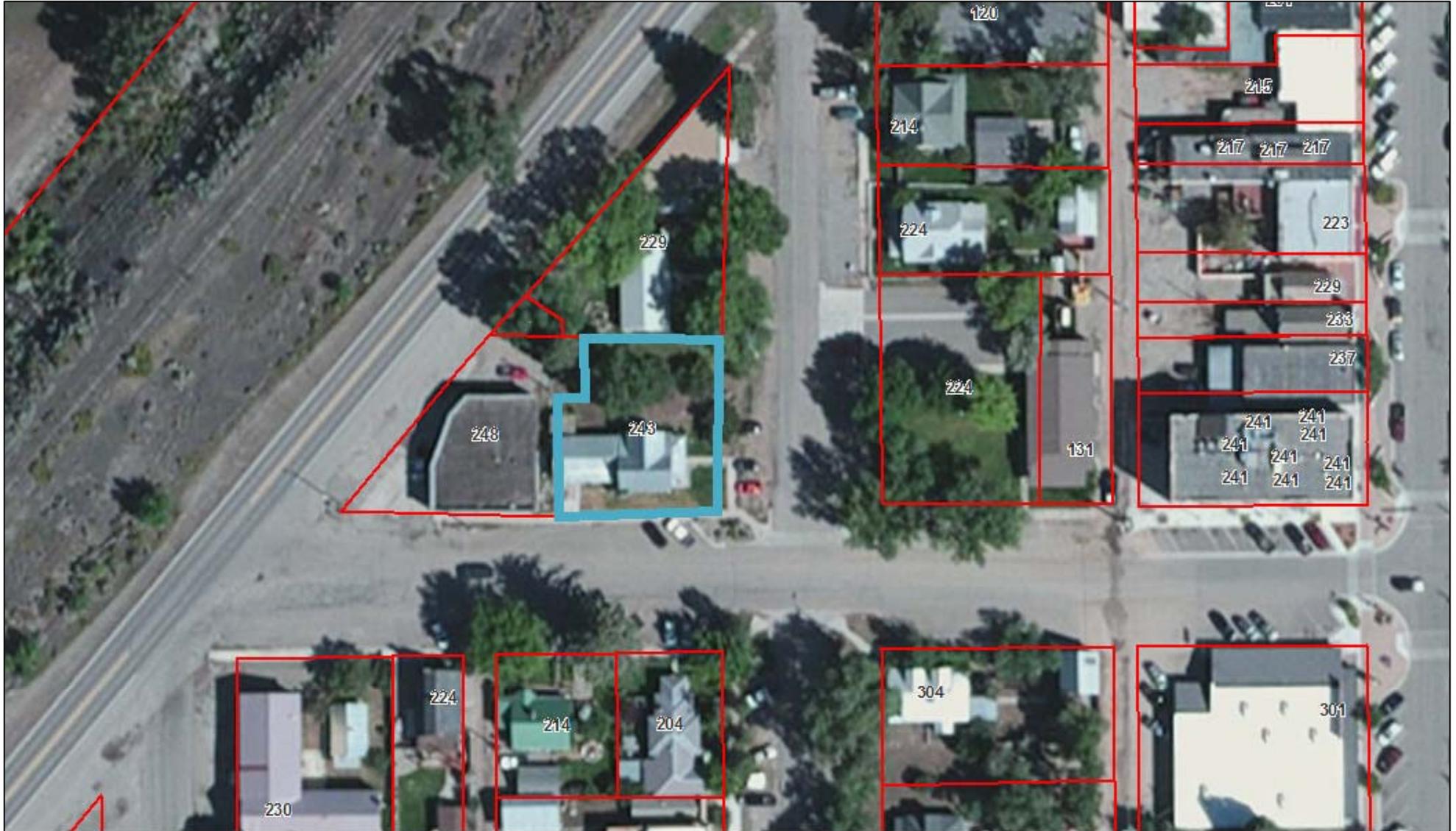
- Lines**
- Address Labels
  - Override 1
  - Parcels



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

Eagle County GIS Viewer

# Eagle County GIS Web Map



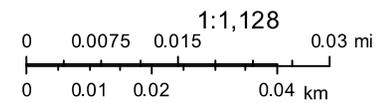
October 4, 2016

Lines

Override 1

Parcels

Address Labels



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community  
Esri, HERE, DeLorme, MapmyIndia, © OpenStreetMap contributors, and the

Eagle County GIS Viewer

October 25, 2016

Eagle Town Board Meeting

Page 68 of 95

## PLANNING & ZONING COMMISSION

October 4, 2016

**SU16-03**      *Wall Street Commons*

**VI16-08**      *Wall Street Commons Rear Yard Setback Variance*

**VI16-09**      *Wall Street Commons Open Space Variance*

Richards opened Files SU16-03, V16-08 and V16-09 for Wall Street Commons at 243 Wall Street. Boni noted that although Jason Cowles was unable to attend this evening's meeting, he did provide comments which Boni read into the record (attached). Harrison stated that although he was absent from the September 20 meeting when this file was originally opened, he has listened to the recording of that meeting and intends to participate in this decision.

Bryan Desmond is the applicant and has lived here since 2002. He feels it is important that people know that he lives and works here. He has built over 100 homes in the town of Eagle and hears repeatedly that there is not enough housing. He has heard from the Board of Trustees that one of the primary ways they feel that one of the best ways to increase sales tax revenues is to develop residential areas in the downtown core.

Wall Street Commons would be located at 243 Wall Street and is currently zone Central Business District (CBD). The Special Use Permit is to allow a high-density residential development in the CBD. The development would include ten 1-bedroom units and eight 2-bedroom units, ranging in size from about 540 sq. ft. to about 840 sq. ft. Parking requirements for this development are 31 total spaces and the applicant is requesting to use on-street parking to meet those requirements. The request for a Rear Yard Setback Variance is to allow encroachment into the rear yard setback of 25 feet because there is no rear alley. The request for an Open Space Variance is to reduce the requirement for onsite open space because he believes the courtyard/patios/balconies and proximity to Town Park provides adequate open space to residents.

Hoiland asked if the units would be for sale or for rent. Desmond said he intends to maintain ownership of the building and rent the units. Gregg asked what the price points would be for the units. Desmond said it is still early but he thinks \$800-\$900 for one-bedroom units and \$1300-\$1450 for two-bedroom units. Harrison asked to clarify the zoning. Boni said that a zoning variance was approved in 2002 that made this property CBD. The current zoning map of the town does not reflect this zone change.

Staff believes that the application addresses the intents and policies of the Eagle Area Community Plan. Although the use is compatible with the surrounding mix of residential and commercial uses, Staff feels that the relationship of this proposed three-story building is incompatible with surrounding buildings in terms of scale. Regarding parking, the Town has previously had a practice of allowing a development to construct parking in the right of way adjacent to their building to meet parking requirements. However, Staff does not believe that there is adequate parking as this application is proposed and would recommend denial on that basis. Regarding the open space variance, Staff feels more information is needed to get a more concrete idea of how much square footage is actually available in the patios and courtyard area. For the rear yard variance, Staff thinks there could be some reconfiguration to the structure to increase the distance between the development and the existing single family home. Because this is located on a corner lot the applicant can determine which street is the "front;" as it is currently presented the rear yard is adjacent to Service Master to the west.

Richards opened public comment.

*Terrill Knight, 449 Castle Peak Road*

Mr. Knight has been running a land planning business for 35 years and is here speaking on behalf of Jack and Penny Olesen. He feels the CBD is going to grow and be in transition for many years and the idea of using all of the neighborhood parking inhibits future growth in the area. He thinks the project should be dismissed on the surface just for that. Mr. Knight said that when he is working on a project that will impact a neighborhood he makes a point to talk to the neighbors, which has not happened in this case. He feels a new development should meet its own needs (parking). He thinks the building is nice but doesn't fit in with downtown Eagle architecture. If this development is approved as presented the Town will have eliminated development rather than helped promote it.

*Dan Leary, 204 W Third Street*

Mr. Leary lives directly across from this proposed development to the south. He has lived here since 1976 and has seen a lot of development and growth. He understands the housing crisis and as a business owner had difficulty finding employees because they can't find housing but the housing crisis will not be solved with this development. He has not heard anything about these units being deed-restricted or rent-restricted and he does not believe there is anything to prevent Desmond from selling the property to a third party after it is constructed. Mr. Leary said that he has never met Mr. Desmond although he has seen him once or twice and doesn't know why Desmond has not approached any of the neighbors. Mr. Leary asked if the front door should be on the "front" of the building; as it is presented he will be looking at the trash enclosure for the building. He does not agree with the parking proposal and believes that at the price points for these units there will be more vehicles per unit than the minimum calculated. He asked if there are really balconies on all of the units and if there is any storage provided; will the balconies turn into storage space. There are existing mature trees that will be removed to allow for construction. Giving 31 free parking spots (on-street) is not fair; it eliminates the parking for the neighborhood. He agreed with Cowles' comment about establishing a fee in lieu program to build parking. He doesn't agree with a three-story building; it doesn't agree with the existing neighborhood. This issue is about too many units with not enough parking.

*Bill Harris, 214 W Third Street*

Mr. Harris acknowledged that the housing situation in the County has been dire for as long as he can remember; he grew up in Minturn and attended Eagle Valley High School. He believes the problem is not a shortage of housing, it is a lack of income. He said Desmond bought this property in 2007 during the housing bubble and believes that this development is about recouping his losses on this lot. For as long as Desmond has owned the property, Mr. Harris doesn't believe he has been a good neighbor or maintained the property. The height of the building is not acceptable to him and the parking is abysmal. He really thinks something good can be done on that lot but it has to be a lot less dense and with a lot less impact on the neighborhood.

*Sandy VanCampen Harris, 214 W Third Street*

Ms. Harris lives across the street from the proposed development and her concern is the parking. She has two parking spaces in front of her house and wants to be able to keep them. She does not know how Desmond will be able to accommodate 34 parking spaces where he only has room for 14. Additionally, people parking for Bonfire Brewing and Service Master as well as events at Town Park utilize on-street parking throughout the neighborhood. Parking is at a premium. The density of the development is too much.

Richards closed public comment and asked Desmond if he would like to respond to any of the comments raised.

Desmond said he appreciates the comments that he heard and apologized for not coming to the neighbors to present his ideas about the area and what he's proposing. One of his intents for this meeting was to create a dialogue. He recognizes that parking is an issue and cited information contained in the public comment submitted by Matt Farrar about what other towns are doing to address parking issues. Desmond said it is hard to do any development without being impactful to some part of the community. He reemphasized that he has spent a lot of time trying to develop this project and wants to do what is right for the town. He welcomes comments from the community and the Board of Trustees to get to the best solution.

Gary Brooks from Alpine Engineering completed a public facilities impact report for the project. The grid street system in the CBD can accommodate an infill project such as this because traffic naturally disperses based on where a pinch-point is. The public utility companies have provided ability to serve letters. The water line was recently upgraded and can accommodate service and the water demand can be accommodated in the current treatment system.

Perkins said that this proposal exposes a fundamental challenge we have as a community. He likes the project but cannot support it based on the parking issue and he thinks the density is a stretch. He wants to find a better strategy for a comprehensive parking program for the CBD. He doesn't want to lose projects because we can't find parking for them; he wants to find a solution.

Callicrate agreed with Perkins. She thinks this project is needed and would benefit the town. Parking is an issue (she noted that the plans as shown incorrectly number the parking spaces) and using public parking for development does not benefit the town. It is incumbent on the Town to figure out how to address parking. She would love to see downtown develop into a vibrant area that people can live and work. She also agreed that the density is too much for this location. She would like to discuss how to make this a project that can be supported.

Harrison said that we have to be addressing the housing issue. We need to have a comprehensive look but he doesn't think that should stop this project. We are desperately in need of this sort of development. He thinks that the impact on the neighbor to the north is too severe and the setbacks need to be addressed. We have wide streets in Eagle he thinks we should use them to park instead of requiring developers or residents to pay to park. He asked if the parking problems that this development would create would really be such a burden on the community and acknowledged that if every development came in with the same request then it could burden the community. But he also believes that we shouldn't stop every project along the way. He feels this project needs some tweaking but is not in favor of holding off the project entirely.

Hoiland said he likes the project and thinks it helps solve some of the problems in the community. He likes the design and thinks the density is OK even though the parking is an issue. He thinks with the needs in the valley everyone needs to make some sacrifices. If he was able to vote on this file, he would be in favor of it.

Gregg said he agrees with the concept and thinks we need more affordable housing but said the parking is an issue. He noted that the applicant showed no attempt to make parking available onsite and felt that was unacceptable. He doesn't think the scale of the building fits contextually with the property to the north and suggested a step down of the building, an increased setback, and/or a landscape buffer. He has an issue with the lack of open space onsite and thinks that even with Town Park close by, children would be playing in the street. A larger setback on the north or west side of the property could help increase the onsite open space. He thinks the trash enclosure is in a strange place, right next to the front entrance. He also noted that this is the Central Business

District and 3<sup>rd</sup> Street is a main corridor into/through town. He thinks a commercial component in the building would make sense. He cannot support the project as it is presently designed.

Richards asked if having a commercial tenant in the building would change the parking requirement. Boni said that it would actually require a slight increase in the required parking. Richards said that on the whole, the Commission would like to see Desmond present a project that is going to work. He can give a little on the parking but given our current requirements the proposal is very lacking; he agreed with Harrison to utilize the street for some of the parking but does not feel that all of the parking should be on-street. He wondered if giving space for onsite parking would reduce the number of units to make in unfeasible to develop. There needs to be a better solution for the adjacent property to the north and thinks the narrowest parts of the setback should be switched to the west side of the property. He thinks this needs to be reworked a bunch and cannot support it as currently presented.

Desmond said that he has tried to design this property to allow for onsite parking but said that the lot is not big enough to accommodate even 5-6 parking spaces. He said the project doesn't work with onsite parking so he won't do it. He is not opposed to doing commercial development but he doesn't think we need more commercial space; we need residential space. He asked for more direction from the Commission so that he knows what he should do to make this a successful project.

Richards asked the Commission for suggestions. Harrison feels that this is not a decision for the Planning & Zoning Commission; it should go to the Board of Trustees to make the hard decisions. It does not make a lot of sense for them to spend a lot of time on this because it is a Board of Trustees policy decision. The best thing the Commission can do is recommend approval or denial and move the file to the Board of Trustees to make the final determination.

Regarding process, Richards asked if there is a way to get feedback from the Board of Trustees without yet making a recommendation on this file. Boni said that would not fit into our typical process. The file could be moved forward with a request that the file is remanded back to the Planning & Zoning Commission after the Board makes a policy decision regarding the parking issue. Another option would be to advance the Special Use Permit to the Board and to continue the Variance Permits pending the decision on the Special Use Permit.

Hoiland asked about Cowles' idea about a fee in lieu for parking. Boni said that those type of impact fees require a complex nexus that would need to be analyzed and that likely won't happen for at least six months.

Hoiland asked if Desmond would be willing to reserve units for public workers and teachers and/or reducing rent for those workers. Desmond said he would be willing to explore that as an option.

Callicrate said that she agrees with Harrison that it is critical to figure out how to make these kind of developments work.

Harrison made a motion to approve file SU16-03 finding that the proposed use is consistent with the Land Use Code and the Town's policies, particularly with relation to affordable housing and infill development, the proposed use is compatible with existing uses, street improvements are adequate and there are adequate public improvements, and there is adequate parking in place or to be constructed. No second. The motion is dead.

Callicrate made a motion to approve file SU16-03 with the following conditions:

1. The density of is reduced.
2. Parking is addressed either by requiring more parking onsite or by reducing the parking requirement (to be addressed by the Board of Trustees).

Harrison asked if the Commission should put numbers on those conditions to give the applicant more direction. No second. The motion is dead.

Perkins made a motion to deny files SU16-03, V16-08 and V16-09 for the following reasons:

1. Density is too high.
2. Parking is inadequate and there has been no attempt to accommodate parking onsite.

Harrison recommended amending the motion to include only file SU16-03. Perkins agreed to amend the motion. Gregg seconded. The motion passed with Harrison dissenting.

Harrison made a motion to continue files V16-08 and V16-09 to the Planning & Zoning Commission meeting on November 1, 2016. Gregg seconded. The motion was unanimously approved.

Richards suggested to Desmond that he rework the building configuration, which might sacrifice a unit or two, and see if the project still pencils out. The Board will need to address the policy decisions regarding parking. Richards closed files SU16-03, V16-08 and V16-09.

DRAFT

Matt Farrar  
PO Box 5534  
Eagle, CO 81631

Town of Eagle  
Planning & Zoning Commission / Board of Trustees  
PO Box 609  
Eagle, CO 81631

September 18, 2016

Commissioners / Trustees –

To begin, I want to make it clear that I am in no way writing this letter to criticize staff's recommendations on the project. I understand the rationale behind the recommendations being made given the regulations and standards in the Town's Land Use and Development Code.

With that said, I am writing **in support** of the Wall Street Commons project proposed at 243 Wall Street. It is my strong belief that a focus on this type of development (i.e., infill projects) will help to bolster the Town's economy. I also believe that this is the type of development that the Town should be taking a proactive approach to and rolling the red carpet out for (i.e., tailoring incentives, regulations, etc. to foster this type of development). There is a growing body of evidence that points to the economic benefits of focusing growth inwards in existing neighborhoods vs. growth on the fringes of a community. For those interested in learning more about this subject, I might suggest checking out: [www.strongtowns.org/the-growth-ponzi-scheme/](http://www.strongtowns.org/the-growth-ponzi-scheme/). Infill development is more efficient (i.e., less of a financial burden on the community) in a variety of ways such as infrastructure needed to service the project, as well as provision of services (trash, emergency services, etc.) to the project.

Residential infill projects are fundamental to increasing the population base in existing neighborhoods. I would argue that it is a key element needed for creating around the clock activity and vibrancy in a downtown. As Jane Jacobs put it:

**"You can't rely on bringing people downtown, you have to put them there."**

Concurrent with the addition of residents, is the growth of disposable income. With additional disposable income, there would be a reasonable expectation for an increase in expenditures... generally a pretty positive thing for local businesses, as well as sales tax revenues. In short, residential infill development is a key ingredient in fostering a healthy, vibrant downtown economy.

The value of infill and redevelopment projects was clearly recognized when the community crafted the 2010 Eagle Area Community Plan. There is language throughout the document that emphasizes this type of growth. Below are a limited selection of excerpts from the plan that speak to encouraging infill and redevelopment:

### Chapter 3 - Land Use

**Land Use Policy 2.2:** New development should be compact, pedestrian friendly and located within or adjacent to existing development to minimize infrastructure and service needs.

- A. Promote the development of compact neighborhoods in close proximity to public transit options and established neighborhood retail centers.
- B. As determined appropriate, work to increase residential and commercial densities in established neighborhood retail center areas.
- C. Work to amend regulatory barriers that prevent the intensification of development in identified areas already served by Town infrastructure.

**Land Use Policy 3.1:** Assure adequate access to and appropriate mobility options within all developed areas.

- E. Maximize opportunities for pedestrian and bike access to public transit stops and stations.

### Chapter 4 - Future Land Use Map

**Historic Town Designation - Intent**

- B. Maintain residential uses in close proximity to shopping and business locations to enhance local retail and business success.
- H. Encourage infill and redevelopment of underutilized lots. As the need for additional commercial space arises, retail and commercial uses should expand incrementally out from the Broadway Central Business District.

In addition to my previous comments, I wanted to offer the following topics for consideration in the context of the Wall Street Commons project, as well as future growth in downtown Eagle:

### I. Antiquated Parking Regulations:

Based on research into new approaches to parking being implemented in a number of other communities, I would argue that the Town’s parking regulations in the context of development in downtown Eagle are outdated and do not work for an urban setting (i.e., downtown). The Town’s existing parking regulations create a significant impediment to infill development.

For reference, the Town of Eagle’s parking standards for multi-family development, in any neighborhood, are as follows:

USE	PARKING REQUIRED
Multiple Family Dwelling	<ul style="list-style-type: none"> <li>• 1.5 spaces per dwelling unit for units with 1-bedroom</li> <li>• 2 spaces per dwelling unit for units with 2-bedrooms</li> <li>• 2.5 per dwelling unit for units with 3 or more bedrooms</li> <li>• Plus 1 additional space per 6 dwelling units</li> </ul>

Increasingly, communities are working to either reduce downtown parking requirements or are eliminating downtown parking requirements all together. Below are a few examples of parking regulations from other Colorado communities, where they’ve refined their parking regulations to help foster growth in core neighborhoods within the community:

#### i. Fruita, Colorado

In Fruita’s Downtown Mixed Use (DMU) district, the city has reduced minimum parking standards by 50% to maintain a focus on pedestrian activity. In addition, the regulations hint at the City exploring a “Parking District In Lieu Fee” to pay for construction of public parking facilities in the downtown core. In the intent statement for the DMU parking requirements, the code language reads:

**“To require off-street parking facilities for each use at levels required for other commercial areas would destroy the character of the area and encourage the demolition of historic structures in favor of parking lots.”**

USE	DMU PARKING REQUIRMENTS (fractions rounded down to the closest whole number)	DMU BICYCLE PARKING REQUIRED (fractions rounded down to the closest whole number)
Multifamily	<ul style="list-style-type: none"> <li>• 0.5 space per studio or 1-bedroom unit</li> <li>• 0.75 spaces/unit per 2-bedroom unit</li> <li>• 1 spaces/unit per 3-bedroom or larger unit</li> <li>• Plus one (0.5) additional space for every six dwelling units</li> </ul>	<ul style="list-style-type: none"> <li>• 1 space per unit</li> </ul>

Source: [http://www.fruita.org/sites/default/files/fileattachments/community\\_development/page/242/17.39.pdf](http://www.fruita.org/sites/default/files/fileattachments/community_development/page/242/17.39.pdf)

#### ii. Glenwood Springs, Colorado

Uses located within Glenwood Springs’ General Improvement District (GID) are exempted from the City’s parking requirements.

Source: [https://www.municode.com/library/co/glenwood\\_springs/codes/municipal\\_code?nodeId=TIT070SUDEUSLA\\_ART070.0500REPARE\\_070.050.100DEPAAR](https://www.municode.com/library/co/glenwood_springs/codes/municipal_code?nodeId=TIT070SUDEUSLA_ART070.0500REPARE_070.050.100DEPAAR)

Map of Glenwood’s GID: <http://www.ci.glenwood-springs.co.us/DocumentCenter/Home/View/271>

iii. Aspen, Colorado

USE	ASPEN INFILL AREA	ALL OTHER AREAS
<u>Residential:</u> Multifamily (as a single use)	One space per unit.  Fewer spaces may be approved, pursuant to Chapter 26.430, Special review and according to the review criteria of Section 26.515.040.	Lesser of one space per bedroom or two spaces per unit.
<u>Residential:</u> Multifamily within a mixed-use building	One space per unit.  100% may be provided through a payment in lieu.  No requirement for residential units in the CC and C-1 Zone Districts.	One space per unit.  Fewer spaces may be approved, pursuant to Chapter 26.430, Special review and according to the review criteria of Section 26.515.040.

Source: <http://www.aspenpitkin.com/Portals/0/docs/City/clerk/municode/coaspent26-500.pdf>

For those that are curious, the **Aspen Infill Area** is defined as: *That geographical area of Aspen east of Castle Creek and south of the Roaring Fork River.*

For comparison, here are the off-street parking calculations for this same project if it were proposed in Fruita, Glenwood Springs, or Aspen.

COMMUNITY	PARKING REQUIREMENTS	TOTAL PARKING REQUIRED
Eagle	<ul style="list-style-type: none"> <li>1.5 spaces per 1-bdrm unit</li> <li>2 spaces per 2-bdrm unit</li> <li>1 additional space per 6 units</li> </ul>	34 parking spaces
Fruita	<ul style="list-style-type: none"> <li>0.5 spaces per 1-bdrm unit</li> <li>0.75 spaces per 2-bdrm unit</li> <li>0.5 additional space per 6 units</li> <li>1 bike space per unit</li> </ul>	12 parking spaces 18 bike spaces
Glenwood Springs (within the GID)	Exempt from parking requirements	0 parking spaces
Aspen (Infill Area)	<ul style="list-style-type: none"> <li>1 space per unit</li> </ul>	18 parking spaces <u>OR</u> 0 parking spaces with payment in lieu (\$30,000 per space)

It's clear that Eagle's parking requirements far exceed the requirements in communities where they are trying to encourage infill development. With a reduction, waiver and/or in lieu option for parking standards infill projects become more feasible as parking requirements become less of an obstacle and there is greater flexibility to center the project on people and not parked cars. I would argue that the Town's existing parking standards are excessive and require an amount of parking that is not appropriate or needed in a downtown area.

## II. Impacts on Eagle’s Property Tax Base:

By allowing for more building to be constructed on a property, the Town can work to grow its property tax base because quite simply, more building = more property tax per acre. Requirements for off-street parking restrict the amount of buildable area on a property and thus reduce property tax generated. Please see a few local examples below that help to depict this:

PROPERTY	OFF-STREET PARKING ON PROPERTY?	PROPERTY TAX PER ACRE (2015)
<b>COMMERCIAL PROPERTIES</b>		
Bonfire Tap Room	Limited	\$1,582.80
The Everything Store	Limited	\$3,746.48
Alpine Lumber	Yes	\$460.26
City Market	Yes	\$985.94
<b>RESIDENTIAL PROPERTIES</b>		
135 East 2nd Street (corner of 2nd and Capitol)	Limited	\$1,771.11
West Village Condos (Eagle Ranch)	Yes	\$715.82
120 West 2nd Street (corner of 2nd and Wall)	Yes	\$491.43
Eagle Villas	Yes	\$389.47

Some may argue that it’s unfair for a developer to have the ability to use public rights-of-way to accommodate parking needs for their project. I would argue that the additional property taxes generated by allowing for more building to be constructed on a property will help to pay for maintenance of downtown streets, streets that will be impacted by residents whether off-street parking is constructed or not. In addition, more building on a property equates to more units = more people = more sales tax generation (as previously discussed). The additional sales tax revenue could serve as a nice boost to the Town’s budget.

