

# 2020 BUDGET

---



---

**TOWN OF EAGLE**







## 2020 BUDGET DOCUMENT TABLE OF CONTENTS

	<u>PAGE</u>
<b>TOWN OFFICIALS</b>	I
<b>ORGANIZATION CHART</b>	II
<b>BUDGET MESSAGE</b>	1 – 5
<b>MISSION, VISION, AND VALUES</b>	6
<b>ABOUT EAGLE AND OUR HISTORY</b>	7 – 9
<b>FINANCIAL &amp; BUDGET POLICY STATEMENTS</b>	10 – 12
<b>BUDGET CALENDAR</b>	13
<b>FUND STRUCTURE OVERVIEW</b>	15 – 17
<b>BUDGET SUMMARY – ALL FUNDS</b>	19 – 20
<b>GENERAL FUND</b>	
General Fund Budget Summary	21
Detail of General Fund Revenue Sources & Inter-Fund Transfers	22 – 23
<b>Detail of Departmental Expenditures:</b>	
General Government Department	25
General Administration Department	27
Community Development Department	29
Streets Department	31
Engineering Department	33
Building & Grounds Department	35
Public Safety Department	37
Municipal Court Department	39
Information Center Department	41
Marketing & Events Department	43
<b>WATER FUND</b>	
Water Fund Budget Summary	45
Detail of Water Fund Revenue Sources	46
Summary of Water Fund Expenditures	47



**WASTE WATER FUND**

Waste Water Fund Budget Summary	49
Detail of Waste Water Fund Revenue Sources	50
Summary of Waste Water Fund Expenditures	51

**REFUSE FUND**

Refuse Fund Budget Summary	53
Detail of Refuse Fund Revenue Sources	54
Summary of Refuse Fund Expenditures	55

**STORMWATER FUND**

Stormwater Fund Budget Summary	57
Detail of Stormwater Fund Revenue Sources	58
Summary of Stormwater Fund Expenditures	59

**BROADBAND FUND**

Broadband Fund Budget Summary	61
Detail of Broadband Fund Revenue Sources	62
Summary of Broadband Fund Expenditures	63

**CAPITAL IMPROVEMENTS FUND**

Capital Improvements Fund Budget Summary	65
Detail of Capital Improvements Fund Expenditures	66

**SALES TAX CAPITAL IMPROVEMENTS FUND (RIVER PARK FUND)**

Summary Budget Statement	67
--------------------------	----

**CONSERVATION TRUST FUND**

Summary Budget Statement	69
--------------------------	----

**OPEN SPACE PRESERVATION FUND**

Open Space Fund Budget Summary	71
Summary of Open Space Fund Expenditures	72

**APPENDIX**

Strategic Plan	<i>Appendix 1</i>
Pay Plan & Employee Holiday Schedule	<i>Appendix 2</i>
Fee Schedule	<i>Appendix 3</i>
Debt Schedule	<i>Appendix 4</i>
Capital Improvements Plan: 2020 – 2024	<i>Appendix 5</i>
Account Classifications	<i>Appendix 6</i>
Mill Levy and Budget Adoption Ordinances	<i>Appendix 7</i>
Glossary & Acronyms	<i>Appendix 8</i>



## **TOWN OFFICIALS**

### **TOWN BOARD OF TRUSTEES**

Anne McKibbin, Mayor

Kevin Brubeck, Mayor Pro-tem

Andy Jessen

Mikel "Pappy" Kerst

Matt Solomon

Scott Turnipseed

Paul Witt

### **TOWN BOARD APPOINTED OFFICIALS**

Brandy Reitter, Town Manager

Erik Johnson, Town Judge

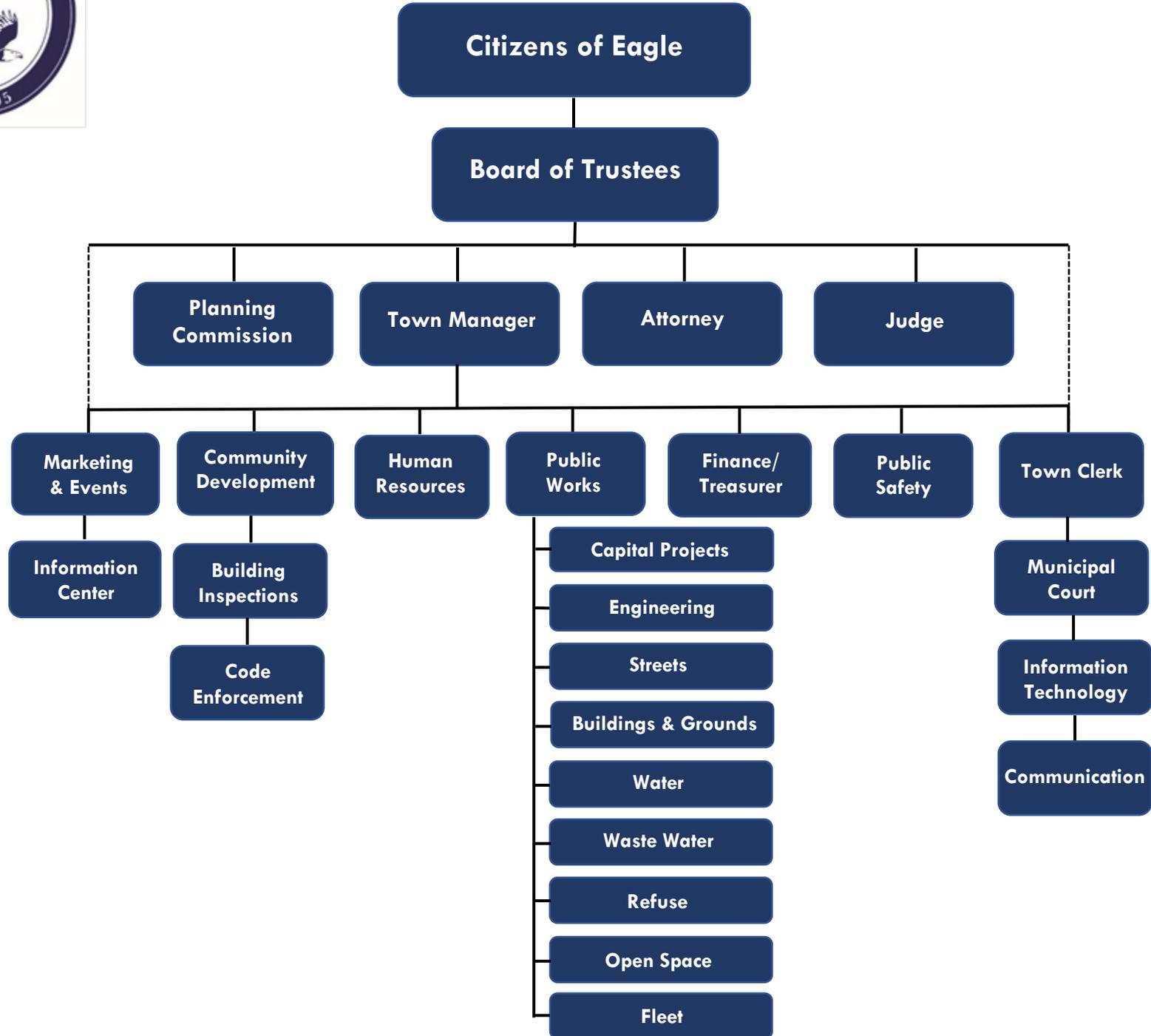
Jill Kane, Treasurer

Matt Mire, Town Attorney

Jenny Rakow, Town Clerk



# TOWN OF EAGLE ORGANIZATIONAL CHART





December 10, 2019

Honorable Mayor and Members of the Board of Trustees:

The 2020 Budget presented to you is a balanced approach to revenues and expenditures for all funds. Although needs typically exceed the availability of resources, the budget manages to accomplish the priorities of the Board of Trustees, staff, the community, and maintains the current level of service. The budget is a living document that serves as a planning tool for the upcoming year. The Board and staff refer to the budget all year to plan and execute the priorities of the community.

There are different areas of the budget that achieve the goals of the Town of Eagle and they are provided below:

#### **Economic Outlook**

Sales tax collections continue to improve. Overall sales tax collections are up around 10% over what was budgeted in 2019. In 2020, the Town is proposing a conservative 5% in sales tax collections. Overall sales tax revenue in the General Fund will increase by \$117,723 over 2019. The Town will keep fees for development the same as 2019. These revenues include planning and zoning fees and reimbursables. The total of all sources of funds is \$7,104,123 which represents a 1% increase over last year.

In 2020, the Town will receive impact fees resulting from the approval of the Reserve at Hockett Gulch. The 2020 budget reflects the impacts fees that will be paid to the Town in 2019 as a result of an approval on an annexation and Planned Unit Development (PUD) by the board. The following fees will assist the town will providing services and accommodating growth:

- Highway 6/Grand Avenue improvements - \$950,000
- Street impact fees to improve and maintain roads - \$366,465
- Fee in lieu of water rights dedication - \$950,000
- Public safety impact fees for one-time capital and equipment purchases - \$668,000
- Fee in lieu of park land dedication - \$40,000

Over the course of the buildout, the Town will receive \$4,251,137 in water PIF payments and \$3,593,000 in sewer PIF payments. These revenues will be recognized at the time building permit approvals. The Reserve at Hockett Gulch will have a \$10,818,602 one-time positive revenue impact to the Town.

#### **Economic Development Initiatives**

Most of the Town's revenues are generated by sales tax and economic development is important to ensure long-term financial stability. There are a few investments that the Town is making in economic development in 2020.

- Downtown Revitalization and Commercial Districts – The Town will begin to implement the results of the Community Assessment developed in 2019. In addition, staff is working with Red Development to rezone and update the defunct PUD to include commercial zoning. The process

will include developing a sub-area plan and updating the annexation agreement to make it more attractive to a buyer to expand this important commercial area.

- Public Art Gateway – The Town will work with Alpine Lumber to construct and install the art wall mural project.
- Marketing & Events – The Town will continue successful marketing efforts from previous years. Staff has planned to complete a brand refresh of Eagle Outside. In addition, the Town will seek proposals from interested parties to help program the new Eagle River White Water Park.
- Eagle River Park – The Town completed phase one of the Eagle River White Water Park and the process and construction was very successful. Staff will continue to budget for phase two improvements and maintenance.
- Broadband – The Town approved participation in the NWCCOG’s Project THOR. In 2019, the Town constructed a fiber meet-me-center at Town Hall in anticipation of providing service to the Town and community. Staff hired a consultant to complete broadband assessment and feasibility study to determine how to deploy municipal broadband. The study will be completed in 2019 and staff will implement recommendations in 2020. The Town is also working with Comcast on a new Franchise Agreement and will start a fiber build in Eagle over the next two years. This will result in more complete coverage, better services, and give the community more options for service providers.

### **Long Range Planning Initiatives**

The Town has prioritized long-range planning and developing a vision that will inform several of the projects that Community Development is working on. These projects will set the foundation for how the Town will develop and growth. Below is a list of initiatives that are slated for 2019:

- Rewrite of the Land Use Code – In 2020, the Town will complete the rewrite of the land use code and present it to P&Z and the Board of Trustees.
- Comprehensive Plan Update – The new plan will be completed in 2019 and will be adopted by January 2020. The new plan will help guide all land use decisions and inform the new land use code.
- Highway 6/Grand Avenue Plan – The Town will kick off the corridor planning effort for Grand Avenue in 2020. The consultant and staff will work with a steering committee to develop a plan that will take approximately 2 years.
- Open Space Master Plan – In 2020, staff will complete this plan for the purpose of identifying improvements that need to be made to town-owned open space.

### **Infrastructure and Capital Improvements**

The Town has several important infrastructure projects in the works. In 2018, staff developed the Town’s first Capital Improvement Plan. The Town will continue the execution of that plan and identification of additional projects. In 2020, the Town is planning to work on the following projects:

- Lower Basin Water Treatment Plant – the Town kicked off the construction of the facility in 2017 and the project is 50% completed. The original project budget was \$27 million, and the Town will complete the remaining \$14 million in 2020.
- Capital Improvement Identification Planning – In 2020, the Town will hire a consultant to improve the CIP and develop a 10-year plan. Staff has done a good job of identifying capital but could benefit from having capacity to complete a comprehensive capital improvements list.
- Pool & Ice Rink Recreation Campus Improvements – The Town partnered with Mountain Recreation to solicit feedback from the community on the improvements they would like to see for the facility. The plan was completed in 2019, and the Town will work with Mountain Recreation on a funding model to make the recommended improvements.
- Pavement Management – Public Works continues to complete maintenance and improvements. In 2020, the Town will complete maintenance on Capitol from 4<sup>th</sup> to 5<sup>th</sup> Street. As part of the plan, staff will set aside funds to make improvements to some sidewalks in town.

### **Public Safety Investments**

The Town continues to prioritize investments in public safety. As Eagle grows it is important to provide safety and reliable services. Below are items that are funded in 2020 to ensure that we keep making improvements in this area:

- Backup Generators – Public Works will install backup generators at the Upper Basin and Lower Basin Water Treatment Facilities. This will improve how the Town responds to an emergency, power outages, and natural disaster events.
- Police Department Equipment and Fleet Upgrades – The Town will continue the replacement cycle for patrol cars. In 2020, staff will replace two cars. The Police Department will upgrade all radios to ensure that equipment aligns with other agencies in Eagle County. This will provide for unified communication capabilities.

### **Sustainability and Conservation**

Several investments were made in 2019 in strategies to assist with funding sustainability, water and land conservation. In 2020, the Town will fund many of the strategies to save money and improve the environment. Those projects are listed below:

- Water Conservation – Public Works will install a xeriscape demonstration garden at the Eby Creek Road and Market Street roundabout. This will reduce the amount of outdoor irrigation required to maintain the landscaping. Town Hall is planning to replace faucets, fixtures, and toilets with low flow systems to reduce water consumption and improve efficiency.
- Lighting Upgrades – The Town will replace lights at the Water Treatment Plant with LED lights. This will save the Town money and is better for the environment.
- Source Water Protection Initiatives – The Town completed the planning effort for this initiative in 2019. In 2020, staff will begin to execute the implementation plan for this project.

### **Structural and Organizational Changes**

The Town is proposing a few changes to departments, staffing, and funds. In 2019, it was clear that staffing capacity was an issue. In order to ensure that we maintain a positive organizational culture, the Town has proposed making investments in the workforce in 2020. These investments include:

- Staff Changes – The Town is creating two positions in 2020. Public Works will have new Streets Maintenance FTE and Public Safety will receive an additional Patrol Officer. In Engineering, we will replace the Senior Engineer with a development review contract to handle the development growth over the next 2 years. The Town will align the information staffing hours so that we are only staffed when we are busy.
- Pay Plan – Human resources completed a comprehensive assessment of wages and grades of the pay plan for 2020. This resulted in adjusting all ranges by 8% or more. The Town also made market adjustments for 20 employees.

The Town is proposing a few department reorganizations in 2020. These changes are important and will ensure that the Town is being efficient and effective with it comes to service delivery. These changes are listed below:

- Public Works – The department lacks structure which is typical of a smaller town. Eagle is evolving and in order to plan for growth, staff worked together to develop an operational structure for the department. In 2020, we have created division leads and added several positions to the pay plan for employees to grow and develop professionally. Going forward positions will consider a career track to improve employee retention.
- Information Center – The Town has supported the information center for several years. The current focus is retail and Town staff is proposing to shift the focus away from retail and more towards marketing and tourism as a core function. In 2020, the Town will no longer sell retail items and goods at the information center.

There are three new operations that the Town is proposing to address infrastructure or policies that were supported by the Board of Trustees at previous meetings. The Town has proposed establishing a Stormwater Management Fund and a Municipal Broadband Fund. These funds are considered enterprises and fees for service will cover the associated costs. In addition, the Board of Trustees will have a separate budget from General Government to make it easier to track expenditures throughout the year.

### **Insurance & Benefits**

In 2019, the Town made several changes to health benefits due to increasing costs. In 2020, the Town's costs increased by 4%. This is considered low because we had a good year with claims. Based on this, the Town will keep insurance costs to employees the same as 2019. The Town does not anticipate the need to change carriers in 2020, however, it is likely that this will be something we consider in the future. The Town continues to assess how to improve health benefits while keeping costs down each year.

In 2020, the Town will offer ICMA-RC which has an attractive 457 plan geared towards the public sector. Employees have requested more retirement options and the Town can accommodate that. Even though this is an addition, there is no plan to make changes to the retirement matches provided by the Town.

Human Resources will continue administering the wellness program for employees and insurance discounts for participation as well as the Employee Assistance Program.

In 2020, the Town will see a slight increase in expenses for CIRSA and Pinnacol. The budget includes a 5% increase for both plans. The terms and conditions of our plans will not change this year. Our worker compensation claims are down and that is the result of the hard work the safety committee is doing to make sure the Town maintains a safe work environment.

**Conclusion**

The Town continues to execute the Strategic Plan and make investments in economic development. The Town is growing and will continue to be the beneficiaries of development. The 2020 budget reflects new economic investments that will pay off over time. It is our goal to become a standard driven organization and operate with professionalism. Progress made towards proactive policies and initiatives will serve the Town well. The budget builds on these efforts.

The development of the 2020 budget was a collaboration between all departments and was a display of teamwork. Thanks to the entire team for their efforts.

Respectfully submitted,



Brandy Reitter  
Town Manager  
Town of Eagle

## TOWN OF EAGLE MISSION, VISION & VALUES

### MISSION

Maintain and enhance quality of life for everyone in our community

### STAFF BEHAVIORAL VALUES

We are guided in our daily decisions and activities by these values:

#### **Integrity**

We are open, honest, and ethical in all our communications and actions.

#### **Respect**

We thoughtfully consider each other's differences and opinions.

#### **Commitment**

We give our individual best to get the job done right.

#### **Responsibility**

We are accountable for our behaviors, actions, and use of public resources.

#### **Collaboration**

We listen and openly share our ideas to achieve better decisions and outcomes.

#### **Leadership**

We are proactive in advancing the interests of our communities

### VISION

The Town of Eagle is a vibrant community that respects and includes all residents, neighbors and visitors.

### BUSINESS VALUES

Sound Planning and  
Appropriate Investment

Reliable and Cost  
Effective Services

Economic Development

Sound Finances and  
Increasing Efficiency

Protecting Public  
Health, Safety, and the  
Environment

Transparency and  
Community  
Engagement

*\* Please find the Strategic Plan in the appendix of the budget*

## **ABOUT THE TOWN OF EAGLE, COLORADO**

### **The Community**

The Town of Eagle is located on the western slope of the Rockies, halfway between Denver and Grand Junction, the Town of Eagle (pop. Approximately 6,875) is one of Colorado's best kept secrets. Eagle offers access to epic mountain biking, trail running and hiking, golf, kayaking, rafting, snowmobiling, hunting, and gold-medal fly fishing. In addition to a variety of public parks, there are over 1,000 acres of town owned public open space. The Town has a sustained commitment to facilitate and provide quality of life improvements for its residents. Located a short drive from Vail and Beaver Creek, residents also enjoy world-class amenities provided by these resorts. The Eagle County Regional Airport is located just five miles west of Town and serves both commercial and private aviation. Eagle is a thriving recreational community and is a great place to live, work, or visit.

Eagle, the county seat, is a traditional town with a main street lined with shops and cafes. Eagle boasts a variety of great neighborhoods, excellent parks, over 100 miles of single-track trails, concerts in the park, an Arnold Palmer designed golf course, a county-fair venue, and a variety of restaurants. The community has an authentic western flavor and friendly vibe, attracting top-notch events and outdoor adventurers. Its population includes a variety of age groups and income levels. Eagle enjoys a mountain climate with warm dry summers and moderate winters. Average temperatures averages from 33 degrees in January to a high of 85 in July. Typical snowfall is 10-12 inches per month in December through April, yet Eagle boasts over 290 days of sunshine per year.

### **The Town's Organization**

Established in 1887, incorporated in 1905, the Town of Eagle became the County seat in 1920. The Town is a council-manager form of government led by a 7-member board of trustees elected for four-year terms. The trustees appoint the Town Manager, Town Attorney, Municipal Court Judge, Town Clerk and Treasurer. The Town has a staff of approximately 50 dedicated full and part-time employees. Eagle provides a full range of services including: police protection, water and wastewater services, street and parks maintenance, community and economic development, and events planning. Fire service is provided by the Greater Eagle Fire Protection District.

The mayor, trustees, and employees of the Town are committed to maintaining and enhancing the quality of life for everyone in the community.

### **Eagle's Rich History**

*(Pictures and Excerpts from Eagle County Historical Society)*

In the early 1880's, the town site of our present Town of Eagle was covered with sagebrush, grass, and small bushes. The first person to live on what is now the town site was William Edwards. Mr. Edwards laid claim to land on the Eagle River at the mouth of Brush Creek. He laid out a town site which he called Castle. Gradually the people began moving down the Eagle River Valley.

## Eagle's Rich History (continued)



Until 1887 the only way that people could get into Castle was by wagon road. In this year, the Denver and Rio Grande Western Railroad extended their line through the Eagle Valley. They built a bridge opposite Castle and also built a section house and a water tank.

Soon people came from around the country to settle ranches located on Brush Creek and the Eagle River where they farmed the land and raised horses, cattle and sheep. The people thought a school was necessary for their children, so a school district was established and a school board elected. The first schoolhouse was finished in 1890.



In 1891 a document was made recording the statement "Town of Castle". The "Town of Castle" was sold for taxes (\$74.58). Mr. B. Clark Wheeler, who was then the owner of the town site, redeemed the tax sale certificate and later in 1893, sold his entire holding to A.A. McDonald of Leadville. In 1895, Mr. McDonald dedicated the town site as the "Town of McDonald".

The "Town of McDonald" was sold shortly after the renaming. In 1896 the Town became known as the "Town of Eagle". The Town of Eagle was officially incorporated on March 17, 1905 as a statutory town pursuant to the constitution and laws of the State of Colorado.

In 1902 the population of Eagle was 140 and there was much talk about making Eagle the County Seat.

In May 1913, the voters petitioned the Town Council to construct a sewer system, after much debate and having estimates made, the contract was awarded to H.B. Ikeler for 11 thousand dollars. A year later the system was accepted to be paid for over a period of years by lot assessments.



In the fall of 1920 the removal of the county seat was again voted on and Eagle finally obtained a substantial majority.

In 1923, the town council voted a fund of \$297.50 to purchase fire equipment and a voluntary fire company was formed. There was no genuine need for it until 1931, when the Nogal Building burned down, which housed the "Eagle Valley Enterprise".

In 1929 a water tank holding 200,000 gallons was built up Brush Creek near the Alex MacDonnell Ranch, and in 1930 the town water rights were obtained.

## Eagle's Rich History (continued)



In 1932, the courthouse was built and the following February 1933, just fifty years after the forming of the county, the county offices were moved into their own home.

In 1934 Eagle had a population of about 341 people and was still growing, as it was a very flourishing town.

On August 1, 1934 the new Highway No. 40 opened for travel.

On May 5, 1939, a flying field on Cooley Mesa was proposed. The owners of the mesa willingly loaned the land for this purpose. The field was improved by citizens of Eagle making a 1 half mile runway.



The official census taken by the Eagle Young League counted the population in March of 1940 to be 543 citizens.

In the 2000 Census Eagle's population was 3,032 and in 2015 the population was estimated at 6,678.



## **2020 Financial & Budget Policy Statements:**

---

The purpose of financial policies is to enable the Town to achieve and maintain a stable and positive long-term financial condition. More specifically, it is to provide guidelines for the Finance Director in planning and directing the Town's day to day financial affairs so recommendations can be made to the Town Manager.

The scope of these policies includes accounting, auditing, financial reporting, internal controls, operating and capital improvements program, revenue management, cash and investment management, expenditure control, asset management, debt management and planning concepts. The financial policy statements define objectives, establish rules with parameters and express guidelines for fiscal guidelines by the Town in connection with the operating budget and capital improvement program.

Financial policies will be reviewed annually by the Town Manager and Finance Director as a part of the budget process. in future years.

### **Financial Reporting Entity:**

The Town is a "statutory" organization and as such must comply with the statutes of the State of Colorado regarding such entities. The Town operates under a Town Board and provides the following services: public safety (police), streets, water, waste water, refuse, marketing and events, public improvements, open space preservation, community development, and general administration services.

The Town of Eagle was originally incorporated in 1905. The Town is governed by an elected mayor and an elected Board of Trustees ("Board") which is responsible for setting policy, appointing administration personnel and adopting an annual budget in accordance with state statutes.

### **Financial Reporting and Auditing:**

The Town will establish and maintain a high standard of accounting practices. Accounting standards will conform to Generally Accepted Accounting Principles ("GAAP") as outlined by the Governmental Accounting Standards Board ("GASB"). Accounting standards will reflect Best Practices recommended by the Government Finance Officers Association ("GFOA").

After each fiscal year, a comprehensive annual financial report will be prepared for the Town and a certified public accounting firm will conduct an audit of the Town's records. The comprehensive annual financial report will include an independent audit opinion regarding presentation of the financial statements, taken as a whole, in conformity with accounting principles generally accepted in the United States. This report shall be made available to the Board, staff, bond-rating agencies and the general public.

### **Budget Overview:**

The preparation and adoption of the annual budget is an important exercise for the entire organization. Sound financial practice and the desire to maintain a strong credit rating dictate that the budgets be balanced, constantly monitored and responsive to changes. The process encompasses an extended period of planning, review, forecasting and priority setting. The Town's annual budget is a comprehensive fiscal plan which spells out how services will be provided and community improvements will be achieved. Upon its adoption by Board, it becomes a controlling mechanism by which to measure the resources receipted and expenditures made to meet approved objectives.

## **2020 Financial & Budget Policy Statements (continued):**

---

### **Budget Overview (continued):**

The annual budget is a plan which provides the Board and Town Manager with the financial information necessary for the allocation of resources to accomplish the goals and objectives of the Town. The provision of municipal services is accomplished through the budget. The budget, along with the annual appropriation ordinances, provides the basis for the control of expenditures and sets the financial guidelines for the Town. The basic legal requirements and budget process are defined by the State Constitution and the Town Code. Board approves the budget objectives.

### **Fiscal Year:**

The fiscal year of the Town shall begin on the first day of January and end on the last day of December.

### **Budgets and Budgetary Basis of Accounting:**

Annual budgets for governmental funds (General Fund, Capital Improvements Funds, and Special Revenue Funds) are prepared using a modified accrual basis of accounting which is consistent with generally accepted accounting principles (GAAP). Modified accrual basis of accounting recognizes revenues in the accounting period in which they become available and measurable, and expenditures are recognized in the accounting period when a liability is incurred, if measurable, except for interest on long-term debt, which is recognized when due.

Annual budgets for the Town's Enterprise funds (Water, Waste Water, Refuse) are also prepared using a modified accrual basis of accounting, which includes capital expenditures and current debt service principle and interest payments, and excludes depreciation, amortization, and adjustments for accrued compensated absences. Although this basis is not consistent with GAAP for enterprise funds, it is common practice among municipalities and is acceptable to our auditors. This practice allows the Town to adopt the spending measurement focus consistent with the other governmental funds.

### **Budget Calendar:**

The budget calendar provides a "big picture" view of the budget process which can help to ensure that all aspects of the budget process have been considered and that adequate time has been provided to meet deadlines. It also informs stakeholders when key budget tasks, events, and decisions will occur so they have an opportunity to plan and to participate in the process. Therefore, a Budget Calendar for the following year will be included as a part of the adopted annual budget.

### **Budget Control and Accountability:**

Monthly expenditure reports will be made available to enable department heads to manage their budgets and to support the Finance Director in monitoring the budget authorized by the Board of Trustees. The Finance Director will prepare a quarterly summary revenue and expenditure reports for the Board of Trustees to be discussed at a Board of Trustees meeting to assist in the understanding of the overall budget and the Town's financial status.

Department heads shall be solely responsible for insuring their department budgets do not exceed overall budgeted amounts. Failure to achieve budgetary control of their individual budgets will be looked into by the Town Manager or Finance Director. The point of budgetary control is at the department level for department heads.

## **2020 Financial & Budget Policy Statements (continued):**

---

### **Budget Control and Accountability (continued):**

All contracts in excess of \$50,000 for professional services and \$250,000 for capital improvements must be review by the Board of Trustees prior to commencement of work or signing the contract.

The Town Manager is authorized by the Board of Trustees to approve and execute all contracts for *professional services* in the amount of \$50,000 or less and all *capital improvements* contracts in the amount of \$250,000 or less, which have been approved in the budget and appropriation documents.

Department heads are authorized by the Town Manager to approve and execute all contracts for in the amount of \$10,000 or less, which have been approved in the budget and appropriation documents.

Final signed contracts must then be forwarded to the Finance Director.

### **Budget Amendments and Supplemental Appropriations:**

Amendments to the original budget that alter the total revenues, expenses or reserves of any fund must be approved by the Board of Trustees. If the Town Manager, in consultation with the Finance Director, certifies that there are available projected revenues for appropriations in excess of those estimated in the budget, the Board of Trustees may authorize supplemental appropriations. The level of control in the budget at which expenditures exceed appropriations is at the fund level. All annual appropriations lapse at fiscal year end.

