



EAGLE BUCKS 2021 VOUCHER REIMBURSEMENT FORM

REIMBURSEMENT INSTRUCTIONS:

Business that have been approved to participate in the Eagle Bucks 2021 Program and are accepting Eagle Bucks Vouchers must fill out the Voucher Reimbursement Form for reimbursement. For approved businesses to be eligible for reimbursed they must submit the following:

1. Eagle Bucks 2021 voucher reimbursement form (appropriately filled out and signed)
2. Returned original vouchers for requested reimbursement (no photocopies or replications)
3. **Itemized** receipts for all voucher purchases

Voucher reimbursement form, original vouchers, and itemized receipts can all be mailed to Town of Eagle: PO Box 609, Eagle, CO 81621 or placed in the Town Hall's drop box. **All reimbursement requests are due to Town Hall no later than May 28, 2021.**

Note: Vouchers are not redeemable for cash and the Town cannot reimburse vendors for any gift cards, lottery, marijuana, tobacco products, alcohol, pharmaceuticals, grocery store items, gasoline, or sales tax on purchases.

Please contact the Town of Eagle at (970) 328-6354 or email jill.kane@townofeagle.org with any questions.

DATE: _____

BUSINESS NAME: _____

MAILING

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

*** This is where your reimbursement check will be mailed*

CONTACT NAME: _____ EMAIL: _____

Total # of Vouchers Returned & Attached	
	X \$20.00
Total Amount Requested for Reimbursement	\$
Total Itemized Sales Receipts included	\$

I hereby certify under penalty of perjury that the statements made herein are to the best of my knowledge true and correct.

Signature

Title

Date

Please turn in voucher reimbursement form, original vouchers, and itemized receipts to:

Town of Eagle
Attn: Eagle Bucks 2021
PO Box 609
Eagle, CO 81621

OR

Drop in the Town Hall Drop Box
(located behind Town Hall)