In some communities, there is an option for a developer to provide a payment in lieu of constructing off-street parking. Typically funds generated by payment in lieu are used to construct public parking garages, improve pedestrian/bike infrastructure, etc. For example, in Aspen, the in lieu monies are to be “...used solely for the construction of a parking facility, transportation improvements, including vehicles or station improvements, transportation demand management facilities or programs, shared automobiles or programs and similar transportation or mobility-related facilities or programs as determined appropriate by the City.” In Eagle, the allowance for a developer to construct streetscape improvements are one possible option for an in lieu program. The benefits of allowing developers to construct streetscape improvements include:

- i. Allows for more building to be constructed on the property = more property tax per acre.
- ii. Streetscape improvements could increase property value of neighboring properties, which could also result in a bump in property tax.

## III. Impacts on Unit Affordability:

As proposed, this project will provide smaller units that I believe are very much needed to help meet the entry-level housing demands in Eagle and also helps to meet merging demands for housing in walkable, mixed-use neighborhoods. I’ve always believed that there is inherent affordability built into projects with smaller units. However, there are a variety of factors that potentially threaten a smaller unit’s lower price tag, and parking is one of those. When parking requirements are applied as a one size fits all solution, where the amount of parking required for a downtown project is the same as that required for a project in the Highlands of Eagle Ranch, the project in an urban setting will likely end up with excessive parking as residents have access to a greater variety of transportation options and typically own fewer vehicles. The Wall Street Commons projects is located 2- blocks (roughly 980 ft) from the ECO Transit stop at Town Park and a block from Broadway, well within walking distance to downtown amenities.

“Excessive parking requirements impose several costs on society. They increase development costs of lower-priced housing, reducing housing affordability. Minimum parking requirements are regressive because they force residents to pay for parking facilities, even if they do not own a vehicle. They increase vehicle ownership, and therefore problems such as traffic congestion, accidents and pollution emissions. Generous parking requirements discourage infill development and increase sprawl, increasing impervious surface coverage and per capita vehicle travel. They shift lower-income households to suburban and exurban areas where land prices are low but transport and public service costs are high.

For typical affordable housing in urban locations, where parking represents 20% of residential build costs and parking demand is less than 50% of conventional parking standards, applying more accurate and flexible parking requirements can reduce housing costs by 10%, and even more if additional parking management strategies are implemented. For households that do not own an automobile, more accurate parking requirements and unbundling parking costs can reduce rents by 10-20%.”

Source: <http://www.vtpi.org/park-hou.pdf>

#### IV. The Traffic Myth:

“Most people assume that higher-density development generates more traffic than low-density development and that regional traffic will get worse with more compact development. In fact, the opposite is true. Although residents of low-density single-family communities tend to have two or more cars per household, residents of high-density apartments and condominiums tend to have only one car per household.<sup>23</sup> And according to one study using data from the National Personal Transportation Survey, doubling density decreases the vehicle miles traveled by 38 percent.<sup>24</sup>”

Source: [http://uli.org/wp-content/uploads/ULI-Documents/HigherDensity\\_MythFact.ashx\\_.pdf](http://uli.org/wp-content/uploads/ULI-Documents/HigherDensity_MythFact.ashx_.pdf)

Lower traffic generation means fewer vehicles per household, which equates to less demand for parking.

#### V. Design Priority (People vs. Cars):

Should the focus of downtown development be people or cars? Take a moment to reflect on the various downtowns or parts of downtowns that you’ve had the opportunity to visit. Are the most enjoyable downtowns those that give priority to the automobile (ex. Grand Ave in Glenwood Springs) or those that give priority to people (ex. 7th Street/Restaurant Row in Glenwood Springs). A comment I jotted down from a session that I attended at the 2015 Rocky Mtn Land Use Institute, which I believe has a lot of merit, was:

**“Sufficient parking will not revitalize a downtown.”**

If the objective is to foster a lively, vibrant downtown I would argue that design priority needs to be given to people and not cars/parking. That’s not to say that downtown Eagle should become a giant pedestrian mall, rather that the regulations for downtown Eagle should place less emphasis on accommodating cars.

In addition, fewer off-street parking lots means fewer curb cuts thus improving walkability of the downtown area.

#### VI. Impacts on Stormwater Infrastructure and the Environment:

Off-street parking facilities require more pavement (approx. 300 ft.<sup>2</sup> per space) than does on-street parking (approx. 200 ft.<sup>2</sup> per space). To construct off-street parking, both off-street access lanes and off-street parking stalls are required to be built. With on-street parking, the street travel lanes also serve as access to the on-street parking stalls, and thus necessitates less asphalt. More pavement (i.e., impervious surfaces) results in greater stormwater runoff, which in turn results in greater impacts on the town’s limited stormwater infrastructure and potentially greater impacts on the health of waterways in town. If my memory serves me, I believe the town just spent a year and a half on a River Corridor Plan that placed a strong emphasis on mitigating impacts on the Eagle River and its tributaries from impervious surfaces and stormwater runoff.

There are a variety of other issues that could be explored in relation to parking requirements and their impacts on infill and redevelopment but I'm up to page 6 so I'll stop here. I believe that to foster a vibrant, lively downtown and bolster the local economy, it's time to start thinking differently the downtown regulatory environment. The existing regulations simply are not working. I believe the benefits of the Wall Street Commons, as proposed, far outweigh the speculation on future parking issues that MAY or MAY NOT come to fruition. I would encourage the Planning Commission and Board to explore options for approving this project with little to no off-street parking.

One suggestion that I might offer on the design of the project itself, would be considering converting one of the first floor units into a fitness center, business center, or some other type of communal space for residents. I believe that a communal amenity could be a selling point for the project. On the flip side, fewer units impacts the tax benefits of the project. Another option might be to do a communal rooftop patio space to maintain the proposed unit count. Just a thought, take it or leave it.

Thank you for taking the time to read and consider my comments.

Thanks,

A handwritten signature in black ink, appearing to read "Matt Farrar", with a long horizontal flourish extending to the right.

Matt Farrar

## PLANNING & ZONING COMMISSION

September 20, 2016

**SU16-03**      *Wall Street Commons*

**V16-08**      *Wall Street Commons Rear Yard Setback Variance*

**V16-09**      *Wall Street Commons Open Space Variance*

Cowles opened Files SU16-03, V16-08 and V16-09 for Wall Street Commons at 243 Wall Street. After the applicant reviewed Staff's recommendation for denial of the Special Use permit due to the lack of parking identified, the applicant requested a continuation to revise the application. However, seeing that there are citizens in attendance for public comment, Tom Boni thought we should hear their concerns.

Cowles opened public comment.

*Dan Leary, 204 W Third Street*

Mr. Leary lives directly across from this proposed development. The issue with parking goes without saying. He is not sure if the current Commission remembers when this applicant had applied for a variance to allow the building on this parcel to be three stories rather than two. He doesn't think a 3-story building fits with the neighborhood. The applicant has proposed the front of the building on Wall Street and the rear of the building on Third Street, which would put the building entrance and trash enclosures directly across the street from Mr. Leary's front door. The parking as proposed will not work in the neighborhood and he feels that there should be more greenspace instead of the proposed 4-5 trees. He is not against this kind of development or the look of the building but this design in the middle of town, with no parking, won't work. He wants a nice town and wants the Planning & Zoning Commission to help protect the neighborhood.

*Bill Harris, 214 W Third Street*

Mr. Harris has lived at this address for 24 years and grew up here. He has seen a lot of change, some good, some bad. He does not see this development as being a benefit for the Town. The residents of this development would likely be couples or roommates and if each of them has a vehicle, that is an additional 36 cars. Third Street is a main thoroughfare and keeping it clear will be impossible; there will be nowhere to store snow with that many cars parked along the street. Also with this many additional cars in the downtown area, it limits the number of people that can come in to visit downtown. He feels this proposal can be scaled down and hopes to see a better project come back with the new proposal.

*Jack Olesen, 229 Wall Street*

Mr. Olesen feels that this development will affect him more than anybody. His bedroom windows would potentially be five feet from the edge of the new building. He has lived there for 58 years and is not leaving but if this building goes in, he will never see the sun again.

*Rick Walter, 321 Wall Street*

Mr. Walter has owned this property for five years and has been in the valley for 35 years. He is supportive of development but the number of units and the height of the building is not a fit for this neighborhood. It is too much for this town.

Cowles thanked the citizens for their comments and closed public comment. He asked Boni to share these comments with the applicant while he is working on retooling the application. Boni encouraged the citizens to attend the Planning & Zoning Commission meeting on October 4 to hear the applicant's presentation. Cindy Callicrate added that it is also important for them to attend and comment at the Board of Trustees meeting as well.

Boni explained that this type of application has many layers and this first step is the special use permit because this type of residential building is not a “use by right” in this zone district. The applicant is seeking to determine if this development is something that the Town wants and is looking to get a sense of whether it is appropriate. The Board of Trustees ultimately approves or denies the Special Use permit; the Planning & Zoning Commission approves or denies the variances. Mr. Harris asked who makes the final determination on the building height. Boni said that the Board of Trustees makes that decision, with recommendations from the Planning & Zoning Commission.

Cowles made a motion to continue the file to October 4, 2016. Charlie Perkins seconded. The motion was unanimously approved.

Richards thanked everyone for coming in and raising concerns that the Commission might not otherwise know about.



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## CERTIFICATE OF RECOMMENDATION

**TO:** Board of Trustees

**FROM:** Department of Community Development

**DATE:** Tuesday, October 25, 2016

**PROJECT NAME:** ABWD Warehouse and Showroom

**FILE NUMBER:** SU16-04

**APPLICANT:** ABWD Property Holdings, LLC, Brad Wright

**LOCATION:** 801 Chambers Avenue

**APPLICABLE SECTION(S) OF MUNICIPAL CODE:**  
Section 4.05.010 (Special Use Permit)  
Section 4.04 (Zoning)  
Section 4.07 (Development Standards)

**EXHIBIT(S):** A. Application Packet  
B. Planning & Zoning Commission Minutes, October 4, 2016

**PUBLIC COMMENT:** Letter in support from Chris Dick attached

**STAFF CONTACT:** Tom Boni, Town Planner

**REQUEST:** Applicant is requesting a Special Use Permit to allow one additional dwelling unit to the existing dwelling unit in a building in the Commercial General (CG) Zone District.

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**DISCUSSION:**

The applicant is requesting a Special Use Permit for “One Single Dwelling Unit – Accessory to a use permitted” in order to construct studio apartment on the second floor of this building. There is one existing studio apartment, previously approved through a Special Use Permit. The existing structure contains several uses including a showroom and sales space on the eastern end of the building, a warehouse space in the central portion of the building and the western side of the building is leased to a building and framing company. The Table of Uses in Section 4.04.070 of the Land Use and Development Code allows for one single dwelling unit accessory to a use permitted to be constructed within a building in the Commercial General Zone District.

Based on the two or three uses currently contained within the building, the additional dwelling unit is allowed through a Special Use Permit.

The Planning and Zoning Commission requested that the Town review and revise our regulations to address this concept of housing above commercial uses to have clearer guidance as to how to review these applications. Current language of one single residential unit per use is difficult to interpret.

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**STANDARDS FOR SPECIAL USE PERMIT (SECTION 4.05.010):**

Listed below are the findings required by Section 4.05.010 of the Land Use & Development Code for approval of a Special Use Permit:

1. The proposed use is consistent with the provisions of this Chapter and with the Town’s goals, policies and plans, and
2. The proposed use is compatible with existing and allowed uses surrounding or affected by the proposed use, and
3. Street improvements adequate to accommodate traffic volumes generated by the proposed use and provision of safe, convenient access to the use and adequate parking are either in place or will be constructed in conjunction with the proposed use, as approved by the Town, and
4. The special conditions for specific uses, as provided in this Section, are met.

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## **FINDINGS FOR SPECIAL USE PERMIT:**

### *Standard #1:*

Chapter 4.04 – Zoning of the Land Use & Development Code permits “One Single Dwelling Unit – Accessory to a use permitted” as a Special Use within the Commercial General (CG) Zone District. The subject property is zoned Commercial General (CG) and therefore is in compliance with this provision of the Code.

801 Chambers Avenue is located within an area designated as “Commercial” on the Future Land Use Map of the 2010 Eagle Area Community Plan (2010 EACP). The “Intent” of the “Commercial” Land Use Designation reads, “Commercial uses are generally not compatible with residential units. A limited number of live work arrangements may be appropriate, per zoning.”

801 Chambers Avenue is also located within the “Interstate 70 Influence Character Area.” In the discussion of the I-70 Influence Character Area, it states “...while workforce housing may be found to be appropriate on upper levels of some buildings, residential development of any significance in these areas should be avoided.”

In the “Housing” chapter of the 2010 EACP it is stated “...high housing costs create problems for area employers. Employers responding to the annual Economic Council Workforce Report state that the lack of affordable housing negatively impacts their ability to recruit, hire, and retain staff. The Town believes that a healthy vibrant community should have a diverse workforce and a range of housing choices for residents at all income levels, and that the development of workforce and affordable housing in Eagle can help to ensure a more sustainable community.” Furthermore, Housing Policy 1.3 reads, “Promote increased residential densities in mixed use commercial residential areas.” There is a housing crisis in Eagle County and this application for one additional housing unit in this existing building addresses this growing need for more housing for our employees.

In Staff’s opinion, the 2010 EACP clearly recognizes the need and importance of workforce housing. While the Plan states that significant residential development in the area identified as “Commercial” on the Future Land Use Map may not be appropriate, the Plan does indicate that limited workforce housing in this area is not acceptable. Therefore, Staff believes that the proposed studio apartment is in general compliance with the 2010 EACP.

### *Standard #2:*

Existing uses neighboring property to 801 Chambers Avenue include:

R and H Mechanical office and shop and an HVAC warehouse to the east

A roofing company and stucco company to the west (TCC Roofing and Stucco Works)

Taco Bell and storage units to the south

The properties neighboring 801 Chambers Avenue are zoned Commercial General (CG). As previously discussed, the Commercial General (CG) Zone District allows for a limited amount of workforce housing. Staff believes that the proposed studio apartment is generally compatible with existing and allowed uses in this part of Eagle.

*Standard #3:*

Street Improvements & Access: The design of Chambers Avenue is adequate to accommodate any additional traffic generated by the additional residential use of the building.

Parking: Access to the building is by a driveway and adequate parking has been provided.

*Standard #4:*

Not Applicable.

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**PLANNING AND ZONING COMMISSION/ STAFF RECOMMENDATION:**

Recommend approval of file number SU16-04 based on compliance with Special Use Permit Standards 1, 2 and 3 with the following condition:

Additional dwelling unit may be constructed without any limitation on who can live there.

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**BOARD OF TRUSTEES:**

1. Questions of Staff and/or Applicant
2. Public Comment
3. Deliberations



**ALAN-BRADLEY**  
**WINDOWS & DOORS**  
A Specialty Fenestration Company

Brad Wright, Owner/President  
(970) 481-3394 Cell  
[brad@abwdco.com](mailto:brad@abwdco.com)  
**Vail Valley Office & Showroom**  
801 Chambers Ave  
Eagle, CO 81631  
(970) 524-2201 Office  
(970) 524-2203 Fax

Date: 9-13-16

**801 Chambers Studio Apartment completion**

To whom it may concern,

ABWD Property holdings, LLC, owner of 801 Chambers Ave, is proposing to finish a studio apartment space to accommodate employees of Alan-Bradley Windows and Doors, Inc. This would be in addition to our 1500 sq foot residential unit already completed and finished.

Alan-Bradley Windows and Doors currently employs 13 people and is growing rapidly. Our business consists of supply and service of all types of windows and doors to homeowners, contractors, and architects. We currently service Eagle, Routt, Pitkin, Garfield, and Summit counties, as well as, projects on the Front Range, Utah, Wyoming, and in the Caribbean.

Our application is requesting the following:

- Special use permit for on additional residential unit above the office and showroom
  - This studio apartment will accommodate (1) employee.
  - The residential unit will consist of modest living quarters with 1 bedroom and a single bathroom.

Thank you for your consideration.

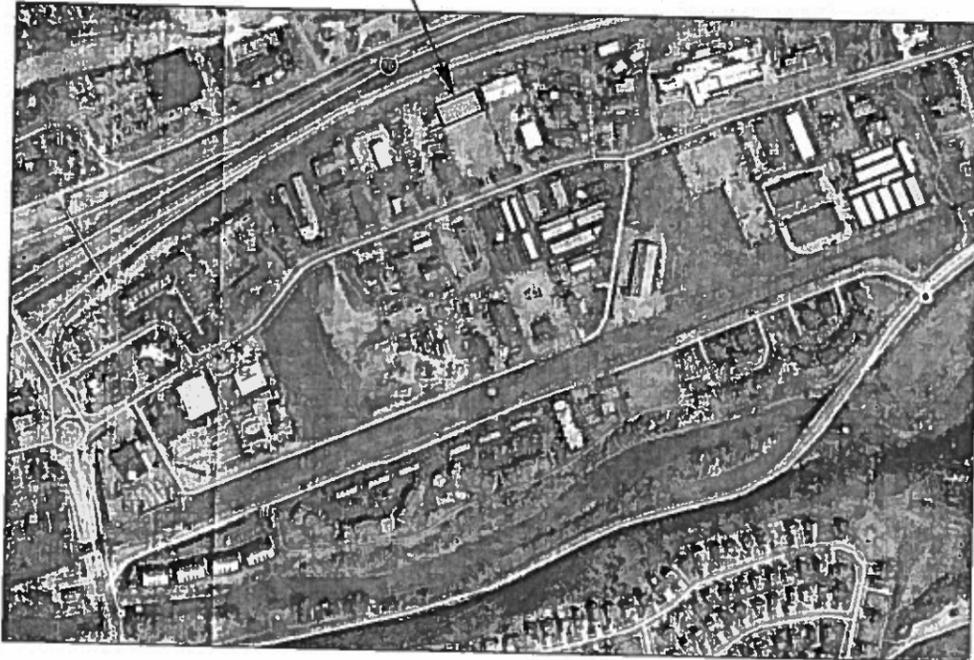
Sincerely,

Brad Wright  
President  
ABWD Property Holdings, LLC  
Alan-Bradley Windows and Doors, Inc.

# ALAN-BRADLEY WINDOWS AND DOORS

801 CHAMBERS AVENUE, EAGLE, COLORADO

**PROJECT LOCATION:**



**PROJECT DESCRIPTION:**  
 CHANGES TO APPROVED PLANS - TENANT FINISH OF UNFINISHED PORTION OF THE UPPER LEVEL OF AN EXISTING MIXED-USE BUILDING. ADDITION OF ONE BEDROOM, ONE BATH RESIDENTIAL UNIT. ADDITION OF ONE BATHROOM TO EXISTING RESIDENTIAL UNIT.

**PROJECT SUMMARY:**

**CODE:**  
 2012 INTERNATIONAL BUILDING CODE

**ZONING:**  
 CG - COMMERCIAL GENERAL

**OCCUPANCY CLASSIFICATION:**  
 MAIN LEVEL: GROUPS B AND S  
 UPPER LEVEL: GROUP R-3

**CONSTRUCTION CLASSIFICATION:**  
 TYPE III-B

TWO STORY STEEL FRAMED BUILDING, FULLY SPRINKLED

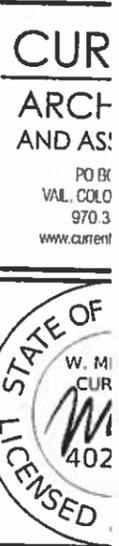
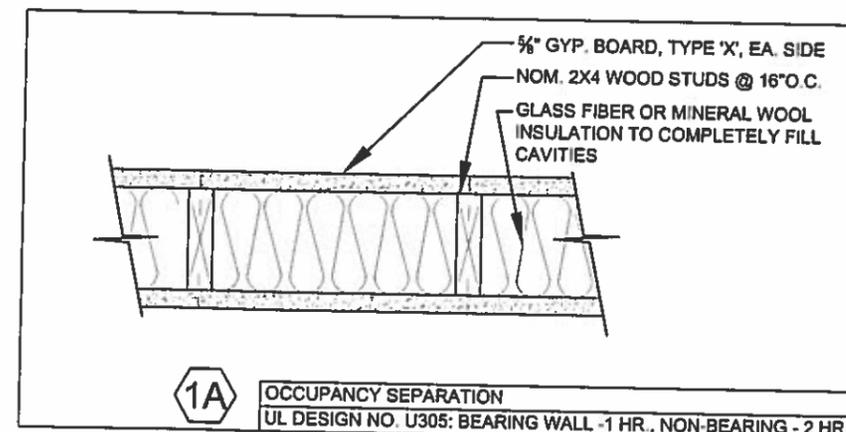
**PROJECT SQUARE FOOTAGE:**  
 1090sf RESIDENTIAL UNIT

**GENERAL PLAN NOTES:**

1. EXISTING 2-HR FIRE SEPARATION BETWEEN ADJACENT USES - B, BELOW, AND R, ABOVE SHALL BE MAINTAINED.
2. EXISTING EGRESS WINDOW(S) PER R310.1 SHALL BE MAINTAINED IN NEW SLEEPING ROOM.
3. SMOKE DETECTORS PER R314
4. CARBON MONOXIDE ALARMS PER R315
5. PLUMBING FIXTURES PER 2009 IPC SECT 405-425
6. BATHROOM LIGHT AND VENTILATION PER R303.3

**GENERAL ELECTRICAL NOTES:**

1. POWER AND LIGHTING DISTRIBUTION TO FOLLOW REQUIREMENTS PER 2012 IRC
2. PER 2012 IECC, 75% OF ALL NEW LIGHTING TO BE HIGH EFFICACY
3. ELECTRICAL WALK-THRU IS REQUIRED WITH ARCHITECT AT ROUGH-IN
4. TYPICAL COLOR OF OUTLETS, SWITCHES, AND COVERS (LUTRON ARCHITECTURAL MATTE): ALMOND (AL) DRYWALL LOCATIONS; BROWN (BR) STONE & NATURAL WOOD LOCATIONS, VERIFY.
5. TYPICAL SWITCH HEIGHTS: 48" AFF TO THE TOP OF SWITCH BOX FOR STANDARD SWITCHES, +42" AFF TTT FOR BESIDE SWITCHES
6. ALL RECESSED CANS TO BE ON DIMMERS.
7. LED LIGHT COLOR TEMPERATURES:  
 CLOSET = 4000K (WHITE)  
 BEDROOM = 3000K (WARM WHITE)

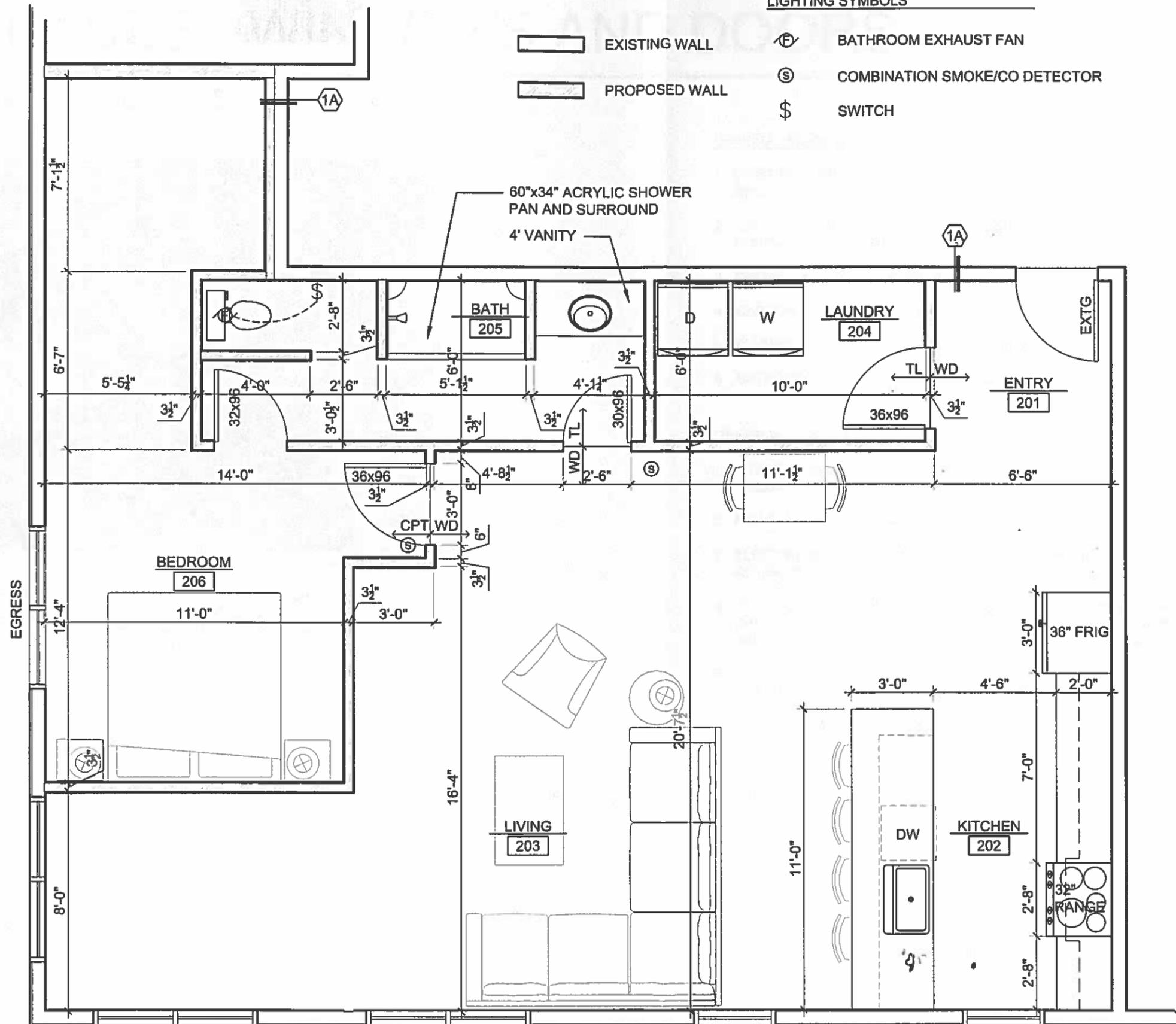


ALAN-BRADLEY  
 WINDOWS & DOORS

PROJECT: /  
 DRAWN BY: /  
 DATE: 01 /  
 REVISIONS: /

**LIGHTING SYMBOLS**

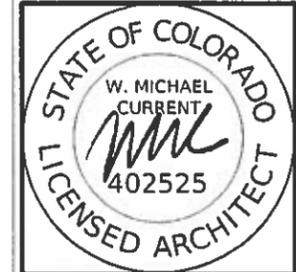
- EXISTING WALL
- PROPOSED WALL
- BATHROOM EXHAUST FAN
- COMBINATION SMOKE/CO DETECTOR
- SWITCH



**1 PARTIAL UPPER LEVEL PLAN**  
1/4" = 1'-0"

Eagle Town Board Meeting

**CURRENT ARCHITECTS AND ASSOCIATES**  
PO BOX 5293  
VAL. COLORADO 81657  
970.331.6345  
www.currentarchitects.com



**ALAN-BRADLEY WINDOWS & DOORS**  
801 CHAMBERS AVENUE  
EAGLE, COLORADO

PROJECT: ABWD-16  
DRAWN BY: WMC  
DATE: 08.31.2016

REVISIONS:

**A1.1**



## PLANNING & ZONING COMMISSION

October 4, 2016

### *SU16-04 ABDW Studio Apartment*

Richards opened File SU16-04 for ABDW Studio Apartment located at 801 Chambers Avenue. This is a Special Use Permit for a residential unit in this building. Staff explained that the current zoning for this property is Commercial General (CG) and its current use is a recently constructed office/warehouse/showroom for Alan-Bradley Doors & Windows. There is an additional (separate) commercial tenant in the far western bay of the building. The Land Use & Development Code refers to the allowance of one apartment per use in a commercial building and this building does operate several uses concurrently. There is sufficient parking for both commercial and residential uses. The studio apartment would be located on the second floor and is intended generally to be employee housing.