## TOWN OF EAGLE - 2021 BUDGET CALENDAR

### January

Start of Fiscal Year; begin planning for 2021 budget  
 A certified copy of the 2020 adopted budget must be filed with the Division by January 31st (C.R.S 29-1-113(1))

### February

Review 2021 budget plan with Town Manager

### March

Continue planning for 2021 Budget Cycle  
 Plan for 2021-2025 Capital Improvement Plan (CIP)

### April

Issue instructions and request forms to departments for Five-Year Capital Improvement Program (CIP)  
 Budget training/instructions and Distribution of Budget Schedule, Forms, and Documents  
 Department Heads to discuss major topics in preparation for Spring Retreat

### May

Initiate development of 2021 Compensation Plan  
 Departments submit project requests for Five Year CIP

### June

Spring Trustee Budget Retreat  
 Departments to submit changes to positions or staffing levels to Human Resources  
 Vehicle requests submitted to Public Works  
 Technology requests submitted to IT  
 2020 Annual Fee Review  
 Meet with departments to review CIP requests  
 Meet with departments and finalize draft five-year CIP  
 Revenue projections submitted for review  
 Meet with departments and review Operational Budget  
 Review revenue projections and Finalize revenue projections  
 Finalize Draft Compensation Plan  
 June 30 - Deadline for auditor to submit audit report to local government governing body. (C.R.S 29-1-606(a)(1))

### July

Departments submit 2021 Operational Budget requests  
 Submit division budget narratives for review  
 Deadline for submitting annual audit report to the Office of the State Auditor. (C.R.S 29-1-606(3)) Deadline for request for extension of audit. (C.R.S 29-1-606(4))

### August

Assessors certify total new assessed and actual values for property tax revenues  
 2021 Fee changes submitted to General Admin  
 Review 2021 proposed fee revisions  
 First Draft of 2021 Draft Budget  
 Revision and proofing of budget book by Finance and Departments

### September

Work Session on Capital Improvement Projects and Operating Budget with Council

### October

Budget officer must submit proposed budget to the governing body. (C.R.S. 29-1-105) Governing body must publish "Notice of Budget" upon receiving proposed budget. (C.R.S. 29-1-106(1)) - and set a public hearing  
 Submit proposed budget and CIP to Trusees (Statutory requirement –deliver budget to Council no later than October 15 (CRS 29-1-106))

### November

Public hearing on revised recommended 2021 Budget  
 Adoption of 2021 Budget, Fees and Compensation Plan  
 Assessors' changes in assessed valuation will be made by a single notification

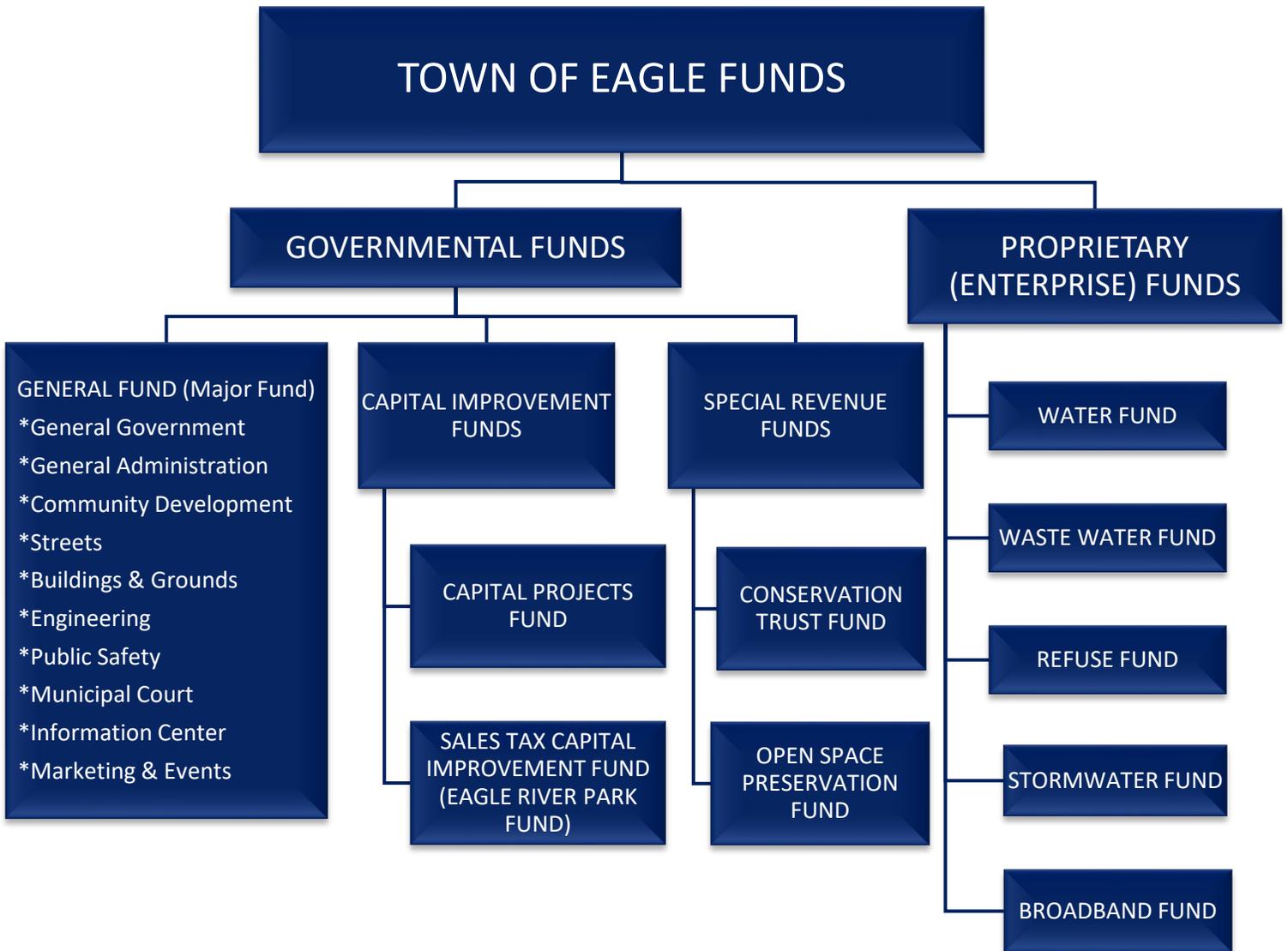
### December

December 15 - Deadline to certify mill levy to the Board of County Commissioners (C.R.S 39-5-128(1))

**THIS PAGE INTENTIONALLY LEFT BLANK**

# FUND STRUCTURE OVERVIEW

**FUND TYPES:** The Town uses the following fund categories: (1) Governmental funds and (2) Proprietary funds. See fund descriptions on the following page.



# FUND STRUCTURE OVERVIEW (continued)

**Governmental Funds** – The Town’s activities are reported in governmental funds, which focus on how monies flow into and out of those funds and the balances left at fiscal year-end for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The Town maintains the following governmental funds:

General Fund – used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in another fund.

Capital Improvement Funds – are used to account for the acquisition of fixed assets or construction of major capital projects not being financed by the General or other funds.

Capital Projects Fund – used to account for funds for the acquisition of lands, construction of major capital improvements and projects, and acquisition of more expensive pieces of equipment.

Sales Tax Capital Improvement Fund (Eagle River Park Fund) – used to account for the voter approved 0.5% sales tax for the acquisition, design, and construction of the Eagle River Park project and other town park and path improvements.

Special Revenue Funds – used to account for proceeds of resources that are restricted or committed for purposes other than debt service or capital projects. The Town’s special revenue funds include the following:

Conservation Trust Fund – accounts for the lottery proceeds received directly from the state of Colorado. The monies collected are restricted for the acquisition, development, and maintenance of new conservation sites or for capital improvements or maintenance for recreational purposes on any public site. A public site is defined by the state as a publicly owned site, or a site in which a public entity/local government holds an interest in land or water.

Open Space Preservation Fund – accounts for revenue from the Town’s lodging occupancy tax committed for the acquisition of open space lands, conservation, trail easements and development rights, trail expansion and maintenance, and other open space recreational amenities.

**Proprietary (enterprise) Funds** – Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The proprietary (enterprise) funds include the following:

Water Fund – accounts for activities related to water services to the citizens of the Town.

Wastewater Fund – accounts for activities related to the sewage treatment facilities and sewage transmission lines.

Refuse Fund – accounts for activities related to trash collection and disposal, recycling, and yardwaste.

Stormwater Fund – accounts for activities related to implementing and financing a stormwater management program.

Broadband Fund – accounts for activities related to providing fixed and wireless broadband internet access to the residents of the Town.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUDGET - ALL FUNDS SUMMARY**

**2018 ACTUAL      2019 BUDGET      2019 REVISED      2020 BUDGET**

**GENERAL FUND:**

BEGINNING FUND BALANCE	\$ 2,749,207	\$ 2,418,350	\$ 3,370,971	\$ 3,188,090
REVENUES	6,728,755	6,709,617	7,025,435	7,104,123
TRANSFERS-IN FROM OTHER FUNDS	169,877	16,120	16,120	16,281
EXPENDITURES	(6,068,868)	(7,008,251)	(6,874,436)	(7,357,888)
TRANSFERS-OUT TO OTHER FUNDS	(208,000)	(350,000)	(350,000)	(730,000)
ENDING FUND BALANCE	\$ 3,370,971	\$ 1,785,836	\$ 3,188,090	\$ 2,220,606

**WATER FUND:**

BEGINNING FUND BALANCE	\$ 15,330,146	\$ 29,258,221	\$ 32,359,003	\$ 23,308,375
REVENUES	22,315,343	4,441,970	4,590,500	5,462,699
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(5,196,569)	(21,330,402)	(13,641,128)	(20,924,183)
TRANSFERS-OUT TO OTHER FUNDS	(89,917)	-	-	-
ENDING FUND BALANCE	\$ 32,359,003	\$ 12,369,789	\$ 23,308,375	\$ 7,846,891

**WASTE WATER FUND:**

BEGINNING FUND BALANCE	\$ 4,335,323	\$ 4,874,429	\$ 5,202,445	\$ 5,779,337
REVENUES	2,949,529	2,789,600	3,299,043	2,913,080
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(2,021,947)	(2,813,427)	(2,722,151)	(2,980,748)
TRANSFERS-OUT TO OTHER FUNDS	(60,460)	-	-	-
ENDING FUND BALANCE	\$ 5,202,445	\$ 4,850,602	\$ 5,779,337	\$ 5,711,669

**REFUSE FUND:**

BEGINNING FUND BALANCE	\$ 190,024	\$ 183,203	\$ 224,990	\$ 224,990
REVENUES	615,821	634,467	634,467	646,468
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(561,355)	(618,347)	(618,347)	(622,133)
TRANSFERS-OUT TO OTHER FUNDS	(19,500)	(16,120)	(16,120)	(16,281)
ENDING FUND BALANCE	\$ 224,990	\$ 183,203	\$ 224,990	\$ 233,044

**STORMWATER FUND:**

BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -
REVENUES	-	-	-	103,000
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	-	-	-	(83,000)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ 20,000

**BROADBAND FUND:**

BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -
REVENUES	-	-	-	-
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	50,000
EXPENDITURES	-	-	-	(50,000)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -

**BUDGET - ALL FUNDS SUMMARY (continued)**

	<u>2018 ACTUAL</u>	<u>2019 BUDGET</u>	<u>2019 REVISED</u>	<u>2020 BUDGET</u>
<b>CAPITAL IMPROVEMENTS FUND:</b>				
BEGINNING FUND BALANCE	\$ 4,464,407	\$ 4,619,307	\$ 4,713,587	\$ 4,865,013
REVENUES	527,049	428,500	516,500	2,372,965
TRANSFERS-IN FROM OTHER FUNDS	200,000	350,000	350,000	730,000
EXPENDITURES	(477,869)	(641,929)	(715,074)	(593,284)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	(50,000)
ENDING FUND BALANCE	\$ 4,713,587	\$ 4,755,878	\$ 4,865,013	\$ 7,324,694

<b>SALES TAX CAPITAL IMPROVEMENT FUND (EAGLE RIVER PARK FUND):</b>				
BEGINNING FUND BALANCE	\$ 5,306,544	\$ 1,246,468	\$ 1,319,246	\$ 432,961
REVENUES	611,378	906,349	959,349	614,836
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(4,598,676)	(1,845,634)	(1,845,634)	(551,774)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	\$ 1,319,246	\$ 307,183	\$ 432,961	\$ 496,023

<b>CONSERVATION TRUST FUND:</b>				
BEGINNING FUND BALANCE	\$ 98,138	\$ 58,428	\$ 59,679	\$ 69,664
REVENUES	36,541	34,985	34,985	34,985
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(75,000)	(25,000)	(25,000)	(35,000)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	\$ 59,679	\$ 68,413	\$ 69,664	\$ 69,649

<b>OPEN SPACE PRESERVATION FUND:</b>				
BEGINNING FUND BALANCE	\$ 210,762	\$ 212,734	\$ 263,867	\$ 276,844
REVENUES	168,203	146,820	146,820	146,820
TRANSFERS-IN FROM OTHER FUNDS	8,000	-	-	-
EXPENDITURES	(123,098)	(210,456)	(133,843)	(205,527)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	\$ 263,867	\$ 149,098	\$ 276,844	\$ 218,137

<b>TOTAL - ALL FUNDS:</b>				
BEGINNING FUND BALANCE	\$ 32,684,551	\$ 42,871,140	\$ 47,513,788	\$ 38,145,274
REVENUES	33,952,619	16,092,308	17,207,099	19,398,976
TRANSFERS-IN FROM OTHER FUNDS	377,877	366,120	366,120	796,281
EXPENDITURES	(19,123,382)	(34,493,446)	(26,575,613)	(33,403,537)
TRANSFERS-OUT TO OTHER FUNDS	(377,877)	(366,120)	(366,120)	(796,281)
ENDING FUND BALANCE	\$ 47,513,788	\$ 24,470,002	\$ 38,145,274	\$ 24,140,713

**GENERAL FUND SUMMARY**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
RESTRICTED FOR: TABOR RESERVE	\$ 172,000	\$ 198,036	\$ 186,500	\$ 199,650	7%	\$ 13,150
NON-SPENDABLE: <sup>1</sup>	193,041	178,400	195,309	195,309	0%	-
UNASSIGNED FUND BALANCE:	2,384,166	2,041,914	2,989,162	2,793,131	-7%	(196,031)
<b>TOTAL FUND BALANCES (Beginning)</b>	<b>\$ 2,749,207</b>	<b>\$ 2,418,350</b>	<b>\$ 3,370,971</b>	<b>\$ 3,188,090</b>	<b>-5%</b>	<b>\$ (182,881)</b>
<b>REVENUE</b>						
Taxes	4,994,438	5,042,136	5,331,136	5,448,859	2%	117,723
Licenses and Permits	382,524	295,300	352,300	295,300	-16%	(57,000)
Intergovernmental Revenue	561,864	756,105	640,923	752,552	17%	111,629
Charges for Services	187,728	290,550	270,550	290,550	7%	20,000
Fines & Forfeitures	101,606	110,486	110,486	126,262	14%	15,776
Misc. Revenues	500,595	215,040	320,040	190,600	-40%	(129,440)
Transfers from Other Funds						
From Water	89,917	-	-	-	0%	-
From Wastewater	60,460	-	-	-	0%	-
From Refuse	19,500	16,120	16,120	16,281	1%	161
From Capital Improvements	-	-	-	-	0%	-
From Open Space (Fixed Asset Transfers)	-	-	-	-	0%	-
<b>TOTAL REVENUE</b>	<b>\$ 6,898,632</b>	<b>\$ 6,725,737</b>	<b>\$ 7,041,555</b>	<b>\$ 7,120,404</b>	<b>1%</b>	<b>\$ 78,849</b>
<b>TOTAL SOURCES</b>	<b>\$ 9,647,839</b>	<b>\$ 9,144,087</b>	<b>\$ 10,412,526</b>	<b>\$ 10,308,494</b>	<b>-1%</b>	<b>\$ (104,032)</b>
<b>EXPENDITURES</b>						
General Government	425,097	435,714	457,852	544,609	19%	86,757
General Administration	766,607	647,085	642,100	682,373	6%	40,273
Community Development	641,695	1,008,442	895,298	1,025,330	15%	130,032
Streets	1,295,422	1,414,985	1,417,513	1,550,839	9%	133,326
Engineering	265,483	296,398	296,398	255,724	-14%	(40,674)
Buildings & Grounds	616,834	718,020	748,067	763,681	2%	15,614
Public Safety	1,538,285	1,873,038	1,839,644	2,061,530	12%	221,886
Municipal Court	38,718	72,906	74,519	84,110	13%	9,591
Information Center	184,255	177,072	157,327	43,739	-72%	(113,588)
Marketing & Events	296,473	364,591	345,718	345,953	0%	235
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,068,868</b>	<b>\$ 7,008,251</b>	<b>\$ 6,874,436</b>	<b>\$ 7,357,888</b>	<b>7%</b>	<b>\$ 483,452</b>
<b>TRANSFERS TO OTHER FUNDS</b>						
Transfer to Open Space Fund	8,000	-	-	-	0%	-
Transfer to Capital Improvements Fund	200,000	350,000	350,000	730,000	109%	380,000
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>\$ 208,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 730,000</b>	<b>109%</b>	<b>\$ 380,000</b>
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>\$ 6,276,868</b>	<b>\$ 7,358,251</b>	<b>\$ 7,224,436</b>	<b>\$ 8,087,888</b>	<b>12%</b>	<b>\$ 863,452</b>
<b>FUND BALANCES (Ending):</b>						
RESTRICTED FOR: TABOR RESERVE	186,500	203,065	199,650	213,537	7%	13,887
NON-SPENDABLE: <sup>1</sup>	195,309	178,600	195,309	168,600	-14%	(26,709)
UNASSIGNED FUND BALANCE:	2,989,162	1,404,171	2,793,131	1,838,469 <sup>2</sup>	-34%	(954,662)
<b>TOTAL FUND BALANCES (Ending)</b>	<b>\$ 3,370,971</b>	<b>\$ 1,785,836</b>	<b>\$ 3,188,090</b>	<b>\$ 2,220,606</b>	<b>-30%</b>	<b>\$ (967,484)</b>

<sup>1</sup> Non-Spendable: Prepaid Expenditures and EHOP (Long-term notes and funds held with fiscal agent for the Town's Employee Home Ownership Program)

<sup>2</sup> Ending 2019 budgeted unassigned fund balance is 20.04% of total expenditures not including transfers to other funds

**GENERAL FUND  
REVENUE SOURCES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>TAXES</b>						
10-431-10 General Property Tax	\$ 291,498	\$ 311,419	\$ 311,419	\$ 336,326	8%	\$ 24,907
10-431-20 Specific Ownership Tax	14,765	14,700	14,700	14,700	0%	\$ -
10-431-30/31 Sales Tax	4,322,829	4,351,797	4,640,797	4,733,613	2%	92,816
10-431-44 Severance Tax	212	200	200	200	0%	-
10-431-45 Federal Mineral Tax	244	200	200	200	0%	-
10-431-50 Franchise Tax	215,278	220,000	220,000	220,000	0%	-
10-431-60 Marketing Lodging Tax	149,612	143,820	143,820	143,820	0%	-
10-431-70 Occupation Tax	-	-	-	-	0%	-
10-431-80 Excise Tax	-	-	-	-	0%	-
<b>TOTAL TAXES</b>	<b>\$ 4,994,438</b>	<b>\$ 5,042,136</b>	<b>\$ 5,331,136</b>	<b>\$ 5,448,859</b>	<b>2%</b>	<b>\$ 117,723</b>
<b>LICENSES &amp; PERMITS</b>						
10-432-10 Business Licenses	\$ 29,889	\$ 28,000	\$ 28,000	\$ 28,000	0%	\$ -
10-432-12 Liquor Licenses	6,522	6,000	6,000	6,000	0%	-
10-432-13 Marijuana Licenses	4,000	4,000	4,000	4,000	0%	-
10-432-15 Marketing Fee	7,659	8,000	8,000	8,000	0%	-
10-432-17 Marketing Fee - Hotels	-	-	-	-	0%	-
10-432-20 Building Permits	302,234	223,000	280,000	223,000	-20%	(57,000)
10-432-27 Electrical Permits	30,797	25,000	25,000	25,000	0%	-
10-432-30 Road Cut Permits	300	500	500	500	0%	-
10-432-35 Sign Permits	800	300	300	300	0%	-
10-432-40 Special Event Permits	325	500	500	500	0%	-
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>\$ 382,524</b>	<b>\$ 295,300</b>	<b>\$ 352,300</b>	<b>\$ 295,300</b>	<b>-16%</b>	<b>\$ (57,000)</b>
<b>INTERGOVERNMENTAL REVENUE</b>						
10-433-20 Motor Vehicle License Fee	\$ 30,625	\$ 30,000	\$ 30,000	\$ 30,000	0%	-
10-433-30 Highway Users Tax	287,541	246,965	286,283	234,305	-18%	(51,978)
10-433-40 Cigarette Tax	11,417	11,000	11,000	11,000	0%	-
10-433-60 Road & Bridge Tax	86,510	83,000	83,000	83,000	0%	-
10-433-70 County Sales Tax	145,770	142,140	142,140	149,247	5%	7,107
10-433-75 Grants	-	243,000	63,500	95,000	0%	31,500
10-433-85 Intergovernmental Contributions	-	-	25,000	150,000	100%	125,000
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>\$ 561,864</b>	<b>\$ 756,105</b>	<b>\$ 640,923</b>	<b>\$ 752,552</b>	<b>17%</b>	<b>\$ 111,629</b>
<b>CHARGES FOR SERVICES</b>						
10-434-10 Planning & Zoning Fees	\$ 24,911	\$ 15,000	\$ 15,000	\$ 15,000	0%	\$ -
10-434-20 Planning & Zoning Reimbursable	81,992	100,000	180,000	100,000	-44%	(80,000)
10-434-25 Facility Usage Fees	50,373	53,550	53,550	53,550	0%	-
10-434-26 Facility Usage Deposits	1,395	-	-	-	0%	-
10-434-28 Inspections Reimbursable	-	-	-	-	0%	-
10-434-30 Sponsorship & Event Fees	29,057	22,000	22,000	22,000	0%	-
10-434-29 Staff Time Reimbursable	-	100,000	-	100,000	0%	100,000
<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 187,728</b>	<b>\$ 290,550</b>	<b>\$ 270,550</b>	<b>\$ 290,550</b>	<b>7%</b>	<b>\$ 20,000</b>
<b>FINES &amp; FORFEITURES</b>						
10-435-10 Fines & Forfeits	\$ 44,476	\$ 45,000	\$ 45,000	\$ 45,000	0%	\$ -
10-435-15 Police Surcharge	2,390	3,000	3,000	3,000	0%	-
10-435-20 Police Miscellaneous	8,846	2,000	2,000	2,000	0%	-
10-435-25 Police Grants	30,511	20,654	20,654	35,862	74%	15,208
10-435-30 Special Duty Reimbursable	14,878	39,432	39,432	40,000	1%	568
10-435-35 Charitable Organization Fee	505	400	400	400	0%	-
<b>TOTAL FINES &amp; FORFEITS</b>	<b>\$ 101,606</b>	<b>\$ 110,486</b>	<b>\$ 110,486</b>	<b>\$ 126,262</b>	<b>14%</b>	<b>\$ 15,776</b>

**GENERAL FUND  
REVENUE SOURCES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>MISCELLANEOUS REVENUE</b>						
10-436-10 General Interest	\$ 199,418	\$ 40,000	\$ 145,000	\$ 100,000	-31%	\$ (45,000)
10-436-15 Police Department Interest	-	-	-	-	0%	-
10-436-17 Penalty & Interest	-	-	-	-	0%	-
10-436-20 Information Center Interest	-	-	-	-	0%	-
10-436-25 Property Damage Interest	-	-	-	-	0%	-
10-436-30 Contributions & Donations	-	-	-	-	0%	-
10-436-40 Information Center Sales	160,800	120,000	120,000	-	-100%	(120,000)
10-436-42 Information Center Donations	609	-	-	-	0%	-
10-436-45 Information Center Sales Tax	14,314	10,680	10,680	-	-100%	(10,680)
10-436-50 Rental Income	16,943	9,360	9,360	15,600	67%	6,240
10-436-70 Other Miscellaneous Revenue	9,460	35,000	35,000	35,000	0%	-
10-436-72 Sale of Fixed Assets	43,000	-	-	-	0%	-
10-436-75 Service Charge	600	-	-	-	-	-
10-436-78 Insurance Proceeds	29,840	-	-	-	-	-
10-436-80 Reimbursable Revenue - Other	-	-	-	-	0%	-
10-436-94 Impact Fees Administration Fees	611	-	-	40,000	0%	40,000
10-436-96 Grants	25,000	-	-	-	0%	-
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>\$ 500,595</b>	<b>\$ 215,040</b>	<b>\$ 320,040</b>	<b>\$ 190,600</b>	<b>-40%</b>	<b>\$ (129,440)</b>
<b>TRANSFERS FROM OTHER FUNDS</b>						
10-437-20 General Admin. Water	\$ 89,917	\$ -	\$ -	\$ -	0%	\$ -
10-437-30 General Admin. Wastewater	60,460	-	-	-	0%	-
10-437-40 General Admin. Refuse	19,500	16,120	16,120	16,281	1%	161
10-437-31 Capital Improvements - Community Enhancement	-	-	-	-	0%	-
10-437-80 Open Space - Capital Asset Transfers	-	-	-	-	0%	-
<b>TOTAL TRANSFERS FROM OTHER FUNDS</b>	<b>\$ 169,877</b>	<b>\$ 16,120</b>	<b>\$ 16,120</b>	<b>\$ 16,281</b>	<b>1%</b>	<b>\$ 161</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 6,898,632</b>	<b>\$ 6,725,737</b>	<b>\$ 7,041,555</b>	<b>\$ 7,120,404</b>	<b>1%</b>	<b>\$ 78,849</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

FUND: GENERAL  
 DEPT: GENERAL GOVERNMENT

<b><u>SUMMARY OF EXPENDITURES</u></b>	<u>ACTUAL 2018</u>	<u>BUDGET 2019</u>	<u>REVISED 2019</u>	<u>BUDGET 2020</u>	<u>% CHANGE FROM PY</u>	<u>\$ CHANGE FROM PY</u>
PERSONNEL SERVICES	\$ 213,288	\$ 197,757	\$ 195,395	\$ 203,830	4%	\$ 8,435
SUPPLIES	8,192	12,500	12,500	7,000	-44%	(5,500)
CHARGES FOR SERVICES	138,149	144,207	168,707	240,510	43%	71,803
DISCRETIONARY FUNDING	44,814	50,000	50,000	63,000	26%	13,000
FIXED CHARGES	20,654	31,250	31,250	30,269	-3%	(981)
<b>TOTAL EXPENDITURES</b>	<b>\$ 425,097</b>	<b>\$ 435,714</b>	<b>\$ 457,852</b>	<b>\$ 544,609</b>	<b>19%</b>	<b>\$ 86,757</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**SUMMARY OF EXPENDITURES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 554,718	\$ 394,452	\$ 389,467	\$ 405,034	4%	\$ 15,567
SUPPLIES	12,308	9,638	10,638	33,326	213%	22,688
CHARGES FOR SERVICES	160,637	207,984	206,984	209,841	1%	2,857
FIXED CHARGES	25,479	35,011	35,011	34,172	-2%	(839)
CAPITAL OUTLAY	13,465	-	-	-	0%	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 766,607</b>	<b>\$ 647,085</b>	<b>\$ 642,100</b>	<b>\$ 682,373</b>	<b>6%</b>	<b>\$ 40,273</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**SUMMARY OF EXPENDITURES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICE	\$ 348,534	\$ 325,925	\$ 343,711	\$ 592,646	72%	\$ 248,935
SUPPLIES	3,895	7,385	7,385	4,100	-44%	(3,285)
CHARGES FOR SERVICES	283,720	675,132	544,202	428,584	-21%	(115,618)
FIXED CHARGES	-	-	-	-	0%	-
CAPITAL OUTLAY	5,546	-	-	-	0%	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 641,695</b>	<b>\$ 1,008,442</b>	<b>\$ 895,298</b>	<b>\$ 1,025,330</b>	<b>15%</b>	<b>\$ 130,032</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**SUMMARY OF EXPENDITURES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 509,650	\$ 444,565	\$ 424,843	\$ 529,734	25%	\$ 104,891
SUPPLIES	160,105	180,278	180,278	176,409	-2%	(3,869)
CHARGES FOR SERVICES	606,570	761,392	761,392	814,348	7%	52,956
FIXED CHARGES	19,097	28,750	51,000	30,348	-40%	(20,652)
CAPITAL OUTLAY	-	-	-	-	0%	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,295,422</b>	<b>\$ 1,414,985</b>	<b>\$ 1,417,513</b>	<b>\$ 1,550,839</b>	<b>9%</b>	<b>\$ 133,326</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

FUND:GENERAL  
DEPT: ENGINEERING

**SUMMARY OF EXPENDITURES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICE	\$ 240,592	\$ 251,759	\$ 251,759	\$ 188,887	-25%	#####
SUPPLIES	8,542	20,027	20,027	19,206	-4%	(821)
CHARGES FOR SERVICES	16,349	24,612	24,612	47,631	94%	23,019
FIXED CHARGES	-	-	-	-	0%	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 265,483</b>	<b>\$ 296,398</b>	<b>\$ 296,398</b>	<b>\$ 255,724</b>	<b>-14%</b>	<b>#####</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**SUMMARY OF EXPENDITURES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 318,393	\$ 388,344	\$ 383,845	\$ 406,424	6%	\$ 22,579
SUPPLIES	84,088	101,664	101,814	95,703	-6%	(6,111)
CHARGES FOR SERVICES	192,518	207,332	241,728	226,393	-6%	(15,335)
FIXED CHARGES	17,467	20,680	20,680	20,031	-3%	(649)
CAPITAL OUTLAY	4,368	-	-	15,130	0%	15,130
<b>TOTAL EXPENDITURES</b>	<b>\$ 616,834</b>	<b>\$ 718,020</b>	<b>\$ 748,067</b>	<b>\$ 763,681</b>	<b>2%</b>	<b>15,614</b>

-

**THIS PAGE INTENTIONALLY LEFT BLANK**

**SUMMARY OF EXPENDITURES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICE	\$ 1,159,868	\$ 1,423,621	\$ 1,390,227	\$ 1,582,266	14%	\$ 192,039
SUPPLIES	64,481	73,246	73,246	71,827	-2%	(1,419)
CHARGES FOR SERVICES	289,720	346,605	346,605	376,299	9%	29,694
FIXED CHARGES	24,216	29,566	29,566	31,138	5%	1,572
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,538,285</b>	<b>\$ 1,873,038</b>	<b>\$ 1,839,644</b>	<b>\$ 2,061,530</b>	<b>12%</b>	<b>\$ 221,886</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**SUMMARY OF EXPENDITURES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICE	\$ 34,915	\$ 44,781	\$ 37,639	\$ 38,248	2%	\$ 609
SUPPLIES	554	1,400	1,250	1,250	0%	-
CHARGES FOR SERVICES	2,762	26,325	35,230	44,612	27%	9,382
DISCRETIONARY FUNDING	487	400	400	-	-100%	(400)
FIXED CHARGES	-	-	-	-		
<b>TOTAL EXPENDITURES</b>	<b>\$ 38,718</b>	<b>\$ 72,906</b>	<b>\$ 74,519</b>	<b>\$ 84,110</b>	<b>13%</b>	<b>\$ 9,591</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**SUMMARY OF EXPENDITURES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 71,937	\$ 89,982	\$ 82,637	\$ 35,599	-57%	\$ (47,038)
SUPPLIES	104,004	77,480	65,080	2,350	-96%	(62,730)
CHARGES FOR SERVICES	8,314	9,610	9,610	5,790	-40%	(3,820)
FIXED CHARGES	-	-	-	-	#DIV/0!	
<b>TOTAL EXPENDITURES</b>	<b>\$ 184,255</b>	<b>\$ 177,072</b>	<b>\$ 157,327</b>	<b>\$ 43,739</b>	<b>-72%</b>	<b>\$ (113,588)</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**SUMMARY OF EXPENDITURES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 109,529	\$ 120,604	\$ 100,481	\$ 111,765	11%	\$ 11,284
SUPPLIES	8,040	19,600	12,850	16,600	29%	3,750
CHARGES FOR SERVICES	178,903	224,387	232,387	217,588	-6%	(14,799)
FIXED CHARGES	-	-	-	-	0%	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 296,473</b>	<b>\$ 364,591</b>	<b>\$ 345,718</b>	<b>\$ 345,953</b>	<b>0%</b>	<b>\$ 235</b>

**Note:** Marketing Revenues (Occupation Lodging tax, Marketing fees, Special Event Permits, Grants, and Sponsorship & Event revenue

