TOWN OF EAGLE
COMMUNITY DEVELOPMENT
200 BROADWAY • PO BOX 609 • EAGLE, CO 81631
PHONE: 970-328-9655 • FAX: 970-328-9656
www.townofeagle.org

SIGN PERMIT APPLICATION

Pursuant to the Land Use & Development Code, Title 4 Chapter 8

APPLICATION SUBMITTAL SHALL INCLUDE:

☐ A drawing to scale depicting each sign face and the respective dimensions, materials, letter size, and colors.
☐ An elevation drawing to scale depicting the proposed sign including location and size.
For Wall Signs – an elevation of the building is acceptable
For Projecting Signs – the elevation drawing must include the mounted height from bottom of the sign
For Monument/Freestanding Signs – a site plan must be submitted with setbacks to property lines
☐ Design and construction plans adequate to demonstrate compliance with Uniform Sign Code.
☐ Sign Permit Fee - $50 per sign
☐ Comprehensive Sign Permit Fee - $100

BUSINESS NAME:_____

SIGN LOCATION ADDRESS: _____

TYPE OF SIGN: ☐ Wall ☐ Monument ☐ Awning ☐ Window ☐ Projecting

SQUARE FOOTAGE:_____**MOUNTING HEIGHT:** Top_____Bottom _____

SIGN MATERIAL DESCRIPTION:

_____

LIGHTING: ☐ None ☐ External ☐ Internal

TYPE OF ILLUMINATION:_____**WATTAGE/LUMENS:** _____

VALUATION OF WORK (cost of materials and labor): _____

APPLICANT NAME_____PHONE _____

MAILING ADDRESS_____EMAIL_____

OWNER OF RECORD_____PHONE _____

MAILING ADDRESS_____EMAIL_____

CONTRACTOR_____PHONE _____

MAILING ADDRESS_____EMAIL _____

This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction of work is suspended or abandoned for a period of 180 days at any time after work is commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction of the performance of construction.

_____ _____
Signature - Owner Date

_____ _____
Signature - Contractor Date

FOR OFFICE USE ONLY
DATE RECEIVED_____BY_____FILE NUMBER _____
REVIEW FEE_____DATE PAID_____RECEIVED BY _____
DATE APPROVED_____BY_____