Jim Harris attended on behalf of applicant Brad Wright. He stated that ABDW is a growing business and have hired four new employees this year, many of whom have relocated from out of state. This apartment will allow employees who are new to the area a place to land when they arrive so they can go to work immediately.

Hoiland asked if there are any environmental concerns with an apartment located above a warehouse. Harris verified that this apartment would be located above the showroom area and that the warehouse space is used primarily for storage. Gregg asked if there are indeed two uses occurring in the commercial space. Tom Boni said that there are two and arguably three uses occurring (office, warehouse, other contractor).

Boni compared this file to another similar file last year, the Live-Work Units on Chambers Avenue. Staff had recommended that the residential units be available only to employees of the related commercial operation. The applicant argued that recommendation stating that if his employees did not have need of the residential units they should be made available to others. The Board of Trustees agreed that any available housing not utilized by employees of the commercial enterprise should be offered on the free market.

Callicrate asked what happens to the residential unit if the additional contractor moves out of the space currently occupied. Boni said there is no good answer but he would lean toward making housing space available to help with the housing crisis. Callicrate asked if it was reasonable to require the residential unit to be available only to workers in Eagle. Boni said that would be a decision for the Board of Trustees.

Perkins asked if there is a gate at the entrance to the property from Chambers. Harris said there is not. Perkins said if there was he would have had concerns about emergency service access to the residential unit after hours.

Harrison commented that it is unfortunate that the Planning & Zoning Commission is being forced to make a policy decision where it is not well accommodated by the Code. He is inclined to support this file just because of the current housing situation in the Town. However, he also feels that the Board of Trustees needs to deal with this problem more systematically and look at the potential conflicts that may arise between commercial and residential uses and we need to come up with a plan that will accommodate both. We need a thorough legislative approach as to how we are going to integrate various uses into this district. He doesn't think that this residential unit should be restricted to be available only to an employee of this particular business because the impacts on the town and the workforce are the same. Although he is going to support this file he is very uncomfortable with it and he wishes the Board of Trustees would address this issue more

systematically. He wants a solution that will allow them to equally, fairly and efficiently apply good rules that are based on good, sound judgment, rather than this piecemeal context. Harrison asked Boni to please convey his concerns to the Board.

Harrison made a motion to approve file SU16-04 to allow an additional dwelling unit at 801 Chambers Avenue without any limitation on who can live there. Hoiland and Perkins seconded. The motion was unanimously approved. Richards closed file SU16-04.

DRAFT

## Tom Boni

---

**From:** Christopher Dick <chrispdick@hotmail.com>  
**Sent:** Thursday, September 29, 2016 7:25 AM  
**To:** Tom Boni  
**Subject:** Re: SU16-04 Special Use Permit

Tom,

As an adjacent property owner to the subject property of the SUP, we are in full support of ABDW Property Holdings, LLC applying for approval of a studio apartment for work force housing. As Town of Eagle residents and property owners, we are always in support of smart initiatives to increase employee housing. It is desperately needed in our community. Please don't hesitate to email or contact us with further questions regarding our position on this.

Sincerely,

Chris Dick & Mellissa Anderson  
Owners emrgnt solns, LLC property 55 Eagle Park East Drive

TPR	Local Agency	Project	Project Cost	Request	Running Total of Request	Local Match
IM	Minturn	Main Street Ped/Bicycle Planning	\$ 1,540,000	\$ 960,000	\$ 960,000	\$ 240,000
NW	Steamboat	Phase II Hwy 40 West Sidewalk Connection	\$ 1,429,500	\$ 1,135,000	\$ 2,095,000	\$ 294,500
GV	Gunnison	US Highway 50 Crossings	\$ 394,805	\$ 315,844	\$ 2,410,844	\$ 78,961
MPO	Fruita	West Phase Kokopelli Section Riverfront Trail	\$ 3,500,000	\$ 1,200,000	\$ 3,610,844	\$ 300,000
GV	Gunnison	West Gunnison US Highway 50 Design Project	\$ 160,000	\$ 128,000	\$ 3,738,844	\$ 32,000
IM	Frisco	Frisco's 2nd & Belford Connector Pathway Project	\$ 489,969	\$ 391,976	\$ 4,130,820	\$ 97,993
MPO	Mesa	Palisade Plunge Connector-Phase 1	\$ 1,500,000	\$ 1,200,000	\$ 5,330,820	\$ 300,000
IM	New Castle	LoVa Trail South Canyon Planning and Design	\$ 175,100	\$ 140,080	\$ 5,470,900	\$ 35,020
IM	Summit	Summit Co Extension of the Fremont Rec Path	\$ 3,465,000	\$ 1,160,000	\$ 6,630,900	\$ 2,305,000
GV/MPO	BLM	Highway 50 Heritage Corridor Scenic Turnouts	\$ 799,458	\$ 764,458	\$ 7,395,358	\$ 35,000
GV	Delta	US Highway 50 Bridge Underpass Trail	\$ 500,000	\$ 400,000	\$ 7,795,358	\$ 100,000
IM	RFTA	Glenwood Springs/Regional Bike Share Program	\$ 884,938	\$ 500,000	\$ 8,295,358	\$ 125,000
IM	Vail	Vail Transit Bus Stop Enhancement Project	\$ 2,600,000	\$ 1,570,000	\$ 9,865,358	\$ 1,030,000

*"It's all about heart"*



October 2, 2016

BOARD OF DIRECTORS

Rohn K. Robbins  
CHAIR/FOUNDER

*Special Counsel, Stevens, Listman,  
Biddison, Tharp & Weinberg, LLC*

Mary McDougall  
VICE CHAIR

*Vail Public Library*

Ellen Moritz  
TREASURER

*First Bank*

Pete Brill  
SECRETARY

*Brill Insurance Agency*

Martha Brassel  
*Vail Valley Foundation*

Jeremy Gross  
*Beaver Creek Resort Company*

Kara Heide  
*Non-profit and Philanthropic Advisor*

Dagmar Huber  
*Whole Heart Healing*

Marka Moser  
*Indispensable Volunteer*

Don Rogers  
*Vail Daily*

Brooke Skjonsby  
*Vail Resorts*

Tracy Tutag, CFP®  
*Aprisent Financial Group*

Diane Voytko, M.D.  
*Colorado Mountain Medical*

STAFF

Michelle Maloney  
*Executive Director*

Lauren Emenaker  
*Marketing & Events Manager*

The Town of Eagle  
PO Box 609  
Eagle, CO 81631

Dear Town of Eagle and Eagle Outside,

Thank you for your generous contribution of \$500.00 to the Vail Valley Charitable Fund in sponsorship of the 8<sup>th</sup> Annual LG Tri. We had our best year to date this year, increasing our participants by over 50 people. We greatly appreciate your support over the years and our ongoing partnership. Together we are making a huge difference in our valley.

The Vail Valley Charitable Fund assists locals who live and work in Eagle County and who are experiencing a financial hardship due to a medical crisis or long-term illness. We strive to raise funding and community awareness for individuals in need, and could not complete our mission without organizations and people like you.

Last year the VVCF raised and distributed more than \$400,000 to locals in need. We strive to continue this level of support in FY 2016 by providing direct aid grants to needy individuals, while continuing our support of fundraising events community-wide. With support from generous organizations like yours, we will reach our goal.

It's all about heart.

Sincerely,

*Michelle Maloney*

Michelle Maloney  
Executive Director

*Thank you so much  
for your sponsorship &  
support of the VVCF!*  
M.

*The VVCF certifies that no goods or services were received in exchange for this charitable donation. The Vail Valley Charitable Fund is a Colorado 501 (c)(3) nonprofit corporation, tax id # 84-135-9124. Please keep this document for your records and consult your tax advisor.*

We look forward to working  
with you again next summer!

July 19-22, 2017

Let's Rodeo!!



On Behalf of the 2016 Eagle County  
Fair & Rodeo  
Advisory Council and Staff

**Thank You!!!!**

Sponsors like you make it all happen



# Town of Eagle 2017 Budget

**SECOND DRAFT 10.22.16**

**BUDGET SUMMARY  
2017 ANNUAL BUDGET**

**BUDGET SUMMARY ALL FUNDS**

	ACTUAL 12/31/2015 2015	BUDGET 12/31/2016 2016	REVISED 12/31/2016 2016	BUDGET 12/31/2017 2017
<b>GENERAL FUND</b>				
REVENUES	5,501,263	5,508,573	6,023,075	6,329,779
EXPENDITURES	4,672,592	6,108,868	5,810,718	5,882,598
<b>WATER FUND</b>				
REVENUES	3,055,650	2,869,918	3,301,868	3,607,033
EXPENDITURES	3,052,623	2,572,533	2,770,855	2,137,787
<b>WASTE WATER FUND</b>				
REVENUES	2,703,531	2,461,630	2,618,232	2,707,036
EXPENDITURES	1,994,204	2,227,290	2,109,369	2,031,349
<b>REFUSE FUND</b>				
REVENUES	592,662	587,309	578,060	594,290
EXPENDITURES	621,599	602,259	555,250	594,178
<b>CAPITAL IMPROVEMENTS FUND</b>				
REVENUES	310,746	1,026,707	1,274,361	586,151
EXPENDITURES	1,117,250	840,840	542,174	848,634
<b>SALES TAX CAPITAL IMPROVEMENT FUND (EAGLE RIVER PARK FUND)</b>				
REVENUES	-	-	6,404,936	512,312
EXPENDITURES	-	-	167,922	1,981,538
<b>CONSERVATION TRUST FUND</b>				
REVENUES	31,439	32,560	35,080	35,575
EXPENDITURES	104,368	26,000	26,000	-
<b>OPEN SPACE PRESERVATION FUND</b>				
REVENUES	124,640	126,300	226,942	151,600
EXPENDITURES	271,233	533,784	497,501	690,654
<b>TOTAL - ALL FUNDS</b>				
REVENUES	<b>12,319,931</b>	<b>12,612,997</b>	<b>20,462,554</b>	<b>14,523,775</b>
EXPENDITURES	<b>11,833,868</b>	<b>12,911,574</b>	<b>12,479,789</b>	<b>14,166,737</b>

# General Fund Summary

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## PURPOSE OF THE FUND

The General Fund is the Town's major operating fund. It is used to account for the provision of municipal services funded through the general resources of the Town, primarily tax revenues. The General Fund consists of the following departments and programs.

### General Government

- Town Board
- Town Manager
- Attorney
- Elections

### General Administration

- Town Clerk
- Finance
- Human Resources
- Information Technology

### Municipal Court

- Judge
- Court Clerk

### Community Development

- Planning & Zoning
- Building Inspection

### Public Safety

- Administration
- School Resource Program
- Traffic & Patrol
- Investigations
- Police Support Services

### Engineering

- Public Improvements
- Development Review

### Marketing & Events

- Special Events
- Marketing

### Streets

- Road Maintenance
- Traffic Safety

### Information Center

### Buildings & Grounds

- Town Building Maintenance
- Park Maintenance
- Pavilion
- Safety

**BUDGET SUMMARY  
2017 ANNUAL BUDGET**

**GENERAL FUND SUMMARY**

	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>FUND BALANCES (Beginning):</b>				
<b>NON-SPENDABLE: 1</b>	<b>168,015</b>	<b>168,015</b>	<b>183,614</b>	<b>168,015</b>
<b>RESTRICTED FOR: TABOR RESERVE</b>	<b>132,000</b>	<b>149,928</b>	<b>137,500</b>	<b>153,742</b>
<b>UNASSIGNED FUND BALANCE:</b>	<b>1,434,251</b>	<b>1,763,351</b>	<b>2,241,825</b>	<b>2,453,539</b>
<b>TOTAL FUND BALANCES (Beginning)</b>	<b>1,734,266</b>	<b>2,081,294</b>	<b>2,562,939</b>	<b>2,775,296</b>
<b>REVENUE</b>				
Taxes	4,068,749	4,239,493	4,588,397	4,933,580
Licenses and Permits	304,906	224,140	255,241	235,350
Intergovernmental Revenue	473,575	475,090	490,861	503,200
Charges for Services	115,085	82,500	117,600	96,500
Fines & Forfeitures	91,225	81,200	114,750	116,700
Misc. Revenues	299,724	257,400	307,476	307,197
Transfers from Other Funds				
From Water	60,000	60,000	60,000	70,347
From Wastewater	60,000	60,000	60,000	48,405
From Refuse	28,000	28,750	28,750	18,500
From Capital Improvements	-	-	-	-
<b>TOTAL REVENUE</b>	<b>5,501,263</b>	<b>5,508,573</b>	<b>6,023,075</b>	<b>6,329,779</b>
<b>TOTAL SOURCES</b>	<b>7,235,529</b>	<b>7,589,867</b>	<b>8,586,014</b>	<b>9,105,075</b>
<b>EXPENDITURES</b>				
General Government	-	-	-	449,665
General Administration	1,329,467	1,478,219	1,484,632	666,934
Community Development	-	-	-	555,168
Streets	1,123,069	1,404,016	1,188,271	1,098,363
Engineering	-	-	-	341,425
Buildings & Grounds	539,780	660,713	543,265	644,515
Public Safety	1,264,482	1,479,414	1,465,637	1,595,776
Municipal Court	-	-	-	61,321
Information Center	223,568	200,489	224,657	225,149
Marketing	192,225	236,017	254,256	244,281
Transfer to Capital Improvements	-	650,000	650,000	-
<b>TOTAL EXPENDITURES</b>	<b>4,672,592</b>	<b>6,108,868</b>	<b>5,810,718</b>	<b>5,882,598</b>
<b>FUND BALANCES (Ending):</b>				
<b>RESTRICTED FOR: TABOR RESERVE</b>	<b>137,500</b>	<b>162,686</b>	<b>153,742</b>	<b>175,968</b>
<b>NON-SPENDABLE:</b>	<b>183,614</b>	<b>168,015</b>	<b>168,015</b>	<b>168,016</b>
<b>UNASSIGNED FUND BALANCE:</b>	<b>2,241,825</b>	<b>1,150,298</b>	<b>2,453,539</b>	<b>2,878,493</b>
<b>TOTAL FUND BALANCES (Ending):</b>	<b>2,562,939</b>	<b>1,480,999</b>	<b>2,775,296</b>	<b>3,222,477</b>

1 Non-Spendable: Prepaid Expenditures and EHOP (Long-term notes and funds held with fiscal agent for the Town's Employee Home Ownership Program)

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

**GENERAL FUND  
REVENUE SOURCES**

	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>TAXES</b>				
10-431-10 General Property Tax	248,966	255,403	255,403	272,190
10-431-30 Sales Tax	3,350,365	3,525,774	3,794,901	4,098,493
10-431-50 Franchise Tax	213,650	219,316	226,093	237,397
10-431-60 Marketing Lodging Tax	121,626	124,000	132,000	136,500
10-431-70 Occupation Tax	134,142	115,000	180,000	189,000
<b>TOTAL TAXES</b>	<b>4,068,749</b>	<b>4,239,493</b>	<b>4,588,397</b>	<b>4,933,580</b>
<b>LICENSES &amp; PERMITS</b>				
10-432-10 Business Licenses	28,821	28,500	27,500	28,500
10-432-12 Liquor Licenses	8,325	7,250	6,241	7,250
10-432-13 Marijuana Licenses	9,000	3,000	3,000	2,000
10-432-15 Marketing Fee	8,140	8,440	7,500	8,500
10-432-20 Building Permits	236,846	150,000	190,000	159,500
10-432-27 Electrical Permits	11,899	25,000	18,000	25,000
10-432-30 Road Cut Permits	500	350	500	2,000
10-432-35 Sign Permits	1,175	1,100	2,000	2,100
10-432-40 Special Event Permits	200	500	500	500
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>304,906</b>	<b>224,140</b>	<b>255,241</b>	<b>235,350</b>
<b>INTERGOVERNMENTAL REVENUE</b>				
10-433-20 Motor Vehicle License Fee	27,317	27,000	28,000	29,400
10-431-20 Specific Ownership Tax	21,744	24,000	20,100	21,100
10-433-30 Highway Users Tax	220,174	209,178	222,000	225,000
10-433-40 Cigarette Tax	10,805	10,350	10,350	10,500
10-431-44 Severance Tax	668	500	413	500
10-431-45 Federal Mineral Tax	504	500	689	700
10-433-60 Road & Bridge Tax	80,985	86,562	79,309	81,000
10-433-70 County Sales Tax	111,378	117,000	130,000	135,000
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>473,575</b>	<b>475,090</b>	<b>490,861</b>	<b>503,200</b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

**GENERAL FUND  
REVENUE SOURCES**

	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>CHARGES FOR SERVICES</b>				
10-434-10 Planning & Zoning Fees	12,363	16,000	50,000	27,500
10-434-20 Planning & Zoning Reimbursable	69,894	36,000	36,000	17,000
10-434-25 Facility Usage Fees	30,229	28,500	29,000	50,000
10-434-26 Facility Usage Deposits	2,600	2,000	2,600	2,000
<b>TOTAL CHARGES FOR SERVICES</b>	<b>115,085</b>	<b>82,500</b>	<b>117,600</b>	<b>96,500</b>
<b>FINES &amp; FORFEITURES</b>				
10-435-10 Fines & Forfeits	60,975	55,000	55,000	55,000
10-435-15 Police Surcharge	350	4,900	4,900	4,900
10-435-20 Police Miscellaneous	1,642	1,800	1,800	1,800
10-435-25 Police Grants	9,302	15,000	17,000	15,000
10-435-30 Special Duty Reimbursable	18,957	4,500	36,050	40,000
<b>TOTAL FINES &amp; FORFEITS</b>	<b>91,225</b>	<b>81,200</b>	<b>114,750</b>	<b>116,700</b>
<b>MISCELLANEOUS REVENUE</b>				
10-436-10 General Interest	5,987	1,700	5,300	5,600
10-436-40 Information Center Sales	227,782	200,000	233,000	233,000
10-436-42 Information Center Donations	935	1,000	1,000	1,000
10-436-45 Information Center Sales Tax	19,141	16,800	20,461	20,737
10-436-50 Rental Income	1,200	1,200	6,765	9,360
10-436-70 Other Miscellaneous Revenue	11,028	14,500	14,500	15,000
10-436-72 Sale of Fixed Assets	32,520	20,000	24,250	20,000
10-436-80 Reimbursable Revenue - Other	1,130	2,200	2,200	2,500
10-436-94 Impact Fees Administration Fees	-	-	-	-
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>299,724</b>	<b>257,400</b>	<b>307,476</b>	<b>307,197</b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

**GENERAL FUND  
REVENUE SOURCES**

<b>DETAIL OF TRANSFERS FROM OTHER FUNDS</b>		<u>ACTUAL 2015</u>	<u>BUDGET 2016</u>	<u>REVISED 2016</u>	<u>BUDGET 2017</u>
10-437-20	General Admin. Water	60,000	60,000	60,000	70,347
10-437-30	General Admin. Wastewater	60,000	60,000	60,000	48,405
10-437-40	General Admin. Refuse	28,000	28,750	28,750	18,500
10-437-31	Capital Improvements - Community Enhancement	-	-		
<b>TOTAL TRANSFERS FROM OTHER FUNDS</b>		<b><u>148,000</u></b>	<b><u>148,750</u></b>	<b><u>148,750</u></b>	<b><u>137,252</u></b>
<b>TOTAL GENERAL FUND REVENUES</b>		<b><u>5,501,263</u></b>	<b><u>5,508,573</u></b>	<b><u>6,023,075</u></b>	<b><u>6,329,779</u></b>

# General Government Department

## Town Board of Trustees

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### **DESCRIPTION**

The Town of Eagle is a statutory form of government and therefore is governed by the statutes laid out by the town's code and the Colorado Revised Statutes. The Board of Trustees acts as the governing body. The Board consists of a mayor and six trustees. The Board sets public policy consistent with the needs of the community and appoints the Town Manager, Town Attorney, Municipal Judge, Town Clerk and Treasurer, as well as Planning & Zoning Commission. The Mayor is recognized as the political head of Town government and together with the Board of Trustees supervises all appointed officers of the Town. The mayor also presides at all meetings of the Board of Trustees.

### **2016 ACCOMPLISHMENTS**

- Not drafted yet
- 

### **GOALS**

- Not drafted yet
- 

### **OBJECTIVES**

#### **OBJECTIVE #1**

**Develop Strategic Plan to support Organizational Alignment**

#### **GOALS**

- A. Take time necessary to develop Town of Eagle Strategic Plan.**
- B. Utilize in development of 2017 Budget and Organization Culture/Development Work.**
- C. Upon completion review on a quarterly basis.**
- D. Develop process and timetable for completion.**

#### **OBJECTIVE #2**

**Town Organizational Improvements and Transition to an "Employer of Choice".**

#### **GOALS**

- A. Hire full-time Human Resource Manager.**
- B. Strengthen HR Function: Pay Plan, Job descriptions, Employee Manual (Overtime and On Call Policies), Retirement Plan RFP, Training (e.g. customer service – "Raving Fans"), Professional Development and Performance Plan System. Create positive work environment and positive morale)**
- C. Enhance Team Work and Communication - Develop three-year Staffing Plan to address issue of being under resourced.**
- D. Develop plan for improvement of organizational culture and performance and then implement according to milestones and timelines included in the plan.**
- E. Promote best practices and further work on both competency and skills.**

### **OBJECTIVE #3**

#### **Implement Riverfront Project**

##### **GOALS**

- A. Engage and communicate with Community in the implementation of Project. Fully utilize Riverfront Citizens Committee.**
- B. Put together project budget and fundraising strategy for Riverfront Project.**
- C. Budget for Town Park improvements in 2017 Budget and 2018-2022 Capital Improvement Program.**
- D. Budget for park improvement in 2017.**
- E. Leverage public, private and foundation funds for the project.**

### **OBJECTIVE #4**

#### **Build Lower Basin Water Treatment Plant (Other CIP Plans and Projects)**

##### **GOALS**

- A. Develop Financing Plan that allows for initiation of the Lower Basin Water Treatment Plant (LBWTP) with a desired completion date of 2020.**
- B. Complete and Implement Water Rate and Tap Fee Study/Financial Plan and integrate into 2017 Budget and 2018-2022 Capital Improvement Program. Hire Town Engineer.**
- C. Acquire grants to support LBWTP.**
- D. Develop scope of work for high level planning/engineering study for Grand Ave.**
- E. Implement Pavement Management Plan.**
- F. Complete West Eagle Area Plan**

### **OBJECTIVE #5**

#### **Increase Organization Capacity by building solid organizational foundation, especially with regard financial stewardship**

##### **GOALS**

- A. Implement best practices with Financial Management and Budgeting, including development of financial policies and reports for Town Board and Department Heads. Develop and implement purchasing policies.**
- B. Develop and implement common sense special events and park/facility policies and review all existing processes and practices. Hire Full-time Special Events Coordinator.**
- C. Hire Marketing Consultant to assist in development and implementation of Town of Eagle Brand and Marketing Plan with expanded target market (State, Nation and even Global)**
- D. Develop five-year Capital Improvement Program with priorities, potential funding resources and partnerships.**
- E. Negotiate Pool and Ice Rink Agreement with MEAC**

### **HIGHLIGHTS**

- Not drafted yet

# General Government Department

## Town Manager

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### DESCRIPTION

As the Town's Chief Administrative Officer the Town Manager is responsible for the effective administration of all affairs placed in his/her charge. He/she is obligated to implement the policies, goals and objectives of the Town Board. He/she is also responsible for development of the Town's Annual Budget. The Town Manager serves at the pleasure of the Board of Trustees.