\* 2018 Actual : \$186,653

\* 2019 Projected : \$174,320

\* 2020 Projected: \$174,320

**THIS PAGE INTENTIONALLY LEFT BLANK**

## WATER FUND SUMMARY

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>RESTRICTED FOR:</b>						
DEBT SERVICE 1	\$ -	\$ -	\$ 480,600	\$ 480,600		
ASSIGNED FUND BALANCE	15,330,146	29,258,221	31,878,403	22,827,775	-28%	\$ (9,050,628)
<b>TOTAL FUND BALANCES (Beginning)</b>	<b>\$ 15,330,146</b>	<b>\$ 29,258,221</b>	<b>\$ 32,359,003</b>	<b>\$ 23,308,375</b>	<b>-28%</b>	<b>\$ (9,050,628)</b>
<b>REVENUE</b>						
Operating Revenues	\$ 3,666,546	\$ 4,008,070	\$ 3,801,600	\$ 4,078,799	7%	\$ 277,199
Interest on Investments	236,336	120,900	205,900	120,900	-41%	(85,000)
Other Revenue	100,682	38,000	48,000	38,000	-21%	(10,000)
Prepaid Plant Investment Fees	264,453	-	-	-	0%	-
Plant Investment Fees (Tap Fees)	369,010	275,000	535,000	275,000	-49%	(260,000)
Loan Proceeds	17,195,717	-	-	-	0%	-
Intergovernmental Contributions	480,600	-	-	-	0%	-
Water Miscellaneous Revenue	2,000	-	-	-	0%	-
Water Rights, Cash in Lieu	-	-	-	950,000	0%	950,000
<b>TOTAL REVENUE</b>	<b>\$ 22,315,343</b>	<b>\$ 4,441,970</b>	<b>\$ 4,590,500</b>	<b>\$ 5,462,699</b>	<b>19%</b>	<b>\$ 872,199</b>
<b>TOTAL SOURCES</b>	<b>\$ 37,645,489</b>	<b>\$ 33,700,191</b>	<b>\$ 36,949,503</b>	<b>\$ 28,771,074</b>	<b>-22%</b>	<b>\$ (8,178,429)</b>
<b>EXPENDITURES</b>						
Operating Expenditures	\$ 999,454	\$ 1,676,409	\$ 1,662,960	\$ 1,690,890	2%	\$ 27,930
Capital Expenditures	3,430,918	18,380,000	10,704,175	17,959,724	68%	7,255,549
Debt Service	766,198	1,273,993	1,273,993	1,273,569	0%	(424)
Admin Charges to General Fund	89,917	-	-	-	0%	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,286,486</b>	<b>\$ 21,330,402</b>	<b>\$ 13,641,128</b>	<b>\$ 20,924,183</b>	<b>53%</b>	<b>\$ 7,283,055</b>
<b>FUND BALANCES (Ending):</b>						
<b>RESTRICTED FOR:</b>						
DEBT SERVICE 1	\$ 480,600	\$ -	\$ 480,600	\$ 480,600	0%	\$ -
ASSIGNED FUND BALANCE	31,878,403	12,369,789	22,827,775	7,366,291	-68%	\$ (15,461,484)
<b>TOTAL FUND BALANCE (Ending)</b>	<b>\$ 32,359,003</b>	<b>\$ 12,369,789</b>	<b>\$ 23,308,375</b>	<b>\$ 7,846,891</b>	<b>-66%</b>	<b>\$ (15,461,484)</b>

FUND: WATER

<b>DETAIL OF REVENUES</b>		<b>ACTUAL 2018</b>	<b>BUDGET 2019</b>	<b>REVISED 2019</b>	<b>BUDGET 2020</b>	<b>% CHANGE FROM PY</b>	<b>\$ CHANGE FROM PY</b>
52-434-70	Debt Service Surcharge	\$ 263,351	\$ 471,600	\$ 471,600	\$ 471,600	0%	\$ -
52-434-80	Water Sales - In Town	2,947,492	3,074,610	2,900,000	3,136,102	8%	236,102
52-434-83	Water Sales - Out Of Town	455,703	461,860	430,000	471,097	10%	41,097
52-434-85	Water Materials/Other	84,566	30,000	40,000	30,000	-25%	(10,000)
52-434-90	Plant Investment Fees (Tap Fees)	369,010	275,000	535,000	275,000	-49%	(260,000)
52-434-92	Plant Investment Fees (Prepaid)	264,453	-	-	-	0%	-
52-434-95	Cash-In-Lieu Of Water Rights	-	-	-	950,000	0%	950,000
52-436-50	Water Interest	234,921	120,000	205,000	120,000	-41%	(85,000)
52-436-60	Water Rights Interest	1,414	900	900	900	0%	-
52-436-65	Nwcog Grant	-	-	-	-	0%	-
52-436-75	Service Charge	14,357	8,000	8,000	8,000	0%	-
52-436-80	Reimbursable Income	1,758	-	-	-	0%	-
52-436-91	Loan Proceeds	16,841,882	-	-	-	0%	-
52-436-92	Bond Premium	353,835	-	-	-	0%	-
52-436-94	Intergovernmental Contribution	480,600	-	-	-	0%	-
52-436-95	Water Miscellaneous Revenue	2,000	-	-	-	0%	-
<b>TOTAL REVENUE</b>		<b>\$ 22,315,343</b>	<b>\$ 4,441,970</b>	<b>\$ 4,590,500</b>	<b>\$ 5,462,699</b>	<b>19%</b>	<b>\$ 872,199</b>

FUND: WATER

**SUMMARY OF EXPENDITURES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 418,705	\$ 783,525	\$ 764,751	\$ 772,146	1%	\$ 7,395
SUPPLIES	153,847	270,404	255,016	267,571	5%	12,555
CHARGES FOR SERVICES	398,399	536,807	601,642	564,119	-6%	(37,523)
FIXED CHARGES	28,502	35,673	35,673	37,054	4%	1,381
CAPITAL EXPENDITURES	3,430,918	18,380,000	10,704,175	17,959,724	68%	7,255,549
DEBT SERVICE	766,198	1,273,993	1,273,993	1,273,569	0%	(424)
CONTINGENCY	-	50,000	5,878	50,000	751%	44,122
TRANSFER TO OTHER FUNDS	89,917	-	-	-	0%	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,286,486</b>	<b>\$ 21,330,402</b>	<b>\$ 13,641,128</b>	<b>\$ 20,924,183</b>	<b>53%</b>	<b>\$ 7,283,055</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

## WASTE WATER FUND SUMMARY

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>RESTRICTED FOR:</b>						
<b>RATE STABILIZATION ACCOUNT <sup>1</sup></b>	\$ 192,000	\$ 258,599	\$ 220,500	\$ 301,818	37%	\$ 81,318
<b>ASSIGNED FUND BALANCE</b>	\$ 4,143,323	\$ 4,615,831	\$ 4,981,945	\$ 5,477,519	10%	\$ 495,574
<b>TOTAL FUND BALANCES (Beginning)</b>	<u>\$ 4,335,323</u>	<u>\$ 4,874,429</u>	<u>\$ 5,202,445</u>	<u>\$ 5,779,337</u>		
<b>REVENUE</b>						
Operating Revenues	\$ 2,381,683	\$ 2,469,600	\$ 2,699,043	\$ 2,593,080	-4%	\$ (105,963)
Interest on Investments	11,347	20,000	50,000	20,000	-60%	(30,000)
Plant Investment Fees (Tap Fees)	556,500	300,000	550,000	300,000	-45%	(250,000)
<b>TOTAL REVENUE</b>	<u>\$ 2,949,529</u>	<u>\$ 2,789,600</u>	<u>\$ 3,299,043</u>	<u>\$ 2,913,080</u>	<b>-12%</b>	<b>\$ (385,963)</b>
<b>TOTAL SOURCES</b>	<u>\$ 7,284,852</u>	<u>\$ 7,664,029</u>	<u>\$ 8,501,488</u>	<u>\$ 8,692,417</u>	<b>2%</b>	<b>\$ 190,929</b>
<b>EXPENDITURES</b>						
Operating Expenditures	\$ 813,416	\$ 1,311,620	\$ 1,207,273	\$ 1,375,478	14%	\$ 168,205
Capital Expenditures	267,541	565,000	578,071	665,000	15%	86,929
Debt Service	940,991	936,807	936,807	940,270	0%	3,463
Transfers-Out	60,460	-	-	-	0%	-
<b>TOTAL EXPENDITURES</b>	<u>\$ 2,082,407</u>	<u>\$ 2,813,427</u>	<u>\$ 2,722,151</u>	<u>\$ 2,980,748</u>	<b>9%</b>	<b>\$ 258,597</b>
<b>FUND BALANCES (Ending):</b>						
<b>RESTRICTED FOR:</b>						
<b>RATE STABILIZATION ACCOUNT <sup>1</sup></b>	\$ 220,500	\$ 327,905	\$ 301,818	\$ 343,870	14%	\$ 42,051
<b>ASSIGNED FUND BALANCE</b>	4,981,945	4,522,697	5,477,519	5,367,799	-2%	\$ (109,719)
<b>FUND BALANCE (Ending)</b>	<u>\$ 5,202,445</u>	<u>\$ 4,850,602</u>	<u>\$ 5,779,337</u>	<u>\$ 5,711,669</u>	<b>-1%</b>	<b>\$ (67,668)</b>

<sup>1</sup> Per the 2007 loan the Town shall maintain an operations and maintenance reserve in an amount equal to three months of operation and maintenance expenses excluding depreciation of the system

FUND: WASTEWATER

**DETAIL OF REVENUES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
51-434-70 Service Fees	\$ 2,381,269	\$ 2,469,600	\$ 2,384,600	\$ 2,593,080	9%	\$ 208,480
51-436-50 Interest Income	11,347	20,000	50,000	20,000	-60%	(30,000)
51-434-90 Plant Investment Fees (Tap Fees)	556,500	300,000	550,000	300,000	-45%	(250,000)
51-436-69 Miscellaneous	414	-	-	-	100%	-
51-436-78 Insurance Proceeds	-	-	314,443	-	200%	(314,443)
<b>TOTAL REVENUE</b>	<b>\$ 2,949,529</b>	<b>\$ 2,789,600</b>	<b>\$ 3,299,043</b>	<b>\$ 2,913,080</b>	<b>-12%</b>	<b>\$ (385,963)</b>

FUND: WASTEWATER

**SUMMARY OF EXPENDITURES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 305,164	\$ 551,308	\$ 535,441	\$ 542,014	1%	\$ 6,573
SUPPLIES	126,268	154,516	146,516	153,053	4%	6,537
CHARGES FOR SERVICES	359,678	527,878	447,398	600,869	34%	153,471
FIXED CHARGES	22,306	27,918	27,918	29,542	6%	1,624
CAPITAL OUTLAY	267,541	565,000	578,071	665,000	15%	86,929
DEBT SERVICE	940,991	936,807	936,807	940,270	0%	3,463
CONTINGENCY	-	50,000	50,000	50,000	0%	-
TRANSFER TO OTHER FUNDS	60,460	-	-	-	0%	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,082,407</b>	<b>\$ 2,813,427</b>	<b>\$ 2,722,151</b>	<b>\$ 2,980,748</b>	<b>9%</b>	<b>\$ 258,597</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

## REFUSE FUND SUMMARY

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>ASSIGNED FUND BALANCE</b>	<b>\$ 190,024</b>	<b>\$ 183,203</b>	<b>\$ 224,990</b>	<b>\$ 224,990</b>	<b>0%</b>	<b>\$ -</b>
<b>TOTAL FUND BALANCES (Beginning)</b>	<b>\$ 190,024</b>	<b>\$ 183,203</b>	<b>\$ 224,990</b>	<b>\$ 224,990</b>	<b>0%</b>	<b>\$ -</b>
<b>REVENUE</b>						
Operating Revenues	\$ 613,061	\$ 631,467	\$ 631,467	\$ 643,468	2%	\$ 12,001
Non-Operating Revenues	2,760	3,000	3,000	3,000	0%	-
Transfers-In	-	-	-	-	0%	-
<b>TOTAL REVENUE</b>	<b>\$ 615,821</b>	<b>\$ 634,467</b>	<b>\$ 634,467</b>	<b>\$ 646,468</b>	<b>2%</b>	<b>\$ 12,001</b>
<b>TOTAL SOURCES</b>	<b>\$ 805,845</b>	<b>\$ 817,670</b>	<b>\$ 859,457</b>	<b>\$ 871,458</b>	<b>1%</b>	<b>\$ 12,001</b>
<b>EXPENDITURES</b>						
Operating Expenditures	\$ 561,355	\$ 614,347	\$ 614,347	\$ 622,133	1%	\$ 7,786
Capital Expenditures	-	4,000	4,000	-	-100%	(4,000)
Transfers-Out	19,500	16,120	16,120	16,281	1%	161
<b>TOTAL EXPENDITURES</b>	<b>\$ 580,855</b>	<b>\$ 634,467</b>	<b>\$ 634,467</b>	<b>\$ 638,414</b>	<b>1%</b>	<b>\$ 3,947</b>
<b>FUND BALANCES (Ending):</b>						
<b>ASSIGNED FUND BALANCE</b>	<b>\$ 224,990</b>	<b>\$ 183,203</b>	<b>\$ 224,990</b>	<b>\$ 233,044</b>	<b>4%</b>	<b>8,054</b>
<b>TOTAL FUND BALANCE (Ending)</b>	<b>\$ 224,990</b>	<b>\$ 183,203</b>	<b>\$ 224,990</b>	<b>\$ 233,044</b>	<b>4%</b>	<b>\$ 8,054</b>

FUND: REFUSE

**DETAIL OF REVENUES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>OPERATING REVENUES</b>						
53-434-40 SERVICE FEES	\$ 553,347	\$ 571,477	\$ 571,477	\$ 583,478	2%	\$ 12,001
53-434-50 YARDWASTE/RECYCLE CENTER FEE	39,826	39,481	39,481	39,481	0%	-
53-434-60 ADMINISTRATIVE FEE	19,887	20,509	20,509	20,509	0%	-
<b>OPERATING REVENUES</b>	<b>\$ 613,061</b>	<b>\$ 631,467</b>	<b>\$ 631,467</b>	<b>\$ 643,468</b>	<b>2%</b>	<b>\$ 12,001</b>
<b>NON-OPERATING REVENUES</b>						
53-436-50 INTEREST INCOME	\$ 2,760	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
53-436-70 MISCELLANEOUS REVENUE	-	-	-	-	0%	-
<b>NON-OPERATING REVENUES</b>	<b>\$ 2,760</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>0%</b>	<b>\$ -</b>
<b>TRANSFERS</b>						
53-437-30 TRANSFER FROM GENERAL FUND	\$ -	\$ -	\$ -	\$ -	0%	\$ -
<b>TOTAL TRANSFERS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>
<b>TOTAL REVENUES</b>	<b>\$ 615,821</b>	<b>\$ 634,467</b>	<b>\$ 634,467</b>	<b>\$ 646,468</b>	<b>2%</b>	<b>\$ 12,001</b>

**SUMMARY OF EXPENDITURES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 7,837	\$ 9,420	\$ 9,420	\$ 9,751	4%	\$ 331
SUPPLIES	351	3,250	3,250	3,500	8%	250
CHARGES FOR SERVICES	553,167	601,677	601,677	608,882	1%	7,205
CAPITAL EXPENDITURES	-	4,000	4,000	-	-100%	(4,000)
TRANSFERS TO OTHER FUNDS	19,500	16,120	16,120	16,281	1%	161
<b>TOTAL EXPENDITURES</b>	<b>\$ 580,855</b>	<b>\$ 634,467</b>	<b>\$ 634,467</b>	<b>\$ 638,414</b>	<b>1%</b>	<b>\$ 3,947</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**STORMWATER FUND SUMMARY**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>ASSIGNED FUND BALANCE</b>	\$ -	\$ -	\$ -	\$ -	0%	\$ -
<b>TOTAL FUND BALANCES (Beginning)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>0%</b>	<b>\$ -</b>
<b>REVENUE</b>						
Operating Revenues	\$ -	\$ -	\$ -	\$ 103,000	0%	\$ 103,000
Non-Operating Revenues	-	-	-	-	0%	-
Transfers-In	-	-	-	-	0%	-
<b>TOTAL REVENUE</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 103,000</u>	<b>0%</b>	<b>\$ 103,000</b>
<b>TOTAL SOURCES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 103,000</u>	<b>0%</b>	<b>\$ 103,000</b>
<b>EXPENDITURES</b>						
Operating Expenditures	\$ -	\$ -	\$ -	\$ 83,000	0%	\$ 83,000
Capital Expenditures	-	-	-	-	0%	-
Transfers-Out	-	-	-	-	0%	-
<b>TOTAL EXPENDITURES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 83,000</u>	<b>0%</b>	<b>\$ 83,000</b>
<b>FUND BALANCES (Ending):</b>						
<b>ASSIGNED FUND BALANCE</b>	\$ -	\$ -	\$ -	\$ 20,000	0%	20,000
<b>TOTAL FUND BALANCE (Ending)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 20,000</u>	<b>0%</b>	<b>\$ 20,000</b>

FUND: STORMWATER

**DETAIL OF REVENUES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>OPERATING REVENUES</b>						
55-434-40 MAINTENANCE FEES	\$ -	\$ -	\$ -	\$ 103,000	#DIV/0!	\$ 103,000
55-434-50	-	-	-	-	#DIV/0!	-
55-434-60 ADMINISTRATIVE FEE	-	-	-	-	#DIV/0!	-
<b>OPERATING REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 103,000</b>	<b>#DIV/0!</b>	<b>\$ 103,000</b>
<b>NON-OPERATING REVENUES</b>						
55-436-50 INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -
55-436-70 MISCELLANEOUS REVENUE	-	-	-	-	0%	-
<b>NON-OPERATING REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>	<b>\$ -</b>
<b>TRANSFERS</b>						
55-437-30 TRANSFER FROM GENERAL FUND	\$ -	\$ -	\$ -	\$ -	0%	\$ -
<b>TOTAL TRANSFERS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 103,000</b>	<b>#DIV/0!</b>	<b>\$ 103,000</b>

**SUMMARY OF EXPENDITURES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -
SUPPLIES	-	-	-	-	#DIV/0!	-
CHARGES FOR SERVICES	-	-	-	83,000	#DIV/0!	83,000
CAPITAL EXPENDITURES	-	-	-	-	#DIV/0!	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	#DIV/0!	-
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 83,000</b>	<b>#DIV/0!</b>	<b>\$ 83,000</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BROADBAND FUND SUMMARY**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>ASSIGNED FUND BALANCE</b>	\$ -	\$ -	\$ -	\$ -	0%	\$ -
<b>TOTAL FUND BALANCES (Beginning)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>0%</b>	<b>\$ -</b>
<b>REVENUE</b>						
Operating Revenues	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Non-Operating Revenues	-	-	-	-	0%	-
Transfers-In	-	-	-	50,000	0%	50,000
<b>TOTAL REVENUE</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<b>0%</b>	<b>\$ 50,000</b>
<b>TOTAL SOURCES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<b>0%</b>	<b>\$ 50,000</b>
<b>EXPENDITURES</b>						
Operating Expenditures	\$ -	\$ -	\$ -	\$ 50,000	0%	\$ 50,000
Capital Expenditures	-	-	-	-	0%	-
Transfers-Out	-	-	-	-	0%	-
<b>TOTAL EXPENDITURES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<b>0%</b>	<b>\$ 50,000</b>
<b>FUND BALANCES (Ending):</b>						
<b>ASSIGNED FUND BALANCE</b>	\$ -	\$ -	\$ -	\$ -	0%	\$ -
<b>TOTAL FUND BALANCE (Ending)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>0%</b>	<b>\$ -</b>

FUND: BROADBAND

**DETAIL OF REVENUES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>OPERATING REVENUES</b>						
56-434-40 MAINTENANCE FEES	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -
56-434-50	-	-	-	-	#DIV/0!	-
56-434-60 ADMINISTRATIVE FEE	-	-	-	-	#DIV/0!	-
<b>OPERATING REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>	<b>\$ -</b>
<b>NON-OPERATING REVENUES</b>						
56-436-50 INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -
56-436-70 MISCELLANEOUS REVENUE	-	-	-	-	0%	-
<b>NON-OPERATING REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>	<b>\$ -</b>
<b>TRANSFERS</b>						
56-437-30 TRANSFER FROM GENERAL FUND	\$ -	\$ -	\$ -	\$ -	0%	\$ -
<b>TOTAL TRANSFERS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>	<b>\$ -</b>

FUND: BROADBAND

**SUMMARY OF EXPENDITURES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -
SUPPLIES	-	-	-	-	#DIV/0!	-
CHARGES FOR SERVICES	-	-	-	50,000	#DIV/0!	50,000
CAPITAL EXPENDITURES	-	-	-	-	#DIV/0!	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	#DIV/0!	-
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>#DIV/0!</b>	<b>\$ 50,000</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**CAPITAL IMPROVEMENTS FUND SUMMARY**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>RESTRICTED FOR:</b>						
COMMUNITY ENHANCEMENT	\$ 123,587	\$ 169,637	\$ 169,863	\$ 216,363	27%	\$ 46,500
TRANSPORTATION EXPENDITURES	1,675,081	1,708,081	1,710,263	1,742,263	2%	32,000
TABOR RESERVE	16,000	15,485	-	-	0%	-
<b>ASSIGNED FOR:</b>						
GRAND AVENUE	-	200,000	200,000	350,000	75%	150,000
OTHER CAPITAL PROJECTS	2,649,739	2,526,105	2,633,461	2,556,387	-3%	(77,074)
<b>TOTAL FUND BALANCES (Beginning)</b>	<b>\$ 4,464,407</b>	<b>\$ 4,619,307</b>	<b>\$ 4,713,587</b>	<b>\$4,865,013</b>	<b>3%</b>	<b>\$ 151,426</b>
<b>REVENUE</b>						
31-430-45 Capital Improvement Interest	\$ 48,723	\$ 60,000	\$ 60,000	\$ 60,000	0%	\$ -
31-430-46 Community Enhancement Interest	3,221	2,000	2,000	2,000	0%	-
31-430-47 Devolution & Transportation Interest	35,182	32,000	32,000	32,000	0%	-
31-430-50 Community Enhancement 1	45,547	44,500	44,500	44,500	0%	-
31-430-84 Public Safety Impact Fees	-	-	-	668,000	0%	668,000
31-430-85 Street Impact Fees	41,177	40,000	40,000	1,316,465	3191%	1,276,465
31-430-86 Use Tax	353,198	250,000	338,000	250,000	-26%	(88,000)
31-437-10 Transfer from General Fund	200,000	350,000	350,000	730,000	109%	380,000
<b>TOTAL REVENUE</b>	<b>\$ 727,049</b>	<b>\$ 778,500</b>	<b>\$ 866,500</b>	<b>\$3,102,965</b>	<b>258%</b>	<b>#####</b>
<b>TOTAL SOURCES</b>	<b>\$ 5,191,456</b>	<b>\$ 5,397,807</b>	<b>\$ 5,580,087</b>	<b>\$7,967,978</b>	<b>43%</b>	<b>#####</b>
<b>EXPENDITURES</b>						
Capital Expenditures	\$ 477,869	\$ 641,929	\$ 715,074	\$ 593,284	-17%	\$ (121,790)
Transfers to Other Funds	-	-	-	50,000	0%	50,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 477,869</b>	<b>\$ 641,929</b>	<b>\$ 715,074</b>	<b>\$ 643,284</b>	<b>-10%</b>	<b>\$ (71,790)</b>
<b>FUND BALANCES (Ending):</b>						
<b>RESTRICTED FOR:</b>						
COMMUNITY ENHANCEMENT	\$ 169,863	\$ 216,137	\$ 216,363	\$ 262,863	21%	\$ 46,500
TRANSPORTATION EXPENDITURES	1,710,263	1,740,081	1,742,263	1,774,263	2%	32,000
TABOR RESERVE	-	19,258	-	19,299	0%	19,299
<b>ASSIGNED FOR: CAPITAL PROJECTS:</b>						
GRAND AVENUE	200,000	200,000	350,000	2,230,000	537%	1,880,000
OTHER CAPITAL PROJECTS	2,633,461	2,580,403	2,556,387	3,038,269	19%	481,882
<b>TOTAL FUND BALANCES (Ending):</b>	<b>\$ 4,713,587</b>	<b>\$ 4,755,878</b>	<b>\$ 4,865,013</b>	<b>\$7,324,694</b>	<b>51%</b>	<b>#####</b>

1 Per Holy Cross 2010 Franchise agreement

**DETAIL CAPITAL EXPENDITURES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>BLDGS, PARKS &amp; OPEN SPACE</b>						
31-51-724 Pool and Ice Capital Improvements Funding	\$ 50,000	\$ 50,000	\$ 40,000	\$ 40,000	0%	\$ -
31-51-730 Town Hall Improvements	-	-	-	38,125	0%	38,125
31-51-765 Eagle Valley Trail Funding	200,000	-	-	-	#DIV/0!	-
31-51-745 Town Parks Improvements	44,808	23,876	23,876	-	-100%	(23,876)
31-51-750 Town Shop Improvements	34,769	25,000	-	25,000	#DIV/0!	25,000
31-51-752 Public Art	-	-	-	50,000		
<b>TOTAL BLDGS, PARKS &amp; OPEN SPACE</b>	<b>\$ 329,578</b>	<b>\$ 98,876</b>	<b>\$ 63,876</b>	<b>\$ 153,125</b>	<b>140%</b>	<b>\$ 89,249</b>
<b>STREETS &amp; RIGHTS-OF-WAY</b>						
31-52-712 R-O-W Improvements	\$ 2,945	\$ -	\$ -	\$ -	#DIV/0!	\$ -
31-52-716 CBD Parking/Streetscape Improvements	1,118	-	-	-	#DIV/0!	-
31-52-724 Storm Drain Improvements	-	32,700	32,700	-	-100%	(32,700)
31-52-719 Monument Reader Board	9,304	-	-	-	#DIV/0!	-
31-52-737 Traffic Control Improvements	14,639	42,000	42,000	-	-100%	(42,000)
<b>TOTAL STREETS &amp; RIGHTS-OF-WAY</b>	<b>\$ 28,005</b>	<b>\$ 74,700</b>	<b>\$ 74,700</b>	<b>\$ -</b>	<b>-100%</b>	<b>\$ (74,700)</b>
<b>EQUIPMENT</b>						
31-54-728 Snow Removal Equipment	\$ -	\$ 225,000	\$ 225,000	\$ -	-100%	\$ (225,000)
31-54-730 Multipurpose Truck	-	-	-	35,000	0%	35,000
31-54-729 Project THOR	-	173,855	282,000	115,000	-0.5921986	(167,000)
31-54-740 4x4 Pickups	31,586	-	-	-	#DIV/0!	-
31-54-765 Trailer	6,055	-	-	-	#DIV/0!	-
31-54-780 Mower	-	-	-	16,000	0%	16,000
31-54-795 Loader	-	-	-	130,000	#DIV/0!	130,000
31-55-715 Police Equipment	33,000	18,998	18,998	24,585	29%	5,587
31-55-724 Patrol Vehicles	49,646	50,500	50,500	119,574	137%	69,074
<b>TOTAL EQUIPMENT</b>	<b>\$ 120,287</b>	<b>\$ 468,353</b>	<b>\$ 576,498</b>	<b>\$ 440,159</b>	<b>-24%</b>	<b>\$ (136,339)</b>
<b>TRANSFERS</b>						
31-51-950 Transfer to Broadband	\$ -	\$ -	\$ -	\$ 50,000	0%	\$ 50,000
<b>TOTAL TRANSFERS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>#DIV/0!</b>	<b>\$ 50,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 477,869</b>	<b>\$ 641,929</b>	<b>\$ 715,074</b>	<b>\$ 643,284</b>	<b>-10%</b>	<b>\$ (71,790)</b>

**SALES TAX CAPITAL IMPROVEMENT FUND (EAGLE RIVER PARK FUND) SUMMARY**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	% CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>RESTRICTED FOR:</b>						
RESERVE	\$ 161,619	\$ 161,619	\$ 161,619	\$ 161,619	0%	\$ -
CAPITAL IMPROVEMENTS	4,826,182	556,096	611,676	-	-100%	(611,676)
ASSIGNED FOR CAPITAL PROJECTS/DEBT SERVICE	318,742	528,753	545,952	271,342	-50%	(274,609)
<b>TOTAL FUND BALANCES (Beginning)</b>	<b>\$ 5,306,544</b>	<b>\$ 1,246,468</b>	<b>\$ 1,319,246</b>	<b>\$ 432,961</b>	<b>-67%</b>	<b>\$ (886,285)</b>
<b>REVENUE</b>						
61-431-30 Sales Tax	\$ 534,287	\$ 538,349	\$ 574,349	\$ 585,836	2%	\$ 11,487
61-433-10 Grants	-	350,000	350,000	11,000	-97%	(339,000)
61-436-10 Interest - ColoTrust STCIF	14,560	8,000	25,000	8,000	-68%	(17,000)
61-436-20 Interest - UMB Project Fund	62,436	10,000	10,000	10,000	0%	-
61-436-42 Contributions & Donations	95	-	-	-	100%	-
<b>TOTAL REVENUE</b>	<b>\$ 611,378</b>	<b>\$ 906,349</b>	<b>\$ 959,349</b>	<b>\$ 614,836</b>	<b>-36%</b>	<b>\$ (344,513)</b>
<b>TOTAL SOURCES</b>	<b>\$ 5,917,922</b>	<b>\$ 2,152,817</b>	<b>\$ 2,278,595</b>	<b>\$ 1,047,797</b>	<b>-54%</b>	<b>\$ (1,230,798)</b>
<b>EXPENDITURES</b>						
<b>CHARGES FOR SERVICES</b>						
61-50-372 Meeting Expense	\$ 471	\$ 2,000	\$ 2,000	\$ -	-100%	\$ (2,000)
61-50-347 Professional Services	17,362	11,536	11,536	13,536	17%	2,000
61-50-351 Legal	-	2,000	2,000	1,000	-50%	(1,000)
<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 17,833</b>	<b>\$ 15,536</b>	<b>\$ 15,536</b>	<b>\$ 14,536</b>	<b>-6%</b>	<b>\$ (1,000)</b>
<b>CAPITAL OUTLAY</b>						
61-50-745 Town Park Improvements	\$ 42,483	\$ -	\$ -	\$ 218,000	0%	\$ 218,000
61-50-750 Design	259,658	15,000	15,000	-	-100%	(15,000)
61-50-760 Construction	3,949,557	1,492,060	1,492,060	-	-100%	(1,492,060)
61-50-715 Acquisitions	7,508	-	-	-	0%	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 4,259,205</b>	<b>\$ 1,507,060</b>	<b>\$ 1,507,060</b>	<b>\$ 218,000</b>	<b>-86%</b>	<b>\$ (1,289,060)</b>
<b>DEBT SERVICE</b>						
61-50-815 Debt Service	\$ 90,000	\$ 95,000	\$ 95,000	\$ 95,000	0%	\$ -
61-50-816 Debt Service Interest	231,138	227,538	227,538	223,738	-2%	(3,800)
61-50-820 Agent Fees	500	500	500	500	0%	-
<b>TOTAL DEBT SERVICE</b>	<b>\$ 321,638</b>	<b>\$ 323,038</b>	<b>\$ 323,038</b>	<b>\$ 319,238</b>	<b>-1%</b>	<b>\$ (3,800)</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,598,676</b>	<b>\$ 1,845,634</b>	<b>\$ 1,845,634</b>	<b>\$ 551,774</b>	<b>-70%</b>	<b>\$ (1,293,860)</b>
<b>FUND BALANCES (Ending):</b>						
<b>RESTRICTED FOR:</b>						
RESERVE	\$ 161,619	\$ 161,619	\$ 161,619	\$ 161,619	0%	\$ -
CAPITAL IMPROVEMENTS	611,676	-	-	-	0%	-
ASSIGNED FOR CAPITAL PROJECTS/DEBT SERVICE	545,952	145,564	271,342	334,404	23%	63,062
<b>TOTAL FUND BALANCES (Ending):</b>	<b>\$ 1,319,246</b>	<b>\$ 307,183</b>	<b>\$ 432,961</b>	<b>\$ 496,023</b>	<b>15%</b>	<b>\$ 63,062</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