### 2016 ACCOMPLISHMENTS

- Not yet drafted

### GOALS

Goals	Subgoals	Milestones/Deliverables
Organizational Development	HR	Establish HR position; begin with help from MSEC, to transition to a permanent staff position
	Org Infrastructure	Employee manual; job descriptions; performance evaluation protocol; salary and job classification plan; other HR projects, policies, and protocols.
	Critical Items	<ul style="list-style-type: none"> <li>• Overtime policy</li> <li>• Health insurance assessment</li> <li>• Retirement benefits</li> <li>• 3 Year staffing plan</li> </ul>
	Staffing	Assess needs
	Administration	Restructure admin department organization; clarify, re-define responsibilities
	Org Culture	Plan for developing and maintaining organizational culture
LBWTP		Identify and include critical path items to include in the 2017 budget
		Draft proposal to Board for financing, including rate study/rate adjustments, and bonding information; develop schedule/time line for construction
Vision, Mission, Core Values, Goals		Worksession to receive Board guidance on draft of Vision, Mission, Core Values, Goals statement
2017 Strategic Implementation Plan		<ul style="list-style-type: none"> <li>• Develop from Vision, Mission, Core Values, Goals statement.</li> <li>• Include input on Organizational Development actions.</li> <li>• Becomes a broad-based Strategic Plan structured to guide decision-making at senior staff and Board level for 2017 and beyond where applicable.</li> </ul>
		Concurrent development of Capital Improvement Program

<b>Goals</b>	<b>Subgoals</b>	<b>Milestones/Deliverables</b>
River Corridor/River Park		<ul style="list-style-type: none"> <li>• Timeline/schedule for Eagle River Park and White Water Park; coordinated closely with Caroline Bradford</li> <li>• Feedback from Rec Committee re: Town Park improvements w/ bond monies</li> </ul>
Finance Department		Develop updated priorities and policies, internal controls, budgeting processes, financial management
Special Events/Facility Policies		Hire Special Events Coordinator
		Worksession with Board; Board needs to provide policy-level direction KEY ITEMS: <ul style="list-style-type: none"> <li>• Risk Management</li> <li>• Marketing Plan</li> <li>• What are expectations of MEAC going forward</li> </ul>
		Develop policies, prioritize for events happening sooner in the year, and for facilities for which demand is greatest

**OBJECTIVES**

- Not drafted yet

**HIGHLIGHTS**

- Not drafted yet

# General Government Department

## Town Attorney

---

### DESCRIPTION

Provide legal and prosecutorial services to the Town, its officers, staff and elected officials.

### 2016 ACCOMPLISHMENTS

- Improved communication between Town Attorney and Police Department staff and Officers, as well as Town staff in general.
- Improved relations with Applicants/Developers in the Town to be more proactive and timely.
- Advising Planning staff of estimated fees for reviews and drafting documents so developers are not surprised by such reimbursement costs.

### GOALS

- Continue to improve communication and efficiencies with all Town Departments, including the Board of Trustees.
- Defend against any and all claims that may arise against the Town.
- Continue to render unbiased proactive advice to the Town Board and staff in an efficient and timely fashion.

### OBJECTIVES

- Work with Town Planner to revise the existing Sign Code pursuant to requirements of U.S. Supreme Court case of Reed v. Town of Gilbert, AZ.
- Work with Town Clerk and MuniCode Corp regarding new codification of Town's Municipal Code
- Continue to provide the Town with efficient, timely and balanced legal services and advice as needed.
- Work to improve the procedures and processes in Municipal Court to achieve overall efficient and timely prosecution of all matters.
- Meet all legal and prosecutorial needs of the Town and its staff in an efficient and timely manner.
- Review new draft of Personnel Handbook and work with new HR Director to resolve any issues on an as needed basis.

### HIGHLIGHTS

- I have requested a fee increase (for the first time in 10+ years). If approved, my hourly rate for general legal would go from \$170.00 per hour to \$190.00 per hour. My rate for reimbursable legal work would go from \$190.00 per hour to \$210.00 per hour. My paralegal's rate would also increase, for general legal it would go from \$70.00 per hour to \$80.00 and reimbursable fees would increase from \$82.50 to \$92.00.
- Experienced paralegal who worked in my office and for Garfield & Hecht for 12+ years has rejoined my staff in September, 2016.

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: GENERAL GOVERNMENT

<b><u>SUMMARY OF EXPENDITURES</u></b>	<u>ACTUAL 2015</u>	<u>BUDGET 2016</u>	<u>REVISED 2016</u>	<u>BUDGET 2017</u>
PERSONNEL SERVICES	-	-	-	196,239
SUPPLIES	-	-	-	8,150
PURCHASED SERVICES	-	-	-	137,776
DISCRETIONARY FUNDING	-	-	-	72,500
FIXED CHARGES	-	-	-	25,000
CAPITAL OUTLAY	-	-	-	-
CONTINGENCY	-	-	-	10,000
<b>TOTAL EXPENDITURES</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u><b>449,665</b></u>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: GENERAL GOVERNMENT

**DETAIL OF EXPENDITURES**

	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>PERSONNEL SERVICES</b>				
10-50-115 Town Board	-	-	-	22,800
10-50-110 Salaries & Wages	-	-	-	126,000
10-50-125 Bonus	-	-	-	652
10-50-130 Car Allowance	-	-	-	6,000
10-50-135 Moving Expense	-	-	-	-
<b><i>Employer Contributions</i></b>				
10-50-141 Unemployment Insurance	-	-	-	466
10-50-142 Workmen's Compensation	-	-	-	284
10-50-143 Health Benefits	-	-	-	23,000
10-50-144 F.I.C.A.	-	-	-	11,892
10-50-145 Retirement	-	-	-	5,145
10-50-146 Wage Adjustment	-	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>196,239</b>
<b>SUPPLIES</b>				
10-50-210 Office Supplies	-	-	-	1,650
10-50-215 Election Expense	-	-	-	5,500
10-50-235 Equipment (non-capital)	-	-	-	1,000
<b>TOTAL SUPPLIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,150</b>
<b>PURCHASED SERVICES</b>				
10-50-310 Communication & Transportation	-	-	-	1,320
10-50-330 Dues & Subscriptions	-	-	-	7,000
10-50-225 Uniforms	-	-	-	700
10-50-340 Utility Services (Phone/Internet)	-	-	-	1,856
10-50-351 Legal - General	-	-	-	78,000
10-50-362 Computer Support	-	-	-	5,800
10-50-363 Community Survey	-	-	-	-
10-50-376 Public Relations	-	-	-	6,000
10-50-359 Strategic Planning	-	-	-	5,000
10-50-361 Town Manager Search	-	-	-	-
10-50-371 Travel Expense	-	-	-	3,500
10-50-372 Meeting Expense	-	-	-	3,600
10-50-380 Tuition & Books	-	-	-	10,000
10-50-395 Contract Payments	-	-	-	15,000
<b>TOTAL PURCHASED SERVICES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>137,776</b>
<b>DISCRETIONARY FUNDING</b>				
10-50-420 Castle Peak Senior Center	-	-	-	-
10-50-450 Special Board Funding	-	-	-	-
10-50-915 Community Requests	-	-	-	72,500
<b>TOTAL DISCRETIONARY FUNDING</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>72,500</b>
<b>FIXED CHARGES</b>				
10-50-510 CIRSA Insurance	-	-	-	25,000
<b>TOTAL FIXED CHARGES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>
10-50-900 <b>CONTINGENCY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>449,665</b>

# Administration Department

## Finance

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### **DESCRIPTION**

The Finance Department provides accounting, budgeting and other financial services for the Town. This includes such functions as budget preparation and monitoring, debt administration, cash management, processing and distribution of funds for accounts payable and payroll, utility billing, accounts receivable, fixed asset recording, financial record keeping and reporting, and risk management.

### **2016 ACCOMPLISHMENTS**

- Completed \$5.2 million bond issuance to fund the voter approved Eagle River Park project and other Town park improvements
- Set up the new Sales Tax Capital Improvement Fund (Eagle River Park Fund) within the accounting system and set up various investment accounts for the project and sales tax revenues
- Received an unqualified audit report from the Town's Auditing firm
- Coordinated gathering of information of the 2017 budget, separated original departments to create 4 new departments within the general fund for increased transparency, and assembled the budget document
- Coordinated gathering of all Town fees in order to build a Town wide fee schedule that will be evaluated, updated, and approved on an annual basis
- Ongoing processing of accounts payable, payroll, utility billing, collections and cash receipts, reconciliation of bank accounts, invoicing, and fixed asset recording
- Financial administration of bonds and loans issued for the Water Fund and Waste Water Fund

### **GOALS**

- Provide accurate, concise, and timely reporting of the Town's financial condition and budget comparisons to facilitate the decision making process and ensure the fiscal stability of the Town
- Monitor revenue sources and trends in order to react quickly and appropriately during changing economic conditions
- Process payments to employees and vendors and billing to customers in a timely and accurate manner
- Maximize earnings on investments while insuring safety of investments
- Establish policies and procedures that protect the Town and ensure compliance

### **OBJECTIVES**

- Establish financial policies and procedures and train employees for understanding and implementation
- Develop and generate financial reports and other ways to communicate financial information to Board and public

### **HIGHLIGHTS –**

- Upgrade Town accounting software, acquire accounts receivable module and provide employee training on Software
- Expand accounting information access to public works and community development for more timely information to all departments

# Administration Department

## Town Clerk

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### **DESCRIPTION**

The office of the Town Clerk prepares agenda materials, packets, and minutes for Town Board meetings; attends Board meetings; serves as Clerk of the Board; keeps an accurate record of all the official acts of the Board; manages liquor, marijuana and business licenses; issues special event permits on behalf of Town, conducts Regular Municipal and Special Elections; coordinates records management function; is the custodian of the Town seal and shall affix the Town seal to such documents as the law or the Board of Trustees requires, manages content and updates of Town Website, coordinates updates to Municipal Code and responds to Open Records Requests.

### **2016 ACCOMPLISHMENTS**

- MuniCode Corporation was contracted to update and re-codify our Municipal Code. Process is anticipated to be completed Fall of 2017.
- Successful completion of 2016 General Municipal Mail Ballot Election with TABOR issue.
- Transitioned website with new format and façade
- Implemented Sales Tax Increase with Eagle businesses
- Started All Staff Meetings to include safety and wellness training
- Started process for leasing Old Town Hall to enhance downtown vibrancy and provide space to non-profit entities.

### **GOALS**

- Provide citizens, residents and visitors with on-line forms for all departments on website
- Include licensing (Liquor, Business, Marijuana, Contractor's) with current financial software for better tracking and monitoring
- Participate in assessing and rebalancing administrative tasks
- Implement a training budget for administrative staff
- Participate in assessing how to implement on-line payments for some town fees
- Investigate tracking of licensing using Casselle software modules
- Bring Town of Eagle into current practices with other similar Towns and Cities with information technology
- Engaging residents with on-line access to facilities, permits, licensing actions and information
- Enable staff to provide timely information, data and to create town board packets and agendas
- Develop internal and external communications plan
- Implement IT training schedule for MS Office and SharePoint
- Determine Treasurer role and specific duties

### **OBJECTIVES**

- Continue and expand management training, communication and leadership
- Use IT to strengthen the organization's communication, accessibility and transparency
- Provide residents and visitors timely information and business interaction through website to enhance customer service.

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: GENERAL ADMINISTRATION

<b><u>SUMMARY OF EXPENDITURES</u></b>	<u>ACTUAL 2015</u>	<u>BUDGET 2016</u>	<u>REVISED 2016</u>	<u>BUDGET 2017</u>
PERSONNEL SERVICES	845,529	914,057	863,958	465,266
SUPPLIES	11,946	26,450	24,000	20,500
PURCHASED SERVICES	265,753	340,424	400,386	147,980
FIXED CHARGES	53,129	51,688	53,188	28,188
CAPITAL OUTLAY	-	26,600	26,600	-
DISCRETIONARY FUNDING	95,600	109,000	106,500	-
CONTINGENCY	57,509	10,000	10,000	5,000
<b>TOTAL EXPENDITURES</b>	<b><u>1,329,467</u></b>	<b><u>1,478,219</u></b>	<b><u>1,484,632</u></b>	<b><u>666,934</u></b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: GENERAL ADMINISTRATION

**DETAIL OF EXPENDITURES**

		ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>PERSONNEL SERVICES</b>					
10-51-110	Salaries & Wages	540,262	566,227	534,880	302,438
10-51-115	Town Board	22,230	22,800	22,800	-
10-51-118	Planning & Zoning	-	8,400	8,400	-
10-51-120	Overtime	10,808	10,000	5,000	2,000
10-51-125	Bonus	10,211	16,030	13,828	3,532
10-51-130	Car Allowance	5,850	6,000	3,750	-
10-51-135	Moving Expense	1,986	-	10,000	-
<b><i>Employer Contributions</i></b>					
10-51-141	Unemployment Insurance	2,311	1,795	1,796	924
10-51-142	Workmen's Compensation	2,189	2,700	2,700	633
10-51-143	Health Benefits	169,616	192,000	185,210	115,000
10-51-144	F.I.C.A.	45,782	48,153	45,797	23,560
10-51-145	Retirement	32,835	38,952	28,796	16,180
10-51-147	Retirement Fees	1,450	1,000	1,000	1,000
10-51-146	Wage Adjustment	-	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>845,529</b>	<b>914,057</b>	<b>863,958</b>	<b>465,266</b>
<b>SUPPLIES</b>					
10-51-210	Office Supplies	7,487	7,000	7,000	4,000
10-51-215	Election Expense	24	10,000	8,000	-
10-51-225	Uniforms	-	-	-	400
10-51-231	Vehicle Repair & Maint Supplies	267	400	700	500
10-51-232	Gas & Oil	918	1,750	1,000	600
10-51-235	Equipment (non-capital)	3,251	7,300	7,300	15,000
<b>TOTAL SUPPLIES</b>		<b>11,946</b>	<b>26,450</b>	<b>24,000</b>	<b>20,500</b>
<b>PURCHASED SERVICES</b>					
10-51-310	Communication & Transportation	4,714	5,000	5,000	3,080
10-51-320	Legal Notices	7,296	7,500	7,500	6,500
10-51-330	Dues & Subscriptions	12,877	15,460	20,000	6,700
10-51-340	Utility Services (Phone/Internet)	11,201	12,000	12,000	7,500
10-51-345	Credit Card Transaction Fees	10,522	5,150	13,000	14,000
10-51-350	Legal - Reimbursable	26,592	35,000	35,000	-
10-51-351	Legal - General	58,276	60,000	70,000	-
10-51-352	Auditing & Accounting	27,712	28,000	35,420	31,000
10-51-347	Professional administrative Services	3,104	26,000	48,860	19,000
10-51-353	Engineering - Reimbursable	496	1,000	1,000	-
10-51-354	Engineering - General	738	3,000	3,000	-
10-51-356	Inspection Services	45,165	38,000	38,000	-
10-51-360	Repair & Maint Services	551	500	700	500
10-51-362	Computer Support	27,062	28,977	28,977	25,000
10-51-363	Community Survey	-	2,650	2,650	-
10-51-376	Public Relations	3,173	3,231	3,618	300
10-51-359	Strategic Planning	-	5,000	5,000	-
10-51-364	Community Planning	25	16,000	16,000	-
10-51-361	Town Manager Search	-	-	12,705	-

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: GENERAL ADMINISTRATION

**DETAIL OF EXPENDITURES (continued)**

		ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>PURCHASED SERVICES (continued)</b>					
10-51-371	Travel Expense	3,866	7,000	7,000	4,700
10-51-372	Meeting Expense	1,408	4,000	4,000	2,000
10-51-380	Tuition & Books	4,868	15,000	15,000	11,500
10-51-385	Treasurer Fees	5,924	12,500	6,500	6,500
10-51-393	Recording Documents	438	1,000	1,000	1,000
10-51-395	Contract Payments	8,256	8,256	8,256	8,500
10-51-398	Miscellaneous	1,488	200	200	200
	<b>TOTAL PURCHASED SERVICES</b>	<b>265,753</b>	<b>340,424</b>	<b>400,386</b>	<b>147,980</b>
<b>DISCRETIONARY FUNDING</b>					
10-51-420	Castle Peak Senior Center	25,000	45,000	45,000	-
10-51-450	Special Board Funding	20,000	14,000	11,500	-
10-51-915	Community Requests	50,600	50,000	50,000	-
	<b>TOTAL DISCRETIONARY FUNDING</b>	<b>95,600</b>	<b>109,000</b>	<b>106,500</b>	<b>-</b>
<b>FIXED CHARGES</b>					
10-51-510	CIRSA Insurance	45,821	45,688	45,688	20,688
10-51-515	CIRSA Insurance - Pavilion	7,308	6,000	7,500	7,500
	<b>TOTAL FIXED CHARGES</b>	<b>53,129</b>	<b>51,688</b>	<b>53,188</b>	<b>28,188</b>
10-51-710	<b>CAPITAL OUTLAY</b>	-	<b>26,600</b>	<b>26,600</b>	-
10-51-900	<b>CONTINGENCY</b>	<b>57,509</b>	<b>10,000</b>	<b>10,000</b>	<b>5,000</b>
	<b>TOTAL</b>	<b>172,439</b>	<b>150,288</b>	<b>151,788</b>	<b>666,934</b>

# Community Development Department

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## **DESCRIPTION**

The Department is responsible for long range planning including the Eagle Area Community Plan, West Eagle Sub-Area Plan and recently completed Eagle River Corridor Plan; review and processing of land use applications including revisions to our Land Use and Development Code; and review, approval and inspection of building permits. The Department also provides information to the Town Manager to assist in formulating plans and policies and coordinates activities related to the implementation of the Eagle River Corridor Plan most notably at this time the design of the Eagle River Park.

## **2016 ACCOMPLISHMENTS**

- Hired Administrative Assistant to support growth and development
- Compensation of Planning Commission Members (\$100 per month)
- Contracted with Meritage and initiated the implementation of online building permit system (building department software)
- Implemented user-friendly land use application and development flowchart
- Publication of the Eagle River Corridor Plan
- Hosted Symposium of Towns transformed by their rivers: Salida, Buena Vista and Golden
- Preparation of materials for Ballot Initiative .5% Tax Increase
- Completion of 90% Design Drawings for In-Stream portion of River Park
- IGA with Eagle County for River Park
- Issuance of RFQ for upland river park design. Anticipate issuance of RFP and selection of Civil/Landscape Architecture Team by end December, 2016
- Selective Land Use Code Amendments including major overhaul of the sign code to be adopted in 2017.
- Coordinated CDOT land disposition to City Market, facilitated land use applications, and directed the preparation of Development Improvements Agreement.

Note: The comprehensive revision of the Land Use and Development Code was not completed due to other priorities. However, several selected changes to the code were made.

## **GOALS**

- Amendment to West Eagle Sub Area Plan
- Eagle River Park - Landscape and Civil Engineering Design Completion
- Continue to make selected revisions to Land Use and Development Code
- Full operation of Meritage System for Building Department
- Continued support of strategic planning for construction of LBWTP
- Process major Land Use Applications:
  - Major Amendment to Haymeadow PUD and Development Improvements Agreement
  - Annexation and entitlement for JHY
  - Annexation and entitlement for Green Bridge
- Department Succession Planning

## **OBJECTIVES**

- Prepare public outreach and strategy to revise West Eagle Plan
- Select River Park Design Team, Prepare Contract, and advertise public outreach for design of the park
- Identify selective parts of the Land Use and Development Code needing revision. One of the key objectives would be to create a Mixed Use Zone District that would facilitate “as a right of use” mixed use development. Rezoning of Highway 6 Corridor needs to be accomplished. Cannot build anything on these properties without multiple variance application.
- Prepare budget and select consultant to review and revise parking regulations with specific focus downtown need to be revised to facilitate in-fill development.
- Create a Development Review Team. Schedule bi monthly regular meetings to review development applications and discuss issues.
- Work with Eagle County School District to revise Scholl Land Dedication Regulations and Adequate Public Facilities

## **HIGHLIGHTS**

- Question regarding building official consultant vs an in-house “Town” building official
- Training related to effective administration of building department
- Training of Assistant Planner in GIS and other graphic software
- Consider making engineering review of land use applications a pass through cost

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: COMMUNITY DEVELOPMENT

<b><u>SUMMARY OF EXPENDITURES</u></b>	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
PERSONNEL SERVICE	-	-	-	392,828
SUPPLIES	-	-	-	3,450
PURCHASED SERVICES	-	-	-	153,890
FIXED CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
CONTINGENCY	-	-	-	5,000
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>555,168</b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: COMMUNITY DEVELOPMENT

<b><u>DETAIL OF EXPENDITURES</u></b>		ACTUAL	BUDGET	REVISED	BUDGET
		2015	2016	2016	2017
<b>PERSONNEL SERVICES</b>					
10-52-110	Salaries & Wages	-	-	-	253,000
10-52-115	Planning and Zoning Board	-	-	-	9,600
10-52-120	Overtime	-	-	-	3,000
10-52-125	Bonus	-	-	-	2,510
<b><i>Employer Contributions</i></b>					
10-52-141	Unemployment Insurance	-	-	-	804
10-52-142	Workmen's Compensation	-	-	-	1,597
10-52-143	Health Benefits	-	-	-	88,550
10-52-144	F.I.C.A.	-	-	-	20,510
10-52-145	Retirement	-	-	-	13,257
10-52-146	Wage Adjustment	-	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<u>-</u>	<u>-</u>	<u>-</u>	<b>392,828</b>
<b>SUPPLIES</b>					
10-52-210	Office Supplies	-	-	-	1,500
10-52-220	Operating Supplies	-	-	-	-
10-52-225	Uniforms	-	-	-	200
10-52-230	Repair & Maintenance Supplies	-	-	-	-
10-52-231	Vehicle Repair & Maintenance Supplies	-	-	-	500
10-52-232	Gas & Oil	-	-	-	750
10-52-235	Equipment (non-capital)	-	-	-	500
<b>TOTAL SUPPLIES</b>		<u>-</u>	<u>-</u>	<u>-</u>	<b>3,450</b>
<b>PURCHASED SERVICES</b>					
10-52-310	Communication & Transportation	-	-	-	600
10-52-320	Legal Notices	-	-	-	1,000
10-52-330	Dues & Subscriptions	-	-	-	3,850
10-52-340	Utility Services (Phones/Internet)	-	-	-	4,600
10-52-343	Personnel Services	-	-	-	100
10-52-347	Professional Services	-	-	-	47,500
10-52-350	Legal Reimbursable	-	-	-	12,000
10-52-351	Legal	-	-	-	27,500
10-52-353	Engineering Reimbursable	-	-	-	5,000
10-52-378	Contract Services	-	-	-	-
10-52-360	Repair & Maintenance	-	-	-	500
10-52-362	Computer Support	-	-	-	20,340
10-52-365	Mapping	-	-	-	800
10-52-371	Travel Expense	-	-	-	2,000
10-52-372	Meeting Expense	-	-	-	150
10-52-378	Contracted Services	-	-	-	18,750
10-52-380	Tuition & Books	-	-	-	3,950
10-52-393	Recording Documents	-	-	-	750
10-52-395	Contract Payments	-	-	-	4,500
<b>TOTAL PURCHASED SERVICES</b>		<u>-</u>	<u>-</u>	<u>-</u>	<b>153,890</b>
<b>FIXED CHARGES</b>					
10-52-510	CIRSA Insurance	-	-	-	-
<b>TOTAL FIXED CHARGES</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
10-52-710	<b>CAPITAL OUTLAY</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
10-52-900	<b>CONTINGENCY</b>	<u>-</u>	<u>-</u>	<u>-</u>	<b>5,000</b>
<b>TOTAL EXPENDITURES</b>		<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<b><u>555,168</u></b>

# Streets Department

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## **DESCRIPTION**

The Streets Department maintains and performs limited construction of the streets and rights-of-way within the town limits. Department is also responsible for signage, weed control, management of the “urban forest,” storm water drainage, and winter maintenance within the Public ROW.

## **2016 ACCOMPLISHMENTS**

- Completed pavement management study. The pavement condition index (PCI) is 77 which is very good, well above the national averages. The backlog of “Very Poor” and “Poor” roads is 0.2% which is excellent.
- Devolution will be completed by the end of the year. The Town will assume full responsibility for Grand Avenue including access control.
- Partial reconstruction on Sixth Street. The old asphalt was removed. The existing road base was re-compacted and new road base was added to provide a normal crown. New asphalt was installed. Drainage was improved and parking was increased.
- Supported expansion of City market
- Routine maintenance operations including crack filling, striping, replace signs and street lights, sweeping, plowing and mowing.

## **GOALS**

- Implement first year of Pavement Management Study based on funding allocation
- Maintain and upgrade fleet and equipment to insure ability to keep roadways safe and in good condition
- Review need for handicap spaces on Broadway Street
- Support efforts to develop 2018-2022 Capital Improvement Program

## **OBJECTIVES**

- Complete Phase 1 of Grand Avenue Engineering/Planning Study to include: capacity, future access, intersections, drainage, pedestrian & streetscape components
- Reconstruction of Seventh Street from Capitol to McIntyre replacing asphalt and subgrade as needed.
- Incorporate (annex) Grand Ave (Devolution) into street planning
- Look for opportunities to bring in outside funds to fund needed improvements

## **HIGHLIGHTS**

- Begin implementation of 10-Year Pavement Management Plan
- More accurately match personnel services with funding sources, resulting in less reliance on the Water Fund
- Street repair and maintenance will increase by approximately \$10,000 due to addition of Grand Avenue to street inventory

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: STREETS

<b><u>SUMMARY OF EXPENDITURES</u></b>	<u>ACTUAL 2015</u>	<u>BUDGET 2016</u>	<u>REVISED 2016</u>	<u>BUDGET 2017</u>
PERSONNEL SERVICES	716,346	841,959	654,264	475,363
SUPPLIES	119,066	151,299	149,799	137,900
PURCHASED SERVICES	263,130	381,240	364,690	455,600
FIXED CHARGES	19,500	19,518	19,518	19,500
CAPITAL OUTLAY	5,026	-	-	-
CONTINGENCY	-	10,000	-	10,000
<b>TOTAL EXPENDITURES</b>	<b><u>1,123,069</u></b>	<b><u>1,404,016</u></b>	<b><u>1,188,271</u></b>	<b><u>1,098,363</u></b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: STREETS

**DETAIL OF EXPENDITURES**

		ACTUAL	BUDGET	REVISED	BUDGET
		2015	2016	2016	2017
<b>PERSONNEL SERVICES</b>					
10-54-110	Salaries & Wages	451,463	494,898	394,044	277,807
10-54-120	Overtime	24,036	25,255	20,000	15,000
10-54-125	Bonus	5,089	17,252	4,972	5,020
<i><b>Employer Contributions</b></i>					
10-54-141	Unemployment Insurance	1,461	1,612	1,257	893
10-54-142	Workmen's Compensation	13,252	14,100	16,649	14,812
10-54-143	Health Benefits	156,667	216,000	161,000	119,600
10-54-144	F.I.C.A.	36,678	41,111	32,055	22,784
10-54-145	Retirement	27,700	31,731	24,288	19,446
10-54-146	Wage Adjustment	-	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>716,346</b>	<b>841,959</b>	<b>654,264</b>	<b>475,363</b>
<b>SUPPLIES</b>					
10-54-210	Office Supplies	1,884	3,500	3,500	1,100
10-54-220	Operating Supplies	1,280	2,000	2,000	2,000
10-54-225	Uniforms	1,504	2,000	2,000	1,300
10-54-230	Street Repair & Maint. Supplies	73,050	76,000	76,000	87,000
10-54-231	Vehicle Repair & Maint Supplies	19,329	25,000	32,000	22,500
10-54-232	Gas, Diesel & Oil	13,188	25,000	17,000	16,000
10-54-235	Equipment (non-capital)	8,832	17,299	17,299	8,000
10-54-355	Traffic Count Materials	-	500	-	-
<b>TOTAL SUPPLIES</b>		<b>119,066</b>	<b>151,299</b>	<b>149,799</b>	<b>137,900</b>
<b>PURCHASED SERVICES</b>					
10-54-310	Communication & Transportation	3,458	5,000	4,000	4,000
10-54-320	Legal Notices	393	600	500	600
10-54-330	Dues and Subscriptions	52	250	250	250
10-54-340	Utility Services	41,578	45,000	45,000	45,000
10-54-354	Engineering	-	2,000	2,000	-
10-54-357	R.R. R-O-W Lease Agreement 1	12,100	12,100	-	-
10-54-359	Pavement Management Study	38,152	-	5,000	-
10-54-360	Repair & Maintenance Services	6,189	30,000	25,000	25,000
10-54-361	Street Resurfacing	118,258	200,000	200,000	300,000
10-54-362	Computer Support/Software	5,593	4,940	4,940	2,400
10-54-365	Tree Management/Replacement	6,555	15,000	15,000	15,000
10-54-366	Weed Control	-	2,500	-	-
10-54-367	Equipment Lease	28,447	60,000	60,000	60,000
10-54-369	Seabry Tree Cost Share	1,200	-	-	-
10-54-371	Travel Expense	-	500	250	500
10-54-372	Meeting Expense	257	350	250	350
10-54-380	Tuition & Books	222	1,500	1,000	1,000
10-54-390	CDL Testing	677	1,500	1,500	1,500
<b>TOTAL PURCHASED SERVICES</b>		<b>263,130</b>	<b>381,240</b>	<b>364,690</b>	<b>455,600</b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: STREETS

**DETAIL OF EXPENDITURES (continued)**

		ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>FIXED CHARGES</b>					
10-54-510	CIRSA Insurance	19,500	19,518	19,518	19,500
	<b>TOTAL FIXED CHARGES</b>	<b>19,500</b>	<b>19,518</b>	<b>19,518</b>	<b>19,500</b>
10-54-710	<b>CAPITAL OUTLAY</b>	<b>5,026</b>	-	-	-
10-54-900	<b>CONTINGENCY</b>	-	<b>10,000</b>	-	<b>10,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>1,123,069</b>	<b>1,404,016</b>	<b>1,188,271</b>	<b>1,098,363</b>

# Engineering Department

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## **DESCRIPTION**

Engineering is a new department. It used to be included in the Streets Department. that used to be funded within the Streets budget. The department consists of the Town Engineer, Assistant Town Engineer and Public Works Inspector.

## **2016 ACCOMPLISHMENTS**

- Oversaw water system improvements including: upgrade of Wall Street and Bush Creek Mains and installation of new Brush Creek intake
- Participated in Development Review Team and provided input on Haymeadow, Frost Creek, Sylvan Circle, Creekside, JHY and others
- Installed Eby Creek bus shelters
- Reviewed plans for Black Hills gas pipeline replacement project and oversaw construction in conjunction with Open Space
- Participated in review of finances related to construction of Lower Basin Water Treatment Plant

## **GOALS**

- Take leadership role with regard to Riverfront Project Team
- Take the lead in process leading to construction of Lower Basin Water Treatment Plant
- Work in partnership with all other departments within Public Works, Community Development, Finance and the Town Manager
- Support Planning and Zoning Commission and Town Board
- Maintain public safety on Town properties and Right of Ways
- Initiate and complete Phase 1 Grand Avenue Engineering/Planning Study

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: ENGINEERING

<b><u>SUMMARY OF EXPENDITURES</u></b>	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
PERSONNEL SERVICE	-	-	-	284,075
SUPPLIES	-	-	-	18,750
PURCHASED SERVICES	-	-	-	28,600
FIXED CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
CONTINGENCY	-	-	-	10,000
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>341,425</b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: ENGINEERING

**DETAIL OF EXPENDITURES**

		ACTUAL	BUDGET	REVISED	BUDGET
		2015	2016	2016	2017
<b>PERSONNEL SERVICES</b>					
10-59-110	Salaries & Wages	-	-	-	193,246
10-59-120	Overtime	-	-	-	5,000
10-59-125	Bonus	-	-	-	1,597
<i><b>Employer Contributions</b></i>					
10-59-141	Unemployment Insurance	-	-	-	600
10-59-142	Workmen's Compensation	-	-	-	3,761
10-59-143	Health Benefits	-	-	-	56,350
10-59-144	F.I.C.A.	-	-	-	15,288
10-59-145	Retirement	-	-	-	8,233
10-59-146	Wage Adjustment	-	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>284,075</b>
<b>SUPPLIES</b>					
10-59-210	Office Supplies	-	-	-	2,500
10-59-220	Operating Supplies	-	-	-	500
10-59-225	Uniforms	-	-	-	750
10-59-230	Repair & Maintenance Supplies	-	-	-	5,000
10-59-231	Vehicle Repair & Maintenance Supplies	-	-	-	4,000
10-59-232	Gas & Oil	-	-	-	3,000
10-59-235	Equipment (non-capital)	-	-	-	3,000
<b>TOTAL SUPPLIES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>18,750</b>
<b>PURCHASED SERVICES</b>					
10-59-310	Communication & Transportation	-	-	-	500
10-59-320	Legal Notices	-	-	-	600
10-59-330	Dues & Subscriptions	-	-	-	100
10-59-340	Utility Services (Phones/Internet)	-	-	-	4,500
10-59-353	Engineering Reimbursable	-	-	-	10,000
10-59-354	Engineering	-	-	-	7,500
10-59-355	Traffic Count	-	-	-	-
10-59-356	Mapping	-	-	-	500
10-59-357	Consultant	-	-	-	-
10-59-360	Repair & Maintenance	-	-	-	1,000
10-59-362	Computer Support	-	-	-	2,500
10-59-371	Travel Expense	-	-	-	250
10-59-372	Meeting Expense	-	-	-	150
10-59-380	Tuition & Books	-	-	-	1,000
10-59-395	Contract Payments	-	-	-	-
<b>TOTAL PURCHASED SERVICES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>28,600</b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: ENGINEERING

**DETAIL OF EXPENDITURES (continued)**

		ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>FIXED CHARGES</b>					
10-59-510	CIRSA Insurance	-	-	-	-
	<b>TOTAL FIXED CHARGES</b>	-	-	-	-
10-59-710	<b>CAPITAL OUTLAY</b>	-	-	-	-
10-59-900	<b>CONTINGENCY</b>	-	-	-	<b>10,000</b>
	<b>TOTAL EXPENDITURES</b>	-	-	-	<b>341,425</b>

# Buildings & Grounds Department

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## **DESCRIPTION**

Maintain Town buildings, restrooms, park, Broadway streetscape, Visitor Center, and the roundabout landscaping. Responsibilities include repair, mowing, cleaning of facilities and pavilion check in and out. Department clears snow from recreation paths, sidewalks and Town facilities in the winter. Department is responsible for daily safety check of all Town properties, especially playgrounds.

## **2016 ACCOMPLISHMENTS**

- Improved the turf, maintenance and appearance of all Town parks
- Improved heating and cooling of Town Hall
- Improved Grand Avenue landscaping
- Converted popcorn ceiling to drop ceiling at Old Town Hall

## **2017 GOALS**

- Replace carpet and blinds at the Pavilion
- Get all Town buildings on a 2- 3 year painting schedule
- Add Pumptrack area into routine maintenance schedule
- Consider designation of Pool & Ice Rink, BMX Track, Pumptrack and Haymaker Trail as another Town Park
- Visitor Center improvements
- Participate in development of 2018-2022 Capital Improvement Program

## **OBJECTIVES**

- Upgrade sprinkler system for soccer fields
- Maintenance plan for all Town buildings

## **HIGHLIGHTS**

- Additional funding for Pavilion improvements at \$17,000
- Additional funding for needed Information Center upgrades at \$18,000
- Raise fees to help with need for additional funding

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: BUILDING & GROUNDS

<b><u>SUMMARY OF EXPENDITURES</u></b>	<u>ACTUAL 2015</u>	<u>BUDGET 2016</u>	<u>REVISED 2016</u>	<u>BUDGET 2017</u>
PERSONNEL SERVICES	296,181	324,818	289,338	313,595
SUPPLIES	92,828	85,500	80,300	83,000
PURCHASED SERVICES	139,561	230,081	158,313	191,070
FIXED CHARGES	11,210	15,314	15,314	16,000
CAPITAL OUTLAY	-	-	-	35,850
CONTINGENCY	-	5,000	-	5,000
<b>TOTAL EXPENDITURES</b>	<b><u>539,780</u></b>	<b><u>660,713</u></b>	<b><u>543,265</u></b>	<b><u>644,515</u></b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: BUILDING & GROUNDS

**DETAIL OF EXPENDITURES**

		ACTUAL	BUDGET	REVISED	BUDGET
		2015	2016	2016	2017
<b>PERSONNEL SERVICES</b>					
10-56-110	Salaries & Wages	182,622	203,287	179,278	197,760
10-56-120	Overtime	8,077	9,000	6,500	6,500
10-56-125	Bonus	1,949	2,498	2,282	2,564
<b><i>Employer Contributions</i></b>					
10-56-141	Unemployment Insurance	575	644	564	620
10-56-142	Workmen's Compensation	8,943	9,500	8,419	8,946
10-56-143	Health Benefits	69,173	72,000	69,000	71,300
10-56-144	F.I.C.A.	14,671	16,431	14,387	15,822
10-56-145	Retirement	10,171	11,458	8,908	10,082
10-56-146	Wage Adjustment	-	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>296,181</b>	<b>324,818</b>	<b>289,338</b>	<b>313,595</b>
<b>SUPPLIES</b>					
10-56-220	Operating Supplies	182	500	300	500
10-56-225	Uniforms	596	1,000	1,000	1,000
10-56-230	Facility Repair & Maint. Supplies	53,960	45,000	45,000	46,500
10-56-231	Vehicle Repair & Maint Supplies	5,660	6,000	4,000	6,000
10-56-232	Gas & Oil	8,653	9,000	6,000	7,500
10-56-235	Equipment (non-capital)	8,089	7,500	7,500	4,500
10-56-240	Janitorial Supplies	15,688	16,500	16,500	17,000
<b>TOTAL SUPPLIES</b>		<b>92,828</b>	<b>85,500</b>	<b>80,300</b>	<b>83,000</b>
<b>PURCHASED SERVICES</b>					
10-56-310	Communication & Transportation	1,524	1,700	1,700	1,800
10-56-320	Legal Notices	-	-	500	500
10-56-340	Utility Services	54,491	60,000	60,000	63,000
10-56-343	Personnel Services	-	-	250	250
10-56-345	Irrigation Service Agreement (Eagle Ranch)	4,488	6,500	5,500	6,500
10-56-350	Building Maintenance Study	4,121	5,000	-	-
10-56-358	Janitorial Maintenance Contracts	25,896	30,396	30,500	32,250
10-56-360	Repair & Maintenance Services	31,641	38,363	38,363	45,570
10-56-362	Computer Support	835	1,122	500	1,200
10-56-395	Contract Payments	16,565	87,000	21,000	40,000
<b>TOTAL PURCHASED SERVICES</b>		<b>139,561</b>	<b>230,081</b>	<b>158,313</b>	<b>191,070</b>
<b>FIXED CHARGES</b>					
10-56-510	CIRSA Insurance	11,210	15,314	15,314	16,000
<b>TOTAL FIXED CHARGES</b>		<b>11,210</b>	<b>15,314</b>	<b>15,314</b>	<b>16,000</b>
10-56-710	<b>CAPITAL OUTLAY</b>	-	-	-	<b>35,850</b>
10-56-900	<b>CONTINGENCY</b>	-	<b>5,000</b>	-	<b>5,000</b>
<b>TOTAL EXPENDITURES</b>		<b>539,780</b>	<b>660,713</b>	<b>543,265</b>	<b>644,515</b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: BUILDING & GROUNDS

**DETAIL OF EQUIPMENT & CAPITAL OUTLAY**

<b>DETAIL OF EQUIPMENT (NON-CAPITAL)</b>		<b>ACTUAL 2015</b>	<b>BUDGET 2016</b>	<b>REVISED 2016</b>	<b>BUDGET 2017</b>
10-56-235	Trailer	-	3,500	3,500	-
	IT Equipment	806	-	-	-
	Lawn Aerator	3,999	-	-	-
	Miscellaneous Equipment	<u>3,284</u>	<u>4,000</u>	<u>4,000</u>	<u>4,500</u>
	<b>TOTAL EQUIPMENT (NON-CAPITAL)</b>	<b><u>8,089</u></b>	<b><u>7,500</u></b>	<b><u>7,500</u></b>	<b><u>4,500</u></b>
<b>DETAIL OF CAPITAL OUTLAY</b>					
10-56-710	Information Center Roof Replacement	-	-	-	18,850.00
	Pavilion Improvements - Carpet	-	-	-	6,000.00
	Pavilion Improvements - Blinds	-	-	-	<u>11,000.00</u>
	<b>TOTAL CAPITAL OUTLAY</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>35,850</u></b>

# Public Safety Department

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## **DESCRIPTION**

The Town of Eagle Police Department is a community-oriented organization consisting of six patrol officers, two sergeants, a patrol operations lieutenant, a chief and a records clerk/evidence technician. Your public safety team is committed to providing professional police services 24 hours a day, 365 days a year. With a focus on innovative techniques and quality police services for our citizens and guests, we are committed to providing professional standards of care, achieved through a shared vision of mutual responsibility for safety, service and problem resolution. As public trust is at the foundation to our profession, we are committed to fair, ethical, honest and impartial execution of duties based on our Mission, Vision and Values. Our Mission is to enhance the quality of life within the Town through partnership and cooperation with our community in the development and delivery of professional police services.

## **2016 ACCOMPLISHMENTS**

The following is a summary of goals which were included in our proposed 2016 budget process, along with some examples, providing insight into our desired process and results:

- **Design or improve upon innovative crime prevention strategies with a focus on education and community programs**
  - Excellence in Action Community Service Appreciation initiative implemented in August
  - Community networking and media attention focused on crime patterns and trends
  - Development of educational materials
  - Continued commitment with Law Enforcement Immigrant Advisory Committee and assigned EPD liaison for APD Spanish Citizens Police Academy
  - Implemented a drug-takeback program for Golden Eagle
  - Continued with a “Cup of Joe”
- **Promote avenues of restorative justice philosophies at the police and prosecutorial level**
  - Focused on the enhancement of police and prosecutorial communication avenues
  - Promoted 5<sup>th</sup> Judicial District’s diversion program
  - Developed optional street-level deferred program for juveniles involving essay and/or presentations (i.e. minor infractions or first time offenses)
- **Continue enhancing avenues for organizational success, while focusing on organizational goals, best-practice standards and 3<sup>rd</sup> party recommendations**
  - Implemented systems of consistency for our leadership and management team
  - Continued focus on training techniques designed to improve upon the knowledge, skills and abilities of each team member
  - Continued assessment of strategies designed to improve performance
  - Achievement of a variety of 3<sup>rd</sup> party goals
- **Focus on youth programs with special attention on safety, technology and marijuana issues**
  - Promoted safety awareness through media, social media and events
  - Continued focus on special assignments, training and education seminars with area schools within the confines of current staffing levels

- Developed in-house marijuana education course for middle-school aged children and partnered with a local marijuana dispensary to educate parents on youth marijuana prevention
- **Development of an agreement with neighboring agencies to combat the unlawful distribution of drugs in our community**
  - Part-time detective attended prerequisite training (grant funded) and was assigned as a liaison to Eagle County’s multi-jurisdictional narcotic interdiction team
  - Three illicit drug dealers arrested who were selling drugs at (or near) local business in Eagle
  - One methamphetamine dealer arrested who had been residing near a local school in Eagle
- **Development and enrichment of new personnel, with a focus on leadership and management principles**
  - In-house coaching, mentoring and management process implemented
  - Early Intervention System (EIS) design and implementation in QTR 4
  - Training program for the development and enhancement of new sergeant staff scheduled for completion at the end of 2016
  - Continued focus on outside training programs for all staff
  - Development of in-house instructors
  - Focused on web-based training and interactive simulator training (assists in maintaining staffing priorities)
  - Patrol team fully staffed as of September 2016
- **Enhancement of staff training with a focus on the newly implemented department policy and State of Colorado POST annual requirements**
  - New policy and organizational guidelines released at the beginning of 2016
  - Daily Training Bulletins correlating to new policy implemented mid-year
  - All staff members are on schedule to exceed minimum mandatory training requirements in 2016
- **Continued enhancement of community networking through modern strategies of design, patrol initiatives, community meetings, and use of technology**
  - Department quarterly newsletters
  - Town Facebook Page postings (EPD continues to receive a high number of “likes”)
  - Community initiatives (i.e. Lemonade Stands Project, Sticker Bombs, police events).
  - E-ticket hardware and software training (deployed in April 2016)
- **Acquire vehicles and equipment necessary to maintain consistency with modern police practices, while providing for safety and the viability of our Mission**
  - Process developed in conjunction with a vehicle replacement schedule for the police department
  - Replaced two aging patrol vehicles in 2016
  - Acquired a low-mileage Chief of Police vehicle(Hybrid) to replace an 11 YRO Impala
  - Developed inventory standards and schedules for major equipment replacement
  - Began to acquire necessary police equipment
  - On schedule to obtain police MDT units by December 2016
- **Continued focus on alternative funding avenues for training and training equipment**

- State funding request for \$20,000 fulfilled for the 2016-2017 fiscal year
- CDOT funding request for \$9,300 fulfilled in 2016
- Smaller community requests, POST equipment grants and bullet proof vest cost sharing grants fulfilled in 2016 (scheduled to continue in BY 2017)
- In-kind service and equipment donations from professional entities
- **Fulfillment of a part-time (two-day per week) position to aid the Police Records and Municipal Court Clerk position**
  - Part-time clerk hired in 2016
  - Systematic process pending for the separation of police and municipal court
- **Continued anticipation for overall financial recovery in the approval for fulfillment of an additional certified officer position recommended by True to Course, LLC.**
  - FTE request for 2017 budget year

## **GOALS**

- Initiate the process to become a Colorado State Accredited Police Agency.
- Continue with the momentum of success with our implemented initiatives and enhance the design, practice and/or delivery, when necessary.
- Continue to assess our newly implemented policy and delivery of services to ensure best-practice standards are consistently achieved and aligned with our Mission, Vision and Values.
- Align the police department with our new event coordinator in promoting standards of stewardship and service to ensure safety, objectives and attributes of community spirit are maintained with event planning.
- Focus on school initiatives, educational programs, safety drills, parent-teacher opportunities, after-school programs and interventions with a full-time SRO.
- Continue to acquire vehicles, training equipment and police equipment necessary to maintain consistency with modern police practices, while providing for officer and community safety.
- Address crime and disorder.
- Use financial resources efficiently and continue our focus with local and state grant applications.
- Focus on retention of qualified staff.
- Maintain consistency with Colorado P.O.S.T. standards regarding new legislative mandates for training and procure alternative resources to assist with funding for these mandated training programs.
- Acquire initial funding and develop a training plan for the new record management system.
- Concentrate on safety trainings and volunteer preventative health care initiative(s).
- Establish criteria for when the use of a citizen police review committee may be beneficial to assist the police department with assessment and review of identified programs and/or procedures.
- Use social media to capitalize on effective information sharing and community involvement with our team.

## **OBJECTIVES**

- Your police department was reorganized and various strategies were implemented in 2016 to enhance leadership and management of our organization. Development of departmental policy, strategic design of best-practice principles, acquisition of alternative funding programs and revised service-oriented procedures were formalized in 2016. As staffing allows, these enhancements will continue in 2017 with an anticipated expansion of our organizational design, as respectfully proposed, in an effort to increase our potential with community services and service-oriented consistency (with a direct focus on our schools).
- Initiate a CACP surveyor/inspector to assess current operations in order to provide the roadmap and list of objectives necessary to attain the goal of accreditation through the CACP Professional Standards Accreditation program.
- Your police department will continue to work effectively with the new TOE Event FTE proposed for 2017 to capitalize on effective staffing and planning for upcoming events.
- Your police department will continue to focus on community-oriented outreach events, community notification techniques, crime-prevention media, youth education methods, professional networking systems and customer-service philosophies.
- Your police department has been successful with strategic planning, which included a successful budgeting model in 2016, without any mid-year funding requests, which will continue as our goal in 2017.
- Your police department continues to prolong the life of necessary equipment while seeking grants and professional entity equipment donations, as we continue our focus in 2017 with replacement schedules and equipment maintenance systems implemented by our current administration.
- Your police department will continue with alternative funding research and current initiatives for training and training equipment, extra duty and shared funding options.
- Your police department will continue to successfully meet or exceed a majority of the long-term recommendations denoted by our 3<sup>rd</sup> party consultant.
- Your police department will strive to provide our community with enhanced, effective, efficient and community-oriented police services available within the confines of existing resources.