## CONSERVATION TRUST FUND SUMMARY

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>RESTRICTED FUND BALANCE</b>	\$ 98,138	\$ 58,428	\$ 59,679	\$ 69,664	17%	\$ 9,985
<b>TOTAL FUND BALANCES (Beginning)</b>	<b>\$ 98,138</b>	<b>\$ 58,428</b>	<b>\$ 59,679</b>	<b>\$ 69,664</b>	<b>17%</b>	<b>\$ 9,985</b>
<b>REVENUES</b>						
71-430-10 Lottery Proceeds	\$ 34,163	\$ 33,785	\$ 33,785	\$ 33,785	0%	\$ -
71-430-20 Interest on Investments	2,378	1,200	1,200	1,200	0%	-
<b>TOTAL REVENUES</b>	<b>\$ 36,541</b>	<b>\$ 34,985</b>	<b>\$ 34,985</b>	<b>\$ 34,985</b>	<b>0%</b>	<b>\$ -</b>
<b>TOTAL SOURCES</b>	<b>\$ 134,679</b>	<b>\$ 93,413</b>	<b>\$ 94,664</b>	<b>\$ 104,649</b>	<b>11%</b>	<b>\$ -</b>
<b>EXPENDITURES</b>						
71-50-347 Professional Services	\$ -	\$ -	\$ -	\$ 15,000	-100%	\$ 15,000
71-50-746 Camping	-	-	-	20,000	100%	20,000
71-50-750 Park Improvements	75,000	25,000	25,000	-	-100%	(25,000)
<b>TOTAL EXPENDITURES</b>	<b>\$ 75,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 35,000</b>	<b>40%</b>	<b>\$ 10,000</b>
<b>FUND BALANCES (Ending):</b>						
<b>RESTRICTED FUND BALANCE</b>	\$ 59,679	\$ 68,413	\$ 69,664	\$ 69,649	0%	\$ (15)
<b>TOTAL FUND BALANCE (Ending)</b>	<b>\$ 59,679</b>	<b>\$ 68,413</b>	<b>\$ 69,664</b>	<b>\$ 69,649</b>	<b>0%</b>	<b>\$ (15)</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**OPEN SPACE PRESERVATION FUND SUMMARY**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>COMMITTED FUND BALANCE</b>	<b>\$ 210,762</b>	<b>\$ 212,734</b>	<b>\$ 263,867</b>	<b>\$ 276,844</b>	<b>5%</b>	<b>\$ 12,977</b>
<b>TOTAL FUND BALANCES (Beginning)</b>	<b>\$ 210,762</b>	<b>\$ 212,734</b>	<b>\$ 263,867</b>	<b>\$ 276,844</b>	<b>5%</b>	<b>\$ 12,977</b>
<b>REVENUES</b>						
81-430-10 Lodging Tax	\$ 149,612	\$ 143,820	\$ 143,820	\$ 143,820	0%	\$ -
81-430-15 Penalty & Interest	812	-	-	-		-
81-430-20 Interest on Investments	8,693	3,000	3,000	3,000	0%	-
81-433-00 Other Grants	8,585	-	-	-	0%	-
81-436-70 Miscellaneous	500	-	-	-	0%	-
81-437-10 Transfer from General Fund	8,000	-	-	-		-
<b>TOTAL REVENUES</b>	<b>\$ 176,203</b>	<b>\$ 146,820</b>	<b>\$ 146,820</b>	<b>\$ 146,820</b>	<b>0%</b>	<b>\$ -</b>
<b>TOTAL SOURCES</b>	<b>\$ 386,965</b>	<b>\$ 359,554</b>	<b>\$ 410,687</b>	<b>\$ 423,664</b>	<b>3%</b>	<b>\$ 12,977</b>
<b>EXPENDITURES</b>						
Operating Expenses	\$ 103,256	\$ 160,456	\$ 133,843	\$ 155,527	16%	\$ 21,684
Capital Expenditures	19,842	50,000	-	50,000		50,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 123,098</b>	<b>\$ 210,456</b>	<b>\$ 133,843</b>	<b>\$ 205,527</b>	<b>54%</b>	<b>\$ 71,684</b>
<b>FUND BALANCES (Ending):</b>						
<b>COMMITTED FUND BALANCE</b>	<b>\$ 263,867</b>	<b>\$ 149,098</b>	<b>\$ 276,844</b>	<b>\$ 218,137</b>	<b>-21%</b>	<b>\$ (58,707)</b>
<b>TOTAL FUND BALANCE (Ending)</b>	<b>\$ 263,867</b>	<b>\$ 149,098</b>	<b>\$ 276,844</b>	<b>\$ 218,137</b>	<b>-21%</b>	<b>\$ (58,707)</b>

FUND: OPEN SPACE

**SUMMARY OF EXPENDITURES**

	ACTUAL 2018	BUDGET 2019	REVISED 2019	BUDGET 2020	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL	\$ 52,895	\$ 74,672	\$ 74,672	\$ 76,463	2%	\$ 1,791
MATERIALS & SUPPLIES	7,286	22,924	20,211	17,850	-12%	(2,361)
CHARGES FOR SERVICES	34,192	58,000	34,100	46,506	36%	12,406
DISCRETIONARY FUNDING	5,000	-	-	10,000		10,000
FIXED CHARGES	3,883	4,860	4,860	4,708	-3%	(152)
CAPITAL EXPENDITURES	19,842	50,000	-	50,000		50,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 123,098</b>	<b>\$ 210,456</b>	<b>\$ 133,843</b>	<b>\$ 205,527</b>	<b>54%</b>	<b>\$ 71,684</b>

---

## ABOUT THE TOWN OF EAGLE

**The Community** - Located on the western slope of the Rockies, halfway between Denver and Grand Junction, the Town of Eagle (pop. Approximately 6,600) is one of Colorado's best kept secrets. Eagle offers access to epic mountain biking, trail running and hiking, golf, kayaking, snowmobiling, hunting, and gold-medal fly fishing. In addition to a variety of public parks, there are over 1,000 acres of town owned public open space. The Town has a sustained commitment to facilitate and provide quality of life improvements for its residents. Located a short drive from Vail and Beaver Creek, residents also enjoy world-class amenities provided by these resorts. The Eagle County Regional Airport is located just five miles west of Town and serves both commercial and private aviation. Eagle is a thriving recreational community and is a great place to live, work, or visit.

Eagle, the county seat, is a traditional town with a main street lined with shops and cafes. Eagle boasts a variety of great neighborhoods, excellent parks, over 100 miles of single-track trails, concerts in the park, an Arnold Palmer golf course, a county-fair venue, and a variety of restaurants. The community has an authentic western flavor and friendly vibe, attracting topnotch events and outdoor adventurers. Its population includes a variety of age groups and income levels. Eagle enjoys a mountain climate with warm dry summers and moderate winters. Average temperatures range from 35 degrees in January to a high of 85 in July. Typical snowfall is 10-12 inches per month in December through April, yet Eagle boasts over 290 days of sunshine per year.

**The Town's Organization** - Established in 1887, incorporated in 1905, the town of Eagle became the County seat in 1921. The Town is a council-manager form of government led by a 7-member board of trustees elected for four-year terms. The trustees appoint the Town Manager, Town Attorney, and Municipal Court Judge. The Town has a staff of approximately 40 dedicated employees with an average longevity of 10 years. Eagle provides a full range of services including: police protection, water and wastewater services, street and parks maintenance, community and economic development, and events planning. Fire service is provided by the Greater Eagle Fire Protection District.

The mayor, trustees, and employees of the Town are committed to maintaining and enhancing the quality of life for everyone in the community. The following Strategic Plan reaffirms the values of the Town and outlines the major objectives designed to guide Eagle's future.

---

## PURPOSE OF THE TOWN'S STRATEGIC PLAN

This Strategic Plan (the Plan) has been prepared for the citizens of Eagle by the employees of the Town in collaboration with the Board of Trustees. It establishes a common language and proposes strategies designed to ensure a bright future for Eagle. Specifically, this Plan creates the following outcomes:

- Establishes a 5-year planning horizon, and provides the basis for an ongoing dialogue between the staff, Trustees, and the community regarding the direction of the Town and specific objectives
- Identifies the major challenges and opportunities likely to arise during the planning horizon and proposes specific objectives to address these challenges
- Increases confidence among Eagle's Trustees, community leaders, and residents that the Town is appropriately addressing, opportunities, future risks, and needed investments
- Ensures that proposed strategies and activities are consistent with Town's mission and values, especially the commitment to enhance quality of life
- Provides sufficient information to allow the Town's staff to develop more specific objectives and tasks, and ultimately fulfill Eagle's Vision for the future

It is important to emphasize that this Strategic Plan does not approve or communicate final policy decisions on specific issues or objectives. Rather, it provides a framework for an ongoing dialogue about maintaining and enhancing quality of life in Eagle. Each of the Major Objectives in this Plan will require additional

collaboration by the Town’s staff, advice from experts, and input from the community before the Trustees make final policy or investment decisions. Outreach efforts on the River Park project, and upcoming outreach on the new water treatment plant are examples. The Town will provide ample opportunities for citizens to be engaged in the dialogue as specific issues are addressed.

---

## ELEMENTS OF THE STRATEGIC PLAN

**Foundation** – The Town’s Mission and Behavioral Values establish a foundation for meeting the needs of the community, and defining how the employees of the Town will conduct business.

**Business Values** – The Town’s Business Values describe specific commitments to protect the interests of the residents and businesses in Eagle, for example reliable and cost-effective services, economic development, sound financial management, and transparency. These values provide the framework for identifying more explicit standards and for engaging with the community on important issues.

**Standards** - To provide consistent value to the community, and to be transparent in its decision making and communications, it is essential that the Town develop and comply with standards. A standard is simply a rule, a level of quality, or an achievement that is considered acceptable or desirable. The Town’s standards drive its activities, decisions, and proposed investments, whether they are internal policies or regulations. They also provide a mechanism for having a more meaningful dialogue with the community and empowering the Town’s staff to enhance quality of life in Eagle.

**Major Objectives** – The Major Objectives outlined in this plan identify significant challenges, opportunities, or investments likely to arise during the planning horizon. In general, these objectives do not address tasks associated with normal daily operations. The information provided in each objective is designed to provide a foundation for future collaborations between the Town’s Trustees, employees, community leaders, and the residents of Eagle. These collaborations will likely result in one or more policy decisions by the Trustees to address the stated problem or opportunity.

---

## FOUNDATION

### MISSION

Maintain and enhance quality of life for everyone in our community

### VISION

The Town of Eagle is a vibrant community that respects and includes all residents, neighbors and visitors.

### STAFF BEHAVIORAL VALUES

We are guided in our daily decisions and activities by these values:

#### Integrity

We are open, honest, and ethical in all our communications and actions.

#### Respect

We thoughtfully consider each other’s differences and opinions.

#### Commitment

We give our individual best to get the job done right.

#### Responsibility

We are accountable for our behaviors, actions, and use of public resources.

#### Collaboration

We listen and openly share our ideas to achieve better decisions and outcomes.

**Leadership**

We are proactive in advancing the interests of our communities

---

**BUSINESS VALUES**

Business Values describe the Town’s commitments to advance the interests of Eagle’s residents and businesses. The Town’s Business Values establish a framework for developing more detailed standards, assessing risks, identifying issues, and evaluating and implementing solutions. These Business Values also enable the Town to clearly communicate the value of its activities and proposed investments. In addition to the Mission Statement, the Town’s commitments to provide value are as follows:



The following narrative provides more information on the Town’s Business Values and articulates some of the Town’s specific standards.

**Sound Planning:** The foundation for providing reliable services and quality of life is planning. The Town’s planning process is based on having a long-term view, identifying key standards, taking advantage of significant opportunities and mitigating risks. Specifically, The Town focuses on adequate resources, reliable infrastructure, compliance with regulations, and a local economy that supports high quality of life for Eagle residents. Infrastructure planning must ensure that the Town’s roads, parks, water system, and wastewater facilities are proactively maintained and when necessary modernized. Economic planning must adhere to specific standards that enhance and maintain quality of life for everyone in the community. Finally, planning is about creating a better future, which often requires a willingness to change. The Town is working to create a culture of continuous improvement where change is not only viewed as the norm, but essential for providing exceptional value to the community.

**Appropriate Investment:** Providing reliable services requires funding that covers today’s financial needs and supports investments in the Town’s vision for the future. The Town must also invest in a highly effective, motivated, and well-trained workforce. Securing community support for adequate funding requires that Town’s leadership and staff are trusted, that standards driving investment are clear, and that investment proposals are compelling. These investments must strike a balance between creating value for the community and the cost burden placed on residents and businesses. For these reasons, the Town pursues public participation in the decision-making process, which includes building strong relationships with elected officials, community leaders, and the public.

**Reliable and Cost-Effective Services:** A key responsibility for the Town is to provide essential services, whether it be reliable water and sewer services, trash and recycling services, or support with respect to

permitting, zoning, planning, and other basic needs. The Town is committed to delivering potable water service that is highly reliable, high quality, meets all regulatory standards, and is responsive to customer-reported problems. Meeting the needs of customers also requires that the Town adopt standards of service that make it easy for people to do business with the Town. This means going the extra mile to make sure that customers know where to find requested information, and ensuring that employees have the knowledge to resolve a customer's problem. Finally, Eagle is a small town, so residents should receive consistent service with a personal touch, ideally where people come to trust individual Town employees to address their needs.

**Protecting Public Health, Safety, and the Environment:** Whether it is providing reliable water and sewer services that protect people and the environment, or providing highly responsive police service, the Town is committed to protecting the well-being of its people and the community. This means supporting dynamic and diverse neighborhoods, maintaining a strong framework for business opportunities, being good stewards of the environment and addressing the problem of greenhouse gasses. These values drive a comprehensive land-use and development code that guides smart and safe development.

**Sound Finances and Increasing Efficiency:** The Town's financial capabilities and standards ensure that it has the financial strength and resources to provide the reliable and high-quality services that residents expect. These resources, which come from the Town's ongoing revenue sources, include local and county sales taxes, property taxes, utility franchise taxes, lodging and occupation taxes, water service bills, new customer water tap fees, and fees for licensing, permitting, planning, and zoning. The Town's finances must be resilient to economic downturns, cover the full cost of operations, provide adequate funding to maintain financial reserves, and support capital investment. These financial practices and reserves are necessary for earning favorable credit ratings for bond funds, which gives the Town access to low-cost financing for infrastructure improvements. Combined with aggressively pursuing grant funding and improving efficiency, the Town's financial practices help keep fees for service low while allowing for investments in services, human resources, and infrastructure.

**Economic Development:** Eagle's economy is the engine for quality of life. Simply stated, Eagle is a place to live, work, raise a family, and retire. It is a place that attracts outdoor adventurers and tourists, allows businesses to grow, and offers travelers a friendly place to stop and purchase goods and services. Eagle is fortunate to have a variety of natural and developed assets, including its location on Interstate 70, proximity to world class ski resorts and the regional airport, and access to multiple outdoor activities, including hiking, mountain biking, fishing, river rafting, kayaking, snowmobiling, and hunting. These assets are strong in comparison to many other communities, which gives Eagle a leg-up in determining its future. The economic impacts of visitors and economic development efforts by the Town, should align with the Town's vision and produce benefits for the residents in terms of amenities, special events, activities, jobs, wages, infrastructure, and revenue for the Town. In short, economic development activities and growth should align with the Town's mission of enhancing quality of life for everyone in the community. Development activities must also consider the desire to maintain an authentic small-town feel, where people know their community leaders and government officials, and it's easy to get around Eagle, whether you are walking, biking, or driving.

**Transparency and Community Engagement:** By providing easy access to information and timely responses to customer inquiries, the Town creates an environment that fosters public trust and allows Eagle's residents and business owners to understand the Town's values, priorities and Strategic Plans. The Town is committed to maintaining an ongoing, meaningful, and substantive dialogue with the community that is based on clearly defined standards and compelling arguments for proposed policies and investments. Eagle's population is not homogeneous, rather an eclectic combination of people and communities, whether these communities are based on location, age, income, or spoken language. Therefore, the staff and Trustees need to listen and understand community needs from a variety of perspectives. People from different communities need to feel they are being heard and feel connected to both the Town and people from other communities within Eagle. This involves embracing our common bond of being residents of Eagle while also valuing our differences. This

transparent approach facilitates long-term and mutually beneficial relationships, ultimately leading to better policy decisions and levels of service that meet the needs of the community.

---

## PURSUING OPPORTUNITIES AND MITIGATING RISKS

The Town of Eagle engages in planning, makes capital investments, and provides essential services designed to sustain a vibrant economy and high quality of life. Consequently, the Town must not only take advantage of opportunities, but analyze and mitigate significant risks, whether these risks relate to the economy, the reliability of essential services, the natural environment, public health, or public-safety. Properly addressing these risks, and pursuing opportunities to improve the community, requires that the Town maintain a robust planning process and recommend prudent policies and investments. The following Major Objectives address these opportunities and risks and are aligned with the Town's Business Values and key standards. They provide the basis for further collaboration and ultimately policy decisions by the Town's Trustees.

---

## MAJOR OBJECTIVES

**Using Major Objectives to Describe the Future** – Eagle's Strategic Plan employs several criteria for assessing future challenges and opportunities. These criteria include the following:

- Ensuring that the Town is adhering to its mission statement and aggressively pursuing its vision
- Making sure that the Town remains compliant with agreed-upon standards
- Continuing to enhance the Town's workforce and performance
- Anticipating and planning for changes in regulations or legal requirements
- Responding to economic trends and evolving needs of Eagle's residents and businesses

Based on the criteria above, the Town has developed a series of Major Objectives.

### LIST OF MAJOR OBJECTIVES

The following Major Objectives describe the issues, discussions, and decisions likely to come before Eagle's Trustees within a 5-year planning horizon. As stated above, they do not represent final decisions by the staff or Trustees, rather they provide enough detail for the Town's staff to continue clarifying the issues, collaborating with experts, and leading a community dialogue. Each Major Objective lists key Business Values and standards, and is designed to align with the Town's mission statement, which is to *maintain and enhance quality of life for everyone in Eagle*. These objectives and associated activities may have implications well beyond the planning horizon, consistent with the need to have a long-term view. In summary, Eagle is a great place to live, work, raise a family, retire, and a great place to visit. The following Major Objectives address these fundamental realities in an integrated manner.

1. Develop a Long-Term Vision for Eagle
2. Enhance the Financial Health of the Town
3. Build Lower Basin Water Treatment Plant, Enhance Water Management
4. Develop River Park Project, Maximize Economic Benefits
5. Stimulate Economic Vitality, Development
6. Invest in Public Safety to Respond to Evolving Community Needs
7. Implement Priority Infrastructure Improvements
8. Improve Housing Availability and Affordability
9. Continue Investing in Outdoor Activities, Recreation, and Open Space
10. Address Essential Planning and Land-Use Challenges
11. Enhance the Town's Communications, Build Eagle's Brand
12. Initiate and Maintain a Community Building Effort
13. Improve Town Organization, Culture, and Workforce Effectiveness

14. Consider Implementing Home Rule

**Major Objective No. 1: Develop a Long-Term Vision for Eagle**

<i>Applicable Business Values</i>	<ul style="list-style-type: none"> <li>• Mission – Maintain and Enhance Quality of Life for Everyone in Our Community</li> <li>• All Business Values</li> </ul>
<i>Most Relevant Standards</i>	<ul style="list-style-type: none"> <li>• A great place to live, work, raise a family, and retire</li> <li>• An economy that provides opportunities for a diverse population of all ages</li> <li>• Transportation system that facilitates pedestrian, bicycle and vehicular movements throughout the Town, making it easy to get around Eagle at any time of the day</li> <li>• Total population that supports a sustainable economy, is consistent with Eagle’s geography, and maintains a small-town feel</li> <li>• High quality infrastructure that encourages beneficial growth and development</li> <li>• Events and amenities that attract visitors and enhance quality of life for Eagle’s residents</li> </ul>
<i>Background</i>	<p>Eagle is a community with a variety of natural and developed assets, including its location on Interstate 70, proximity to world-class ski resorts and the regional airport, and access to multiple outdoor activities. These assets are strong in comparison to many other communities, which means that the Town has a clear advantage in determining future quality of life.</p>
<i>Challenge/ Opportunity</i>	<p>Even though Eagle’s assets are strong, the Town needs to have a vision for the future and a plan for realizing this future. This vision, or vivid description of the future, is the basis for sound planning, policy decisions, and investments. More specifically, it will inform the process of working through and making final policy decisions related to the Major Objectives in this Strategic Plan.</p>
<i>Solution</i>	<p>Continue to collaborate with staff, Trustees, and the community to develop and maintain a vivid description of Eagle 15 years from now that addresses the following key issues:</p> <ul style="list-style-type: none"> <li>• Population and demographics – Approximately 10,000 people 15 years from now</li> <li>• Community culture – How we treat each other and work together to build our future</li> <li>• Economic vitality, community amenities, and availability of jobs</li> <li>• Quality of infrastructure, especially water, wastewater, and transportation</li> <li>• Look and feel of the Town, and ease of transportation</li> <li>• Housing availability and affordability</li> <li>• Quality of the Town’s services, support, and communications</li> <li>• Community Engagement - Relationship between the Town and the various communities in Eagle</li> </ul>
<i>Timing</i>	<p>The Strategic Planning process will result in a draft vision statement. Elements of this vision should be shared and discussed during the ongoing dialogue with the community on the objectives in the Strategic Plan, with more formal reviews and updates occurring every two years.</p>

**Major Objective No. 2: Enhance the Financial Health of the Town**

<i>Applicable Business Values</i>	<ul style="list-style-type: none"> <li>• Sound Planning and Appropriate Investment</li> <li>• Reliable and Cost-Effective Services</li> <li>• Sound Finances and Increasing Efficiency</li> </ul>
<i>Most Relevant Standards</i>	<ul style="list-style-type: none"> <li>• Revenues that fully fund operations costs, reserve funding, and needed capital investments</li> <li>• Investments that create compelling value for residents and businesses</li> <li>• Finances that are resilient to economic downturns</li> <li>• Strong credit ratings for bond funds, facilitating low financing costs</li> <li>• 20% reserve for general fund and adequate reserves for enterprise funds</li> <li>• Accurate and timely financial/budget reports</li> <li>• Documented financial standards, policies, and procedures</li> </ul>
<i>Background</i>	<p>The ability to provide high levels of service and invest appropriately in future quality of life hinges on the staff and Trustees being stewards of the Town’s financial resources. These resources, which come from the Town’s ongoing revenue sources, include local and county sales taxes, water service bills, new customer water tap fees, and fees for licensing, permitting, planning, and zoning.</p>
<i>Challenge/ Opportunity</i>	<p>The challenge for the Town is to ensure that its financial management is sound and that current revenues reflect 100% of the revenue entitled to the Town under current regulations and policies. This should include developing strategies to increase revenue that are not burdensome to residents and taxpayers. These revenues can in turn be used to create compelling value for the community.</p>
<i>Solution</i>	<ul style="list-style-type: none"> <li>• Benchmark current revenue given the Town’s size and economy</li> <li>• Update out-of-date fees and revenue sources</li> <li>• Raise water-service Tap Fees to reflect the cost of replacing shared system infrastructure</li> <li>• Assess current lodging revenues and determine lost revenue opportunities</li> <li>• Develop a stronger relationship with Eagle’s state sales tax representative to more proactively address issues with reporting and revenues</li> <li>• Develop ROI/revenue reports that analyze the benefits of economic development initiatives</li> <li>• Provide quarterly financial/budget reports to the Trustees and monthly reports to managers</li> <li>• Continue to perform and enhance training for financial staff and department managers</li> <li>• Review, enhance, and document financial standards, policies, and procedures</li> <li>• Develop a grant-funding strategy and aggressively pursuing grant funding in conjunction with Eagle’s infrastructure needs and economic development plans</li> </ul>
<i>Timing</i>	<p>Lost opportunities mean lost revenue that can never be recovered. Addressing revenue issues should be a high priority.</p> <ul style="list-style-type: none"> <li>• Review, enhance, and document financial standards by October 1, 2017</li> <li>• Complete assessment items noted above and define specific corrective actions, including implementation milestones, by December 1, 2017</li> </ul>

**Major Objective No 3: Build Lower Basin Water Treatment Plant, Enhance Water Management**

<i>Applicable Business Values</i>	<ul style="list-style-type: none"> <li>• Sound Planning and Appropriate Investment</li> <li>• Reliable and Cost-Effective Services</li> <li>• Protect Public Health, Safety, and the Environment</li> </ul>
<i>Most Relevant Standards</i>	<ul style="list-style-type: none"> <li>• Provide reliable water supply and water service, and safe, high-quality water</li> <li>• Provide adequate public facilities to support beneficial growth</li> <li>• Infrastructure that attracts desired economic development</li> </ul>
<i>Background</i>	<p>The Town receives its water from the upper Brush Creek water plant. Peak usage occurs in the summer months when outdoor watering greatly increases potable water demand. This outdoor water use has a large positive visual impact on both residential and commercial neighborhoods, which is especially important given the increase in our summertime events and activities in Eagle.</p>
<i>Challenge/ Opportunity</i>	<p>The Town faces the following challenges related to its water supply:</p> <ul style="list-style-type: none"> <li>• The Town’s water supply is limited by Brush Creek water rights and the peak capacity of the current water plant (which purifies the water to meet drinking water standards)</li> <li>• Peak demands in the summer are approaching the maximum capacity of the plant, even with 90% of customers complying with odd-even day watering restrictions</li> <li>• Given that Eagle has only one water treatment plant, there is no water-supply redundancy or treatment plant redundancy, which increases water supply and service reliability risks</li> <li>• Brush Creek could be compromised due to a wildfire contaminating the water, mudslides that could block the Creeks’ flow, or other events in the watershed that could impact water quality or flows</li> <li>• Brush Creek flows could be severely curtailed by low snowpack during any given year and in general due to climate change. Eagle has no significant water storage to buffer yearly snowpack variations</li> <li>• Growth of Eagle cannot be supported by the current water plant without imposing significant additional water restrictions and growth control.</li> <li>• The Town needs to review water-system management practices, including current levels of water-use efficiency and opportunities to increase efficiency (conservation)</li> <li>• Current Tap Fees (new connection fees) are too low, and don’t cover a new customer’s fair share of the Town’s wholesale water infrastructure costs, and reservation of treatment plant capacity</li> <li>• Current water bills are not easy to read and billing system needs improvement</li> </ul>
<i>Solution</i>	<p>Build the Lower Basin Water Treatment Plant which provides the following benefits:</p> <ul style="list-style-type: none"> <li>• Allows the Town to utilize new legal and physical water rights on the Eagle River, plus provides emergency access to flow in the Eagle River</li> <li>• Provides water supply redundancy, and water-supply capacity to support beneficial growth</li> <li>• Increases water supply and water service reliability – Significantly reduces water-supply risks</li> <li>• Allows the Town to increase flows in Brush Creek, providing environmental benefits</li> </ul> <p>Address other water system issues, including the following:</p> <ul style="list-style-type: none"> <li>• Review water management practices against industry best practices, and recommended changes</li> <li>• Upgrade billing system, enhance water bills, and implement automated meters if indicated</li> </ul>
<i>Timing</i>	<ul style="list-style-type: none"> <li>• Both construction and financing costs are projected to increase if the water-plant project is delayed.</li> <li>• Complete all water system planning and outreach tasks by December 2017</li> <li>• Complete new Lower Basin Water Treatment Plant by June 2020</li> </ul>

**Major Objective No. 4: Develop River Park Project, Maximize Economic Benefits**

<i>Applicable Business Values</i>	<ul style="list-style-type: none"> <li>• Sound Planning and Appropriate Investment</li> <li>• Economic Development</li> <li>• Protect Public Health and the Environment</li> </ul>
<i>Most Relevant Standards</i>	<ul style="list-style-type: none"> <li>• Economic development that benefits all of Eagle’s communities</li> <li>• Enhance the look, feel, and experience of Eagle</li> <li>• Maximize the economic benefits of investments in infrastructure, amenities, and events</li> <li>• Design and construct the River Park to support world-class competitive whitewater events</li> </ul>
<i>Background</i>	<p>The Eagle River Park plan envisions a new amenity both in and along the river. The Park will be located immediately east of the Eagle County Fairgrounds. The plan includes river features to attract boaters, kayakers, and tubers, and a riverfront park that includes a gathering area, access to the water, trails, and a river-front beach area. The project incorporates the latest thinking in whitewater park design. Phase 1 includes in-stream and riverbank improvements, riverside park development, and trail connections. The Park will create a visual draw for people driving by on I-70, attract major competitive whitewater events, and provide a recreational amenity for residents of Eagle and surrounding communities.</p>
<i>Challenge/ Opportunity</i>	<p>The primary challenge is for the Town to ensure that the River Park project stays on schedule and within budget. Beyond initial construction issues, it is important that plans for economic development associated with the Eagle River Park are defined and being pursued. Eagle should get the most out of its investment in the project in terms of benefits for residents, businesses, and revenue for the Town.</p>
<i>Solution</i>	<ul style="list-style-type: none"> <li>• Complete project on schedule and within budget</li> <li>• Collaborate with whitewater experts to ensure that the Park has the features, seating, and amenities to support major whitewater competitions</li> <li>• Create a specific economic development plan associated with the River Park. Include both entrepreneurial and retail business elements, and recruiting process for competitive events</li> <li>• Coordinate economic planning with the Eagle River Corridor Plan</li> </ul>
<i>Timing</i>	<ul style="list-style-type: none"> <li>• Complete River Park economic development plan by the summer of 2018</li> <li>• Complete River Park Construction by Fall 2018.</li> </ul>

**Major Objective No. 5: Stimulate Economic Vitality, Development**

<i>Applicable Business Values</i>	<ul style="list-style-type: none"> <li>• Sound Planning and Appropriate Investment</li> <li>• Economic Development</li> <li>• Sound Finances and Increasing Efficiency</li> </ul>
<i>Most Relevant Standards</i>	<ul style="list-style-type: none"> <li>• Economic development plans align with Eagle’s vision for the future</li> <li>• Economic development that benefits all of Eagle’s communities</li> <li>• Enhance the look, feel, and experience of Eagle</li> <li>• Transportation system that facilitates pedestrian, bicycle, and vehicular movements throughout the Town, making it easy to get around Eagle at any time of the day</li> <li>• Small town feel, and a great place to raise a family</li> <li>• High-quality events that are aligned with Eagle’s values and infrastructure capabilities</li> </ul>
<i>Background</i>	Eagle’s economy is the engine for quality of life. The economic impacts of visitors, and economic development efforts by the Town, should produce benefits for the residents of Eagle in terms of amenities, jobs, wages, infrastructure, and revenue for the Town.
<i>Challenge/ Opportunity</i>	To date, Eagle has not developed a clearly defined plan to stimulate economic development that is aligned with the Town’s assets, brand, and the values of the community. This increases the risk that the community is missing opportunities to enhance the experience of visiting and being a resident of Eagle, or allowing development to occur that does not enhance quality of life or degrades the local environment.
<i>Solution</i>	<p>Initiate an ongoing process that addresses economic vitality and development. This process will include ongoing collaboration between the Town’s staff and Trustees, seeking advice from the Chamber of Commerce and other experts, and facilitating a meaningful dialogue with the community on specific activities and plans. This Major Objective will entertain a variety of opportunities that are expressed in the following goals or tasks.</p> <ul style="list-style-type: none"> <li>• Seek advice from the Economic Developers Council of Colorado</li> <li>• Take better advantage of the I-70 traffic corridor from an economic and Town revenue perspective             <ul style="list-style-type: none"> <li>○ Establish Eagle as “The place to stop” west of Vail Pass</li> <li>○ Encourage visitors to go Downtown and further south (Eagle Ranch)</li> <li>○ Improve way-finding signage and advertising</li> </ul> </li> <li>• Continue to advance Eagle as a government, business, and recreational hub for the region, including providing affordable lodging</li> <li>• Evaluate and enhance marketing for special events and Eagle as a destination, and continue to strive to attract better brands to support events</li> <li>• Analyze threats to current assets, events, and economic development plans, and the various ramifications of economic development and growth</li> <li>• Maximize/optimize economic activity and revenues from current events and visitors, especially associated with the new River Park</li> <li>• Coordinate economic planning with the Eagle River Corridor Plan</li> <li>• Identify and recruit businesses that fulfill regional needs and are consistent with Eagle’s brand, visitors, and lifestyle – Find out which businesses are interested in Eagle</li> <li>• Develop clear plan for enhancing the Downtown experience for residents, and therefore visitors</li> <li>• Ensure that infrastructure, parking, and housing plans support planned economic development</li> <li>• Develop a mechanism for reporting on progress and engaging in periodic community outreach</li> </ul>
<i>Timing</i>	Develop a more detailed list of economic development activities and milestones by December 31, 2017.