## **HIGHLIGHTS**

- A staffing request for 2017 has been respectfully submitted for an additional sworn FTE. The primary purpose of this FTE is to focus on school programs and assist with the overall effectiveness, efficiency and safety on our team - *please refer to the 2017 FTE Public Safety budget narrative proposal for additional detail.*
- Technology applications and service providers are denoted to have impacts on the public safety budget. The most significant of these will include an \$11,000.00 down payment for a new records management system - *please refer to the 2017 CAD RMS Public Safety budget narrative proposal for additional detail.*
- Proposed 2017 Capital Improvements will have financial impacts, with long-term benefits, as two vehicles are respectfully requested – *please refer to the 2017 Vehicle Replacement Public Safety budget narrative proposal for additional detail.*

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND:GENERAL  
DEPT:PUBLIC SAFETY

<b><u>SUMMARY OF EXPENDITURES</u></b>	<u>ACTUAL 2015</u>	<u>BUDGET 2016</u>	<u>REVISED 2016</u>	<u>BUDGET 2017</u>
PERSONNEL SERVICE	949,519	1,124,702	1,140,716	1,232,284
SUPPLIES	39,869	55,490	49,300	64,890
PURCHASED SERVICES	254,620	268,753	255,652	267,127
FIXED CHARGES	20,475	20,469	19,969	21,475
CAPITAL OUTLAY	-	-	-	-
CONTINGENCY	-	10,000	-	10,000
<b>TOTAL EXPENDITURES</b>	<b><u>1,264,482</u></b>	<b><u>1,479,414</u></b>	<b><u>1,465,637</u></b>	<b><u>1,595,776</u></b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND:GENERAL  
DEPT:PUBLIC SAFETY

**DETAIL OF EXPENDITURES**

		ACTUAL	BUDGET	REVISED	BUDGET
		2015	2016	2016	2017
<b>PERSONNEL SERVICES</b>					
10-55-110	Salaries & Wages	559,684.76	681,164	665,239	703,653
10-55-120	Overtime	26,077	16,000	19,500	17,500
10-55-110	Holiday Pay	25,533	27,300	33,234	36,502
10-55-110	Special Duty	20,625	4,300	36,050	40,000
10-55-110	Special Duty (CIOT)	-	-	7,140	8,000
10-55-125	Bonus	7,198	15,347	7,764	9,302
<i><b>Employer Contributions</b></i>					
10-55-141	Unemployment Insurance	1,905	2,232	2,307	2,445
10-55-142	Workmen's Compensation	21,630	22,500	24,425	26,911
10-55-143	Health Benefits	209,302	264,000	253,000	276,000
10-55-144	F.I.C.A.	48,574	56,925	58,823	62,344
10-55-145	Retirement	28,990	34,934	33,234	49,626
10-55-146	Wage Adjustment	-	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>949,519</b>	<b>1,124,702</b>	<b>1,140,716</b>	<b>1,232,284</b>
<b>SUPPLIES</b>					
10-55-210	Office Supplies	2,133	2,000	2,000	2,250
10-55-220	Operating Supplies	14,990	18,500	18,000	18,150
10-55-231	Vehicle Repair & Maint Supplies	3,739	5,000	4,000	6,500
10-55-232	Gas & Oil	13,527	17,000	13,800	15,500
10-55-234	School Resource Officer Supplies	-	2,000	2,000	2,500
10-55-235	Equipment (non-capital)	5,480	10,990	9,500	19,990
<b>TOTAL SUPPLIES</b>		<b>39,869</b>	<b>55,490</b>	<b>49,300</b>	<b>64,890</b>
<b>PURCHASED SERVICES</b>					
10-55-310	Communication & Transportation	930	1,500	950	1,250
10-55-320	Legal Notices	377	1,500	400	1,000
10-55-330	Dues & Subscriptions	1,589	725	700	625
10-55-340	Utility Services (Phones/Internet)	11,042	12,200	12,200	14,295
10-55-351	Legal	13,907	14,000	14,000	-
10-55-357	Consultant	2,070	3,800	1,250	3,550
10-55-360	Repair & Maintenance	3,255	4,000	3,800	4,000
10-55-362	Computer Support	9,694	11,405	10,000	13,000
10-55-371	Travel Expense	6,483	2,800	2,500	2,300
10-55-372	Meeting Expense	409	600	700	1,000
10-55-380	Tuition & Books	6,898	7,000	7,000	9,000
10-55-381	Animal Control	20,550	21,000	20,550	21,500
10-55-385	Radio Access	26,035	25,095	25,094	23,918
10-55-386	Detox Center Fee	8,190	8,190	6,143	1,000
10-55-388	CAD/RMS	-	1,000	-	11,000
10-55-389	Drug Task Force	-	1,000	750	1,000
10-55-391	Ambulance, Hospital	-	1,000	-	1,000
10-55-392	Boarding Prisoners	-	500	-	300
10-55-393	Crime Stoppers	-	500	-	500
10-55-394	Volunteer Recognition	-	300	200	300
10-55-395	Contract Payments	1,607	6,500	4,000	6,500
10-55-396	Dispatching Services	139,257	141,188	141,188	145,739
10-55-399	Lexipol Policy	2,328	2,950	4,228	4,350
10-55-400	Redundant Communication Center	-	-	-	-
<b>TOTAL PURCHASED SERVICES</b>		<b>254,620</b>	<b>268,753</b>	<b>255,652</b>	<b>267,127</b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND:GENERAL  
DEPT:PUBLIC SAFETY

**DETAIL OF EXPENDITURES (continued)**

		ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>FIXED CHARGES</b>					
10-55-510	CIRSA Insurance	20,475	20,469	19,969	21,475
	<b>TOTAL FIXED CHARGES</b>	<b>20,475</b>	<b>20,469</b>	<b>19,969</b>	<b>21,475</b>
10-55-710	<b>CAPITAL OUTLAY</b>	-	-	-	-
10-55-900	<b>CONTINGENCY</b>	-	<b>10,000</b>	-	<b>10,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>1,264,482</b>	<b>1,479,414</b>	<b>1,465,637</b>	<b>1,595,776</b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: PUBLIC SAFETY

**DETAIL OF EQUIPMENT & CAPITAL OUTLAY**

<b>DETAIL OF EQUIPMENT- (NON-CAPITAL)</b>	<b>ACTUAL 2015</b>	<b>BUDGET 2016</b>	<b>REVISED 2016</b>	<b>BUDGET 2017</b>
10-55-235				
IT Equipment	975	-	-	5,600
Safe	-	-	-	-
Bulletproof Vest	-	-	-	-
Body Cameras	1,962	-	-	1,455
Lightbar - Replacement	-	-	-	-
Gas Masks	-	2,490	2,490	-
Tasers	1,920	-	-	4,000
Miscellaneous Equipment	623	8,500	7,010	8,935
<b>TOTAL EQUIPMENT (NON-CAPITAL)</b>	<b>5,480</b>	<b>10,990</b>	<b>9,500</b>	<b>19,990</b>
<b>DETAIL OF CAPITAL OUTLAY</b>				
10-55-710				
Miscellaneous Equipment	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Municipal Court Department

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## **DESCRIPTION**

The municipal court adjudicates complaints filed in Eagle Municipal Court using the trial court performance standards as a system of measure which includes: access to justice, expedition and timeliness, equality, fairness and integrity, and public trust and confidence. The Municipal Court also manages the Municipal Court under guidelines set forth by national, state and local authorities and process all cases efficiently and effectively.

## **PROGRAM OVERVIEW**

The Eagle Municipal Court is a limited jurisdiction court of record, established to hear violations of the ordinances of the Town of Eagle. Jurisdiction is exercised over juvenile and adult offenders. The vast majority of people who have contact with the judiciary do so at the municipal level. This underscores the importance of municipal courts and allows them to be more responsive to the culture in their respective communities.

Court is held the first and third Tuesday of each month, scheduling arraignments, pre-trial conferences, dispositions, trials and administrative hearings. The court staff consists of a municipal judge and a part time court clerk.

To maintain the integrity and independence of the judiciary, it must stand as the third and separate branch of government. Ethically speaking, judicial proceedings are not driven by financial considerations; however, from an administrative position the reality is the court generates revenues. The court operates under guidelines set forth by standards of local laws, state rules of procedure, and the State and U.S. Constitution.

Case information is rapidly available for those who make inquiries to the court. An automated system, Fullcourt Enterprise, that includes a case management software program was implemented in 2009 and continues to have regular upgrades to maintain current improvements. The case management system is a comprehensive information system designed to automate the administration and management systems of the court. The functions include automatic merge of case details and forms to generate documents, docketing, indexing, scheduling, calendaring, revenue tracking, warrant information, comprehensive financial management feature, historical and statistical data, and management reports.

Tracking is done to assess caseload numbers and staffing ratios. Fluctuations due to economic climate and enforcement posture influence court time and court staff. In addition to the regular case management and parking system, the Municipal Court also manages warrants, probation, accounting, record retention and office administration.

Also, in recent years the issue of access to justice has been challenged with non-English speaking defendants. The court provides interpreters when needed, and certified interpreters for trial proceedings. Defendants requesting court appointed counsel are granted an indigency hearing and the judge rules on the defendant's request for counsel based on the State of Colorado's indigency guidelines.

While preferable to have an independent court clerk, the current case volume does not justify that position. Other municipalities have a job sharing arrangement for the court clerk. In most instances the clerk's position is managed under the Town Clerk's Office. The town manager and personnel department are best suited to determine the allocation of personnel.

The court's goals are to continue the fair and equitable implementation of justice in an impartial and efficient manner.

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: MUNICIPAL COURT

<b><u>SUMMARY OF EXPENDITURES</u></b>	<u>ACTUAL 2015</u>	<u>BUDGET 2016</u>	<u>REVISED 2016</u>	<u>BUDGET 2017</u>
PERSONNEL SERVICE	-	-	-	32,476
SUPPLIES	-	-	-	2,275
PURCHASED SERVICES	-	-	-	21,570
FIXED CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
CONTINGENCY	-	-	-	5,000
<b>TOTAL EXPENDITURES</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u><b>61,321</b></u>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: MUNICIPAL COURT

**DETAIL OF EXPENDITURES**

		ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>PERSONNEL SERVICES</b>					
10-53-110	Salaries & Wages	-	-	-	27,258
10-53-120	Overtime	-	-	-	-
10-53-125	Bonus	-	-	-	337
<i><b>Employer Contributions</b></i>					
10-53-141	Unemployment Insurance	-	-	-	83
10-53-142	Workmen's Compensation	-	-	-	57
10-53-143	Health Benefits	-	-	-	2,300
10-53-144	F.I.C.A.	-	-	-	2,111
10-53-145	Retirement	-	-	-	330
10-53-146	Wage Adjustment	-	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>32,476</b>
<b>SUPPLIES</b>					
10-53-210	Office Supplies	-	-	-	250
10-53-220	Operating Supplies	-	-	-	350
10-53-230	Repair & Maintenance Supplies	-	-	-	250
10-53-231	Vehicle Repair & Maintenance Supplies	-	-	-	125
10-53-232	Gas & Oil	-	-	-	100
10-53-235	Equipment (non-capital)	-	-	-	1,200
<b>TOTAL SUPPLIES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>2,275</b>
<b>PURCHASED SERVICES</b>					
10-53-310	Communication & Transportation	-	-	-	250
10-53-320	Legal Notices	-	-	-	150
10-53-330	Dues & Subscriptions	-	-	-	100
10-53-340	Utility Services (Phones/Internet)	-	-	-	300
10-53-351	Legal	-	-	-	16,000
10-53-357	Consultant	-	-	-	500
10-53-360	Repair & Maintenance	-	-	-	125
10-53-362	Computer Support	-	-	-	2,000
10-53-371	Travel Expense	-	-	-	500
10-53-372	Meeting Expense	-	-	-	250
10-53-380	Tuition & Books	-	-	-	300
10-53-391	Witness & Jury Fees	-	-	-	500
10-53-392	Boarding Prisoners	-	-	-	200
10-53-395	Contract Payments	-	-	-	395
<b>TOTAL PURCHASED SERVICES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>21,570</b>
<b>FIXED CHARGES</b>					
10-53-510	CIRSA Insurance	-	-	-	-
<b>TOTAL FIXED CHARGES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
10-53-710	<b>CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
10-53-900	<b>CONTINGENCY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,000</b>
<b>TOTAL EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>61,321</b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: MUNICIPAL COURT

**DETAIL OF EQUIPMENT & CAPITAL OUTLAY**

<b>DETAIL OF EQUIPMENT- (NON-CAPITAL)</b>	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
10-53-235				
IT Equipment	-	-	-	1,200
Miscellaneous Equipment	-	-	-	-
<b>TOTAL EQUIPMENT (NON-CAPITAL)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,200</b>
<b>DETAIL OF CAPITAL OUTLAY</b>				
10-53-710 Miscellaneous Equipment	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Information Center Department

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## **DESCRIPTION**

The Information Center serves as a way to draw traffic from I-70 into Eagle to increase sales of goods and services. The Information Center also provides

## **2016 ACCOMPLISHMENTS**

- Continue to be involved in riverfront planning, especially as relates to Chambers Park
- Revenues are expected to increase significantly from 2015, insuring revenues will cover operating costs, but not capital costs anticipated in 2017
- The Eagle Chamber of Commerce installed an exterior monitor which serves to promote local businesses and events; also an iPad was installed on an interior wall to promote area businesses and events
- A large Eagle Area map was installed on an exterior wall of the Information Center, as well as a smaller sign in restroom area
- Staff made record number of referrals to local businesses
- Welcomed a local vendor who rented water sports equipment, which was approved by the Town Board, during the month of August

## **GOALS**

- Continue to offer a pleasant place for the traveling public to stop and get information, appropriate maps and brochures, and utilize the restrooms
- Continue to look for ways to increase visitor referrals to local businesses
- Participate in riverfront planning
- Continue to cover Visitor Center operating costs
- Continue to offer a venue for local artisans where their goods can be sold and add new consignors whose work is an asset to the Information Center.

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: INFORMATION CENTER

<b><u>SUMMARY OF EXPENDITURES</u></b>	<u>ACTUAL 2015</u>	<u>BUDGET 2016</u>	<u>REVISED 2016</u>	<u>BUDGET 2017</u>
PERSONNEL SERVICES	68,713	67,155	72,840	73,649
SUPPLIES	142,865	121,300	139,800	139,800
PURCHASED SERVICES	11,991	11,034	11,017	10,700
FIXED CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
CONTINGENCY	-	1,000	1,000	1,000
<b>TOTAL EXPENDITURES</b>	<b><u>223,568</u></b>	<b><u>200,489</u></b>	<b><u>224,657</u></b>	<b><u>225,149</u></b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: INFORMATION CENTER

**DETAIL OF EXPENDITURES**

	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>PERSONNEL SERVICES</b>				
10-57-110 Salaries & Wages	62,275	60,720	65,976	65,976
10-57-120 Overtime	-	-	68	-
10-57-125 Bonus	1,299	1,304	1,304	2,119
<b><i>Employer Contributions</i></b>				
10-57-141 Unemployment Insurance	189	186	202	204
10-57-142 Workmen's Compensation	117	200	139	140
10-57-144 F.I.C.A.	4,832	4,745	5,152	5,209
<b>TOTAL PERSONNEL SERVICES</b>	<b>68,713</b>	<b>67,155</b>	<b>72,840</b>	<b>73,649</b>
<b>SUPPLIES</b>				
10-57210 Office Supplies	197	200	200	200
10-57-220 Operating Supplies	2,563	2,100	2,100	2,100
10-57-230 Repair & Maintenance Supplies	-	-	-	-
10-57-235 Equipment (non-capital)	250	1,000	1,000	1,000
10-57-240 Janitorial Supplies	-	-	-	-
10-57-250 Supplies for Resale	88,380	71,200	90,000	90,000
10-57-251 Supplies - Consignment	32,908	30,000	28,000	28,000
10-57-255 Sales Tax	18,567	16,800	18,500	18,500
<b>TOTAL SUPPLIES</b>	<b>142,865</b>	<b>121,300</b>	<b>139,800</b>	<b>139,800</b>
<b>PURCHASED SERVICES</b>				
10-57-310 Communication & Transportation	3,714	4,000	4,000	4,000
10-57-340 Utility Services (phones and Internet)	3,625	3,000	3,000	3,000
10-57-345 C.C Transaction Fees	3,770	2,900	2,900	2,900
10-57-358 Janitorial Services	-	-	-	-
10-57-360 Repair & Maintenance Services	-	-	-	-
10-57-362 Computer Support	559	834	834	500
10-57-371 Travel	322	300	283	300
<b>TOTAL PURCHASED SERVICES</b>	<b>11,991</b>	<b>11,034</b>	<b>11,017</b>	<b>10,700</b>
<b>FIXED CHARGES</b>				
10-57-510 CIRSA Insurance	-	-	-	-
<b>TOTAL FIXED CHARGES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
10-57-710 <b>CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
10-57-900 <b>CONTINGENCY</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>TOTAL EXPENDITURES</b>	<b>223,568</b>	<b>200,489</b>	<b>224,657</b>	<b>225,149</b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: INFORMATION CENTER

**DETAIL OF EQUIPMENT & CAPITAL OUTLAY**

<b>DETAIL OF EQUIPMENT- (NON-CAPITAL)</b>	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
10-57-235				
IT Equipment	-	-	-	-
Miscellaneous Equipment	32,908	1,000	1,000	1,000
<b>TOTAL</b>	<b>32,908</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>DETAIL OF CAPITAL OUTLAY</b>				
10-57-710				
Information Center Improvements	-	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Marketing & Events Department

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## **DESCRIPTION**

Per the 2011 enabling ballot language, the MEAC budget is funded through a \$2 per room, per night lodging occupation tax. The MEAC coordinator recruits, secures and coordinates multi-day events, manages and updates the tourism website and creates, executes and manages the Town's marketing and public relations plan via print, broadcast, digital and social media and collateral. The MEAC position works closely with the Town's lodging establishments, businesses and Chamber to promote events and tourism.

The MEAC position has an advisory board, the Marketing & Events Advisory Committee, consisting of local business leaders and residents selected by the Town Board of Trustees. The primary role of the MEAC board is to recruit and review proposals from event producers, evaluate economic impact and potential according to a matrix following established Town goals and allocate the event funding for Town Board of Trustee approval. In addition, the MEAC board assists with communications, reviews the budget and provides insights and input into marketing and events. Monthly MEAC meetings held at Town Hall are open to the public.

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: MARKETING

<b><u>SUMMARY OF EXPENDITURES</u></b>	<u>ACTUAL 2015</u>	<u>BUDGET 2016</u>	<u>REVISED 2016</u>	<u>BUDGET 2017</u>
PERSONNEL SERVICES	76,883	88,317	49,378	107,281
SUPPLIES	14,196	17,500	14,148	9,000
PURCHASED SERVICES	101,146	129,834	190,364	128,000
CONTINGENCY	-	366	366	-
<b>TOTAL EXPENDITURES</b>	<b><u>192,225</u></b>	<b><u>236,017</u></b>	<b><u>254,256</u></b>	<b><u>244,281</u></b>

\* 2017 Projected Marketing Revenues (Occupation Lodging tax and Marketing fees) are \$145,000

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: GENERAL  
DEPT: MARKETING

**DETAIL OF EXPENDITURES**

		ACTUAL	BUDGET	REVISED	BUDGET
		2015	2016	2016	2017
<b>PERSONNEL SERVICES</b>					
10-58-110	Salaries & Wages	51,308	54,600	29,374	59,024
10-58-120	Overtime	-	-	-	500
10-58-121	Overtime - Public Safety	-	-	-	5,000
10-58-122	Overtime - Public Works	-	-	-	7,500
10-58-125	Bonus	2,150	652	2,344	750
<b><i>Employer Contributions</i></b>					
10-58-141	Unemployment Insurance	159	166	95	218
10-58-142	Workmen's Compensation	831	850	503	1,379
10-58-143	Health Benefits	18,322	24,000	13,000	26,450
10-58-144	F.I.C.A.	4,058	4,227	2,426	5,567
10-58-145	Retirement	56	3,822	1,636	893
<b>TOTAL PERSONNEL SERVICES</b>		<b>76,883</b>	<b>88,317</b>	<b>49,378</b>	<b>107,281</b>
<b>SUPPLIES</b>					
10-58-210	Office Supplies	1,356	1,500	1,500	1,000
10-58-220	Operating Supplies	11,794	15,000	11,500	7,500
10-58-235	Equipment (non-capital)	1,046	1,000	1,148	500
<b>TOTAL SUPPLIES</b>		<b>14,196</b>	<b>17,500</b>	<b>14,148</b>	<b>9,000</b>
<b>PURCHASED SERVICES</b>					
10-58-310	Communication & Transportation	-	750	150	500
10-58-330	Dues and Subscriptions	-	1,000	30	500
10-58-347	Professional Services	-	-	-	-
10-58-352	Auditing Services	1,382	-	-	-
10-58-362	Computer Support	283	834	834	500
10-58-370	Media	29,590	30,000	32,000	21,500
10-58-371	Travel Expense	3,037	4,000	200	1,000
10-58-372	Meeting Expense	88	250	250	-
10-58-375	Marketing - Website	8,330	2,500	1,400	3,000
10-58-376	Public Relations	637	5,000	1,000	2,000
10-58-377	Marketing - Town Miscellaneous	2,404	12,500	12,500	-
10-58-378	Design & Production	2,960	6,000	5,600	4,000
10-58-380	Tuition & Books	250	-	-	-
10-58-395	Contract Services	-	-	64,400	35,000
10-58-400	Events	52,185	67,000	72,000	60,000
<b>TOTAL PURCHASED SERVICES</b>		<b>101,146</b>	<b>129,834</b>	<b>190,364</b>	<b>128,000</b>
10-58-710	<b>CAPITAL OUTLAY</b>	-	-	-	-
10-58-900	<b>CONTINGENCY</b>	-	<b>366</b>	<b>366</b>	-
<b>TOTAL EXPENDITURES</b>		<b>192,225</b>	<b>236,017</b>	<b>254,256</b>	<b>244,281</b>

# Water Fund

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## **DESCRIPTION**

Responsible for providing safe drinking water to all Town residents and out of Town users. Responsibilities include maintaining the water treatment plant, the distribution system, managing residential distribution and forming a long range capital plan. Town funds the system through fees to customers which are adjusted yearly.

## **2016 ACCOMPLISHMENTS**

- By the end of 2016 completed Brush Creek water intake structure
- Started a distribution system capacity analysis, should be completed in 2016
- Started a water rate study, should be 90% complete in 2016
- Completed water main replacements on Wall Street and new PRV at old water plant.

## **GOALS**

- Operate system efficiently and well-maintained
- Increase production and storage capacity at the right time.
- Increase revenues to cover projected expenses plus reserves

## **OBJECTIVES**

- Evaluate Town zones for future growth capacity
- Monitor production and storage demands
- Increase storage capacity possibly enlarging cemetery tank

## **HIGHLIGHTS**

- Anticipate major changes in revenue by increasing service fees and increasing Plant Investment Fees (PIF)

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

**WATER FUND SUMMARY**

	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>FUND BALANCE - BEGINNING</b>	<b>8,523,393</b>	<b>7,821,702</b>	<b>8,526,419</b>	<b>9,057,432</b>
<b>REVENUE</b>				
Operating Revenues	2,557,631	2,533,543	2,845,348	3,129,883
Interest on Investments	9,353	14,375	50,520	50,550
Other Revenue	44,974	72,000	121,000	126,600
Prepaid Plant Investment Fees	-	-	-	-
Plant Investment Fees (Tap Fees)	437,325	250,000	285,000	300,000
Water System Imp Fees E.R.	6,000	-	-	-
Water Miscellaneous Revenue	367	-	-	-
Water Rights, Cash in Lieu	-	-	-	-
<b>TOTAL REVENUE</b>	<b>3,055,650</b>	<b>2,869,918</b>	<b>3,301,868</b>	<b>3,607,033</b>
<b>TOTAL SOURCES</b>	<b>11,579,043</b>	<b>10,691,620</b>	<b>11,828,287</b>	<b>12,664,465</b>
<b>EXPENDITURES</b>				
Operating Expenditures	1,040,154	1,259,753	1,256,551	1,172,452
Capital Expenditures	1,667,690	968,000	1,169,524	620,555
Debt Service	284,780	284,780	284,780	284,780
Admin Charges to General Fund	60,000	60,000	60,000	60,000
<b>TOTAL EXPENDITURES</b>	<b>3,052,623</b>	<b>2,572,533</b>	<b>2,770,855</b>	<b>2,137,787</b>
<b>FUND BALANCE - ENDING</b>	<b>8,526,419</b>	<b>8,119,087</b>	<b>9,057,432</b>	<b>10,526,678</b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: WATER

<b><u>DETAIL OF REVENUES</u></b>	<b>ACTUAL 2015</b>	<b>BUDGET 2016</b>	<b>REVISED 2016</b>	<b>BUDGET 2017</b>
52-434-80 WATER SALES - IN TOWN	2,207,346	2,178,260	2,456,000	2,701,600
52-434-83 WATER SALES - OUT OF TOWN	350,285	355,283	389,348	428,283
52-434-85 WATER MATERIALS/OTHER	22,548	15,000	32,000	41,600
52-436-65 NWCOG GRANT	-	-	-	-
52-436-75 SERVICE CHARGE	21,359	22,000	19,000	20,000
52-436-80 REIMBURSABLE INCOME	1,067	35,000	70,000	65,000
52-434-90 PLANT INVESTMENT FEES (TAP FEES)	437,325	250,000	285,000	300,000
52-434-92 PLANT INVESTMENT FEES (prepaid)	-	-	-	-
52-434-91 WATER SYSTEM IMP. FEES E.R.	6,000	-	-	-
52-434-95 CASH-IN-LIEU OF WATER RIGHTS	-	-	-	-
52-436-50 WATER INTEREST	9,237	14,250	50,000	50,000
52-436-60 WATER RIGHTS INTEREST	116	125	520	550
52-436-95 WATER MISCELLANEOUS REVENUE	367	-	-	-
<b>TOTAL REVENUE</b>	<b><u>3,055,650</u></b>	<b><u>2,869,918</u></b>	<b><u>3,301,868</u></b>	<b><u>3,607,033</u></b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: WATER

<b><u>SUMMARY OF EXPENDITURES</u></b>	<u>ACTUAL 2015</u>	<u>BUDGET 2016</u>	<u>REVISED 2016</u>	<u>BUDGET 2017</u>
PERSONNEL SERVICES	553,117	586,153	574,952	458,602
SUPPLIES	130,776	167,700	166,700	166,600
PURCHASED SERVICES	321,650	421,646	430,645	462,750
FIXED CHARGES	34,610	34,254	34,254	34,500
CAPITAL EXPENDITURES	1,667,690	968,000	1,169,524	620,555
DEBT SERVICE	284,780	284,780	284,780	284,780
CONTINGENCY	-	50,000	50,000	50,000
TRANSFER TO OTHER FUNDS	60,000	60,000	60,000	70,347
<b>TOTAL EXPENDITURES</b>	<b><u>3,052,623</u></b>	<b><u>2,572,533</u></b>	<b><u>2,770,855</u></b>	<b><u>2,148,134</u></b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: WATER

**DETAIL OF EXPENDITURES**

		ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>PERSONNEL SERVICES</b>					
52-59-110	Salaries & Wages	354,105	370,334	369,945	284,843
52-59-120	Overtime	28,281	20,000	20,000	22,000
52-59-125	Bonus	4,873	10,374	3,667	4,064
<b><i>Employer Contributions</i></b>					
52-59-141	Unemployment Insurance	1,157	1,202	1,181	933
52-59-142	Workmen's Compensation	8,395	8,900	9,152	7,590
52-59-143	Health & Life Insurance	103,048	120,000	115,000	95,450
52-59-144	F.I.C.A.	29,500	30,654	30,111	23,784
52-59-145	Retirement	23,758	24,689	25,896	19,939
52-59-146	Wage Adjustment	-	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>553,117</b>	<b>586,153</b>	<b>574,952</b>	<b>458,602</b>
<b>SUPPLIES</b>					
52-59-210	Office Supplies	1,935	2,500	2,500	2,600
52-59-220	Operating Supplies	66,781	78,000	78,000	82,000
52-59-225	Uniforms	351	1,000	1,000	1,000
52-59-230	Repair & Maintenance Supplies	31,865	40,000	35,000	40,000
52-59-231	Vehicle Repair & Maintenance Supplies	208	2,500	1,500	2,500
52-59-232	Gas & Oil	2,914	6,000	3,000	3,500
52-59-235	Equipment (non-capital)	3,410	10,700	10,700	-
52-59-250	Meters & Related Items	23,312	27,000	35,000	35,000
<b>TOTAL SUPPLIES</b>		<b>130,776</b>	<b>167,700</b>	<b>166,700</b>	<b>166,600</b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: WATER

**DETAIL OF EXPENDITURES (continued)**

	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017	
<b>PURCHASED SERVICES</b>					
52-59-310	Communication & Transportation	12,871	17,000	15,000	17,000
52-59-320	Legal Notices	393	600	600	600
52-59-330	Dues & Subscriptions	2,472	2,800	2,800	2,900
52-59-340	Utility Services	132,066	138,000	138,000	140,000
52-59-350	Legal - reimbursable	4,238	20,000	35,000	30,000
52-59-351	Legal - Water	17,069	15,000	15,000	17,000
52-59-353	Engineering - Reimbursable	8,621	15,000	35,000	35,000
52-59-354	Engineering - Water	14,229	40,000	20,000	25,000
52-59-356	Green Mountain Reservoir	2,345	2,600	2,345	2,500
52-59-357	Wolford Mtn. Reservoir-CRWCD	20,220	22,000	20,520	22,000
52-59-358	Water Storage - CRWCD - HBE	4,511	4,800	5,130	5,500
52-59-360	Repair & Maintenance Services	21,439	23,000	15,000	20,000
52-59-363	Water Quality Monitoring	12,000	14,000	12,000	14,000
52-59-365	Mapping	-	2,000	-	2,000
52-59-366	Leak Detection	8,252	11,500	11,000	11,500
52-59-368	Tap Fee and Rate Study	-	-	32,000	10,000
52-59-369	Storage Tank Maintenance	13,870	15,000	10,000	15,000
52-59-370	Testing & Permits	4,023	7,500	6,000	9,500
52-59-371	Travel Expense	-	500	250	500
52-59-372	Meeting Expense	29	750	250	750
52-59-375	Computer Support	30,237	37,536	40,000	10,000
52-59-380	Tuition & Books	225	1,300	750	1,000
52-59-390	CDL Testing	662	-	-	-
52-59-395	Contract Payments	11,880	10,760	14,000	51,000
52-59-766	Clean Backwash Ponds	-	20,000	-	20,000
	<b>TOTAL PURCHASED SERVICES</b>	<b>321,650</b>	<b>421,646</b>	<b>430,645</b>	<b>462,750</b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: WATER

<b><u>DETAIL OF EXPENDITURES (continued)</u></b>		ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>FIXED CHARGES</b>					
52-59-510	CIRSA Insurance	34,610	34,254	34,254	34,500
	<b>TOTAL FIXED CHARGES</b>	<b>34,610</b>	<b>34,254</b>	<b>34,254</b>	<b>34,500</b>
<b>CAPITAL OUTLAY</b>					
52-59-710	Equipment	-	-	-	-
52-59-731	City Market Utility Re-locate Cost Share	-	64,000	56,023	-
52-59-754	Lower Basin Water Treatment	-	20,000	20,000	100,000
52-59-764	Filter Media	-	10,000	-	10,000
52-59-752	Fairgrounds/Violet Lane Design	-	100,000	-	100,000
52-59-757	Upper Basin Water Treatment Plant	6,759	275,000	275,000	35,000
52-59-734	I-70 / Eby Creek Road	399,685	-	329,484	365,555
52-59-740	Cemetery Tank Replacement	-	50,000	50,000	10,000
52-59-773	Main Replacement/Brush Creek	247,399	274,000	274,000	-
52-59-774	Downtown Water Line Improvements	1,013,847	175,000	165,017	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>1,667,690</b>	<b>968,000</b>	<b>1,169,524</b>	<b>620,555</b>
<b>DEBT SERVICE</b>					
52-59-815	Water Revenue Bond 2004	-	-		
52-59-817	Water Revenue Bond 2013	273,965	273,965	273,965	273,965
52-59-820	CWCB	10,815	10,815	10,815	10,815
	<b>TOTAL DEBT SERVICE</b>	<b>284,780</b>	<b>284,780</b>	<b>284,780</b>	<b>284,780</b>
52-59-900	<b>CONTINGENCY</b>	-	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
52-59-920	<b>TRANSFERS TO OTHER FUNDS</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>70,347</b>
	<b>TOTAL EXPENDITURES</b>	<b>3,052,623</b>	<b>2,572,533</b>	<b>2,770,855</b>	<b>2,148,134</b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: WATER

**DETAIL OF EQUIPMENT, CAPITAL OUTLAY & TRANSFERS**

<b>DETAIL OF EQUIPMENT- (NON-CAPITAL)</b>	<b>ACTUAL 2015</b>	<b>BUDGET 2016</b>	<b>REVISED 2016</b>	<b>BUDGET 2017</b>
52-59-235				
IT Equipment	8,819	700	700	-
Miscellaneous Equipment	10,000	10,000	10,000	-
<b>TOTAL EQUIPMENT (NON-CAPITAL)</b>	<b>18,819</b>	<b>10,700</b>	<b>10,700</b>	<b>-</b>
<b>DETAIL OF CAPITAL OUTLAY</b>				
52-59-710    Miscellaneous Equipment	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DETAIL OF TRANSFERS TO OTHER FUNDS</b>				
52-59-920    Transfer to Geneneral Fund	60,000	60,000	60,000	60,000
<b>TOTAL TRANSFERS</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>

# Waste Water Fund

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## **DESCRIPTION**

Responsible for treatment of wastewater for the residents in the Town of Eagle, including maintaining the sewer plant on Violet Lane, making sewer taps, collection system maintenance, formulating long range capital improvements plan for the system and compliance with State and Federal clean water and operational standards. This plant was built in 1997 and expanded in 2007, and has sufficient capacity for all foreseeable growth in the Town.

## **2016 ACCOMPLISHMENTS**

- Improved plant maintenance and efficiency. We were way behind on plant maintenance and thanks to budget increases in 2016, we had major improvements in the condition and reliability of the facility
- Drafted 10-year plant maintenance study
- Lowered overtime costs significantly by utilizing flex time

## **GOALS**

- Continue to improve plant maintenance and operations
- Operate plant in an efficient manner, keeping both budget and regulations in perspective.
- Increase budget reserves for future improvements – ammonia and phosphorus limits within 10 years

## **OBJECTIVES**

- Improved plant maintenance has been possible because of budget increases approved by the board.
- Consistently monitor plant through regulars tests and good reports to insure excellence in operations and by staying within regulations.
- Fund a tap fee and a rate study for wastewater

## **HIGHLIGHTS**

- The budget does not reflect any major changes to the operation of the plant
- Fund a tap fee and rate study (\$35,000.00)

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

**WASTE WATER FUND SUMMARY**

	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>FUND BALANCE - BEGINNING</b>	<b>1,323,446</b>	<b>1,780,663</b>	<b>2,032,774</b>	<b>2,531,910</b>
<b>RATE STABILIZATION ACCOUNT <sup>1</sup></b>	<b>195,561</b>	<b>206,163</b>	<b>195,561</b>	<b>205,288</b>
<b>REVENUE</b>				
Operating Revenues	1,982,068	2,089,558	2,101,000	2,122,010
Interest on Investments	1,651	2,040	7,200	8,000
Taxes	175,813	170,032	170,032	177,026
Plant Investment Fees (Tap Fees)	544,000	200,000	340,000	400,000
Loan Proceeds	-	-	-	-
<b>TOTAL REVENUE</b>	<b>2,703,531</b>	<b>2,461,630</b>	<b>2,618,232</b>	<b>2,707,036</b>
<b>TOTAL SOURCES</b>	<b>4,222,539</b>	<b>4,448,456</b>	<b>4,846,567</b>	<b>5,444,234</b>
<b>EXPENDITURES</b>				
Operating Expenditures	722,245	866,033	761,151	806,758
Capital Expenditures	32,691	131,023	114,667	-
Debt Service	1,179,268	1,170,234	1,173,551	1,176,186
Transfers	60,000	60,000	60,000	48,405
<b>TOTAL EXPENDITURES</b>	<b>1,994,204</b>	<b>2,227,290</b>	<b>2,109,369</b>	<b>2,031,349</b>
<b>RATE STABILIZATION ACCOUNT <sup>1</sup></b>	<b>195,561</b>	<b>231,508</b>	<b>205,288</b>	<b>213,791</b>
<b>FUND BALANCE - ENDING</b>	<b>2,032,774</b>	<b>1,989,658</b>	<b>2,531,910</b>	<b>3,199,093</b>

<sup>1</sup> Per the 2007 loan the Town shall maintain an operations and maintenance reserve in an amount equal to three months of operation and maintenance expenses excluding depreciation of the system

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: WASTEWATER

<b><u>DETAIL OF REVENUES</u></b>	<b>ACTUAL 2015</b>	<b>BUDGET 2016</b>	<b>REVISED 2016</b>	<b>BUDGET 2017</b>
51-434-70 SERVICE FEES	1,982,068	2,089,558	2,101,000	2,122,010
51-431-15 LOAN PAYMENT MILL LEVY 1	175,813	170,032	170,032	177,026
51-434-85 OTHER INCOME	-	-	-	-
51-436-50 INTEREST INCOME	1,651	2,040	7,200	8,000
51-434-90 PLANT INVESTMENT FEES (TAP FEES)	544,000	200,000	340,000	400,000
51-436-60 LOAN PROCEEDS	-	-	-	-
<b>TOTAL REVENUE</b>	<b><u>2,703,531</u></b>	<b><u>2,461,630</u></b>	<b><u>2,618,232</u></b>	<b><u>2,707,036</u></b>

1 Mill Levy received to pay for 1997 waste water loan which will be paid in full in 2017, revenues will expire with debt

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: WASTEWATER

**SUMMARY OF EXPENDITURES**

	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
PERSONNEL SERVICES	170,007	208,361	194,009	213,173
SUPPLIES	104,138	122,650	115,000	119,600
PURCHASED SERVICES	420,800	457,897	375,017	396,860
FIXED CHARGES	27,300	27,125	27,125	27,125
CAPITAL OUTLAY	32,691	131,023	114,667	-
DEBT SERVICE	1,179,268	1,170,234	1,173,551	1,176,186
CONTINGENCY	-	50,000	50,000	50,000
TRANSFER TO OTHER FUNDS	60,000	60,000	60,000	48,405
<b>TOTAL EXPENDITURES</b>	<b><u>1,994,204</u></b>	<b><u>2,227,290</u></b>	<b><u>2,109,369</u></b>	<b><u>2,031,349</u></b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: WASTEWATER

**DETAIL OF EXPENDITURES**

		ACTUAL	BUDGET	REVISED	BUDGET
		2015	2016	2016	2017
<b>PERSONNEL SERVICES</b>					
51-58-110	Salaries & Wages	99,814	125,453	124,903	135,665
51-58-120	Overtime	4,964	13,000	3,000	3,000
51-58-125	Bonus	2,328	2,304	1,304	1,641
<b><i>Employer Contributions</i></b>					
51-58-141	Unemployment Insurance	326	422	387.62	421
51-58-142	Workmen's Compensation	3,804	4,000	3,737	3,916
51-58-143	Health Benefits	44,147	48,000	46,000	48,300
51-58-144	F.I.C.A.	8,307	10,768	9,884	10,733
51-58-145	Retirement	6,317	4,414	4,794	9,497
51-58-146	Wage Adjustment	-	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>170,007</b>	<b>208,361</b>	<b>194,009</b>	<b>213,173</b>
<b>SUPPLIES</b>					
51-58-210	Office Supplies	1,121	1,100	1,500	1,600
51-58-220	Operating Supplies	32,292	38,000	38,000	39,000
51-58-225	Uniforms	412	650	500	500
51-58-230	Repair & Maintenance Supplies	55,068	62,000	62,000	64,000
51-58-231	Vehicle Repair & Maintenance Supplies	1,374	3,500	2,000	3,000
51-58-232	Gas & Oil	6,885	9,000	5,000	5,500
51-58-235	Equipment (non-capital)	6,985	8,400	6,000	6,000
<b>TOTAL SUPPLIES</b>		<b>104,138</b>	<b>122,650</b>	<b>115,000</b>	<b>119,600</b>
<b>PURCHASED SERVICES</b>					
51-58-310	Communication & Transportation	4,749	5,250	5,000	5,500
51-58-320	Legal Notices	607	-	-	650
51-58-330	Dues & Subscriptions	-	-	-	360
51-58-340	Utility Services	174,216	205,000	185,000	195,000
51-58-354	Engineering	4,140	7,500	5,000	7,500
51-58-356	Sludge Disposal	35,380	50,000	50,000	55,000
51-58-358	Sewer Imaging	49,547	30,000	29,070	32,000
51-58-360	Repair & Maintenance Services	41,589	45,000	40,000	20,000
51-58-362	Computer Support	340	2,097	2,097	2,500
51-58-363	WWTP 10 Year Plan	49,534	1,000	-	-
51-58-364	Mixing Zone Study	12,788	15,000	5,000	7,500
51-58-365	Mapping	-	2,000	-	2,000
51-58-366	Testing & Permits	42,251	47,500	47,500	61,100
51-58-367	Collection Systems Study	-	40,000	-	-
51-58-371	Travel Expense	-	500	250	500
51-58-372	Meeting Expense	29	500	250	500
51-58-380	Tuition & Books	115	750	250	750
51-58-385	Treasurer Fees	5,274	5,600	5,600	6,000
51-58-390	CDL Testing	240	200	-	-
<b>TOTAL PURCHASED SERVICES</b>		<b>420,800</b>	<b>457,897</b>	<b>375,017</b>	<b>396,860</b>

TOWN OF EAGLE

**2017 ANNUAL BUDGET**

FUND: WASTEWATER

**DETAIL OF EXPENDITURES (continued)**

	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>FIXED CHARGES</b>				
51-58-510    CIRSA Insurance	27,300	27,125	27,125	27,125
<b>TOTAL FIXED CHARGES</b>	<b>27,300</b>	<b>27,125</b>	<b>27,125</b>	<b>27,125</b>
<b>CAPITAL OUTLAY</b>				
51-58-710    Equipment Purchase	-	75,000	58,644	-
51-58-731    City Market Utility Re-locate Cost Share	-	56,023	56,023	-
51-58-732    Slip Line Pipe	25,159	-	-	-
51-58-734    I-70 / Eby Creek Road	7,532	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>32,691</b>	<b>131,023</b>	<b>114,667</b>	<b>-</b>
<b>DEBT SERVICE</b>				
51-58-820    Wastewater Loan Payment 1997 <sup>1</sup>	176,200	170,114	173,431	177,026
51-58-825    Wastewater Loan Payment 2007 <sup>2</sup>	924,282	921,334	921,334	920,374
51-58-827    Wastewater Loan Payment 2011 <sup>3</sup>	78,786	78,786	78,786	78,786
<b>TOTAL DEBT SERVICE</b>	<b>1,179,268</b>	<b>1,170,234</b>	<b>1,173,551</b>	<b>1,176,186</b>
51-58-900 <b>CONTINGENCY</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
51-58-920 <b>TRANSFERS TO OTHER FUNDS</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>48,405</b>
<b>TOTAL EXPENDITURES</b>	<b>1,994,204</b>	<b>2,227,290</b>	<b>2,109,369</b>	<b>2,031,349</b>

<sup>1</sup> 1997 Colorado Water and Power Authority Loan paid for Wastewater Treatment Plant. Final Payment August 1, 2017.

<sup>2</sup> 2007 Colorado Water and Power Authority Loan paid for new expansion to Wastewater Treatment Plant. Final Payment August 1, 2028.

<sup>3</sup> 2010 Colorado Water and Power Authority Loan for non-conforming lines. First Payment May 1, 2012 and Final Payment November 1, 2031.

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: WASTEWATER

**DETAIL OF EQUIPMENT, CAPITAL OUTLAY & TRANSFERS**

		ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>DETAIL OF EQUIPMENT- (NON-CAPITAL)</b>					
51-58-235					
	IT Equipment	1,000	1,000	900	
	Miscellaneous Equipment	5,000	5,000	5,100	6,000
	<b>TOTAL EQUIPMENT (NON-CAPITAL)</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
<b>DETAIL OF CAPITAL OUTLAY</b>					
51-58-710	Flushing Trailer	-	75,000	58,644	-
	Sewer line Flushing Skid	6,000	-	-	-
	Miscellaneous Equipment	-	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>6,000</b>	<b>75,000</b>	<b>58,644</b>	<b>-</b>
<b>DETAIL OF TRANSFERS TO OTHER FUNDS</b>					
51-58-920	Transfer to Geneneral Fund	60,000	60,000	60,000	60,000
	<b>TOTAL TRANSFERS</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>

# Refuse Fund

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## **DESCRIPTION**

Since April 2009, the refuse fund has contracted out to the recycling drop center at the public works facility private hauler for pickup and disposal of curbside residential solid waste. The fund also has two other services which it funds-the recycling drop center at the public works facility (capital and maintenance only, O&M is paid by Eagle County) and the Yard Waste collection on Violet Lane.

## **2016 ACCOMPLISHMENTS**

- Maintain Yard Waste facility well within budget by getting the yard waste chipped and hauled for nothing thanks to the Biomass Plant in Gypsum.
- Low customer complaints for trash pickup. Honey Wagon is doing a good job.

## **GOALS**

- Continue to operate Yard Waste facility within budget.
- Continue to provide trash service in a good and economical way

## **OBJECTIVES**

- Work with Honey Wagon to compost leaves at their facility

## **HIGHLIGHTS**

- No significant changes in budget or operational practices

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

**REFUSE FUND SUMMARY**

	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>FUND BALANCE - BEGINNING</b>	<b>157,040</b>	<b>116,712</b>	<b>128,103</b>	<b>150,913</b>
<b>REVENUE</b>				
Operating Revenues	592,376	586,859	577,000	593,090
Non-Operating Revenues	286	450	1,060	1,200
<b>TOTAL REVENUE</b>	<b>592,662</b>	<b>587,309</b>	<b>578,060</b>	<b>594,290</b>
<b>TOTAL SOURCES</b>	<b>749,702</b>	<b>704,021</b>	<b>706,163</b>	<b>745,203</b>
<b>EXPENDITURES</b>				
Operating Expenditures	571,502	573,509	526,500	575,678
Capital Expenditures	22,097	-	-	-
Transfers	28,000	28,750	28,750	18,500
<b>TOTAL EXPENDITURES</b>	<b>621,599</b>	<b>602,259</b>	<b>555,250</b>	<b>594,178</b>
<b>FUND BALANCE - ENDING</b>	<b>128,103</b>	<b>101,762</b>	<b>150,913</b>	<b>151,025</b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: REFUSE

<b><u>DETAIL OF REVENUES</u></b>		<u>ACTUAL 2015</u>	<u>BUDGET 2016</u>	<u>REVISED 2016</u>	<u>BUDGET 2017</u>
<b>OPERATING REVENUES</b>					
53-434-40	SERVICE FEES	535,926	530,509	520,000	535,600
53-434-50	YARDWASTE/RECYCLE CENTER FEE	37,652	37,600	38,000	38,300
53-434-60	ADMINISTRATIVE FEE	18,799	18,750	19,000	19,190
	<b>OPERATING REVENUES</b>	<b><u>592,376</u></b>	<b><u>586,859</u></b>	<b><u>577,000</u></b>	<b><u>593,090</u></b>
<b>NON-OPERATING REVENUES</b>					
53-436-50	INTEREST INCOME	286	450	1,060	1,200
53-436-70	MISCELLANEOUS REVENUE	-	-	-	-
	<b>NON-OPERATING REVENUES</b>	<b><u>286</u></b>	<b><u>450</u></b>	<b><u>1,060</u></b>	<b><u>1,200</u></b>
	<b>TOTAL REVENUES</b>	<b><u>592,662</u></b>	<b><u>587,309</u></b>	<b><u>578,060</u></b>	<b><u>594,290</u></b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: REFUSE

<b><u>SUMMARY OF EXPENDITURES</u></b>	<u>ACTUAL 2015</u>	<u>BUDGET 2016</u>	<u>REVISED 2016</u>	<u>BUDGET 2017</u>
PERSONNEL SERVICES	-	-	-	8,878
SUPPLIES	-	5,000	2,500	2,500
PURCHASED SERVICES	571,502	563,509	524,000	564,300
CAPITAL EXPENDITURES	22,097	-	-	-
CONTINGENCY	-	5,000	-	-
TRANSFERS TO OTHER FUNDS	28,000	28,750	28,750	18,500
<b>TOTAL EXPENDITURES</b>	<b><u>621,599</u></b>	<b><u>602,259</u></b>	<b><u>555,250</u></b>	<b><u>594,178</u></b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: REFUSE

**DETAIL OF EXPENDITURES**

		ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>PERSONNEL SERVICES</b>					
53-53-110	Salaries & Wages	-	-	-	-
53-53-120	Overtime	-	-	-	8,000
	<b><i>Employer Contributions</i></b>				
53-53-141	Unemployment Insurance	-	-	-	24
53-53-142	Workmen's Compensation	-	-	-	242
53-53-144	F.I.C.A.	-	-	-	612
	<b>TOTAL PERSONNEL SERVICES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,878</b>
<b>SUPPLIES</b>					
53-53-210	Office Supplies	-	-	750	750
53-53-220	Operating Supplies	-	5,000	2,500	2,500
53-53-235	Equipment (non-capital)	-	-	-	-
	<b>TOTAL SUPPLIES</b>	<b>-</b>	<b>5,000</b>	<b>2,500</b>	<b>2,500</b>
<b>PURCHASED SERVICES</b>					
53-53-310	Communication & Transportation	1,837	500	500	2,400
53-53-360	Repair & Maintenance Services	35,133	27,500	500	26,300
53-53-371	Legal	-	-	-	-
53-53-380	Community Cleanup	2,702	5,000	3,000	-
53-53-394	Landfill Services	-	-	-	-
53-53-395	Contract Services <sup>1</sup>	531,830	530,509	520,000	535,600
	<b>TOTAL PURCHASED SERVICES</b>	<b>571,502</b>	<b>563,509</b>	<b>524,000</b>	<b>564,300</b>
<b>FIXED CHARGES</b>					
53-53-510	CIRSA Insurance	-	-	-	-
	<b>TOTAL FIXED CHARGES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>CAPITAL OUTLAY</b>					
53-53-710	Equipment	-	-	-	-
53-53-720	Yardwaste Facility	22,097	-	-	-
53-53-713	Recycle Centers	-	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>22,097</b>	<b>-</b>	<b>-</b>	<b>-</b>
53-53-900	<b>CONTINGENCY</b>	<b>-</b>	<b>5,000</b>	<b>-</b>	<b>-</b>
53-53-920	<b>TRANSFERS TO OTHER FUNDS</b>	<b>28,000</b>	<b>28,750</b>	<b>28,750</b>	<b>18,500</b>
	<b>TOTAL EXPENDITURES</b>	<b>621,599</b>	<b>602,259</b>	<b>555,250</b>	<b>594,178</b>

<sup>1</sup> Per contract with Vail Honeywagon, increased annually by Denver-Boulder CPI Index (3% in 2017)

# Capital Improvements Fund

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## **DESCRIPTION**

This fund provides for land acquisition, construction of major capital improvement projects and acquisition of vehicles and equipment. The fund has two dedicated sources of funding, use tax and off-site road impact fees. It also has no restrictions in funds transferred from the General Fund. In recent years, those sources have produced lower revenues and the fund has been dependent on transfers from the General Fund. There is no stated minimum ending fund balance by statute, code or policy of the town.