**Major Objective No. 6: Invest in Public Safety to Respond to Evolving Community Needs**

<i>Applicable Business Values</i>	<ul style="list-style-type: none"> <li>• Sound Planning and Appropriate Investment</li> </ul>
-----------------------------------	---

**Major Objective No. 6: Invest in Public Safety to Respond to Evolving Community Needs**

	<ul style="list-style-type: none"> <li>• Public Safety</li> <li>• Transparency and Community Engagement</li> </ul>
<i>Most Relevant Standards</i>	<ul style="list-style-type: none"> <li>• Fully fund the costs of police services</li> <li>• Valuing human life, and recognizing that police powers come from the people</li> <li>• Fair, ethical, and honest execution of our duties</li> <li>• Being sensitive to diversity, providing equal protection under the law</li> <li>• Creating partnerships in the community to enhance cooperation and increase safety</li> <li>• Being a part of the community and further community policing perspectives</li> <li>• Continuous improvement in safety, services, and police behaviors</li> <li>• Physical and moral courage</li> <li>• Ensure that the Department complies with all Colorado Post standards</li> </ul>
<i>Background</i>	<p>Eagle is an appealing Town with an eclectic combination of neighborhoods, offering a unique quality of life for residents and visitors. The Eagle Police Department strives to protect this lifestyle by maintaining high standards for public safety and community involvement. Lower crime rates correlate with members of the community working in close partnership with the Police Department, including reporting suspicious activities, aiding in crime prevention, and supporting community networking and education programs. This focus on community involvement is a critical element of Eagle’s police and public-safety strategy.</p>
<i>Challenge/ Opportunity</i>	<p>The public image of law enforcement is as diverse and complex as the communities it serves. Due to the impact and visibility of police activities, it is a highly-scrutinized profession, placing tough demands on both officers and leadership. This is the context in which the Town addresses important public-safety issues, for example in recruiting and retaining qualified officers, investing in training and new equipment, advocating for new positions and resources, and ultimately meeting the evolving needs of Eagle.</p>
<i>Solution</i>	<p>Eagle’s police force must respond to the public-safety needs of the community as it continues to grow and evolve. This will include taking the following actions.</p> <ul style="list-style-type: none"> <li>• Focus on retention of qualified staff by instituting competitive pay and benefits, and investing in housing options and transitional housing</li> <li>• Invest in new positions to increase safety and efficiency</li> <li>• Expand current space, or combine fire and police services in a new building</li> <li>• Continue enhancing community networking through modern strategies of patrol, community meetings, and technology</li> <li>• Increase focus on youth programs with special attention on safety, technologies, and social issues such as marijuana use</li> <li>• Continue to research and implement innovative solutions to improve efficiency, service, safety, and community relations</li> <li>• Remain committed to a Town Police Department with a Chief of Police</li> </ul>
<i>Timing</i>	<ul style="list-style-type: none"> <li>• Align the timing of specific initiatives with Eagle’s evolving needs and growth</li> </ul>

**Major Objective No. 7: Implement Priority Infrastructure Improvements**

<i>Applicable Business Values</i>	<ul style="list-style-type: none"> <li>• Sound Planning and Appropriate Investment</li> <li>• Economic Development</li> <li>• Reliable and Cost-Effective Services</li> <li>• Protect Public Health, Safety, and the Environment</li> </ul>
<i>Most Relevant Standards</i>	<ul style="list-style-type: none"> <li>• Infrastructure investments that support approved economic development plans</li> <li>• Transportation system that facilitates pedestrian, bicycle, and vehicular movements throughout the Town, making it easy to get around Eagle at any time of the day</li> <li>• Provide ample parking, especially for businesses and specific events venues</li> <li>• Proactive maintenance and modernization of critical infrastructure</li> <li>• Balance infrastructure investment needs with the cost burden placed on residents and tax payers</li> </ul>
<i>Background</i>	<p>The Town’s infrastructure is the foundation for high quality of life and a strong economy. Businesses considering a move to Eagle will be looking at the quality of the infrastructure, its capacity to support a reasonable amount of growth, and the Town’s plans for enhancing the infrastructure.</p>
<i>Challenge/ Opportunity</i>	<p>The challenge is to Implement priority infrastructure improvements without creating an undue burden on residents and tax payers</p>
<i>Solution</i>	<ul style="list-style-type: none"> <li>• Develop a Capital Improvement Plan with appropriate cycles</li> <li>• Build new Lower Basin Water Treatment Plant, as outlined in Major Objective #3</li> <li>• Implement the Grand Avenue (Highway 6) Corridor Plan</li> <li>• Appropriately implement other infrastructure priorities including a broadband system, Capitol Street improvements, and the Brush Creek Road Extension</li> <li>• Plan and implement Infrastructure as needed to support economic development initiatives, and the parking to support current and future special events</li> <li>• Develop resources to aggressively seek grant funding</li> </ul>
<i>Timing</i>	<ul style="list-style-type: none"> <li>• Timing of infrastructure improvements should be aligned with economic development plans and the most pressing infrastructure needs</li> <li>• Develop Capital Improvement Plan by December 2018</li> </ul>

**Major Objective No. 8: Improve Housing Availability and Affordability**

<i>Applicable Business Values</i>	<ul style="list-style-type: none"> <li>• Sound Planning and Appropriate Investment</li> <li>• Economic Development</li> <li>• Protect the Environment</li> </ul>
<i>Most Relevant Standards</i>	<ul style="list-style-type: none"> <li>• Zoning and housing plans that align with Eagle’s vision and economic development plans</li> <li>• Housing that supports a diverse population, including all ages, ethnicities and income groups</li> <li>• Housing that provides a wide range of housing types in walkable neighborhoods</li> </ul>
<i>Background</i>	<p>The availability and affordability of housing is a central issue in determining the character of a community, including who can afford to live in the community, and quality of life and its authenticity. It directly contributes to the success and sustainability of businesses in Eagle, and effects the ability of government to attract high-quality employees. Finally, cost of housing determines whether the local economy provides the resources for people to live comfortably.</p>
<i>Challenge/ Opportunity</i>	<p>The cost of housing in Colorado is 56% higher than the national average, and Eagle is no exception when it comes to high housing costs. The following housing challenges apply to Eagle:</p> <ul style="list-style-type: none"> <li>• Given Eagle’s size and location, construction costs for new dwellings is high, and it is difficult for developers to profit from more affordable housing.</li> <li>• The high cost of housing and low availability of housing means that it is difficult for businesses and the government to recruit employees.</li> <li>• Housing costs and availability will represent a significant concern for business or entrepreneurs who might consider locating in Eagle.</li> <li>• It is difficult for people who have grown up in Eagle to remain in Eagle.</li> <li>• Given Eagle’s assets and location, a certain number of people will want to live in Eagle even if the housing is expensive. Allowing growth to be dictated by people who already have the resources to move to Eagle without needing to be employed by a local business will naturally shift the population toward people who work from home, or older retired people.</li> <li>• Eagle will likely reach build-out in the next 15 years, at which point the options available to change the housing mix will be severely limited.</li> </ul>
<i>Solution</i>	<ul style="list-style-type: none"> <li>• Become an active participant in the county-wide conversation about housing, and work actively with Eagle County on efforts to provide affordable housing</li> <li>• Assess current housing prices and availability, its impacts on the community, and future trends if there is no intervention</li> <li>• Develop a specific vision for future housing that is aligned with Eagle’s vision, desired population mix in 15 years, and economic development plans</li> <li>• Explore zoning and other methods to create a more balanced and affordable housing mix that supports young people and young families</li> <li>• Coordinate Efforts with Eagle River Corridor Plan</li> </ul>
<i>Timing</i>	<ul style="list-style-type: none"> <li>• Complete vision or plan for Eagle’s housing mix at build-out by December 31, 2018</li> </ul>

**Major Objective No. 9: Continue Investing in Outdoor Activities, Recreation, and Open Space**

<i>Applicable Business Values</i>	<ul style="list-style-type: none"> <li>• Sound Planning and Appropriate Investment</li> <li>• Economic Development</li> <li>• Protect Public Health and the Environment</li> </ul>
<i>Most Relevant Standards</i>	<ul style="list-style-type: none"> <li>• Appropriately invest in open space and recreation opportunities</li> <li>• Actively manage the Town’s open space lands using sound land stewardship practices</li> <li>• Provide for outdoor recreation while preserving and enhancing native flora and fauna populations</li> <li>• Market and promote the town to target audiences, promoting the Town as a summer destination</li> <li>• Preserve and enhance access to Town, State, BLM, and Forest Service public lands</li> <li>• Enhance the look, feel, and experience of Eagle and its environment</li> <li>• Design and develop parks and open space for uses that serve the people in Eagle</li> <li>• Provide lodging which fit people’s budget and preferences, including hotels and camping.</li> <li>• Grow the open space and recreation business over time, increasing staffing and responsibilities</li> <li>• Increase usability of recreation and open space for all of Eagle residents.</li> </ul>
<i>Background</i>	<p>The Town of Eagle has found its place in the tourism driven economy of the Greater Eagle River Valley as a destination for biking, hunting, fishing and other recreational activities. These activities support the Town’s mission to enhance the quality of life for everyone in our community, as well as promoting the town and its businesses to tourism. Resources have been allocated to support and enhance Eagle’s recreational offerings. However, plans need to continually evolve in response to changing uses, new opportunities, and environmental concerns.</p>
<i>Challenge/ Opportunity</i>	<p>Not all residents use the town’s recreational spaces, or participate in outdoor activities on a regular basis. However, the availability of these amenities arguably contributes to the quality of life for all residents. Unfortunately, return-on-investment for open spaces and amenities is not always easy to quantify, so the Town needs to carefully assess the benefits of proposed projects and investments. Since the costs for developed amenities has exceeded revenue in recent years, the Town should seek new funding sources.</p>
<i>Solution</i>	<ul style="list-style-type: none"> <li>• Develop/update an open space plan that addresses the open space standards noted above</li> <li>• Actively apply for Great Outdoors Colorado (GOCO) and other open space related grants</li> <li>• Assess current lodging revenues and determine if there are lost revenue opportunities</li> <li>• Educate citizens and school children about the open space recreation opportunities that exist in their backyard through increased public outreach</li> <li>• Further coordinate outdoor recreation, tourism, and events marketing to increase visitation</li> </ul>
<i>Timing</i>	<ul style="list-style-type: none"> <li>• Update open space plan by December 31, 2017</li> <li>• Apply for two outdoor recreation and natural resources management grants (at a minimum) by March 31, 2018.</li> <li>• Complete lodging revenue assessment by December 1, 2017.</li> <li>• Develop open space focused citizen outreach plan by January 31, 2018.</li> </ul>

**Major Objective No. 10: Address Essential Planning and Land-Use Challenges**

<i>Applicable Business Values</i>	<ul style="list-style-type: none"> <li>• Sound Planning and Appropriate Investment</li> <li>• Economic Development</li> <li>• Protect Public Health, Safety, and the Environment</li> </ul>
<i>Most Relevant Standards</i>	<ul style="list-style-type: none"> <li>• Support a small-town look and feel for Eagle</li> <li>• Maintain standards that support new development while managing risks to the Town</li> <li>• Maintain land-use codes that are current with new development, engineering, regulatory, and technology standards</li> <li>• Transportation system that facilitates pedestrian, bicycle, and vehicular movements throughout the Town, making it easy to get around Eagle at any time of the day</li> <li>• Park and open space system that provides for recreational needs and protects sensitive landscapes</li> <li>• Meeting key water quality, habitat improvement, and wildlife standards</li> <li>• Housing that provides a wide range of housing types in walkable neighborhoods</li> </ul>
<i>Background</i>	<p>Planning is an essential component of managing any city, town, or community. The challenge is to determine the appropriate level of planning given the community’s economy and government resources. Poor planning, or the lack of planning, can lead to negative outcomes in terms of inadequate infrastructure, degraded public services, or negative impacts on the environment.</p>
<i>Challenge/ Opportunity</i>	<p>Planning can be a messy process, and the most creative plans often come from a willingness to be flexible in the face of unique or difficult challenges. The Town needs to strike a balance between the need for comprehensive planning, meeting key planning standards, and addressing specific initiatives, opportunities and problems.</p>
<i>Solution</i>	<ul style="list-style-type: none"> <li>• Analyze land-use regulations as compared with the Comprehensive Community Plan</li> <li>• Complete a major overhaul of the land-use and development codes</li> <li>• Continue working the Eagle River Corridor Plan</li> <li>• Review current zoning to make sure that it’s consistent with Eagle’s vision and economic development plans</li> <li>• Highlight key planning standards in planning documents and investment proposals</li> <li>• Prioritize planning needs as they relate to the specific opportunities associated with the Major Objectives in this Strategic Plan</li> <li>• Continue to support specific initiatives and opportunities by developing sub-area plans</li> <li>• Assess and address the human resources to maintain needed planning activities</li> </ul>
<i>Timing</i>	<ul style="list-style-type: none"> <li>• Identify, document, and share key planning standards by December 1, 2017</li> <li>• Continue to develop sub-area plans consistent with needed timing of specific initiatives</li> <li>• Assess needed human resources for planning and make recommendations by Jan 2018</li> <li>• Complete overhaul of the land-use codes by December 2019</li> </ul>

**Major Objective No. 11: Enhance the Town’s Communications, Build Eagle’s Brand**

<i>Applicable Business Values</i>	<ul style="list-style-type: none"> <li>• Sound Planning and Appropriate Investment</li> <li>• Economic Development</li> <li>• Transparency and Community Engagement</li> </ul>
<i>Most Relevant Standards</i>	<ul style="list-style-type: none"> <li>• Be proactive in communications, getting ahead of important community issues</li> <li>• Engage in an ongoing dialogue with the community about strategies, plans, and pending decisions</li> <li>• Provide information that is brief, relevant, and emphasizes the Town’s Business Values</li> <li>• Emphasize motivations and relevant standards in communications and investment proposals</li> <li>• Build strong ongoing relationships with community leaders (influencers)</li> <li>• Provide ample access for the public to provide input on major strategies and policy decisions</li> </ul>
<i>Background</i>	<p>The essential competencies for any municipality are to provide essential services and to ensure that the community is investing appropriately in future quality of life for its residents. Appropriate investment requires that the staff of the municipality is trusted and is leading a meaningful dialogue with the community on important issues and policy decisions.</p>
<i>Challenge/ Opportunity</i>	<p>Historically, the Town of Eagle has had limited resources for systematically engaging with the community. However, as Eagle approaches its critical mass of population and build-out over the next 15 years, it will be important to ensure that policy decisions and investments are aligned with community desires and that key economic development initiatives are supported with effective communications.</p>
<i>Solution</i>	<ul style="list-style-type: none"> <li>• Clarify and adopt key standards for both internal communications and community outreach</li> <li>• Assess the quality of the Town’s customer service, and develop clear standards of service</li> <li>• Conduct community outreach on the new Lower Basin Water Treatment Plant, using the Town Strategic Plan as the context</li> <li>• Develop a written communication vehicle specifically designed to build stronger relationships with community leaders and influencers, for example “Eagle Today.”</li> <li>• Ensure that the staff’s work on the Major Objectives in this Strategic Plan includes outreach and collaboration with the community prior to final policy decisions by the Trustees</li> <li>• Improve tactical communications, specifically developing a professional response to questions from the community on current or more controversial issues</li> <li>• Ensure that communications demonstrate the Town’s commitment to fulfill the promises embodied in the Town’s Mission Statement and Business Values.</li> <li>• Clarify the brand of Eagle to the outside world, and align marketing communications with this brand and high-priority economic development initiatives</li> <li>• Strengthen the Town’s outreach function, including the hiring of a dedicated outreach professional</li> </ul>
<i>Timing</i>	<p>Near-term communication priorities include outreach on the new Lower Basin Water Treatment Plant, the River Park project, and building stronger relationships with community leaders. More detailed milestones for enhancing communications will be developed December 31, 2017</p>

**Major Objective No. 12: Initiate and Maintain a Community Building Effort**

<i>Applicable Business Values</i>	<ul style="list-style-type: none"> <li>• Sound Planning and Appropriate Investment</li> <li>• Protect Public Health, Safety, and the Environment</li> <li>• Transparency and Community Engagement</li> </ul>
<i>Most Relevant Standards</i>	<ul style="list-style-type: none"> <li>• Understand the needs of people in all of Eagle’s communities</li> <li>• Enhance the connection that people have with the community and the Town’s staff and Trustees</li> <li>• Embrace the differences between the various communities and people who live in Eagle</li> </ul>
<i>Background</i>	<p>The essential competencies for any municipality are to provide essential services and to ensure that the community is investing appropriately in future quality of life for its residents. Appropriate investment requires that the staff of the Town is trusted, is listening to its residents, and is leading a meaningful dialogue with the community on important issues and policy decisions.</p>
<i>Challenge/ Opportunity</i>	<p>A specific challenge related to supporting the community is for the Town’s staff and Trustees to recognize that Eagle’s population is not homogeneous, rather an eclectic combination of people and communities. The staff and Trustees need to listen and understand community needs from a variety of sources. People from different communities need to feel they are being heard by the Town, and feel connected to people from different communities. This involves accepting our common bond as residents of Eagle while also embracing our differences.</p>
<i>Solution</i>	<ul style="list-style-type: none"> <li>• Implement an ongoing community building effort that brings people together from different communities in Eagle to discuss their needs and aspirations for Eagle</li> <li>• Assess and address the need to provide more information in Spanish</li> <li>• Address specific areas of concern, including feelings that Eagle’s neighborhoods and communities are disconnected and isolated</li> <li>• Use this Strategic Plan and the Major Objectives in this plan to facilitate discussions about the future of Eagle, making this part of the community-building process</li> <li>• Enlist Eagle’s Police Department to be part of the community building process, and to better understand the needs of people in various communities</li> <li>• Document inputs from people in the various communities to develop a stronger understanding of their values, concerns, and, specific needs</li> <li>• Integrate public feedback into the ongoing process of planning and policy decisions</li> <li>• Conduct periodic Community Survey</li> </ul>
<i>Timing</i>	<p>The process of community building can be integrated with all outreach efforts, so it begins with the outreach on the new water plant, and continues with the ongoing outreach on key objectives of the Strategic Plan.</p>

**Major Objective No. 13: Improve Town Organization, Culture, and Workforce Effectiveness**

<i>Applicable Business Values</i>	<ul style="list-style-type: none"> <li>• Sound Planning and Appropriate Investment</li> <li>• Sound Finances and Increasing Efficiency</li> <li>• Reliable and Cost-Effective Services</li> </ul>
<i>Most Relevant Standards</i>	<ul style="list-style-type: none"> <li>• Highly effective workforce - Be an Employer of Choice</li> <li>• Adequate human resources to support the Town’s operations and Major Objectives</li> <li>• Maintain positive employee/employer relations</li> <li>• Offer competitive compensation and benefits</li> <li>• Provide for professional development and growth</li> <li>• Encourage collaboration in a collegial and welcoming environment</li> </ul>
<i>Background</i>	<p>The Town is a relatively small organization with employees taking on multiple responsibilities. This means that the staff needs to be highly competent, empowered, motivated, and collaborative. To meet its objectives and realize its vision, the Town needs to hire, train, and maintain a highly productive workforce.</p>
<i>Challenge/ Opportunity</i>	<p>The Town needs better information and better plans related to optimizing its workforce, specifically with respect to the following issues: job functions/descriptions, organizational culture, optimum staffing, appropriate training, and internal communications. All these issues affect employee performance.</p>
<i>Solution</i>	<p>Enhance the Town’s workforce and organizational effectiveness by taking the following actions:</p> <ul style="list-style-type: none"> <li>• Identify and elevate standards to enhance organizational culture, morale, and performance</li> <li>• Establish and implement clear standards for external customer service, internal customer service, and communication between employees</li> <li>• Empower selected members of the staff to take ownership of the Strategic Plan Major Objectives, and make all employees aware of their role in supporting strategic-planning efforts</li> <li>• Assess current employee tasks, productivity, goals, and priorities</li> <li>• Evaluate salary and benefits, and make needed adjustments</li> <li>• Strengthen the human resources function and information, including pay grades, job descriptions, employee manual, training, and professional development</li> <li>• Develop three-year staffing plan that addresses current shortages and key competencies</li> <li>• Develop a compensation and benefits strategy that attracts and retains high-quality employees</li> <li>• Align benefits and working conditions to be attractive to younger employees</li> <li>• Define and adhere to procedures for addressing under-performing employees</li> <li>• Integrate Strategic Plan Behavioral Values into the employee review process</li> </ul>
<i>Timing</i>	<ul style="list-style-type: none"> <li>• Identify customer service and other key standards by November 1, 2017</li> <li>• Provide a detailed workforce plan that includes key milestones by January 15, 2018</li> <li>• Complete the major elements of the workforce plan by July 1, 2019</li> </ul>

**Major Objective No. 14: Encourage Implementing Home Rule**

<i>Applicable Business Values</i>	<ul style="list-style-type: none"> <li>• Sound Planning and Appropriate Investment</li> <li>• Economic Development</li> <li>• Transparency and Community Engagement</li> </ul>
<i>Most Relevant Standards</i>	<ul style="list-style-type: none"> <li>• All Business Values</li> </ul>
<i>Background</i>	Of the nation’s 50 states, Colorado is one of 30 recognized as a Home Rule State, having amended its constitution to grant municipalities the ability to exercise local control of their individual governments. Home rule allows for greater flexibility in municipal government, including local elections, organizational structure, and municipal courts.
<i>Challenge/ Opportunity</i>	Adopting Home Rule is an involved process and requires an initiative from its citizens. This process should not be initiated unless there is a compelling argument for making this change.
<i>Solution</i>	The Town’s staff and Trustees will commence an education effort and process for receiving community input, making it clear that the Town is open to Home Rule. If citizens believe Home Rule will be beneficial to Eagle, the Town will hold a Home Rule process election.
<i>Timing</i>	<ul style="list-style-type: none"> <li>• Complete Home Rule Education by December 31, 2020</li> <li>• Hold Home Rule process election by April 20, 2021 (if applicable)</li> <li>• Prepare Home Rule Charter and hold an election</li> </ul>

**CONCLUDING REMARKS**

The execution of this plan will begin by assigning each of the Major Objectives to a Trustee or staff champion. The champion is not responsible for finding all the answers or performing all the work. But they are responsible for facilitating ongoing collaboration and decision making. This should include internal collaboration with the staff and Trustees, soliciting advice from experts, and ensuring that the appropriate public outreach is completed before the Trustees make final policy decisions. The financial implications of implementing the Major Objectives will be reflected in specific policy proposals, discussions with the community during outreach efforts, and included in the Town’s operating and capital budgets. In addition, as important policy issues come before the Trustees, the supporting information provided by the staff will reference the relevant Major Objective from this Strategic Plan.

The Town is committed to ensuring that the implementation of this plan reflects the mission, vision, and values of the Town as defined by the staff, Trustees, community leaders, and members of the public who choose to provide input. If at any time the Town’s staff or Trustees feel that this Plan is at odds with prevailing sentiments in the community, then the Plan will be altered accordingly. The Town anticipates this Plan will be subjected to a formal update in 2-3 years. This will not be a recreation of the plan, but an update that reflects progress, new insights, and feedback received during outreach efforts.



**2020 Pay Plan**  
Effective: January 1, 2020

Pay Grade	Position Title	FLSA Status	Min	Mid	Max	Pay Type
1			\$13,000.00	\$17,280.00	\$20,520.00	Hourly
			\$1,040.00	\$1,382.40	\$1,641.60	Bi-Weekly
			\$27,040.00	\$35,942.40	\$42,681.60	*If Annualized
	Maintenance Worker (Seasonal)	Non-Exempt				
	Info Center Host or Stocker (Part Time)	Non-Exempt				
	Intern I (New Position 2019-Career X)	Non-Exempt				
	Open Space Trail Technician (Seasonal)	Non-Exempt				
Pay Grade	Position Title	FLSA Status	Min	Mid	Max	Pay Type
2			\$18,586.5	\$22,303.8	\$26,021.1	Hourly
			\$1,486.92	\$1,784.30	\$2,081.69	Bi-Weekly
			\$38,659.92	\$46,391.90	\$54,123.89	*If Annualized
	Special Events Coord. - Seasonal (proposed 2021)	Non-Exempt				
	Town Mgr. Assistant - Intern	Non-Exempt				
	Administrative Technician I, Utility Billing Technician I	Non-Exempt				
	Info Center Manager (Part Time)	Non-Exempt				
	Maintenance Technician I	Non-Exempt				
	Municipal Court Clerk (Part Time)	Non-Exempt				
	Plant Maintenance Operator D & Trainee	Non-Exempt				
Pay Grade	Position Title	FLSA Status	Min	Mid	Max	Pay Type
3			\$21,430.00	\$25,716.00	\$30,002.00	Hourly
			\$1,714.40	\$2,057.28	\$2,400.16	Bi-Weekly
			\$44,574.40	\$53,489.28	\$62,404.16	*If Annualized
	Administrative Technician II (new tier)	Non-Exempt				
	Code Enforcement Officer (proposed 2020)	Non-Exempt				
	Planning Technician	Non-Exempt				
	Plant Maintenance Operator - C License	Non-Exempt				
	Maintenance Technician II	Non-Exempt				
	Mechanic I	Non-Exempt				
	Police Trainee/Cadet	Non-Exempt				
	Utility Billing & Accounting Specialist	Non-Exempt				
Pay Grade	Position Title	FLSA Status	Min	Mid	Max	Pay Type
4			\$24,706.3	\$30,882.9	\$37,059.4	Hourly
			\$1,976.50	\$2,470.63	\$2,964.75	Bi-Weekly
			\$51,389.10	\$64,236.43	\$77,083.55	*If Annualized
	Building & Grounds Supervisor (previous Grade 3)	Non-Exempt				
	IT Technician I (possible future IT Staff)	Non-Exempt				
	Maintenance Technician III (New Grade 2019)	Non-Exempt				
	Mechanic II	Non-Exempt				
	Plant Maintenance Operator B (2019, prev. Gd. 3)	Non-Exempt				
	Records-Evidence Supervisor & Exec. Asst (PD)	Non-Exempt				
	Public Works Inspector	Non-Exempt				
Pay Grade	Position Title	FLSA Status	Min	Mid	Max	Pay Type
5			\$25,778.0	\$32,222.4	\$38,668.8	Hourly
			\$2,062.24	\$2,577.79	\$3,093.34	Bi-Weekly
			\$53,618.24	\$67,022.59	\$80,426.94	*If Annualized
	Building Inspector I	Non-Exempt				
	IT Technician II (possible future IT Staff)	Non-Exempt				
	Special Events Manager (new title prev. Mktg & Events Mgr)	Exempt				
	Maintenance Technician IV-Sr. or Crew Leader	Non-Exempt				
	Plant Maintenance Operator - A License	Non-Exempt				
	Planner I	Exempt				
	Police Detective	Non-Exempt				
Police Officer I, II (new tiers)	Non-Exempt					
	Police School Resource Officer	Non-Exempt				
	Public Works Supervisor	Non-Exempt				
Pay Grade	Position Title	FLSA Status	Range Minimum	Range Midpoint	Range Maximum	Pay Type
6			\$28,296.3	\$35,370.4	\$42,444.5	Hourly
			\$2,263.70	\$2,829.63	\$3,395.56	Bi-Weekly
			\$58,856.30	\$73,570.43	\$88,284.56	*If Annualized
	Lead Plant Operator	Non-Exempt				
	Civil Engineer I (possible future design engineer)	Exempt				
	IT Technician III (possible future IT Staff)	Exempt				
	Planner II	Exempt				

*EXEMPT Positions are compensated on a bi-weekly basis. NON-EXEMPT are compensated at an Hourly rate. Annualized amounts are rounded, and are shown only to approximate what an employee working in a "full-time" status during a 12-month period might earn.*



**2020 Pay Plan**  
Effective January 1, 2020

Pay Grade	Position Title	FLSA Status	Min	Mid	Max	Pay Type
7			\$30,520.8	\$38,151.0	\$45,781.2	Hourly
			\$2,441.66	\$3,052.08	\$3,662.50	Bi-Weekly
			\$63,483.26	\$79,354.08	\$95,224.90	*If Annualized
	Building Inspector II	Non-Exempt				
	Civil Engineer II - PW, Utility Manager	Exempt				
	Human Resources Manager	Exempt				
	Senior Accountant	Exempt				
	Planner III (new tier for 2020)	Exempt				
	Police Sergeant	Non-Exempt				
Public Works Superintendent/Operations Manager	Non-Exempt					
Town Clerk, Court Supervisor	Exempt					
Pay Grade	Position Title	FLSA Status	Min	Mid	Max	Pay Type
8			\$36,923.8	\$46,154.8	\$55,385.7	Hourly
			\$2,953.90	\$3,692.38	\$4,430.86	Bi-Weekly
			\$76,801.50	\$96,001.98	\$115,202.26	*If Annualized
	Building Official	Non-Exempt				
	Executive Advisor	Non-Exempt				
	Information Technology Manager (new for 2020)	Exempt				
	Open Space Coordinator (Part Time)	Non-Exempt				
Police Lieutenant	Non-Exempt					
Senior Engineer	Exempt					
Pay Grade	Position Title	FLSA Status	Min	Mid	Max	Pay Type
9			\$39,394.9	\$49,243.6	\$59,092.4	Hourly
			\$3,151.59	\$3,939.49	\$4,727.39	Bi-Weekly
			\$81,941.39	\$102,426.69	\$122,912.19	*If Annualized
	Town Engineer	Exempt				
Town Planner-Community Development Director	Exempt					
Pay Grade	Position Title	FLSA Status	Min	Mid	Max	Pay Type
10			\$44,553.5	\$55,691.9	\$66,830.3	Hourly
			\$3,564.28	\$4,455.35	\$5,346.42	Bi-Weekly
			\$92,671.28	\$115,839.15	\$139,007.02	*If Annualized
	Public Works Advisor - Part Time	Non-Exempt				
	Police Chief	Exempt				
Public Works Director	Exempt					
Treasurer-Finance Director	Exempt					
Pay Grade	Position Title	FLSA Status	Range Minimum	Range Midpoint	Range Maximum	Pay Type
11			\$58,049.0	\$72,561.3	\$87,073.5	Hourly
			\$4,643.92	\$5,804.90	\$6,965.88	Bi-Weekly
			\$120,741.92	\$150,927.50	\$181,112.88	*if Annualized
Town Manager	Exempt					

**EXEMPT Positions are compensated on a biweekly basis. NON-EXEMPT are compensated at an Hourly rate. Annualized amounts are rounded, and are shown only to approximate what an employee working in a "full-time" status during a 12-month period might earn.**



**2020 Pay Plan Implementation Guide**

**Effective 01/01/2020\***

\*First full pay period for 2020, paid 1/17/2020

The following is a guide regarding how the 2020 Pay Plan will be implemented:

1. The Town will establish a 4% merit pool
2. Upon rehire, seasonal employees are eligible for a 2% - 4% merit increase based on performance
3. Supervisors must complete a performance evaluation for each employee; information regarding the performance evaluation process was provided in late 2019
4. Employees who receive a less than satisfactory evaluation will not be eligible for a merit increase
5. Employees who receive a satisfactory/meets expectations evaluation will be eligible to receive a 2.0 – 2.9% merit increase
6. Employees who receive an effective/outstanding/above expectations evaluation will be eligible to receive a 3.0 – 4.0% merit increase
7. Employees who have been employed by the Town for less than 12 months as of 01/2020 will be eligible to receive a pro-rated merit increase based on the months of employment
8. All merit increases are based on job performance and must be explained and justified in a written performance evaluation; all performance evaluations must be reviewed and approved by the Manager of Human Resources



## 2020 Town Holidays Observed

Date	Holiday
Wednesday, January 1	New Year's Day
Monday, January 20	Martin Luther King Day
Monday, February 17	President's Day
Monday, May 25	Memorial Day
Friday, July 3	Independence Day
Monday, September 7	Labor Day
Monday, October 12	Indigenous Peoples Day
Wednesday, November 11	Veteran's Day
Thursday, November 26	Thanksgiving Day
Friday, November 27	Day After Thanksgiving
Thursday, December 24	Christmas Eve.
Friday, December 25	Christmas Day
Thursday, December 31	New Year's Eve.
upon supervisory approval	Floating Holiday (birthday or other)



## 2020 Town Holidays for Sworn Police Officers

Date	Holiday
Wednesday, January 1	New Year's Day
Monday, January 20	Martin Luther King Day
Monday, February 17	President's Day
Monday, May 25	Memorial Day
Saturday, July 4	Independence Day
Monday, September 7	Labor Day
Monday, October 12	Indigenous Peoples Day
Wednesday, November 11	Veteran's Day
Thursday, November 26	Thanksgiving Day
Friday, November 27	Day After Thanksgiving
Thursday, December 24	Christmas Eve.
Friday, December 25	Christmas Day
Thursday, December 31	New Year's Eve.
upon supervisory approval	Floating Holiday (birthday or other)

Total 14 full days



2020



Town of Eagle  
Colorado

# Adopted Fee Schedule

**TABLE OF CONTENTS**  
**TOWN OF EAGLE**  
**MASTER FEE SCHEDULE FY 2020**

Administrative Fees	1
Town Clerk Fees	2-14
Facility Rental Fees	15-16
Special Events Fees	17
Building Department Fees	18-23
Planning Department Fees	24-26
Engineering Department Fees	27
Public Works Department Fees	28-29
Utility Fees	30-32
Municipal Court Fees	33
Public Safety Fees	34

TOWN OF EAGLE FEE SCHEDULE

**ADMINISTRATIVE FEES**

FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
ADMINISTRATIVE	Copies Black and White – per copy	\$ 0.25	\$ 0.25
ADMINISTRATIVE	Copies Large – per copy	\$ 1.50	\$ 1.50
ADMINISTRATIVE	Copy of Annual Audit	\$ 25.00	\$ 25.00
ADMINISTRATIVE	Copy of Eagle Municipal Code (Paper Copy)	\$ 100.00	\$ 100.00
ADMINISTRATIVE	Notary Services	\$ 5.00	\$ 5.00
ADMINISTRATIVE	Records on CD	\$ 10.00	\$ 10.00
ADMINISTRATIVE	Research/Records Search (per hour, first hour free)	\$ 30.00	\$ 30.00
ADMINISTRATIVE	Colorado Open Record Act Request - Audio/Video	\$ 5.00	\$ 5.00
ADMINISTRATIVE	Colorado Open Record Act Request	\$0.25/page	\$0.25/page
ADMINISTRATIVE	Returned Check Fee	\$ 25.00	\$ 25.00
ADMINISTRATIVE	Verbatim Transcripts – per page, PLUS HOURLY RATE	\$ 15.00	\$ 15.00

TOWN OF EAGLE FEE SCHEDULE

<b>TOWN CLERK FEES</b>			
FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
BUSINES LICENSE FEE	Business License - Sales Within Public Right of Way	\$ 25.00 - 250.00	\$ 25.00 - 250.00
BUSINES LICENSE FEE	Business License/Business Marketing Fee	\$ 20.00	\$ 20.00
BUSINES LICENSE FEE	Business License/Business Occupation Tax	\$ 55.00	\$ 55.00
BUSINES LICENSE FEE	Business & Tobacco License Late Fee	\$15/month after January 31st max of \$45	\$15/month after January 31st max of \$45
BUSINES LICENSE FEE	Business License Peddler and Solicitors: One Day	\$ 50.00	\$ 50.00
BUSINES LICENSE FEE	Business License Peddler and Solicitors: Two Consecutive Days	\$ 65.00	\$ 65.00
BUSINES LICENSE FEE	Business License Peddler and Solicitors: Three Consecutive Days	\$ 85.00	\$ 85.00
BUSINES LICENSE FEE	Business License Peddler and Solicitors: Seven Consecutive Days	\$ 105.00	\$ 105.00
BUSINES LICENSE FEE	Business License Peddler and Solicitors: Thirty Consecutive Days	\$ 125.00	\$ 125.00
BUSINES LICENSE FEE	Business License Peddler and Solicitors: One Year	\$ 275.00	\$ 275.00
LIQUOR LICENSE FEE	3.2% Beer Off Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.