## **2016 ACCOMPLISHMENTS**

- Upgraded Public Works fleet through purchase of two new pickup trucks
- Purchased two new police vehicles
- Made improvements to Old Town Hall including replacement of popcorn ceilings (asbestos) with drop ceiling and upgraded water service
- Installed bus shelters in Town Park and Eby Creek Road
- Made improvements to functionality of Community Development and Administration front desks
- Repaired gutters at Public Work building
- 90% in stream design for Eagle River Park
- Made security improvements to Police Department that were recommended by CIRSA and will protect police department staff

## **GOALS**

- Complete first year of improvements in Pavement Management Plan
- Upgrades to Police and Public Works Fleets
- Complete Grand Avenue Engineering/Planning Study
- Develop organization-wide Five-Year Capital Improvement Program

## **OBJECTIVES**

- Investigate opportunities to apply for grants to pay for needed capital improvements

## **HIGHLIGHTS**

- Need to develop a plan for how to go about implementing Pavement Management Plan (Town Board input desired)
- Completion of the Phase 1 Grand Avenue Engineering/Planning Study
- Development of a rational and systematic plan for prioritizing, planning and funding capital improvements. Review existing fleet plans for proposed 2017 additions.

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

**CAPITAL IMPROVEMENTS FUND SUMMARY**

	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>FUND BALANCES (Beginning):</b>				
<b>UNASSIGNED:</b>	<b>1,233,312</b>	<b>440,797</b>	<b>488,935</b>	<b>1,195,180</b>
<b>RESTRICTED FOR:</b>				
<b>TABOR RESERVE</b>	<b>96,500</b>	<b>37,923</b>	<b>34,000</b>	<b>16,265</b>
<b>COMMUNITY ENHANCEMENT</b>	<b>37,288</b>	<b>80,109</b>	<b>37,662</b>	<b>81,339</b>
<b>TOTAL FUND BALANCES (Beginning)</b>	<b>1,367,100</b>	<b>558,829</b>	<b>560,597</b>	<b>1,292,784</b>
<b>REVENUE</b>				
31-430-45 Capital Improvement Interest	3,873	2,900	14,781	8,000
31-430-46 Community Enhancement Interest	374	130	430	600
31-430-50 Community Enhancement <sup>1</sup>	41,665	43,677	43,677	44,551
31-430-85 Street Impact Fees	40,388	30,000	25,473	45,000
31-430-86 Use Tax	224,448	150,000	330,000	363,000
31-430-74 Developer Contribution to Grand Ave.	-	-	-	-
31-430-77 Eagle County Contributions	-	150,000	25,000	125,000
31-430-78 ECO Reimbursement	-	-	185,000	-
31-430-70 Miscellaneous Income	-	-	-	-
31-437-10 Transfer from General Fund	-	650,000	650,000	-
<b>TOTAL REVENUE</b>	<b>310,746</b>	<b>1,026,707</b>	<b>1,274,361</b>	<b>586,151</b>
<b>TOTAL SOURCES</b>	<b>1,677,846</b>	<b>1,585,536</b>	<b>1,834,958</b>	<b>1,878,935</b>
<b>EXPENDITURES</b>				
Capital Expenditures	1,117,250	840,840	542,174	848,634
Transfer to General Fund	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,117,250</b>	<b>840,840</b>	<b>542,174</b>	<b>848,634</b>
<b>FUND BALANCES (Ending):</b>				
<b>RESTRICTED FOR:</b>				
<b>COMMUNITY ENHANCEMENT</b>	<b>37,662</b>	<b>123,786</b>	<b>81,339</b>	<b>125,890</b>
<b>TABOR RESERVE</b>	<b>34,000</b>	<b>25,225</b>	<b>16,265</b>	<b>25,459</b>
<b>UNASSIGNED:</b>	<b>488,935</b>	<b>595,685</b>	<b>1,195,180</b>	<b>878,952</b>
<b>TOTAL FUND BALANCES (Ending):</b>	<b>560,597</b>	<b>744,696</b>	<b>1,292,784</b>	<b>1,030,301</b>

<sup>1</sup> Per Holy Cross 2010 Franchise agreement

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND:CAPITAL IMP.

**DETAIL CAPITAL EXPENDITURES**

	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>BLDGS, PARKS &amp; OPEN SPACE</b>				
31-51-724	Pool and Ice Capital Improvements Funding	40,000	50,000	40,000
31-51-726	Old Town Hall Improvements	-	40,000	
31-51-727	Bus Shelters	160,861 <sup>1</sup>	-	72,000
31-51-730	Town Hall Improvements	-	23,700	23,700
31-51-745	Town Parks Improvements	-	125,000	125,000
31-51-760	Skate Park	4,461	-	-
31-51-728	Castle Peak Senior Center <sup>2</sup>	25,000	25,000	25,000
31-51-750	Town Shop Improvements	-	15,000	11,325
	<b>TOTAL BLDGS, PARKS &amp; OPEN SPACE</b>	<b>230,322</b>	<b>278,700</b>	<b>297,025</b>
<b>STREETS &amp; RIGHTS-OF-WAY</b>				
31-52-712	R-O-W Improvements	18,129	50,000	-
31-52-723	Grand Avenue Planning	5,625	125,000	16,000
31-52-729	Path Improvements	183,597	-	-
31-52-734	Eby Creek Road Construction	111,239	-	24,000
31-52-737	Traffic Control Improvements	-	10,000	-
31-52-716	CBD Parking/Streetscape Improvements	-	100,000	-
31-52-740	Street Lights	-	30,000	-
	<b>TOTAL STREETS &amp; RIGHTS-OF-WAY</b>	<b>318,590</b>	<b>315,000</b>	<b>40,000</b>
<b>EQUIPMENT</b>				
31-55-724	Patrol Vehicles	67,804	97,640	97,640
31-54-715	Street Sweeper	191,306	-	-
31-54-730	Multipurpose Truck	10,994	-	-
31-54-728	Snow Removal Equipment	240,625	-	-
31-54-740	4x4 Pickups	46,809	82,000	80,075
31-54-764	Tents	-	10,000	10,000
31-54-765	Trailer	-	10,000	6,634
31-54-780	Mower	10,799	12,500	10,799
31-54-785	Skidsteer	-	-	-
	<b>TOTAL EQUIPMENT</b>	<b>568,338</b>	<b>212,140</b>	<b>205,149</b>
31-51-900	<b>CONTINGENCY</b>	<b>-</b>	<b>35,000</b>	<b>-</b>
31-51-920	<b>TRANSFER TO GENERAL FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL EXPENDITURES</b>	<b>1,117,250</b>	<b>840,840</b>	<b>542,174</b>

<sup>1</sup> \$185,000 of budgeted expenditures are to be reimbursed by ECO; net cost to Town is \$60,000

<sup>2</sup> Cash contribution split between General Fund and Capital Fund - 3 year commitment

# Sales Tax Capital Improvement Fund (Eagle River Park Fund)

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## **DESCRIPTION**

Responsible for project management and coordination of the design and construction of the Eagle River Park to be funded by the .5% sales tax approved in April of 2016

## **2016 ACCOMPLISHMENTS**

- Engaged Caroline Bradford as Project Coordinator
- Commenced Communication Plan to ensure the public is informed regarding the Eagle River Park
- Initiated formation of a Citizens Advisory Group to champion project and seek private funding
- Prepared background information for issuance of bond
- Coordinated the review and comment of 90% design drawings for the in-stream portion of the River Park
- Initiated discussions with the Johnson Family to purchase a portion of their land on the north side of the Eagle River
- Contracted to survey boundaries and appraise private property
- Coordinated with the Case Family to determine concerns and establish consensus on the north boundary line of their property.
- Issued request for Qualifications for Design Firms for the River Park.
- Issued Request for Proposals for Design Firms for River Park.
- Selected Design Team for the River Park.
- Coordinated with Eagle County on River Park Scope of Services and project boundary extension into Fairgrounds.
- Application for \$350,000 GOCO Grant for construction of in-stream features.

## **GOALS**

- Robust Public Engagement Process related to design of the park
- Completion of Eagle River Park Landscape and Civil Engineering Design
- Work closely with Riverfront Citizens Committee and support private fundraising
- Apply for addition grants of all kinds for \$350,000 GOCO
- Purchase property on the north side of the river from House/Johnson
- Award bid to construct the in-stream portion of the Park
- Continue to involve Park Improvement Committee

## **OBJECTIVES**

- Prepare public outreach and strategy to solicit public input
- Outline communication plan for 2017
- Monitor deliverables identified in the design contract for park
- Coordinate concerns with Johnson Family – reference in historical campus, naming trail after ranch.

**HIGHLIGHTS**

- Involvement by Eagle County in some of the Park construction costs
- Expanding area of the park to include the function in and around the Exhibition Hall
- \$350,000 budgeted for new ADA approved Playground and associated improvements in Centennial Park as per recommendation of Board appointed Park Improvement Committee

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

**SALES TAX CAPITAL IMPROVEMENT FUND (EAGLE RIVER PARK FUND) SUMMARY**

	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>FUND BALANCE - BEGINNING</b>	-	-	-	<b>6,237,014</b>
<b>RESERVE - BEGINNING</b>	-	-	-	<b>161,619</b>
<b>REVENUE</b>				
Sales Tax	-	-	237,000	512,312
Bond Proceeds	-	-	5,200,000	-
Bond Premium	-	-	967,936	-
Interest on Investments	-	-	-	-
<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>6,404,936</b>	<b>512,312</b>
<b>TOTAL SOURCES</b>	<b>-</b>	<b>-</b>	<b>6,404,936</b>	<b>6,749,326</b>
<b>EXPENDITURES</b>				
Testing	-	-	-	19,000
Meeting Expense	-	-	-	3,000
Public Relations	-	-	-	10,000
River Park Citizens Committee	-	-	-	-
River Park Design	-	-	-	25,000
River Park Construction	-	-	-	400,000
Trail Construction	-	-	-	25,000
Park Improvements	-	-	-	350,000
Upland Park Design	-	-	-	465,000
Acquisitions	-	-	-	150,000
Debt Service	-	-	53,422	319,538
Cost of Issuance	-	-	114,500	-
Contingency	-	-	-	215,000
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>167,922</b>	<b>1,981,538</b>
<b>RESERVE - ENDING</b>	<b>-</b>	<b>-</b>	<b>161,619</b>	<b>161,619</b>
<b>FUND BALANCE - ENDING</b>	<b>-</b>	<b>-</b>	<b>6,237,014</b>	<b>4,767,788</b>

# Conservation Trust Fund

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## **DESCRIPTION**

This fund was established to account for the funds the Town of Eagle receives from the State of Colorado lottery proceeds. The Colorado Constitution directs 40% of the net proceeds of the Colorado Lottery to the Conservation Trust Fund (CTF) for distribution to municipalities and counties and other eligible entities for parks, recreation, and open space purposes. The CTF funds are received quarterly on a per capita basis.

The CTF statute governs that a municipality can only use these funds for the acquisition, development, and maintenance of “new conservation sites” or for capital improvements or maintenance for recreational purposes on any public site.

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

**CONSERVATION TRUST FUND SUMMARY**

	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>FUND BALANCE - BEGINNING</b>	<b>100,182</b>	<b>27,043</b>	<b>27,253</b>	<b>36,333</b>
<b>REVENUES</b>				
71-430-10 Lottery Proceeds	31,295	32,500	34,800	35,000
71-430-20 Interest on Investments	144	60	280	575
<b>TOTAL REVENUES</b>	<b>31,439</b>	<b>32,560</b>	<b>35,080</b>	<b>35,575</b>
 <b>TOTAL SOURCES</b>	 <b>131,621</b>	 <b>59,603</b>	 <b>62,333</b>	 <b>71,908</b>
<b>EXPENDITURES</b>				
71-50-715 Whiting Park Play Equipment	-	-	-	-
71-50-725 Pool & Ice Rink Recreation Project TBD	-	-	-	-
71-50-730 Information Center Park Camping	-	-	-	-
71-50-735 Eagle Valley Elementary GOCO Match	-	-	-	-
71-50-740 Eagle Park Ice Rink Liner	-	-	-	-
71-50-745 Sowing Seeds	-	-	-	-
71-50-750 Park Improvements	104,368	26,000	26,000	-
71-50-950 Transfer to Capital Imp. Fund	-	-	-	-
71-50-900 Contingency	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>104,368</b>	<b>26,000</b>	<b>26,000</b>	<b>-</b>
 <b>FUND BALANCE - ENDING</b>	 <b>27,253</b>	 <b>33,603</b>	 <b>36,333</b>	 <b>71,908</b>

# Open Space Fund

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## **DESCRIPTION**

The Open Space fund was created in 1996 after the passage of a citizen ballot measure that implemented a \$2 per night lodging tax. To this day, the \$2 per night lodging tax remains as the sole source of dedicated revenue for the Open Space Fund. Staff continually works to secure grant money and establish partnerships with Eagle County, the Eagle Ranch Wildlife Committee, and other entities to best leverage the funding generated by the lodging tax. All Open Space related expenses, including personnel, are paid out of the Open Space Fund.

Per the 1996 ballot language, Open Space funds are to be used for the following: “...*the preservation of agricultural lands and for acquisition, maintenance and management of land and easements in and around the town for open space buffer zones, trails within open space areas, wildlife habitats and wetland preservation.*” In 2014, voters approved an amendment to that language which added to following allowed uses of open space funds: “.....*construction and maintenance of soft path recreation trails connecting to the existing Eagle area trails system and the construction of facilities which will serve open space users such as restrooms, parking areas and other physical improvements which improve the quality of the users experience when utilizing Town open space and adjacent lands.*” This 2014 ballot question passed by an 87% approval margin, providing a clear message as to just how much the citizens of Eagle value their open space and the outdoor recreation opportunities it affords them. The margin of approval reinforced what Town officials have long heard from residents and in both formal and informal conversations, and through surveys such as the Town of Eagle Community Surveys conducted in 2004, 2007, and 2013. Conserving open space is not only a closely held value for the citizens of Eagle, it is an essential component of their overall quality of life.

In the early years, the focus of the open space fund was on land acquisition and stewardship. The goal was to build up the fund balance. The Town’s Open Space fund, established seven years prior to the passage of Eagle County’s Open Space Tax, which was passed in 2003. By 2004, the Town recognized that a part-time staff person was necessary to manage the demands placed on its open space lands and growing trail system. The first Open Space Coordinator was hired that year. Since then, the scope and popularity of the Open Space program has continued to grow. Eagle’s active citizenry continued to expand, and with the growth came the desire to improve, not only outdoor recreation experiences on Town owned open space, but on surrounding BLM lands as well. Over the last few years the Town has established a strong partnership with the County’s Open Space program which has allowed both programs to leverage their funds for the purchase of important open space parcels including Confluence Park and the recently acquired Abram’s Creek Open Space. The Open Space fund has evolved from purely a bank account for potential acquisitions to a well-rounded municipal open space program that works to provide conscientious land stewardship and management while also providing excellent outdoor recreation opportunities for its citizens and visitors alike.

## **2016 ACCOMPLISHMENTS**

- Purchased the A&R Investments property, which is now protected in perpetuity as Town owned open space (now called the Abrams Creek Open Space). Leveraged Town funds heavily contributing \$144,000 (20% of the purchase price), with the other 80% of the funding provided by the Town’s partners including Eagle County and the Eagle Ranch Wildlife Committee. The purchase protects critical winter wildlife habitat and provides for long envisioned and key trail connections. This land acquisition accomplished a goal that the Town had been working to achieve for more than 15 years.

- Exercised diligent public land stewardship of Town open space property by developing a Restoration Requirements document which spelled out the necessary best practices for revegetating the 2016 Black Hills pipeline construction project corridor that crossed Abrams Creek, Second Gulch, Mayer Gulch, and sections of the Eagle Ranch neighborhood. Negotiated a \$150,000 letter of credit which the Town can draw upon in future years in the event Black Hills were to default on their agreed to restoration responsibilities. Although not a Town budgeted or sponsored project, this was a project that legally had to be accommodated on Town open space lands and involved significant staff time.
- Constructed the bicycle pump track at the Pool and Ice Rink facility, including track, irrigation, and landscaping which has been extremely popular and is heavily used.
- Installed new and updated trailhead kiosks and wayfinding trail signage to assist locals and visitors alike with a positive recreation experience.
- Provided federal permitting, logistics, and venue support for large scale special events held on Town open space including the Eagle Outside Festival, the GoPro Mountain Games, and the Colorado High School League Mountain Biking Championships.
- Performed annual open space stewardship tasks, including noxious weed abatement, pest control, hazard mitigation, trail maintenance, and winter wildlife closures.
- Managed and supported volunteer groups and professional contractors who performed trail construction and maintenance tasks.

## **GOALS**

Town of Eagle Open Space funds are managed in accordance with the goals set forth in the Town's guiding open space plan titled, Eagle Area Open Lands Conservation Plan. These goals include the following:

- *Conserve Natural Characteristics*
- *Protect Critical Wildlife Habitat*
- *Maintain Scenic Qualities*
- *Provide Appropriate Recreational Opportunities*
- *Minimize Adverse Impacts to the Natural Environment*

In recent years, the Town recognized that Town's beautiful natural areas and excellent trail system could not only serve to enhance the quality of life for its citizens but also serve as a driver for economic growth by marketing its potential for increased tourism.

## **OJECTIVES**

- To complete the design and construction of the Abram's Creek Open Space to Third Gulch trail connection
- To provide funding for any high priority open space acquisition and/or recreation access easement opportunities that might arise in 2017.
- To provide professional, internal staffing support for high priority, open space related projects. This would include projects such as implementation of the Eagle River Corridor Plan and River Park project.
- To complete trail and other amenity maintenance projects in 2017 using both seasonal employee and volunteer time.
- To expand natural history interpretation and environmental education opportunities through designing and securing funding for a nature center in 2017.

## **HIGHLIGHTS**

A significant highlight of the 2017 budget is the addition of a Seasonal Open Space/Trails Technician position. This Town employee would be supervised by the Open Space Coordinator, and their duties would include trail construction and maintenance, installing signage, maintaining trailhead and other open space related facilities, and regulation education and enforcement tasks. This position would provide a cost effective, dedicated labor source for completing tasks that cannot always be attended to with current Open Space staffing levels and volunteer labor.

## **CHANGES IN FUND GENERATED REVENUES**

Based on 2016 lodging tax receipts and occupancy trends, it is projected that open space revenue will experience roughly a 20% increase in annual revenue. Open Space staff will continue to pursue grant funding opportunities and partnerships with the County, Eagle Ranch Wildlife Committee, and the BLM, among others. If the 1B Open Space initiative on the County's November Ballot were to pass, it would enable the Town to apply for County Open Space funds for funding trail projects, further enhancing the Town's Open Space capabilities.

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

**OPEN SPACE PRESERVATION FUND SUMMARY**

	ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>FUND BALANCE - BEGINNING</b>	<b>1,204,372</b>	<b>1,074,074</b>	<b>1,057,779</b>	<b>787,220</b>
<b>REVENUES</b>				
81-430-10 Lodging Tax	121,626	124,000	132,000	136,500
81-430-15 Penalty & Interest	-	-	-	-
81-430-20 Interest on Investments	2,444	2,000	6,100	4,000
81-430-30 Usage Fees	570	300	300	300
81-431-00 State Grants (GOCO)	-	-	41,015	-
81-433-00 Other Grants	-	-	10,000	10,800
81-434-10 Reimbursable Revenue	-	-	37,527	-
81-436-70 Miscellaneous	-	-	-	-
<b>TOTAL REVENUES</b>	<b>124,640</b>	<b>126,300</b>	<b>226,942</b>	<b>151,600</b>
<b>TOTAL SOURCES</b>	<b>1,329,012</b>	<b>1,200,374</b>	<b>1,284,721</b>	<b>938,820</b>
<b>EXPENDITURES</b>				
Operating Expenses	122,597	140,784	162,418	614,654
Capital Expenditures	148,636	393,000	335,083	76,000
<b>TOTAL EXPENDITURES</b>	<b>271,233</b>	<b>533,784</b>	<b>497,501</b>	<b>690,654</b>
<b>FUND BALANCE - ENDING</b>	<b>1,057,779</b>	<b>666,590</b>	<b>787,220</b>	<b>248,167</b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: OPEN SPACE

<b><u>SUMMARY OF EXPENDITURES</u></b>	<u>ACTUAL 2015</u>	<u>BUDGET 2016</u>	<u>REVISED 2016</u>	<u>BUDGET 2017</u>
PERSONNEL SERVICES	33,328	39,993	41,300	65,304
SUPPLIES	21,574	19,300	19,150	7,800
PURCHASED SERVICES	56,037	61,237	81,714	36,300
FIXED CHARGES	4,875	5,254	5,254	5,250
CAPITAL EXPENDITURES	148,636	393,000	335,083	76,000
CONTINGENCY	6,784	15,000	15,000	500,000
<b>TOTAL EXPENDITURES</b>	<b><u>271,233</u></b>	<b><u>533,784</u></b>	<b><u>497,501</u></b>	<b><u>690,654</u></b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: OPEN SPACE

**DETAIL OF EXPENDITURES**

		ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>PERSONNEL SERVICES</b>					
81-50-110	Salaries & Wages	28,633	35,518	35,518	58,025
81-50-120	Overtime	773	-	870	-
81-50-125	Bonus	325	325	598	326
<b><i>Employer Contributions</i></b>					
81-50-141	Unemployment Insurance	89	108	111	175
81-50-142	Workmen's Compensation	1,235	1,300	1,374	2,314
81-50-144	F.I.C.A.	2,274	2,742	2,829	4,464
<b>TOTAL PERSONNEL SERVICES</b>		<b>33,328</b>	<b>39,993</b>	<b>41,300</b>	<b>65,304</b>
<b>SUPPLIES</b>					
81-50-210	Office Supplies	-	50	50	50
81-50-225	Uniforms	-	250	100	250
81-50-230	Repairs & Maintenance Supplies	20,659	11,500	11,500	4,000
81-50-231	Vehicle Repair & Maintenance Supplies	109	3,000	3,000	500
81-50-235	Equipment (non-capital)	806	4,500	4,500	3,000
<b>TOTAL SUPPLIES</b>		<b>21,574</b>	<b>19,300</b>	<b>19,150</b>	<b>7,800</b>
<b>PURCHASED SERVICES</b>					
81-50-310	Communication & Transportation	210	300	150	300
81-50-351	Legal Services	813	1,000	1,000	1,000
81-50-352	Auditing Services	1,382	-	-	-
81-50-355	Appraisals	2,484	5,000	1,500	3,000
81-50-359	Grant Writing Services	-	10,000	-	-
81-50-360	Repair & Maintenance	21,460	6,500	6,500	8,000
81-50-361	Trail Repair & Maintenance	15,000	16,000	10,500	4,000
81-50-363	Weed & Pest Control	13,489	12,000	12,000	9,000
81-50-362	Computer/Software Support	238	1,937	1,937	2,000
81-50-365	Surveying Services	961	5,000	5,000	5,000
81-50-366	Reimbursable Services	-	-	37,527	-
81-50-370	Recreation Lease	-	-	-	-
81-50-380	Tuition & Books	-	500	100	1,000
81-50-745	Recreation Tourism Enhancements	-	-	-	-
81-50-394	Volunteer Recognition	-	3,000	1,000	3,000
81-50-395	Contracted Services	-	-	4,500	-
<b>TOTAL PURCHASED SERVICES</b>		<b>56,037</b>	<b>61,237</b>	<b>81,714</b>	<b>36,300</b>
<b>FIXED CHARGES</b>					
81-50-510	Insurance	4,875	5,254	5,254	5,250
<b>TOTAL FIXED CHARGES</b>		<b>4,875</b>	<b>5,254</b>	<b>5,254</b>	<b>5,250</b>

**TOWN OF EAGLE  
2017 ANNUAL BUDGET**

FUND: OPEN SPACE

**DETAIL OF EXPENDITURES (continued)**

		ACTUAL 2015	BUDGET 2016	REVISED 2016	BUDGET 2017
<b>CAPITAL EXPENDITURES</b>					
81-50-710	Capital Outlay	-	-	-	-
81-50-715	Acquisitions	-	50,000	149,000	-
81-50-730	Brush Creek Inventory & Enhancement	-	5,000	-	5,000
81-50-747	Trail Construction	51,599	25,000	-	30,000
81-50-748	Information Center Boat Ramp	32,283	-	-	-
81-50-749	Arroyo Trailhead Bathroom	-	-	-	-
81-50-752	Eagle River Planning	29,561	-	-	-
81-50-753	Eagle River Park Improvements	31,318	150,000	113,083	-
81-50-755	Swallow Oil Property	3,876	-	-	-
81-50-756	Pool & Ice Campus Improvements	-	63,000	73,000	6,000
81-50-757	Campground	-	100,000	-	10,000
81-50-758	Nature Center	-	-	-	25,000
	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>148,636</b>	<b>393,000</b>	<b>335,083</b>	<b>76,000</b>
81-50-900	<b>CONTINGENCY</b>	<b>6,784</b>	<b>15,000</b>	<b>15,000</b>	<b>500,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>271,233</b>	<b>533,784</b>	<b>497,501</b>	<b>690,654</b>