TOWN OF EAGLE FEE SCHEDULE

TOWN CLERK FEES			
FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
LIQUOR LICENSE FEE	3.2% Beer On Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	3.2% Beer On/Off Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Add Optional Premises to Hotel & Restaurant License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Art	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.

TOWN OF EAGLE FEE SCHEDULE

TOWN CLERK FEES			
FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
LIQUOR LICENSE FEE	Art Gallery Permit	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Background Investigation	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Bed & Breakfast Permit	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Beer & Wine	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.

TOWN OF EAGLE FEE SCHEDULE

TOWN CLERK FEES			
FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
LIQUOR LICENSE FEE	Brew Pub	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Campus Liquor Complex	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Change in Financial Interests	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Change of Location	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.

TOWN OF EAGLE FEE SCHEDULE

TOWN CLERK FEES			
FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
LIQUOR LICENSE FEE	Change of Trade Name/Corporate Name	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Club	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Corporate/LLC Change (Per Person)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Distillery Pub	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.

TOWN OF EAGLE FEE SCHEDULE

TOWN CLERK FEES			
FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
LIQUOR LICENSE FEE	Duplicate License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Each Additional OP License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Hotel & Restaurant	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Hotel & Restaurant (with optional premises)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.

TOWN OF EAGLE FEE SCHEDULE

TOWN CLERK FEES			
FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
LIQUOR LICENSE FEE	Late Renewal	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	License Application Fee	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Licensed Drugstore	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Limited Liability Change	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.

TOWN OF EAGLE FEE SCHEDULE

TOWN CLERK FEES			
FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
LIQUOR LICENSE FEE	Lodging & Entertainment	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Manager Registration (Hotel & Restaurant; Tavern; Lodging & Entertainment; Campus Liquor Complex)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Master File Background	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Mini Bar Permit with Hotel Restaurant License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.

TOWN OF EAGLE FEE SCHEDULE

TOWN CLERK FEES			
FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
LIQUOR LICENSE FEE	Modification of Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Optional Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Retail Gaming Tavern	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Retail Liquor Store	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.

TOWN OF EAGLE FEE SCHEDULE

TOWN CLERK FEES			
FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
LIQUOR LICENSE FEE	Special Event Permit Malt, Vinous and Spirituous Liquor	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Tasting Permit	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Tavern	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Temporary License Pending Transfer	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.

TOWN OF EAGLE FEE SCHEDULE

TOWN CLERK FEES			
FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
LIQUOR LICENSE FEE	Transfer of Ownership	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.
LIQUOR LICENSE FEE	Entertainment District - New Application	\$ -	\$ 300.00
LIQUOR LICENSE FEE	Entertainment District - Annual Renewal	\$ -	\$ 100.00
TOBACCO LICENSE FEE	Retail Tobacco License Fee	\$ -	\$ 250.00
MARIJUANA LICENSE FEE	Marijuana MED Change in Corporate Structure	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division
MARIJUANA LICENSE FEE	Marijuana MED Change in Financial Interests	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division
MARIJUANA LICENSE FEE	Marijuana MED Change of Manager	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division

TOWN OF EAGLE FEE SCHEDULE

TOWN CLERK FEES			
FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
MARIJUANA LICENSE FEE	Marijuana MED Late Renewal Fee	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division
MARIJUANA LICENSE FEE	Marijuana MED License New	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division
MARIJUANA LICENSE FEE	Marijuana MED Modification of Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division
MARIJUANA LICENSE FEE	Marijuana MED Renewal Fee (ANNUAL)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division

TOWN OF EAGLE FEE SCHEDULE

TOWN CLERK FEES			
FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
MARIJUANA LICENSE FEE	Marijuana MED Transfer of Location	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division
MARIJUANA LICENSE FEE	Retail Marijuana Business Operating Fee (ANNUAL)	\$ 1,500.00	\$ 1,500.00
SEXUALLY ORIENTED BUSINESS LICENSE FEE	Sexually Oriented Business License Fee	\$ 100.00	\$ 100.00
SEXUALLY ORIENTED BUSINESS LICENSE FEE	Sexually Oriented Business License Renewal Fee	\$ 100.00	\$ 100.00
SEXUALLY ORIENTED BUSINESS LICENSE FEE	Sexually Oriented Business Manager's Registration Fee	\$ 100.00	\$ 100.00

TOWN OF EAGLE FEE SCHEDULE

FACILITY RENTAL			
FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
OPENSOURCE FEES	Chambers Park Usage for Rafting Disembarkation by Rafting Operators (per paid customer)	\$ 1	\$ 1
FACILITY DEPOSIT	Pavilion Deposit Fees	\$ 750	\$ 750
FACILITY DEPOSIT	Studio Deposit Fees	\$ 375	\$ 375
FACILITY DEPOSIT	Centennial Stage-Key Deposit	\$ 100	\$ 100
PAVILION FEES	Pavilion Friday-Sunday: Eagle Resident	\$ 500	\$ 600
PAVILION FEES	Pavilion Friday-Sunday: Non-Resident	\$ 800	\$ 900
PAVILION FEES	Pavilion Friday-Sunday: Non-Profit	\$200 - \$400	\$ 400
PAVILION FEES	Pavilion Monday-Thursday: Eagle Resident	\$ 250	\$ 300
PAVILION FEES	Pavilion Monday-Thursday: Non-Resident	\$ 350	\$ 400
PAVILION FEES	Pavilion Monday-Thursday: Non-Profit	\$100 - \$200	\$ 200
STUDIO FEES	Studio Friday-Sunday: Eagle Resident	\$ 200	\$ 250
STUDIO FEES	Studio Friday-Sunday: Non Resident	\$ 300	\$ 350
STUDIO FEES	Studio Friday-Sunday: Non-Profit	\$100 - \$200	\$ 200
STUDIO FEES	Studio Monday-Thursday: Eagle Resident	\$ 80	\$ 100
STUDIO FEES	Studio Monday-Thursday: Non-Resident	\$ 120	\$ 150
STUDIO FEES	Studio Monday-Thursday: Non-Profit	\$50 - \$100	\$ 100
FACILITY RENTAL FEES	Cancellation fee (less than thirty (30) days prior to the event)	Town will retain the full deposit fee	Town will retain the full deposit fee
FACILITY RENTAL FEES	Cancellation fee (more than thirty (30) days prior to the event)	\$ -	\$ 100
FACILITY RENTAL FEES	Pavilion/Studio-Late Check-In Fee	\$ 125	\$ 125
FACILITY RENTAL FEES	Pavilion/Studio-Late Key Return	\$ 30/Day	\$ 30/Day
FACILITY RENTAL FEES	Pavilion/Studio-Lost Key	Cost to re-key	Cost to re-key
FACILITY RENTAL FEES	Pavilion/Studio-Unsecured Facility	\$ 100	\$ 100

TOWN OF EAGLE FEE SCHEDULE

FACILITY RENTAL			
FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
			\$ 65 /half hour minimum: half hour
FACILITY RENTAL FEES	Pavilion/Studio-Unsatisfactory Cleaning Fee	\$ 65 /half hour minimum: half hour	Forfeiture of part of the deposit may be assessed if the next lessee is impacted by the condition of the complex and a discount is required for the next lessee
FACILITY RENTAL FEES	Pavilion/Studio-Repair Fee	\$ 65 / half hour plus 1.25 x Cost of parts minimum: half hour	\$ 65 / half hour plus 1.25 x Cost of parts minimum: half hour
FACILITY RENTAL FEES	Pavilion/Studio-Stains on Carpet	\$75 / Stain	\$75 / Stain
FACILITY RENTAL FEES	Pavilion/Studio-Liability Insurance: Low Hazard Events	Unknow at this time; Staff should know by 2nd Meeting in November	Unknow at this time; Staff should know by 2nd Meeting in November
FACILITY RENTAL FEES	Pavilion/Studio-Liability Insurance: Medium Hazard Events	Unknow at this time; Staff should know by 2nd Meeting in November	Unknow at this time; Staff should know by 2nd Meeting in November
TOWN HALL FEES	Town Hall Conference Room	\$ 25	\$ 25
TOWN HALL FEES	Town Hall Council Chambers	\$ 50	\$ 50

TOWN OF EAGLE FEE SCHEDULE

**SPECIAL EVENT FEES**

FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
SPECIAL EVENTS	Clean Up Deposits - For events taking place on town property, a deposit for clean up may be charged. The amount returned will be dependent on the amount of staff time spent cleaning the site after the event.	\$ 250.00	\$ 250.00
SPECIAL EVENTS	Fee for Additional Officers - Fee per hour per officer for additional coverage that may be required when a certain number of attendees are expected at an event.	\$60-\$80/hr/officer	\$60-\$80/hr/officer
SPECIAL EVENTS	Special Event Application Fee - Lower cost application fee for all events. Additional review fee will be charged for events that take significant staff time for review.	\$ 25.00	\$ 25.00
SPECIAL EVENTS	Special Event Application Review Fee - For larger public events that need staff review beyond the collection of event information, a \$100 fee will be assessed.	\$ 100.00	\$ 100.00
SPECIAL EVENTS	This fee may be charged when staff are required to assist with an event outside of normal business hours or outside of the standard job duties of the department.	\$50/hr/employee	\$50/hr/employee
SPECIAL EVENTS	Special Event Temporary Use Permit for Using Town Property	\$ 250.00	\$ 250.00

TOWN OF EAGLE FEE SCHEDULE

**BUILDING DEPARTMENT FEES**

FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 1-500	\$ 39.40	\$ 39.40
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 500.01-2,000	\$39.40 for the first 500 plus \$3.60 for each add 'l 100 or fraction thereof, to and including 2,000	\$39.40 for the first 500 plus \$3.60 for each add 'l 100 or fraction thereof, to and including 2,000
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 2,000.01-25,000	\$93.40 for the first 2,000 plus \$16.30 for each add 'l 1,000 or fraction thereof, to and including 25,000	\$93.40 for the first 2,000 plus \$16.30 for each add 'l 1,000 or fraction thereof, to and including 25,000
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 25,000.01-50,000	\$468.30 for the first 25,000 plus \$11.75 for each add 'l 1,000 or fraction thereof, to and including 50,000	\$468.30 for the first 25,000 plus \$11.75 for each add 'l 1,000 or fraction thereof, to and including 50,000
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 50,000.01-100,000	\$762.05 for the first 50,000 plus \$8.15 for each add 'l 1,000 or fraction thereof, to and including 100,000	\$762.05 for the first 50,000 plus \$8.15 for each add 'l 1,000 or fraction thereof, to and including 100,000
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 100,000.01-500,000	\$1,169.55 for the first 100,000 plus \$6.55 for each add 'l 1,000 or fraction thereof, to and including 500,000	\$1,169.55 for the first 100,000 plus \$6.55 for each add 'l 1,000 or fraction thereof, to and including 500,000
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 500,000.01-1,000,000	\$3789.55 for the first 500,000 plus \$5.55 for each add 'l 1,000 or fraction thereof, to and including 1,000,000	\$3789.55 for the first 500,000 plus \$5.55 for each add 'l 1,000 or fraction thereof, to and including 1,000,000
BUILDING PERMIT FEES	Roof Replacement - For single-family structure only	\$ 65.00	\$ 65.00
BUILDING PERMIT FEES	Move or Demolish - Any building or structure	\$ 65.00	\$ 65.00
BUILDING PERMIT FEES	Use Tax	2% of 120% of Total Valuation	2% of 120% of Total Valuation

TOWN OF EAGLE FEE SCHEDULE

**BUILDING DEPARTMENT FEES**

FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
BUILDING PERMIT FEES	Building Permit Fee - Performing work without first obtaining a permit	Double the Permit Fee	Double the Permit Fee
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 1,000,000.01 and up	\$6,564.55 for the first 1,000,000 plus \$4.30 for each add 'l 1,000	\$6,564.55 for the first 1,000,000 plus \$4.30 for each add 'l 1,000
CONTRACTORS REGISTRATION FEES	Building Contractor's Registration	\$ 50.00	\$ 50.00
CONTRACTORS REGISTRATION FEES	Plumbing Contractor's Registration	\$ 50.00	\$ 50.00
CONTRACTORS REGISTRATION FEES	Special Contractor's Registration	\$ 50.00	\$ 50.00
CONTRACTORS REGISTRATION FEES	General Contractor's Registration	\$ 100.00	\$ 100.00
CONTRACTORS REGISTRATION FEES	Electrical Contractor's Registration	\$ -	\$ -
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - Under 1,000 square feet	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - 1,001-1,500 square feet	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - 1,501-2,000 square feet	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - More than 2,000 sf	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board
ELECTRICAL PERMIT FEES	Electrical Permit Fee – Commercial – Total Valuation 1-2,000	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board
ELECTRICAL PERMIT FEES	Electrical Permit Fee – Commercial – Total Valuation 2,001 and above	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Mobile home and travel trailer parks	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board
ELECTRICAL PERMIT FEES	Electrical Temporary power permits	\$ 57.50	\$ 57.50

TOWN OF EAGLE FEE SCHEDULE

**BUILDING DEPARTMENT FEES**

FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
ELEVATOR PERMIT FEES	Elevator (up to 3 stops), Dumbwaiter & Lift Annual Certificate of Inspection	\$ 225.00	\$ 225.00
ELEVATOR PERMIT FEES	Escalator Annual Certificate of Inspection	\$100 / hour	\$100 / hour
ELEVATOR PERMIT FEES	Conveyance Alteration Permit Fees Total Valuation of Alteration 1-10,000	\$ 350.00	\$ 350.00
ELEVATOR PERMIT FEES	Conveyance Alteration Permit Fees Total Valuation of Alteration 10,001-25,000	\$ 500.00	\$ 500.00
ELEVATOR PERMIT FEES	Conveyance Alteration Permit Fees Total Valuation of Alteration 25,000 and up	\$500 for the first 25,000 plus \$20 for each additional 1,000 or fraction thereof	\$500 for the first 25,000 plus \$20 for each additional 1,000 or fraction thereof
ELEVATOR PERMIT FEES	New Passenger or Freight Elevator, Lula, Escalator or Moving Walk Total Valuation 1-50,000	\$ 500.00	\$ 500.00
ELEVATOR PERMIT FEES	New Passenger or Freight Elevator, Lula, Escalator or Moving Walk Total Valuation 50,000 and up	\$500 for first 50,000 plus \$20 for each 1,000 or fraction thereof over 50,000	\$500 for first 50,000 plus \$20 for each 1,000 or fraction thereof over 50,000
ELEVATOR PERMIT FEES	New Lift, Dumbwaiter or Private Residence Elevator Total Valuation 1-20,000	\$ 350.00	\$ 350.00
ELEVATOR PERMIT FEES	New Lift, Dumbwaiter or Private Residence Elevator Total Valuation 20,000 and up	\$350 for first 20,000 plus \$10 for each 1,000 or fraction thereof over 20,000	\$350 for first 20,000 plus \$10 for each 1,000 or fraction thereof over 20,000
ELEVATOR PERMIT FEES	Reinspections	\$150/Hour	\$150/Hour
ELEVATOR PERMIT FEES	Witness Inspection	\$150/Hour	\$150/Hour
ELEVATOR PERMIT FEES	Elevator/Escalator - Inspections outside of normal business hours	\$150/Hour (Minimum 2 Hours)	\$150/Hour (Minimum 2 Hours)
ELEVATOR PERMIT FEES	Elevator/Escalator - Inspections for which no fee is specifically indicated	\$150/Hour (Minimum 1 Hour)	\$150/Hour (Minimum 1 Hour)
ELEVATOR PERMIT FEES	Elevator/Escalator - Additional Plan Review required by Changes, Additions, Revisions	\$150/Hour (Minimum 1 Hour)	\$150/Hour (Minimum 1 Hour)
ELEVATOR PERMIT FEES	Elevator Fire Alarm Permit	\$150/Hour	\$150/Hour

TOWN OF EAGLE FEE SCHEDULE

**BUILDING DEPARTMENT FEES**

FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
ELEVATOR PERMIT FEES	Reinspection fees	\$1,000 per unit	\$1,000 per unit
ELEVATOR PERMIT FEES			
GRADING PERMIT FEES	Grading Permit Fee - 50 cubic yards or less	\$ 65.00	\$ 65.00
GRADING PERMIT FEES	Grading Permit Fee - 51-100 cubic yards	\$65 for the first 50 cy plus \$15.00 for each add 'l 10 cy or fraction thereof	\$65 for the first 50 cy plus \$15.00 for each add 'l 10 cy or fraction thereof
GRADING PERMIT FEES	Grading Permit Fee - 101-1,000 cubic yards	\$140 for the first 1,000 cy plus \$10.50 for each add 'l 100 cy or fraction thereof	\$140 for the first 1,000 cy plus \$10.50 for each add 'l 100 cy or fraction thereof
GRADING PERMIT FEES	Grading Permit Fee - 1,001-10,000 cubic yards	\$234.50 for the first 1,000 cy plus \$9.00 for each add 'l 1,000 cy or fraction thereof	\$234.50 for the first 1,000 cy plus \$9.00 for each add 'l 1,000 cy or fraction thereof
GRADING PERMIT FEES	Grading Permit Fee - 10,001-100,000 cubic yards	\$315.50 for the first 10,000 cy plus \$40.50 for each add 'l 10,000 cy or fraction thereof	\$315.50 for the first 10,000 cy plus \$40.50 for each add 'l 10,000 cy or fraction thereof
GRADING PERMIT FEES	Grading Permit Fee - 100,001 cubic yards or more	\$680 for the first 100,000 cy plus \$22.50 for each add 'l 10,000 cy or fraction thereof	\$680 for the first 100,000 cy plus \$22.50 for each add 'l 10,000 cy or fraction thereof
GRADING PERMIT FEES	Grading Plan Review Fee	\$65/Hour (Minimum 2 Hours)	\$65/Hour (Minimum 2 Hours)
INSPECTIONS	Reinspection fees	\$50/Hour (Minimum 1 hour)	\$50/Hour (Minimum 1 hour)
INSPECTIONS	Inspections for which no fee is specifically indicated	\$50/Hour (Minimum 1 hour)	\$50/Hour (Minimum 1 hour)
INSPECTIONS	Inspections outside of normal business hours 8am-5pm	\$100/Hour (Minimum 2 Hours)	\$100/Hour (Minimum 2 Hours)

TOWN OF EAGLE FEE SCHEDULE

**BUILDING DEPARTMENT FEES**

FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
MANUFACTURED/MOBILE HOME PERMIT FEES	Single-wide Mobile Home	\$ 200.00	\$ 200.00
MANUFACTURED/MOBILE HOME PERMIT FEES	Double-wide Mobile Home	\$ 300.00	\$ 300.00
MANUFACTURED/MOBILE HOME PERMIT FEES	Factory Built/Manufactured Home Double Unit	\$ 500.00	\$ 500.00
MANUFACTURED/MOBILE HOME PERMIT FEES	Factory Build/Manufactured Home Triple Unit	\$ 800.00	\$ 800.00
MANUFACTURED/MOBILE HOME PERMIT FEES	Mobile Home/Factory Build/Manufactured Home Certification Tag	\$ 45.00	\$ 45.00
MECHANICAL PERMIT FEES	Mechanical Permit Fee Total Valuation 1-2,000	\$ 65.00	\$ 65.00
MECHANICAL PERMIT FEES	Mechanical Permit Fee Total Valuation 2,001-25,000	\$65 for the first 2,000 plus \$22 for each additional 1,000 of fraction thereof up to 25,000	\$65 for the first 2,000 plus \$22 for each additional 1,000 of fraction thereof up to 25,000
MECHANICAL PERMIT FEES	Mechanical Permit Fee Total Valuation 25,001 or more	\$571 for the first 25,000 plus \$11 for each additional 1,000 or fraction thereof	\$571 for the first 25,000 plus \$11 for each additional 1,000 or fraction thereof
MECHANICAL PERMIT FEES	Replacement of existing boiler or furnace	\$ 65.00	\$ 65.00
PERMIT ISSUE/TRANSFER	Permit issuance or transfer (Issuance fee does not apply for Electrical Permits)	\$ 25.00	\$ 25.00
PERMIT ISSUE/TRANSFER	Replacement Permit Card	\$ 25.00	\$ 25.00
PLAN REVIEW	Repetitive Plan Check Fee - Residential (multi-family)	\$75/Hour (Minimum 4 Hours)	\$75/Hour (Minimum 4 Hours)
PLAN REVIEW	Repetitive Plan Check Fee - Commercial/Industrial/Mixed Use	\$75/Hour (Minimum 5 Hours)	\$75/Hour (Minimum 5 Hours)
PLAN REVIEW	Additional Plan Review required by Changes, Additions, Revisions	\$75/Hour (Minimum 1 Hour)	\$75/Hour (Minimum 1 Hour)
PLAN REVIEW	Plan Check Fee	65% of the amount of the Building Permit Fee	65% of the amount of the Building Permit Fee
PLAN REVIEW	Use of an Outside Consultant for plan check and/or inspection	Actual Costs	Actual Costs

TOWN OF EAGLE FEE SCHEDULE

**BUILDING DEPARTMENT FEES**

FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
PLUMBING PERMIT FEES	Plumbing Permit Fee Total Valuation 1-2,000	\$ 65.00	\$ 65.00
PLUMBING PERMIT FEES	Plumbing Permit Fee Total Valuation 2,001-25,000	\$65 for the first 2,000 plus \$22 for each additional 1,000 of fraction thereof up to 25,000	\$65 for the first 2,000 plus \$22 for each additional 1,000 of fraction thereof up to 25,000
PLUMBING PERMIT FEES	Plumbing Permit Fee Total Valuation 25,001 or more	\$571 for the first 25,000 plus \$11 for each additional 1,000 or fraction thereof	\$571 for the first 25,000 plus \$11 for each additional 1,000 or fraction thereof
PLUMBING PERMIT FEES	Replacement of existing hot water heater	\$ 65.00	\$ 65.00
PV SOLAR PERMIT FEES	Residential PV Installation -	\$ 250.00	\$ 250.00
PV SOLAR PERMIT FEES	Commercial PV Installation -	\$ 500.00	\$ 500.00
WATER METER FEES	Water Meter Fees - 1" Service	\$ 990	\$ 990
WATER METER FEES	Water Meter Fees - ¾" Service	\$ 960	\$ 960
WATER METER FEES	Water Meter Fees - Greater than 1" Service	Meter and all items associated with insallation of meters larger than 1" - actual cost x 2	Meter and all items associated with insallation of meters larger than 1" - actual cost x 2
PLANT INVESTMENT FEE-WATER	Water Per Equivalent Residential Unit (EQR) In Town	\$ 9,258	\$ 10,646
PLANT INVESTMENT FEE-WATER	Water Per Equivalent Residential Unit (EQR) Out of Town	\$ 13,886	\$ 15,969
PLANT INVESTMENT FEE-WATER	Deed Restricted Affordable Housing or Local Employee residence, per unit	50% Discount	50% Discount
PLANT INVESTMENT FEE-SEWER	Sewer - Residential - Single Family Residence (1.0 EQR)	\$ 10,000	\$ 10,000

TOWN OF EAGLE FEE SCHEDULE

**PLANNING DEPARTMENT FEES**

FEE TYPE	FEE TITLE	2019 Fee	2020 FEE - ADOPTED
FIRE IMPACT FEES	Residential - Single Family (per unit)	\$ 2,269.97	\$ 2,269.97
FIRE IMPACT FEES	Residential - Multi family (per unit)	\$ 1,037.23	\$ 1,037.23
FIRE IMPACT FEES	Nonresidential, except temporary & extended stay lodging facilities (per 1,000sqft)	\$ 914.78	\$ 914.78
FIRE IMPACT FEES	Temporary & extended stay lodging facilities (per 1,000sqft)	\$ 914.78	\$ 914.78
PUBLIC SAFETY IMPACT FEE	Impact fee per dwelling unit for residential land use	\$ 1,319.00	\$ 1,319.00
PUBLIC SAFETY IMPACT FEE	Impact fee for commercial land use	\$0.31 / square foot	\$0.31 / square foot
LAND USE APPLICATION FEES	Annexation and Initial Zoning (Non PUD <2 acres)	\$1,500 + \$10,000 Deposit	\$1,500 + \$10,000 Deposit
LAND USE APPLICATION FEES	Annexation and Initial Zoning (Non PUD >2 acres)	\$2,500 + \$15,000 Deposit	\$2,500 + \$15,000 Deposit
LAND USE APPLICATION FEES	Annexation and Initial Zoning (PUD any size)	\$2,500 + \$15,000 Deposit	\$2,500 + \$15,000 Deposit
LAND USE APPLICATION FEES	Rezoning Application Fee	\$600 + \$600 Deposit	\$600 + \$600 Deposit
LAND USE APPLICATION FEES	Amendment to Zone District Regulations	\$900 + \$900 Deposit	\$900 + \$900 Deposit
LAND USE APPLICATION FEES	Zoning Variance	\$ 500.00	\$ 500.00
LAND USE APPLICATION FEES	Community Plan Exception	\$2,000 + \$2,000 Deposit	\$2,000 + \$2,000 Deposit
LAND USE APPLICATION FEES	Small Area Plan Exception/Amendment	\$1,000 + \$1,000 Deposit	\$1,000 + \$1,000 Deposit
LAND USE APPLICATION FEES	PUD Residential Zoning Plan	\$750 plus \$25 per du + \$7,000 Deposit	\$750 plus \$25 per du + \$7,000 Deposit
LAND USE APPLICATION FEES	PUD Residential Development Plan	\$1,000 plus \$25 per du + \$12,000 Deposit	\$1,000 plus \$25 per du + \$12,000 Deposit
LAND USE APPLICATION FEES	PUD Commercial & Industrial Zoning Plan	\$800 + \$5,000 Deposit	\$800 + \$5,000 Deposit
LAND USE APPLICATION FEES	PUD Commercial & Industrial Development Plan	\$1,250 + \$10,000 Deposit	\$1,250 + \$10,000 Deposit
LAND USE APPLICATION FEES	PUD Multiple Use - Zoning Plan	\$1,000 + \$7,000 Deposit	\$1,000 + \$7,000 Deposit
LAND USE APPLICATION FEES	PUD Multiple Use - Development Plan	\$2,000 + \$12,000 Deposit	\$2,000 + \$12,000 Deposit

TOWN OF EAGLE FEE SCHEDULE

**PLANNING DEPARTMENT FEES**

FEE TYPE	FEE TITLE	2019 Fee	2020 FEE - ADOPTED
LAND USE APPLICATION FEES	PUD Zoning Plan and Development Plan Combination	Listed Fee with 15% discount +\$10,000 Deposit	Listed Fee with 15% discount +\$10,000 Deposit
LAND USE APPLICATION FEES	PUD Minor Amendment	\$500 + \$3,000 Deposit	\$500 + \$3,000 Deposit
LAND USE APPLICATION FEES	PUD Major Amendment	\$1,500 + \$5,000 Deposit	\$1,500 + \$5,000 Deposit
LAND USE APPLICATION FEES	Subdivision - Sketch Plan	\$500 Plus \$25 per Lot + \$3,000 Deposit	\$500 Plus \$25 per Lot + \$3,000 Deposit
LAND USE APPLICATION FEES	Subdivision - Preliminary Plan	\$800 Plus \$25 per Lot + \$5,000 Deposit	\$800 Plus \$25 per Lot + \$5,000 Deposit
LAND USE APPLICATION FEES	Subdivision - Final Plat	\$800 Plus \$25 per Lot + \$7,000 Deposit	\$800 Plus \$25 per Lot + \$7,000 Deposit
LAND USE APPLICATION FEES	Subdivision - Lot Line Adjustment	\$450 +\$ 600 Deposit	\$450 +\$ 600 Deposit
LAND USE APPLICATION FEES	Subdivision - Condominium/Townhouse Plat	\$450 + \$2,000 Deposit	\$450 + \$2,000 Deposit
LAND USE APPLICATION FEES	Subdivision – Minor	\$550 + \$600 Deposit	\$550 + \$600 Deposit
LAND USE APPLICATION FEES	Subdivision - Combination Sketch Plan/Prelim Plan	Listed fees with 15% discount + \$5,000 Deposit	Listed fees with 15% discount + \$5,000 Deposit
LAND USE APPLICATION FEES	Subdivision - Combination Prelim/Final Plat	Listed fees with 15% discount + \$10,000 Deposit	Listed fees with 15% discount + \$10,000 Deposit
LAND USE APPLICATION FEES	Special Use Permit	\$600 + \$600 Deposit	\$600 + \$600 Deposit
LAND USE APPLICATION FEES	Special Use Permit – Amendment	\$ 350	\$ 350
LAND USE APPLICATION FEES	Sign Permit	\$ 50	\$ 50
LAND USE APPLICATION FEES	Sign Permit - Comprehensive sign program	\$ 100	\$ 100
LAND USE APPLICATION FEES	Design Variance - non DP or Subdivision	\$ 300	\$ 300
LAND USE APPLICATION FEES	Temporary Use Permit - No Hearing	\$ 250	\$ 250
LAND USE APPLICATION FEES	Temporary Use Permit - Public Hearing	\$ 600	\$ 600
LAND USE APPLICATION FEES	Address Change Fee	\$ 25	\$ 25
LAND USE APPLICATION FEES	Planner - Hourly Rate	\$ 60	\$ 60
LAND USE APPLICATION FEES	Development Permit - Minor non PUD	\$1,000 + \$1,200 Deposit	\$1,000 + \$1,200 Deposit
LAND USE APPLICATION FEES	Development Permit - Major non PUD	\$2,000 + \$3,000 Deposit	\$2,000 + \$3,000 Deposit
LAND USE APPLICATION FEES	Encroachment Permit	\$ 250	\$ 250
STREET IMPROVEMENT FEES	Residential single family	\$1,016 per dwelling unit	\$1,016 per dwelling unit
STREET IMPROVEMENT FEES	Residential multifamily	\$646 per dwelling unit	\$646 per dwelling unit
STREET IMPROVEMENT FEES	Bank	\$7,634 per 1,000 sf	\$7,634 per 1,000 sf

TOWN OF EAGLE FEE SCHEDULE

**PLANNING DEPARTMENT FEES**

FEE TYPE	FEE TITLE	2019 Fee	2020 FEE - ADOPTED
STREET IMPROVEMENT FEES	Convenience Store w gas	\$10,309 per 1,000 sf	\$10,309 per 1,000 sf
STREET IMPROVEMENT FEES	High turnover sit down restaurant	\$3,613 per 1,000 sf	\$3,613 per 1,000 sf
STREET IMPROVEMENT FEES	Fast food restaurant	\$13,681 per 1,000 sf	\$13,681 per 1,000 sf
STREET IMPROVEMENT FEES	Industrial	\$194 per 1,000 sf	\$194 per 1,000 sf
STREET IMPROVEMENT FEES	Commercial General	\$1,016 per 1,000 sf	\$1,016 per 1,000 sf

TOWN OF EAGLE FEE SCHEDULE

**ENGINEERING DEPARTMENT FEES**

FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
ENGINEERING DEPARTMENT	Engineer - Hourly Rate	\$ 60	\$ 60
ENGINEERING DEPARTMENT	Grading Permit Fee - 1,001-10,000 cubic yards	234.50 for the first 1,000 cy plus 9 for each add 'l 1,000 cy or fraction thereof	234.50 for the first 1,000 cy plus 9 for each add 'l 1,000 cy or fraction thereof
ENGINEERING DEPARTMENT	Grading Permit Fee - 10,001-100,000 cubic yards	315.50 for the first 10,000 cy plus 40.50 for each add 'l 10,000 cy or fraction thereof	315.50 for the first 10,000 cy plus 40.50 for each add 'l 10,000 cy or fraction thereof
ENGINEERING DEPARTMENT	Grading Permit Fee - 100,001 cubic yards or more	680 for the first 100,000 cy plus 22.50 for each add 'l 10,000 cy or fraction thereof	680 for the first 100,000 cy plus 22.50 for each add 'l 10,000 cy or fraction thereof
ENGINEERING DEPARTMENT	Grading Permit Fee - 101-1,000 cubic yards	140 for the first 1,000 cy plus 10.50 for each add 'l 100 cy or fraction thereof	140 for the first 1,000 cy plus 10.50 for each add 'l 100 cy or fraction thereof
ENGINEERING DEPARTMENT	Grading Permit Fee - 50 cubic yards or less	\$ 65	\$ 65
ENGINEERING DEPARTMENT	Grading Permit Fee - 51-100 cubic yards	65 for the first 50 cy plus 15 for each add 'l 10 cy or fraction thereof	65 for the first 50 cy plus 15 for each add 'l 10 cy or fraction thereof
ENGINEERING DEPARTMENT	Grading Plan Review Fee	Town Engineer Hourly Rate (Minimum 2 Hours)	Town Engineer Hourly Rate (Minimum 2 Hours)

TOWN OF EAGLE FEE SCHEDULE

**PUBLIC WORKS DEPARTMENT**

FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
PUBLIC WORKS	Door Tag – Water Notice Shut Off	\$ 25.00	\$ 25.00
PUBLIC WORKS	Meter Check Service Fee	75.00 (Hourly)	75.00 (Hourly)
PUBLIC WORKS	Meter Check Service Fee – After Hours/Holidays	150.00 (Hourly)	150.00 (Hourly)
PUBLIC WORKS	Public Works Engineer - Hourly Rate	\$85-\$90	\$85-\$90
PUBLIC WORKS	Water Shut Off/Turn On After Hours/Holidays	\$ 150.00	\$ 150.00
PUBLIC WORKS	Backflow Device Inspection Fee	25.00 (Hourly)	75.00 (Hourly)
PUBLIC WORKS	Right of Way Construction Permit	\$ 150.00	\$ 150.00
PUBLIC WORKS	Road Cut Permit Annual	\$ 300.00	\$ 300.00
PUBLIC WORKS	Road Cut Permit One Time	\$ 100.00	\$ 100.00
PUBLIC WORKS	Water Shut Off/Turn On	\$ 75.00	\$ 75.00
PUBLIC WORKS	Yard Waste Fee (per month)	\$ 2.00	\$ 2.00
PUBLIC WORKS	Hydrant Meter Fees	OUT OF TOWN RATE	OUT OF TOWN RATE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Public Works Employee Labor - Not For Public	\$38/Hour	\$38/Hour
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Tandem Dump Truck -Not For Public	\$70/Hour	\$70/Hour
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Backhoe -Not For Public	\$50/Hour	\$50/Hour
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Tool Cat -Not For Public	\$50/Hour	\$50/Hour
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Loader -Not For Public	\$60/Hour	\$60/Hour
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Street Sweeper -Not For Public	\$120/Hour	\$120/Hour
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Skid Steer -Not For Public	\$50/Hour	\$50/Hour
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Motor Grader -Not For Public	\$65/Hour	\$65/Hour
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Lift Truck -Not For Public	\$115/Hour	\$115/Hour
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Boom Mower Tractor/Mowing -Not For Public	\$50/Hour	\$50/Hour
PUBLIC WORKS-FOR EMERGENCY RESPONSE	ATV -Not For Public	\$13.20/Hour	\$13.20/Hour
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Flushing Trailer/Flushing Skid -Not For Public	\$90/Hour	\$90/Hour
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Pickup Truck/4x4 Vehicle -Not For Public	\$20.80/Hour	\$20.80/Hour
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Water Pump/Trash Pump -Not For Public	\$27.10/Hour	\$27.10/Hour
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Chainsaw + Employee Rate -Not For Public	\$3.45 + \$38/Hour	\$3.45 + \$38/Hour
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Demo Saw + Employee Rate -Not For Public	\$7.20 + \$38/Hour	\$7.20 + \$38/Hour
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Air Compressor -Not For Public	\$104/Day	\$104/Day
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Traffic Cones -Not For Public	\$1.25/Cone	\$1.25/Cone
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Type 2 barricades -Not For Public	\$2.00/Barricade	\$2.00/Barricade
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Type 3 barricades -Not For Public	\$2.75/Barricade	\$2.75/Barricade

TOWN OF EAGLE FEE SCHEDULE

**PUBLIC WORKS DEPARTMENT**

FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Traffic Barrels -Not For Public	\$2.50/Barrel	\$2.50/Barrel
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Additional signage -Not For Public	\$1.50 /Sign	\$1.50 /Sign
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Variable Message Sign -Not For Public	\$220/Day	\$220/Day

TOWN OF EAGLE FEE SCHEDULE

UTILITY FEES			
FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
	<b>Rate Class Monthly Base Fee Usage Block (gal) Charge per 1,000 gal</b>		
WATER FUND FEE	<b>Residential without accessory dwelling unit</b>	\$ 35.29	\$ 36.35
WATER FUND FEE	0-6,000	\$ 3.00	\$ 3.09
WATER FUND FEE	6,001-17,000	\$ 6.62	\$ 6.82
WATER FUND FEE	17,001-28,000	\$ 9.92	\$ 10.22
WATER FUND FEE	28,000 +	\$ 14.88	\$ 15.33
	<b>Residential with accessory dwelling unit base fee</b>	\$ 44.27	\$ 45.60
WATER FUND FEE	0-8,000	\$ 3.00	\$ 3.09
WATER FUND FEE	8,001-17,000	\$ 6.62	\$ 6.82
WATER FUND FEE	17,001-28,000	\$ 9.92	\$ 10.22
WATER FUND FEE	28,000 +	\$ 14.88	\$ 15.33
	<b>Non-Residential Commercial &amp; Mixed Use Base Fee (per unit)</b>	\$ 35.29	\$ 36.35
WATER FUND FEE	0-6,000	\$ 3.00	\$ 3.09
WATER FUND FEE	6,000 +	\$ 6.62	\$ 6.82
	<b>Non-Residential Government, Schools &amp; Churches base fee (per unit)</b>	\$ 35.29	\$ 36.35
WATER FUND FEE	0-6,000	\$ 3.00	\$ 3.09
WATER FUND FEE	6,000 +	\$ 6.62	\$ 6.82
	<b>Residential/ Non- Residential Compound Meter High Side base fee (per unit)</b>	\$ -	\$ -
WATER FUND FEE	All Usage	\$ 6.62	\$ 6.82
	<b>Out of Town Residential without accessory dwelling unit base fee</b>	\$ 52.94	\$ 54.53
WATER FUND FEE	0-6,000	\$ 4.50	\$ 4.64
WATER FUND FEE	6,001-17,000	\$ 9.89	\$ 10.19
WATER FUND FEE	17,001-28,000	\$ 14.84	\$ 15.29
WATER FUND FEE	28,000 +	\$ 22.25	\$ 22.92
	<b>Out of Town Residential with accessory dwelling unit base fee</b>	\$ 66.45	\$ 68.44
WATER FUND FEE	0-8,000	\$ 4.50	\$ 4.64

TOWN OF EAGLE FEE SCHEDULE

UTILITY FEES			
FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
WATER FUND FEE	8,001-17,000	\$ 9.89	\$ 10.19
WATER FUND FEE	17,001-28,000	\$ 14.84	\$ 15.29
WATER FUND FEE	28,000 +	\$ 22.25	\$ 22.92
	<b>Out of Town Non-Residential Commercial &amp; Mixed Use base fee (per unit)</b>		
WATER FUND FEE		\$ 52.94	\$ 54.53
WATER FUND FEE	0-6,000	\$ 4.50	\$ 4.64
WATER FUND FEE	6,000 +	\$ 9.89	\$ 10.19
	<b>Non-Residential Government, Schools &amp; Churches base fee (per unit)</b>		
WATER FUND FEE		\$ 52.94	\$ 54.53
WATER FUND FEE	0-6,000	\$ 4.50	\$ 4.64
WATER FUND FEE	6,000 +	\$ 9.89	\$ 10.19
	<b>Residential/ Non- Residential Compound Meter High Side base fee(per unit)</b>		
WATER FUND FEE		\$ -	\$ -
WATER FUND FEE	All Usage	\$ 9.89	\$ 10.19
	<b>Surcharge Residential (per unit)</b>		
WATER FUND FEE	Low Usage - (0 - 4,000 gallons)	\$ 8.15	\$ 8.15
WATER FUND FEE	Average Usage - (4,000 - 14,000)	\$ 12.50	\$ 12.50
WATER FUND FEE	High Usage - (14,000 + )	\$ 17.00	\$ 17.00
	<b>Surcharge Non-Residential (per unit)</b>		
WATER FUND FEE	Low Usage - (0 - 4,000 gallons)	\$ 8.15	\$ 8.15
WATER FUND FEE	Average Usage - (4,000 - 46,000)	\$ 12.50	\$ 12.50
WATER FUND FEE	High Usage - (46,000 + )	\$ 17.00	\$ 17.00
WATER FUND FEE	Utility Payment Late Fee	\$ 5.00	\$ 5.00
	<b>Residential/Commercial/Mixed Use/Government/Schools - Monthly Sewer Service (per unit)</b>		
WASTE WATER FUND FEE		\$ 58.82	\$ 61.76
	<b>Residential monthly charges rubbish removal and recycling base fee</b>		
REFUSE FEE		\$ 25.60	\$ 26.14
REFUSE FEE	Additional can fee per month	\$ 20.89	\$ 20.89
	<b>Extra Trash Charges: Furniture - couch, sofa, twin or single box springs/mattresses</b>		
REFUSE FEE		\$ 15.00	\$ 15.00
	<b>Extra Trash Charges: Furniture - per king/queen mattress or box springs</b>		
REFUSE FEE		\$ 20.00	\$ 20.00

TOWN OF EAGLE FEE SCHEDULE

UTILITY FEES			
FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
REFUSE FEE	Extra Trash Charges: Appliances - stove, oven, washing machine, dishwasher, dryer, microwave	\$ 15.00	\$ 15.00
REFUSE FEE	Extra Trash Charges: Appliances - hot water heater, cast iron tub, refridgerator	\$ 30.00	\$ 30.00
REFUSE FEE	Extra Trash Charges: Carpet: per cubic yard	\$ 18.00	\$ 18.00
REFUSE FEE	Extra Trash Charges: Construction Materials - per cubic yard	\$ 18.00	\$ 18.00
REFUSE FEE	Extra Trash Charges: Tires (each)	\$ 7.00	\$ 7.00
REFUSE FEE	Trash Can - New	\$ 90.00	\$ 90.00
REFUSE FEE	Trash Can - Used	\$ 50.00	\$ 50.00
REFUSE FEE	Recycle Container	\$ 20.00	\$ 20.00
REFUSE FEE	Yardwaste Fee	\$ 2.00	\$ 2.00
REFUSE FEE	Administrative Fee for Refuse Billing	\$ 1.00	\$ 1.26

TOWN OF EAGLE FEE SCHEDULE

<b>COURT FEES</b>			
<b>FEE TYPE</b>	<b>FEE TITLE</b>	<b>2019 FEE</b>	<b>2020 FEE - ADOPTED</b>
COURT	Court Cost	\$ 25	\$ 30
COURT	Surcharge - Criminal Violation	\$ 20	\$ 20
COURT	Surcharge - Traffic Code Violation	\$ 10	\$ 10
COURT	Jury Demand Fee	\$ 25	\$ 25
COURT	Witness Fee	\$ 5/day	\$ 5/day
COURT	Juror Fee-Engaged on Jury	\$6/day	\$6/day
COURT	Juror Fee-Attendance on Panel	\$3/day	\$3/day
COURT	Mileage Fees (witnesses and jurors)	\$0.15/mile	\$0.15/mile
COURT	Deferred Judgement Fee	\$ 75	\$ 75
COURT	Deferred Prosecution Fee	\$ 40	\$ 40
COURT	Insurance Dismissal Fee	\$ 10	\$ 10
COURT	Bench Warrant Fee	\$ 50	\$ 50
COURT	Incarceration Fee	Amount equal to sum charged to the Town by the County for incarceration	Amount equal to sum charged to the Town by the County for incarceration
COURT	Charitable Contribution	\$ 5	\$ 5
COURT	Collections Administration Fee	\$ 50	\$ 50
COURT	Stay of Execution Fee	\$ 25	\$ 25
COURT	Non-Resident Violator Compliance Fee	\$ 30	\$ 30
COURT	Outstanding Judgment Warrant Fee	\$ 30	\$ 30
COURT	Record Sealing Fee	\$ 65	\$ 65

TOWN OF EAGLE FEE SCHEDULE

**POLICE DEPARTMENT**

FEE TYPE	FEE TITLE	2019 FEE	2020 FEE - ADOPTED
POLICE DEPARTMENT	Abandoned Vehicle Administration Fee	\$ -	\$ -
POLICE DEPARTMENT	Nuisance Alarm Fee	50-150	50-150
POLICE DEPARTMENT	VIN Inspection Fee	\$ 15.00	\$ 15.00
POLICE DEPARTMENT	Sex Offender Annual Registration	\$ 25.00	\$ 25.00
POLICE DEPARTMENT	Sex Offender Information Update	\$ -	\$ -
POLICE DEPARTMENT	Sex Offender Quarterly Registration	\$ 25.00	\$ 25.00
POLICE DEPARTMENT	Police Report Digital Evidence Disc Fee	\$ 5.00	\$ 5.00
POLICE DEPARTMENT	Police Report Fee	.25 per page	.25 per page
POLICE DEPARTMENT	Police Report Research Fee (per hour, first hour free)	\$ 30.00	\$ 30.00
POLICE DEPARTMENT	Sex Offender De- Registration	\$ -	\$ -
POLICE DEPARTMENT	Video Redaction Fee	Cost of Third Party Contract	Cost of Third Party Contract

## TOWN OF EAGLE DEBT SERVICE BY YEAR

Year	1979 Colorado Water Conservation Board Loan		Series 2013 Water Enterprise Revenue Refunding Bond		Series 2018 Water Enterprise Bond: Colorado Water Resource Power & Development Authority		2007 Waste Water Loan: Colorado Water Resource Power & Development Authority		2011 Waste Water Loan: Colorado Water Resource Power & Development Authority		Series 2016 Sales Tax Revenue Bonds		Total Annual Debt Service
	Principal	Interest	Principal	Interest	Principal	Interest & Fees	Principal	Interest & Fees	Principal	Interest & Fees	Principal	Interest & Fees	
2020	\$ 10,500	\$ 315	\$ 236,554	\$ 37,411	\$ 633,320	\$ 355,469	\$ 633,204	\$ 228,280	\$ 62,359	\$ 16,427	\$ 95,000	\$ 223,738	\$ 2,532,576
2021	-	-	243,603	30,361	648,043	344,269	649,440	212,060	63,613	15,173	100,000	219,938	2,526,500
2022	-	-	250,863	23,102	653,299	337,269	703,560	188,835	64,891	13,894	105,000	215,938	2,556,651
2023	-	-	258,339	15,626	659,649	330,269	725,208	168,275	66,196	12,590	110,000	211,738	2,557,889
2024	-	-	266,037	7,928	669,583	323,394	746,856	145,877	67,526	11,260	115,000	207,338	2,560,798
2025	-	-	-	-	680,928	309,644	768,504	126,417	68,883	9,902	120,000	202,738	2,287,016
2026	-	-	-	-	694,329	296,394	790,152	100,532	70,268	8,518	125,000	197,938	2,283,130
2027	-	-	-	-	709,588	283,394	849,684	44,050	71,680	7,105	130,000	192,938	2,288,439
2028	-	-	-	-	720,873	270,644	889,036	-	73,121	5,665	135,000	187,738	2,282,076
2029	-	-	-	-	732,782	258,644	-	-	74,591	4,195	140,000	182,338	1,392,549
2030	-	-	-	-	742,627	249,444	-	-	76,090	2,696	145,000	176,738	1,392,594
2031	-	-	-	-	750,411	240,644	-	-	77,620	1,166	150,000	170,938	1,390,778
2032	-	-	-	-	776,563	213,552	-	-	-	-	155,000	164,938	1,310,052
2033	-	-	-	-	800,638	188,510	-	-	-	-	160,000	158,738	1,307,886
2034	-	-	-	-	810,202	180,310	-	-	-	-	170,000	150,738	1,311,250
2035	-	-	-	-	815,052	174,135	-	-	-	-	180,000	142,238	1,311,425
2036	-	-	-	-	839,945	151,606	-	-	-	-	190,000	133,238	1,314,788
2037	-	-	-	-	880,948	112,072	-	-	-	-	195,000	123,738	1,311,757
2038	-	-	-	-	899,667	88,730	-	-	-	-	205,000	114,475	1,307,872
2039	-	-	-	-	943,008	48,465	-	-	-	-	215,000	104,738	1,311,211
2040	-	-	-	-	964,745	24,367	-	-	-	-	225,000	94,525	1,308,637
2041	-	-	-	-	-	-	-	-	-	-	235,000	83,838	318,838
2042	-	-	-	-	-	-	-	-	-	-	250,000	72,675	322,675
2043	-	-	-	-	-	-	-	-	-	-	260,000	60,800	320,800
2044	-	-	-	-	-	-	-	-	-	-	270,000	48,450	318,450
2045	-	-	-	-	-	-	-	-	-	-	285,000	35,625	320,625
2046	-	-	-	-	-	-	-	-	-	-	465,000	14,725	479,725
<b>Total</b>	<b>\$ 10,500</b>	<b>\$ 315</b>	<b>\$ 1,255,396</b>	<b>\$ 114,429</b>	<b>\$ 16,026,200</b>	<b>\$ 4,781,222</b>	<b>\$ 6,755,644</b>	<b>\$ 1,214,326</b>	<b>\$ 836,838</b>	<b>\$ 108,591</b>	<b>\$ 4,930,000</b>	<b>\$ 3,893,525</b>	<b>\$ 39,926,985</b>

<b>Funding:</b>	Water Fund Operating Revenues	Water Fund Operating Revenues	Water Fund Operating Revenues	Waste Water Fund Operating Revenues	Waste Water Fund Operating Revenues	Sales Tax Capital Improvement Fund - Sales tax at 0.5%
<b>Interest Dates:</b>	October 1	June 1 and December 1	February 1 and August 1	February 1 and August 1	May 1 and November 1	June 1 and December 1
<b>Date of Issue:</b>	October 1, 1979	July 26, 2013	May 24, 2018	May 31, 2007; refunded in 2016	January 21, 2011	September 9, 2016
<b>Interest Rate:</b>	2.999662%	2.98%	2.5% -5%	3.5%	2%	4% - 5%
<b>Amount of Issue:</b>	\$250,000	\$2,605,868	\$16,841,882	\$11,505,912 plus premium \$494,088	\$1,288,966	\$5,200,000 plus premium \$967,936

**2019 Projected Debt Service Coverage Ratio:**

Gross Revenues	5,462,699	4,562,699	5,462,699	2,913,080	2,913,080	\$ 614,836
Operating Expenses	2,953,644	2,690,494	1,975,670	1,454,264	2,236,962	15,036
Budgeted Net Revenues	\$ 2,509,055	\$ 1,872,205	\$ 3,487,029	\$ 1,458,816	\$ 676,118	\$ 599,800
2020 Debt Service	10,815	273,965	988,789	861,484	78,786	318,738
2020 Projected Debt Service Coverage Ratio	<b>23200%</b>	<b>683%</b>	<b>353%</b>	<b>169%</b>	<b>858%</b>	<b>188%</b>
Debt Service Coverage Ratio by Fund	<b>618%</b>			<b>157%</b>		<b>279%</b>

Projected Debt Service Coverage Ratio Calculation = Budgeted Net Revenues\* / Debt Service

\* Budgeted Gross Revenues (For specific Fund)  
 Less Budgeted Operating Expenses (For specific Fund - excludes capital improvements & debt service on on outstanding Debt)  
**Budgeted Net Revenues**

**Debt Service Coverage Ratio (DSCR):** is a measure of the Town's ability to repay any loans or debt obligations over the course of a year. The greater the DSCR is over 1 or 100% indicates a better financial position.

## Capital Improvement Plan Summary for 2020 - 2024

Department/Fund and Project	2020	2021	2022	2023	2024	TOTAL
-----------------------------	------	------	------	------	------	-------

### Capital Improvements Fund:

#### General Administration

Board Room IT Upgrades	\$ 15,000	\$ -	\$ -	\$ -	\$ -	15,000
CivicRec Software	12,000	-	-	-	-	12,000
Civic Plus ATS Software	11,125	-	-	-	-	11,125
<b>Total</b>	<b>\$ 38,125</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 38,125</b>

#### Marketing and Events

Barriers	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 90,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 90,000</b>

#### Streets

Handicap Ramps and Sidewalks "Safe Routes to School"	-	120,000	-	-	-	120,000
Street Lights-LED Conversion	-	42,000	-	-	-	42,000
Sylvan Lake Rd and Capitol St. Refuge Island-Flashing Lights	-	85,000	-	-	-	85,000
Pedestrian Trail Bull Pasture - West Side	-	105,000	-	-	-	105,000
Eby Creek Road - Pond Road Sidewalk Extension	-	-	150,000	-	-	150,000
Sylvan Lake Roundabout Crossing – Street Light	-	-	30,000	-	-	30,000
Grand Avenue and Capitol Street - Street Light	-	-	10,000	-	-	10,000
Chambers Avenue Sidewalk Extension	-	-	45,557	-	-	45,557
Pedestrian Trail Cemetery Connection	-	-	230,000	-	-	230,000
Nogal Road and Highway 6 Street Light	-	-	-	40,000	-	40,000
Signage at Sylvan Lake Roundabout	-	-	-	5,000	-	5,000
Capitol Street - 6TH TO 7TH PARKING	-	-	-	65,400	-	65,400
<b>Total</b>	<b>\$ -</b>	<b>\$ 352,000</b>	<b>\$ 465,557</b>	<b>\$ 110,400</b>	<b>\$ -</b>	<b>\$ 927,957</b>

#### Buildings & Grounds

Pool and Ice Capital Improvements Funding	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000
Public Works - Fencing	17,000	-	-	-	-	17,000
Studio / Pavilion LED lights	8,000	-	-	-	-	8,000
Weed Sprayer - pickup mounted	10,000	-	-	-	-	10,000
Fertilize Hopper	6,000	-	-	-	-	6,000
Art Wall	50,000	-	-	-	-	50,000
Project THOR	115,000	-	-	-	-	115,000
Public Works Expansion design (2022 Build)	-	25,000	Unknown	-	-	25,000
Town Hall Exterior Parking Lot	-	20,000	-	-	-	20,000
Public Works Solar	-	178,492	-	-	-	178,492
Town Hall Exterior Wall	-	40,000	-	-	-	40,000
Town Hall Windows	-	250,000	-	-	-	250,000
Pavilion Solar	-	50,000	-	-	-	50,000
Studio – Floor	-	10,000	-	-	-	10,000
Studio Solar	-	-	40,000	-	-	40,000
Brush Creek Pavilion Park and Playground	-	-	250,000	250,000	-	500,000
Information Center Solar	-	-	-	40,000	-	40,000
Town Hall Solar	-	-	-	100,000	-	100,000
Town Park Solar	-	-	-	-	30,000	30,000
<b>Total</b>	<b>\$ 246,000</b>	<b>\$ 613,492</b>	<b>\$ 330,000</b>	<b>\$ 430,000</b>	<b>\$ 70,000</b>	<b>\$ 1,689,492</b>

#### Public Safety

Radar Feedback Signage	10,165	-	-	-	-	10,165
Brazos to MDT conversion	14,420	-	-	-	-	14,420
<b>Total</b>	<b>\$ 24,585</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 24,585</b>

<b>Total Capital Improvements Fund</b>	<b>\$ 308,710</b>	<b>\$ 995,492</b>	<b>\$ 825,557</b>	<b>\$ 570,400</b>	<b>\$ 70,000</b>	<b>\$ 2,770,159</b>
--	-------------------	-------------------	-------------------	-------------------	------------------	---------------------

## Capital Improvement Plan Summary for 2020 - 2024

Department/Fund and Project	2020	2021	2022	2023	2024	TOTAL
<b>General Fund - Streets</b>						
Street Resurfacing - <i>Terrace Subdivision</i> (Brush Creek Terrace, Golden Eagle, Snow Owl, Brush Creek Ct, Ryshot, Condor Drive, Pintail, Ringneck, & Canvas Back) and Church Street from Grand Avenue roundabout to 2nd Street	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000
Street Resurfacing - <i>Chambers Avenue (from Sawatch to Sawatch), Marmot Lane, and Loren Lane</i>	-	600,000	-	-	-	600,000
Street Resurfacing - <i>Abrams Creek Road &amp; Robins Egg Lane</i>	-	-	650,000	-	-	650,000
Street Resurfacing - <i>Newquist, Horton, Seabry, Pat's Circle, Deep Eddy Cove, and Ouzel Lane</i>	-	-	-	700,000	-	700,000
Street Resurfacing - West Eagle (Castle Drive, King Road, and Prince Alley)	-	-	-	-	700,000	700,000
<b>Total</b>	<b>\$ 550,000</b>	<b>\$ 600,000</b>	<b>\$ 650,000</b>	<b>\$ 700,000</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>

<b>Fleet</b>						
Patrol Vehicle - Public Safety	\$ 119,574	\$ 131,531	\$ 144,685	\$ 159,153	\$ 175,068	\$ 730,011
908 M Loader - (Streets)	130,000	-	-	-	-	130,000
Street Sweeper - (Streets)	-	-	250,000	-	-	250,000
Boom Mower Tractor	-	-	-	87,500	-	87,500
International 7400 SFA 4X2	-	235,000	-	-	-	235,000
PJ Utility Trailer - 2016	-	-	-	10,000	-	10,000
Ford F-150	35,000	-	-	-	-	35,000
Ford F-350 Flat Bed / Plow	-	45,000	-	-	-	45,000
Ford F-350 Flat Bed /Weed Sprayer	-	50,000	-	-	-	50,000
Ford F-250	-	50,000	-	-	-	50,000
Ford F-250	-	-	50,000	-	-	50,000
Ford F-150 Crew Cab	-	-	50,000	-	-	50,000
Ford F-350	-	-	-	50,000	-	50,000
Ford F-350 Plow/Sander	-	-	-	60,000	-	60,000
Ford F-150	-	-	35,000	-	-	35,000
John Deere 1435 Mower/Broom	-	-	-	40,000	-	40,000
John Deere 301- A Tractor	-	-	-	60,000	-	60,000
Ford Explorer (Community Development)	-	-	-	35,000	-	35,000
Jeep Patriot (Community Development)	-	35,000	-	-	-	35,000
Vehicle Replacement - Marketing & Events	-	-	-	-	35,000	35,000
<b>Total</b>	<b>\$ 284,574</b>	<b>\$ 546,531</b>	<b>\$ 529,685</b>	<b>\$ 501,653</b>	<b>\$ 310,068</b>	<b>\$ 2,172,511</b>

<b>Sales Tax Capital Improvement Fund</b>						
Dumpster Enclosure	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ 12,000
Wetland Plantings	15,000	-	-	-	-	15,000
Beach Sand	50,000	-	-	-	-	50,000
Air Compressor	5,000	-	-	-	-	5,000
Rapid Blocs	50,000	30,000	30,000	-	-	110,000
Pavilion	-	110,000	-	-	-	110,000
Climbing Wall	-	-	200,000	-	-	200,000
Wood Fire Pits	-	-	20,000	-	-	20,000
Park Lighting	-	-	-	90,000	-	90,000
Slalom Gates	-	-	-	75,000	-	75,000
Public Art	-	-	-	40,000	-	40,000
Chambers Park Path Connection	-	-	-	-	250,000	250,000
Shower Tower	-	-	-	-	100,000	100,000
Downtown Bridge	-	-	-	-	1,000,000	1,000,000
<b>Total</b>	<b>\$ 132,000</b>	<b>\$ 140,000</b>	<b>\$ 250,000</b>	<b>\$ 205,000</b>	<b>\$ 1,350,000</b>	<b>\$ 2,077,000</b>

## Capital Improvement Plan Summary for 2020 - 2024

Department/Fund and Project	2020	2021	2022	2023	2024	TOTAL
<b>Water Fund</b>						
LBWTP	\$ 14,400,000	\$ -	\$ -	\$ -	\$ -	\$ 14,400,000
Cemetery Tank	2,400,000	-	-	-	-	2,400,000
	270,000	-	-	-	-	270,000
Water Fill Station	60,000	-	-	-	-	60,000
Filter Train Electric Valves	85,000	-	-	-	-	85,000
Fencing for Water Properties	75,000	75,000	75,000	75,000	75,000	375,000
Water Line: Fairgrounds Water Main Loop	100,000	2,270,666	-	-	-	2,370,666
Water Line: Downtown Distribution: Capitol Street: 5th to 6th Street	300,000	-	-	-	-	300,000
Water Line: Downtown Distribution: Capitol Street: 2nd to 5th Street & Fourth Street: Broadway to Capitol	25,000	493,000	-	-	-	518,000
GIS	20,000	-	-	-	-	20,000
Eby Creek Mesa Access Road	30,000	-	-	-	-	30,000
Generator on trailer / electrical work at pump houses	100,000	-	-	-	-	100,000
Leak Detection Machine	35,000	-	-	-	-	35,000
Pretreatment and Water Plant - LED Light Upgrades	20,000	-	-	-	-	20,000
Town Hall - Water Conservation Model	25,000	-	-	-	-	25,000
Xeriscape Opportunities - Market Street Roundabout	14,724	-	-	-	-	14,724
Communication Tower - Cemetery Tank x2	-	34,000	-	-	-	34,000
Communication Tower - Upper Kaibab & additional site	-	100,000	-	-	-	100,000
	-	75,000	-	-	-	75,000
Eagle Ranch Filing 26: Water Flush Station / Prv Main Extension	-	-	-	-	-	-
Disater Plan - Pump & Hose for LBWTP	-	75,000	-	-	-	75,000
Water Line: Howard St. Water Main: 2nd Street to 6th St.	-	25,000	745,407	-	-	770,407
Water Line: Brooks Lane Water Main	-	-	25,000	280,000	-	305,000
Eby Creek PRV	-	-	-	300,000	-	300,000
Lower Eby Creek Tank: Pump Station, Yard Piping, & Fire Hydrants	-	-	-	50,000	397,381	447,381
Water Line: Downtown Distribution: Fourth Street: Wall St. to Washington St.	-	-	-	25,000	175,000	200,000
UBWTP - 3 Filter Trains	-	-	-	-	3,351,312	3,351,312
<b>Total</b>	<b>\$ 17,959,724</b>	<b>\$ 3,147,666</b>	<b>\$ 845,407</b>	<b>\$ 730,000</b>	<b>\$ 3,998,693</b>	<b>\$ 26,681,490</b>
<b>Waste Water Fund</b>						
Fix Truss Pipe in System	\$ 155,000	\$ -	\$ -	\$ -	\$ -	\$ 155,000
Capital Street Sanitary Sewer Main: 5th Street to 6th Street	225,000	-	-	-	-	225,000
GIS	20,000	-	-	-	-	20,000
Treatment Plant Replumbing	75,000	-	-	-	-	75,000
Camera for flushing	100,000	-	-	-	-	100,000
Re-air pump for recycle tank	25,000	-	-	-	-	25,000
A-Basin: Plug Flow	30,000	-	-	-	-	30,000
IMLR System/Piping/Pumping	35,000	-	-	-	-	35,000
Howard St. Sanitary Sewer Main: 4th - 5th & South 5th St.	-	25,000	307,587	-	-	332,587
Storage Building	-	-	50,000	-	-	50,000
Sanitary Sewer System upgrades	-	-	-	25,000	25,000	50,000
Sanitary Sewer Piers across Eagle River	-	-	-	-	300,000	300,000
Nutruient Criteria	-	-	-	-	3,000,000	3,000,000
<b>Total</b>	<b>\$ 665,000</b>	<b>\$ 25,000</b>	<b>\$ 357,587</b>	<b>\$ 25,000</b>	<b>\$ 3,325,000</b>	<b>\$ 4,397,587</b>
<b>Stormwater Fund</b>						
Town Park - Drainage, parking improvements	-	99,000	50,000	50,000	50,000	249,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 99,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 199,000</b>
<b>Broadband Fund</b>						
Project THOR	-	50,000	50,000	50,000	50,000	200,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 150,000</b>

## Capital Improvement Plan Summary for 2020 - 2024

Department/Fund and Project	2020	2021	2022	2023	2024	TOTAL
<b>Conservation Trust Fund</b>						
Camground	20,000	-	-	-	-	20,000
<b>Total</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>
<b>Open Space Fund</b>						
Open Space Acquisition(s)	\$ 10,000	\$ 70,000	\$ 50,000	\$ -	\$ 50,000	\$ 180,000
Soft Path Trail Construction - 2020	30,000	60,000	30,000	-	-	120,000
Eagle Ranch Wildlife Committee Capital Project	10,000	10,000	10,000	10,000	10,000	50,000
Wayfinding Signage	-	10,000	-	-	-	10,000
Hardscrabble Mountain Trail Reroutes	-	15,000	-	15,000	-	30,000
Hardscrabble Ranch Improvements	-	20,000	20,000	20,000	-	60,000
Mini Excavator purchase	-	20,000	-	-	-	20,000
Nature Center / Cabin	-	-	100,000	-	-	100,000
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ 205,000</b>	<b>\$ 210,000</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ 510,000</b>
<b>Grand Total</b>	<b>\$ 19,970,008</b>	<b>\$ 5,808,689</b>	<b>\$ 3,768,236</b>	<b>\$ 2,877,053</b>	<b>\$ 9,053,761</b>	<b>\$ 41,477,747</b>

**ACCOUNT CLASSIFICATIONS**

<b>PERSONNEL SERVICES</b>	<b>SUPPLIES</b>	<b>CHARGES FOR SERVICE</b>	<b>DISCRETIONARY FUNDING</b>	<b>FIXED CHARGES</b>	<b>CAPITAL OUTLAY</b>
Salaries & Wages	Stationery & Forms	Postage/Shipping	Community Requests	Insurance	IT Equipment
Overtime	Operating Supplies	Printing			Police Equipment
Bonuses	Office Supplies	Legal Notices			Construction Equipment
Auto Allowance	First Aid Supplies	Telephone/ Gas/ Electric			Public Works Equipment
Moving Expenses	Election Expenses	Plumbing/Heating/Electrical Repair & Maintenance Service			Vehicles
Unemployment Insurance	Janitorial Supplies	Janitorial Services			
Workers Comp Insurance	Supplies for Resale (Info Center)	Dues and Subscriptions			
Health/Dental/Life Insurance	Supplies for Consignment (Info Center)	Advertising/Marketing/Media			
Disability Insurance	Uniforms	Consultants			
Employee Assistance Program	Repair & Maintenance Supplies	Legal Services			
Retirement Contributions	Gas & Oil	Community Survey			
Fringe Benefits	Minor Equipment	Public Relations			
FICA (Employer)	Hand tools	Recruitment Expenses			
	Employee Appreciation	Credit Card Service Fees			
	Chemicals	Tuition/Books/Training			
		Auditing/Accounting Services			
		Engineering Services			
		Computer Maintenance/support			
		Office Equipment Repair			
		Meeting Expense			
		Travel Expense			
		Treasurer Fees			
		Recording Documents			
		Events/Event Production			
		Other Contract Services			

**ORDINANCE NO. 30**  
Series of 2019

AN ORDINANCE APPROPRIATING FUNDS TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, AND SETTING THE 2020 MILL LEVY FOR THE TOWN OF EAGLE, COLORADO FOR THE 2020 BUDGET YEAR.

NOW THEREFORE BE IT ORDAINED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF EAGLE, COLORADO THAT:

Section 1. There be and hereby is appropriated out of the revenues of the Town of Eagle, Colorado for the fiscal year 2020 beginning January 1, 2020 and ending December 31, 2020, the sum of \$34,199,818 to be raised by taxation and otherwise, which sum is hereby divided and appropriated for the following purposes to wit:

<b>GENERAL FUND</b>	
Operating Expenditures	\$ 7,357,888
Transfer to Other Funds	730,000
<b>TOTAL GENERAL FUND</b>	<b>\$ 8,087,888</b>
<b>WATER FUND</b>	
Operating Expenditures	\$ 1,690,890
Capital Expenditures	17,959,724
Debt Service	1,273,569
Transfer to Other Funds	-
<b>TOTAL WATER FUND</b>	<b>\$ 20,924,183</b>
<b>WASTE WATER FUND</b>	
Operating Expenditures	\$ 1,375,478
Capital Expenditures	665,000
Debt Service	940,270
Transfer to Other Funds	-
<b>TOTAL WASTE WATER</b>	<b>\$ 2,980,748</b>
<b>REFUSE FUND</b>	
Operating Expenditures	\$ 622,133
Capital Expenditures	-
Transfer to Other Funds	16,281
<b>TOTAL REFUSE FUND</b>	<b>\$ 638,414</b>
<b>STORMWATER FUND</b>	
Operating Expenditures	\$ 83,000
Capital Expenditures	-
Transfer to Other Funds	-
<b>TOTAL STORMWATER FUND</b>	<b>\$ 83,000</b>

<b>BROADBAND FUND</b>	
Operating Expenditures	\$ 50,000
Capital Expenditures	-
Transfer to Other Funds	-
<b>TOTAL BROADBAND FUND</b>	<b>\$ 50,000</b>
<b>CAPITAL IMPROVEMENTS FUND</b>	
Capital Expenditures	\$ 593,284
Transfer to Other Funds	50,000
<b>TOTAL CAPITAL IMPROVEMENTS FUND</b>	<b>\$ 643,284</b>
<b>SALES TAX CAPITAL IMPROVEMENTS FUND</b>	
Operating Expenditures	\$ 14,536
Capital Expenditures	218,000
Debt Service	319,238
<b>TOTAL SALES TAX CAPITAL IMPROVEMENT FUND</b>	<b>\$551,774</b>
<b>CONSERVATION TRUST FUND</b>	
Operating Expenditures	\$ 15,000
Capital Expenditures	20,000
Transfer to Other Funds	-
<b>TOTAL CONSERVATION TRUST FUND</b>	<b>\$ 35,000</b>
<b>OPEN SPACE PRESERVATION FUND</b>	
Operating Expenditures	\$ 155,527
Capital Expenditures	50,000
Transfer to Other Funds	-
<b>TOTAL OPEN SPACE PRESERVATION FUND</b>	<b>\$ 200,527</b>
<b>GRAND TOTAL ALL FUNDS</b>	<b>\$ 34,199,818</b>

Section 2. That for the purpose of providing necessary funds for meeting the appropriations set forth in Section 1 of this Ordinance, a levy of 2.265 mills upon each dollar of assessed valuation of all taxable property within the corporate limits of the Town of Eagle is hereby made and assessed. Such levy represents the amount of taxes for the Town purposes necessary to provide payment during the ensuing budget year of all properly authorized demands against the Town taking into account all of the revenues and funds to be received by the Town. Said mill levy of 2.265 mills shall be certified to the County Assessor and the Board of County Commissioners of Eagle County by the Town Clerk as provided by State Statutes.

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED at a regular meeting of the Board of Trustees of the Town of Eagle, Colorado, held on December 10, 2019.

TOWN OF EAGLE, COLORADO

ATTEST:

  
\_\_\_\_\_  
Jenny Rakow, Town Clerk



By:

  
\_\_\_\_\_  
Anne McKibbin, Mayor

# CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

**TO:** County Commissioners<sup>1</sup> of Eagle County, Colorado.

On behalf of the Town of Eagle,  
(taxing entity)<sup>A</sup>  
the Board of Trustees  
(governing body)<sup>B</sup>  
of the Town of Eagle  
(local government)<sup>C</sup>

**Hereby** officially certifies the following mills to be levied against the taxing entity's GROSS \$ 148,488,540 assessed valuation of: (GROSS<sup>D</sup> assessed valuation, Line 2 of the Certification of Valuation Form DLG 57<sup>E</sup>)

**Note:** If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area<sup>F</sup> the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ 148,488,540 (NET<sup>G</sup> assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)  
**USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10**

**Submitted:** 12/10/2019 for budget/fiscal year 2020  
(no later than Dec. 15) (mm/dd/yyyy) (yyyy)

<b>PURPOSE</b> (see end notes for definitions and examples)	<b>LEVY</b> <sup>2</sup>	<b>REVENUE</b> <sup>2</sup>
1. General Operating Expenses <sup>H</sup>	<u>2.265</u> mills	\$ <u>336,326</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction <sup>I</sup>	< > mills	\$ < >
<b>SUBTOTAL FOR GENERAL OPERATING:</b>	<input type="text"/> mills	\$ <input type="text"/>
3. General Obligation Bonds and Interest <sup>J</sup>	_____ mills	\$ _____
4. Contractual Obligations <sup>K</sup>	_____ mills	\$ _____
5. Capital Expenditures <sup>L</sup>	_____ mills	\$ _____
6. Refunds/Abatements <sup>M</sup>	_____ mills	\$ _____
7. Other <sup>N</sup> (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____
<b>TOTAL:</b> [ Sum of General Operating Subtotal and Lines 3 to 7 ]	<b>2.265</b> mills	<b>\$ 336,326</b>

Contact person: Jill E. Kane Daytime phone: ( 970 ) 328-9624

Signed:  Title: Finance Director/Treasurer

*Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.*

<sup>1</sup> If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.  
<sup>2</sup> Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's **FINAL** certification of valuation).

**ORDINANCE NO. 31**  
Series of 2019

AN ORDINANCE REAPPROPRIATING FUNDS TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW FOR THE TOWN OF EAGLE, COLORADO FOR THE 2019 BUDGET YEAR.

NOW THEREFORE BE IT ORDAINED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF EAGLE, COLORADO THAT:

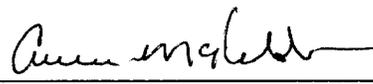
Section 1. There be and hereby is appropriated out of the revenues of the Town of Eagle, Colorado for the fiscal year 2019 beginning January 1, 2019 and ending December 31, 2019, the sum of \$26,941,733 to be raised by taxation and otherwise, which sum is hereby divided and appropriated for the following purposes to wit:

<b>GENERAL FUND</b>	
Operating Expenditures	\$ 6,874,436
Transfer to Other Funds	350,000
<b>TOTAL GENERAL FUND</b>	<u>\$7,224,436</u>
<b>WATER FUND</b>	
Operating Expenditures	\$ 1,662,960
Capital Expenditures	10,704,175
Debt Service	1,273,993
Transfer to Other Funds	-
<b>TOTAL WATER FUND</b>	<u>\$ 13,641,128</u>
<b>WASTE WATER FUND</b>	
Operating Expenditures	\$ 1,207,273
Capital Expenditures	578,071
Debt Service	936,807
Transfer to Other Funds	-
<b>TOTAL WASTE WATER FUND</b>	<u>\$ 2,722,151</u>
<b>REFUSE FUND</b>	
Operating Expenditures	\$ 614,347
Capital Expenditures	4,000
Transfer to Other Funds	16,120
<b>TOTAL REFUSE FUND</b>	<u>\$ 634,467</u>
<b>CAPTIAL IMPROVEMENTS FUND</b>	
Capital Expenditures	\$ 715,074
Transfer to Other Funds	-
<b>TOTAL CAPITAL IMPROVEMENTS FUND</b>	<u>\$ 715,074</u>

<b>SALES TAX CAPITAL IMPROVEMENTS FUND</b>	
Operating Expenditures	\$ 15,536
Capital Expenditures	1,507,060
Debt Service	323,038
<b>TOTAL SALES TAX CAPITAL IMPROVEMENT FUND</b>	<u>\$1,845,634</u>
<b>CONSERVATION TRUST FUND</b>	
Operating Expenditures	\$ 25,000
Transfer to Other Funds	-
<b>TOTAL CONSERVATION TRUST FUND</b>	<u>\$ 25,000</u>
<b>OPEN SPACE PRESERVATION FUND</b>	
Operating Expenditures	\$ 133,843
Capital Expenditures	-
Transfer to Other Funds	-
<b>TOTAL OPEN SPACE PRESERVATION FUND</b>	<u>\$ 133,843</u>
<b>GRAND TOTAL ALL FUNDS</b>	<u>\$ 26,941,733</u>

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED at a regular meeting of the Board of Trustees of the Town of Eagle, Colorado, held on December 10, 2019.

TOWN OF EAGLE, COLORADO

By:   
Anne McKibbin, Mayor

ATTEST:

  
Jenny Rakow, Town Clerk



**RESOLUTION NO. 49**  
Series of 2019

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF EAGLE, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE 1ST DAY OF JANUARY, 2020, AND ENDING ON THE LAST DAY OF DECEMBER, 2020.

WHEREAS, The Town Board of Trustees of the Town of Eagle has appointed Brandy Reitter, Town Manager, to prepare and submit a proposed budget to said governing body at the proper time, and;

WHEREAS, Brandy Reitter has submitted a proposed budget to this governing body on October 8, 2019 for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was opened for inspection by the public at a designated place, a public hearing was held on October 22, October 29, November 12 and December 10, 2019 and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increase may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF EAGLE, COLORADO:

SECTION 1. That estimated expenditures for each fund are as follows:

GENERAL FUND	\$ 8,087,888
WATER FUND	20,924,183
WASTE WATER FUND	2,980,748
REFUSE FUND	638,414
STORMWATER FUND	83,000
BROADBAND FUND	50,000
CAPITAL IMPROVEMENTS FUND	643,284
SALES TAX CAPITAL IMPROVEMENTS FUND	551,774
CONSERVATION TRUST FUND	35,000
OPEN SPACE PRESERVATION FUND	200,527
<b>TOTAL ALL FUNDS</b>	<b><u>\$ 34,199,818</u></b>

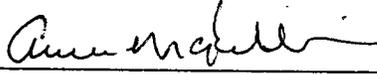
**SECTION 2.** That estimated revenues for each fund are as follows:

<b>GENERAL FUND</b>	
Non Property Tax	\$ 6,783,917
Property Tax	336,326
<b>GENERAL FUND TOTAL</b>	<u>\$ 7,120,243</u>
<b>WATER FUND</b>	
Non Property Tax	\$ 5,462,699
Property Tax	-
<b>WATER FUND TOTAL</b>	<u>\$ 5,462,699</u>
<b>WASTE WATER FUND</b>	
Non Property Tax	\$ 2,913,080
Property Tax	-
<b>WASTE WATER FUND TOTAL</b>	<u>\$ 2,913,080</u>
<b>REFUSE FUND</b>	
Non Property Tax	\$ 646,468
Property Tax	-
<b>REFUSE FUND TOTAL</b>	<u>\$ 646,468</u>
<b>STORMWATER FUND</b>	
Non Property Tax	\$ 103,000
Property Tax	-
<b>STORMWATER FUND TOTAL</b>	<u>\$ 103,000</u>
<b>BROADBAND FUND</b>	
Non Property Tax	\$ 50,000
Property Tax	-
<b>BROADBAND FUND TOTAL</b>	<u>\$50,000</u>
<b>CAPITAL IMPROVMENTS FUND</b>	
Non Property Tax	\$ 3,102,965
Property Tax	-
<b>CAPITAL IMPROVEMENTS FUND TOTAL</b>	<u>\$ 3,102,965</u>
<b>SALES TAX CAPITAL IMPROVMENTS FUND</b>	
Non Property Tax	\$ 614,836
Property Tax	-
<b>SALES TAX CAPITAL IMPROVEMENTS FUND TOTAL</b>	<u>\$ 614,836</u>

<b>CONSERVATION TRUST FUND</b>		
Non Property Tax		\$ 34,985
Property Tax		-
<b>CONSERVATION TRUST FUND TOTAL</b>		<u>\$ 34,985</u>
<b>OPEN SPACE PRESERVATION FUND</b>		
Non Property Tax		\$ 146,820
Property Tax		-
<b>OPEN SPACE PRESERVATION FUND TOTAL</b>		<u>\$ 146,820</u>
<b>TOTAL ALL FUNDS</b>		<u><u>\$ 20,195,096</u></u>

INTRODUCED, READ, PASSED, ADOPTED at a regular meeting of the Town of Eagle Board of Trustees held on the 10<sup>th</sup> day of December, 2019.

TOWN OF EAGLE, COLORADO

By:   
Anne McKibbin, Mayor

ATTEST:

  
Jenny Rakow, CMC  
Town Clerk



# Glossary/Acronyms

**Accrual Basis:** The basis of accounting under which revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, notwithstanding that the receipt of revenue or the payment of the expense may take place in whole or in part, in another accounting period.

**Administrative Fees:** An umbrella term for all fees and charges assessed by Town operations for services provided. Fees and charges are reviewed each year by the departments. Revisions may be recommended based on Town Board guidance, cost of services and other factors.

**Adopted Budget:** Budget amounts as originally approved by the Town Board at the beginning of the year and to the budget document which consolidates all beginning-of-the-year operating appropriations and new capital project appropriations.

**Amended Budget:** Budget which includes changes to the Adopted Budget that are approved by the Town Board and transfers within the authority of management.

**Appropriation:** An authorization of a specific amount of money made by the Town Board which permits the Town to incur obligations and to make expenditures of resources.

**Assessment Rate:** The rate established by the State Legislature, based on a State Constitutional Provision, which, when applied to the actual value of real and personal property, determines the assessed value of property. Residential assessment rates change every re-appraisal (odd) year to keep the residential property taxes generated statewide to 45% of all property taxes. The current residential assessment rate is set at 7.15%. All other properties (vacant land, commercial, agriculture, etc.) have a fixed 29% assessment rate.

**Assessed Valuation:** The value that is established for real or personal property by the County Assessor for the purpose of levying property taxes.

**Assets:** Resources owned or held by a government which have monetary value.

**Audit:** The examination of documents, records, reports, systems of internal control, accounting and financial procedures, and other evidence.

**Balanced Budget:** A balanced budget according to State budget law is defined as one where expenditures are not more than available revenues plus beginning fund balances. A structurally balanced budget is one in which current ongoing expenditures do not exceed current ongoing revenues.

**Basis of Accounting:** A term used when revenues, expenditures, and transfers are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing and characterization of the measurements made, regardless of the nature of the measurement, on either the cash or accrual method.

**Bond:** A financial instrument issued by a government promising to return a previously determined interest rate at a specified date or dates in the future, and the amount of money (principal) borrowed.

**Budget:** The financial plan for a specified period of time (fiscal year) that balances projected revenues and fund balance appropriations to estimated expenditures and operating transfer obligations.

**Budget Transfer:** A transfer of funds from one fund to another. Funds cannot be transferred between funds without the Town Board's approval.

**Capital Budget:** The budget for capital outlay in the Capital Fund.

**Capital Expenditure:** An expenditure greater than \$5,000 for acquiring or constructing land, buildings, machinery, equipment, and improvements to these items with a useful life of greater than one (1) year, including all related costs to bring the item to a state of usefulness. In the case of improvements, the expenditure must extend the useful life of the item or significantly increase its value.

**Capital Improvement Plan (CIP):** The annual capital budgeting process that develops a multi-year capital budget.

**Capital Outlay:** Represents expenditures, which result in the acquisition or addition to the Towns capital assets.

**Capital Projects:** Major, non-recurring projects that have a purpose of acquiring, building or maintaining assets such as buildings, facilities, infrastructure and roadways.

**Cash Accounting:** a basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

**CIRSA:** (Colorado Intergovernmental Risk Sharing Agency) is a municipal self-insurance pool dedicated to providing Colorado public entities with risk management coverage and resources.

**Contract Service:** Expenses that are usually incurred by entering into a formal agreement or contract with another party. Examples include architectural services and consultants.

**Contributions:** Funds derived from outside sources through agreements with another party.

**Debt Service:** The payment of principal, interest and bond reserve requirements on borrowed funds such as bonds.

**Debt Service Fund:** These funds are used to account for the principal, interest and the bond reserve requirements on borrowing funds such as bond issues.

**Department:** a major administrative division of the Town which has overall management responsibility for an operation or a group of related operations within a functional area.

**Depreciation:** The allocation of the estimated cost of the expiration in the service life of capital assets attributable to wear and tear over the useful life of permanent structures, vehicles, equipment and infrastructure.

**Employee:** An authorized, budgeted position, which is included in the Town Pay Plan.

**Enterprise Funds:** Used to account for operations that are financed and operated similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The Towns Enterprise Funds are the Water Fund, Waste Water Fund, and Refuse Fund.

**Expenditure:** Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received, or services rendered, whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payment for the above purposes are made.

**Expenses:** Charges incurred, whether paid or unpaid, for operation, maintenance, interest and other charges which benefit the current fiscal period.

**Fees:** A general term used for any charge levied by a government associated with providing a service, permitting an activity, or imposing a fine or penalty.

**Fiscal Year:** The time period designated by the Town signifying the beginning and ending period for recording financial transactions. The Towns fiscal year is the calendar year January 1 through December 31.

**Fiscal Year Spending:** Defined by the Taxpayer's Bill of Rights (TABOR Amendment) as all district expenditures and reserve increases except, as to both, those for refunds made in the current or next fiscal year of those from gifts, federal funds, collections for another government, pension contributions by employees, and pension fund earnings, reserve transfers or expenditures, damage awards, or property sales.

**Fringe Benefits:** These include social security, retirement, group health, dental, life and disability insurance.

**Full-Time Equivalent Value (FTE):** The FTE value is based on the number of hours per week an employee works. Generally, an employee who works 40 hours per week is considered as one (1) FTE.

**Fund:** An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or governmental functions.

**Fund Balance/Fund Equity:** The difference between assets and liabilities.

**GAAP (Generally Accepted Accounting Principles):** Standards for financial accounting and reporting as primarily defined by the Government Accounting Standards Board.

**GASB (Governmental Accounting Standards Board):** The authoritative accounting and financial reporting standard-setting body for governmental entities.

**General Fund:** The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in other funds. General Fund revenues include sales tax, property taxes, licenses and permits, intergovernmental and other types of revenue. This fund accounts for most of the basic operating services including general government, general administration, community development, streets, engineering, buildings and grounds, public safety, municipal court, information center, and marketing and events.

**General Obligation Bond:** Bonds which the full faith and credit of the issuing government are pledged for payment.

**Goal:** A statement that describes the purpose toward which an endeavor is directed, such as a target or target area.

**Governmental Funds:** Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds and permanent funds.

**Grants:** Contributions or gifts of cash or other assets from another government or agency to be used or expended for a specified purpose or activity.

**Highway User Tax Fund (HUTF) -** Revenue that is derived from the state gasoline tax, and restricted for Road and Bridge activities. The State of Colorado allocates HUTF revenue to various local governments based on a formula established by law.

**Home Rule:** Statutory and constitutional provisions which allow municipalities to exercise powers of local self-government such as the administration and collection of local taxes.

**Infrastructure:** Facilities on which the continuance and growth of a community depend, such as streets.

**Interfund Transfers:** Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated to expend in the funds receiving the transfer.

**Intergovernmental Revenue:** Revenue for other governments (i.e. County, State, Federal) in the form of grants, entitlements, or shared revenues.

**Internal Service Funds:** Funds that account for goods or services provided to other Town departments or agencies with the intention of recovering the full cost of the service.

**Levy:** To impose taxes or service charges for the support of Town activities.

**Line Item Budget:** A traditional approach to budgeting which categorizes expenditures and revenues in detail itemized by object for items such as salaries, supplies and services.

**Long Term Debt:** Debt with a maturity of more than one year after the date of issuance.

**Maturity:** The date on which the principal or stated value of investments or debt obligations are due and may be reclaimed.

**Mill Levy (Tax Rate):** The tax rate on real property, based on 1 mill equals \$1 per \$1,000 of assessed property value.

**Modified Accrual Accounting:** A basis of accounting in which the revenue is recorded when susceptible to accrual i.e. both measurable and available within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term obligations are recorded when the liability is incurred or the long-term obligation paid.

**Objectives:** A method to accomplish an established goal.

**Operating Budget:** The expenditure plan for continuing every-day expenditures such as personnel, purchased services, operating and maintenance and operating capital.

**Operating Expense:** Those costs other than expenses for salaries, wages and fixed assets which are necessary to support the primary services of the organization. For example, office supplies, printing, internet and phone, heating, and repair and maintenance services.

**Ordinance:** A formal legislative enactment by the Board. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the Town.

**Personnel Services:** Salaries, wages, federal and state withholding, and fringe benefits such as insurance and retirement.

**Property Tax:** A tax which is levied on both real and personal property according to that property's valuation, assessment rate and mill levy.

**Proposed Budget:** The recommended Town budget submitted by the Town Manager and Staff to the Town Board by October 15<sup>th</sup> of each fiscal year.

**Proprietary Funds:** Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds. The Town only has enterprise funds.

**Resolution:** A special or temporary order of a legislative body requiring less legal formality than an ordinance or statute.

**Restricted Funds:** The portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

**Revised Budget:** Most recent estimate of revenue and expenditures including additional appropriations made throughout the year and encumbrances carried over from the prior year.

**Revenue:** Funds the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants and interest income.

**Special Revenue Funds:** These funds are used to account for specific revenues that are legally restricted for particular purposes. These funds include the Conservation Trust Fund and Open Space Preservation Fund.

**Statutory Town:** Operates under Title 31 of the Colorado Revised Statutes. Statutory towns have an elected Mayor and board of trustees composed of the mayor and six additional members elected at large. The Town of Eagle is a statutory town.

**Supplemental Appropriation:** An appropriation by the Town Council when there is a need to transfer budgeted and appropriated monies from one or more spending agencies in a fund to one or more spending agencies in another fund, or to transfer budgeted and appropriated monies between spending agencies within a fund, or if, during the fiscal year, the governing body or any spending agency of such local government received unanticipated revenue or

revenues not assured at the time of the adoption of the budget.

**TABOR (Taxpayer’s Bill of Rights)** – An amendment to the Colorado Constitution approved by the voters in November 1992. The Taxpayer’s Bill of Rights has been incorporated in the State Constitution as Section 20 of Article X. The amendment limits growth in both state and local government revenue and expenditures, makes provision for annual elections, and requires voter approval for tax increases.

**TABOR Reserve:** Term applied to a reserve which is required by the TABOR Amendment. Starting in 1995 this reserve is 3% of "Fiscal Year Spending" excluding bonded debt service. This reserve is for use in declared emergencies only.

**Town Board** – Governing body of the Town of Eagle which includes seven elected members including the Mayor.

**Transfers:** Legally authorized intra-town transfers of appropriations from one Town fund to another Town funds. Revenue and expenditures are accounted for in both funds.

**Unappropriated Reserves:** Fund balances available at the close of the preceding year which are not appropriated in the annual budget.

**Unassigned Funds:** The portion of a fund’s balance that is not restricted for a specific purpose and is available for general appropriation.

## Acronyms:

Article X, Section 20	– of the Taxpayer’s Bill of Rights of Colorado
CIRSA	- Colorado Intergovernmental Risk Sharing Agency
CPI	– Consumer Price Index
DUI Enforcement	– Driving Under the Influence
G.A.	– General Administration
GAAP	– Generally Accepted Accounting Principles
GASB	– Governmental Accounting Standards Board
IGA	– Intergovernmental Agreement
LEAF grant	– Law Enforcement Assistance Funds
MEAC	– Marketing & Events Advisory Committee
MGD	- Million gallons per Day
PW	– Public Works
PY	– Prior Year
TABOR	– Taxpayer’s Bill of Rights
YE	– Yearend